



MARINA COMMITTEE MEETING AGENDA

Wednesday, April 22, 2015 at 2:00 p.m.

Sister Bay Fire Station 2258 Mill Road

For additional information check: www.sisterbaywi.gov

Call Meeting to Order

Deviations from the agenda order shown may occur.

Roll Call

1	Chair – John Clove	<input type="checkbox"/>	2	Shane Solomon	<input type="checkbox"/>
3	Pat Duffy	<input type="checkbox"/>	4	Greg Sunstrom	<input type="checkbox"/>
5	Kevin Roberts	<input type="checkbox"/>	6	Jeff Flegel - Alt	<input type="checkbox"/>
7	Dan Jungwirth - Alt	<input type="checkbox"/>	<i>Marina Manager – Nicole Krauel</i>		<input type="checkbox"/>
	<i>Administrator – Zeke Jackson</i>	<input type="checkbox"/>			<input type="checkbox"/>

Approval of minutes as published

Comments and Correspondence

Business Items

1. Introduction of new Marina Manager, Nicole Krauel.
2. Discussion on the Boathouse Mural project; consider a motion for action if necessary.
3. Discussion on A dock.
4. Discussion on painting.
5. Discussion regarding marketing of the Marina; Introduction of Marketing Manager.
6. Discussion on marina activities with Marina Manager.
7. Consider a motion to discuss matters to be placed on a future agenda or referred to a committee, official or employee.

Adjournment

Public Notice

Questions regarding the nature of the agenda items or more detail on the agenda items listed above scheduled to be considered by the governmental body listed above can be directed to Zeke Jackson, Village Administrator at 920-854-4118 or at zeke.jackson@sisterbaywi.gov.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible preferably a minimum of 48 hours. For additional information or to request this service, contact the Sister Bay Village Administrator at 854-4118, (FAX) 854-9637, or by writing to the Village Administrator at the Village Administration Building, 2383 Maple Drive, PO Box 769, Sister Bay, WI 54234. Copies of reports and other supporting documentation are available for review at the Village Administrator’s Office, Administration Building, 2383 Maple Drive during operating hours. (8 a.m. – 4 p.m. weekdays).

I hereby certify that I have posted a copy of this agenda at the following locations:		
<input type="checkbox"/> Administration Building	<input type="checkbox"/> Library	<input type="checkbox"/> Post Office
Name _____ / _____		

1
2
3 **MARINA COMMITTEE MEETING MINUTES**
4 **TUESDAY, DECEMBER 2, 2014**
5 **Sister Bay-Liberty Grove Fire Station – 2258 Mill Road**
6 **(APPROVAL PENDING)**

7 The December 2, 2014 meeting of the Marina Committee was called to order by Chairperson
8 John Clove at 2:08 P.M.

9
10 **Present:** Chairperson Clove, and members Shane Solomon, Pat Duffy and Kevin Roberts.

11
12 **Excused:** Jeff Flegel and Fuzzy Sunstrom

13
14 **Others:** Dave Lienau

15
16 **Staff Members:** Village Administrator Zeke Jackson, Marina Manager Wendy Tatzel, and
17 Administrative Assistant Janal Suppanz.

18
19 **Approval of the agenda:**

20 *A motion was made by Duffy, seconded by Solomon that the agenda for the December 2, 2014*
21 *meeting of the Marina Committee be approved as presented. Motion carried – All ayes.*

22
23 **Approval of minutes as published:**

24 **As to the minutes for the October 14, 2014 meeting of the Marina Committee:**

25 *A motion was made by Solomon, seconded by Duffy that the minutes for the October 14, 2014*
26 *meeting of the Marina Committee be approved as presented. Motion carried – All ayes.*

27
28 **Comments, correspondence and concerns from the public:**

29 Clove asked if anyone wished to comment regarding a non-agenda item. Solomon indicated
30 that he has been asked if any of the Marinas in the County have established a date certain for
31 renewal of seasonal slips. Tatzel indicated that a number of the Marina Managers in the County
32 meet on a regular basis. She will pose this question to the other Managers and report her
33 findings at the next meeting of the Marina Committee.

34
35 **Business Items:**

36 **Item No. 1. Discussion regarding marketing of the Marina and consider a motion to take**
37 **action if required:**

38 Tatzel indicated that a proposed marketing plan for the Marina was included in the meeting
39 packets and the Committee members jointly reviewed that document. She is proposing that a
40 season kick-off party be conducted on June 27, 2015, that an outdoor fish boil be conducted on
41 the waterfront on July 11, 2015, that a “Thank You For Being a Friend” event be conducted on
42 August 22, 2015, and that an “It Ain’t Over Till It’s Over” party be conducted on October 3,
43 2015. She is also considering conducting an ice fishing tournament from March 5 - 8, 2015 and
44 would like to conduct a Boaters’ Safety Course on National Marina Day, which is June 13,
45 2015. The amount of money which has been budgeted for all these events is \$3,500.

46
47 Clove presented a postcard on which all the events which will be conducted at another Marina
48 were listed and suggested that Tatzel see that something similar is created for the Sister Bay
49 Marina.

1 In accord with the Committee's directives Tatzel contacted the Michigan Department of Natural
 2 Resources and requested all the names and addresses of persons who registered 30' or larger
 3 boats. She was informed that it would not be possible for her to obtain that information as it is
 4 "protected". She then discussed this issue with the Village Administrator, and they came up
 5 with the idea of obtaining transient boater lists from several other marinas in Door County and
 6 doing at least three separate staggered mailings to those individuals. One of the mailings would
 7 be the list of events Clove referred to, another would be an invitation to attend a Concert In The
 8 Park, and the third would be a formal invitation to one or more of the previously mentioned
 9 special events. Depending on the number of people on the mailing list boaters could be invited
 10 to some or all of the special events.

11
 12 Brainstorming was done regarding other activities which could be conducted at the Marina,
 13 and the suggestion was made that a boat manufacturer "Rendezvous" be conducted, that a
 14 progressive dinner be conducted within the Village limits, and that boaters who are at the
 15 Marina be invited to impromptu complimentary cookouts from time to time.

16
 17 The Committee members indicated that they believe it would be beneficial to compile data
 18 regarding the amount of money Marina guests spend in the community. To that end boaters
 19 could be asked to turn in their receipts to qualify for a prize drawing. They could also be
 20 provided coupons for area businesses or asked to complete a survey concerning their stay at the
 21 Marina.

22
 23 *A motion was made by Duffy, seconded by Roberts that the marketing plan which was*
 24 *reviewed at this meeting is approved as presented. In the event the stated cost estimates are too*
 25 *low, up to a 5% cost overrun will be allowed. Motion carried – All ayes.*

26
 27 *Discussion then turned to collection of seasonal slip rental fees at the Marina. The suggestion*
 28 *was made that a "30/60/90 day auto-pay plan" be initiated for seasonal slip holders, or that the*
 29 *due date for payment of seasonal slip fees be delayed. Jackson and Tatzel will discuss this issue*
 30 *and decide upon an acceptable payment policy ASAP. A status report will be provided at the*
 31 *next meeting of the Committee.*

32
 33 **Item No. 2. Discussion on Marina activities with Wendy Tatzel, Marina Manager:**

34 Tatzel reported on the following issues:

- 35
 36 • At noon on November 14, 2014 all the sealed bids which had been received for the
 37 Restroom Renovation Project were opened. Christy Sully, the Village Clerk, normally
 38 picks up the Village's mail at the Post Office on her lunch break. Since Sully was on
 39 vacation Juliana Neuman, the Finance Director, went to the Post Office at
 40 approximately 1:00 P.M. and discovered that there was one more sealed bid in the
 41 Village's Post Office box. Another bid was delivered via FedEx later that afternoon.
 42 Jackson opened both of the previously mentioned bids as soon as they were provided to
 43 him and discovered that there was a difference of approximately \$10,000 between the
 44 bid which had been in the Post Office box and the apparent low bid that was opened at
 45 noon. Because the previously mentioned logistical issues have arisen the Village
 46 Attorney has been asked to provide a legal opinion as to the proper course of action.

47
 48 *It was the consensus that if the Village Attorney indicates that he does not believe there*
 49 *are any issues with accepting the low bid the Village Board shall be informed that this is*
 50 *the direction the Marina Committee wishes to take.*

- 1 • Work is moving forward slowly but surely on the Boaters' Restroom Renovation Project.
 2 The privacy partitions should be installed later this week. It may be necessary to obtain
 3 new commercial grade restroom faucets, and Tatzel is considering cutting down the
 4 existing mirrors. If this occurs she will see that the mirrors are framed.
 5
- 6 • Hopefully Mike Kahr will be arriving soon to raise the finger piers on "A" Dock so they
 7 don't sustain damage during the winter months.
 8
- 9 • She is still waiting for an estimate for the cost of converting "B" Dock to a fuel dock.
 10
- 11 • In 2015 her work schedule will change and she'll be working 40 hours per week. She
 12 will have a number of duties, including working at the ice rink, doing marketing for the
 13 Marina, the ice rink and the Village, and will also be working on planning and
 14 coordinating special events, but still intends to devote as much time as is necessary to
 15 the Marina.
 16

17 *Jackson indicated that if Tatzel is interested in doing so he would like to see her enroll in some
 18 business management classes over the course of the winter. NWTC does offer Human
 19 Resources Management, Team Leadership and Supervision classes. It was the consensus that
 20 this would be a good course of action. The Committee members indicated that they believe the
 21 Village should pay Tatzel's tuition and any related expenses.*
 22

23 **Item No. 3. Consider a motion to discuss matters to be placed on a future agenda or referred
 24 to a committee, official or employee:**

25 The Committee members indicated that they would like to see the Marina's van stored at an
 26 indoor Village facility ASAP.
 27

28 *The Marina Committee will not be meeting again until March of 2015.*
 29

30 **Adjournment:**

31 *A motion was made by Duffy, seconded by Solomon to adjourn the meeting of the Marina
 32 Committee at 4:15 P.M. Motion carried – All ayes.*
 33

34 Respectfully submitted,

35 

36 Janal Suppanz,
 37 Administrative Assistant

Launch Fee
Daily - \$8.00 Seasonal - \$65.00

Temp Tie
\$2.00 per hour, 2 hour limit

Transient Fees
\$1.78 per foot LOA

2015 Fees



*You're Invited
to our
Special Occasion*





6
MARINA



Captain John Clove of the Sister Bay Marina cordially invites you to experience the union of youth and nostalgia at sunset on the NEW Sister Bay beach.

RSDP
Private Events

BBQ



June 27th

Fish Boil



July 15th

Door County Wine & Cheese



August 15th

BBQ - A gathering of Marina friends and neighbors, a pig roast and an official welcome to the Door County boating season

Fish Boil - Experience a Door County culinary tradition while taking in a memory-making sunset

Door County Wine & Cheese - A relaxing, decadent stroll of the Marina neighborhood with Local wines and artisan cheese

Additional tickets available at \$35⁰⁰

John Clove's Suggested Revisions



Latitude: 45° 11' 38" | Longitude: 97° 7' 6" | Radio Channels 9 & 79



MARINA

Repl. w/boarding which is tracked
~~2015 Fees~~

Transient Fees
 \$1.78 per foot hull length

Temp Tie
 \$2.00 per hour, 2 hour limit

Launch Fee
 Daily - \$8.00 Seasonal - \$65.00

www.SisterBayMarina.com | P: 920-854-4457

Sister Bay Marina has 40 Transient slips and can accommodate boats up to 80' with 8' drafts.

Make your reservations today at sisterbaymarina.com or (920) 854-4457.

Door County Yachting 2015

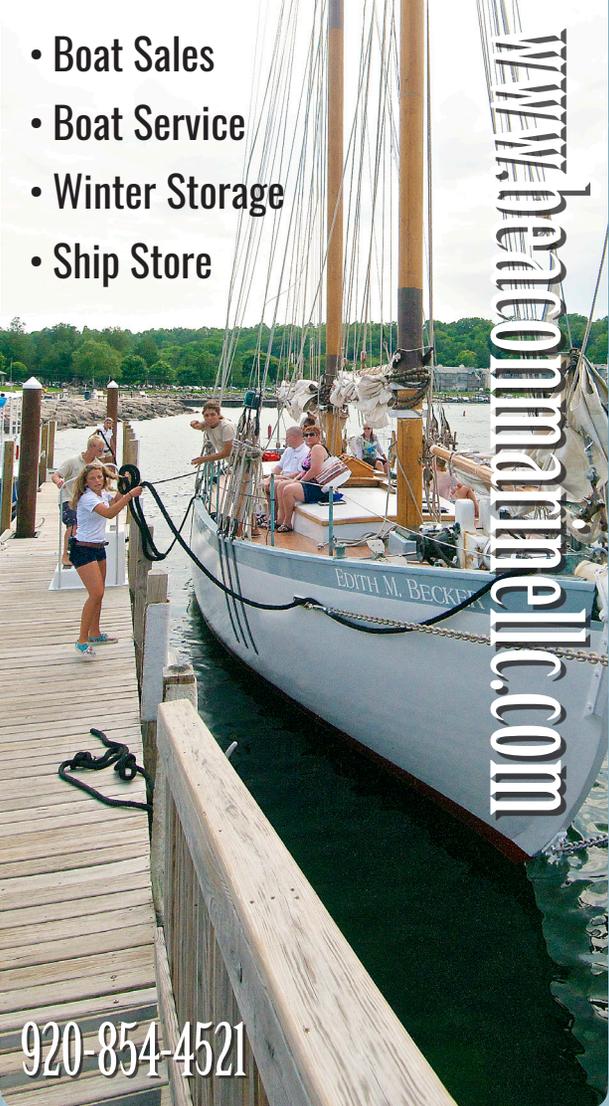


Sister Bay Marina
10733 N. Bay Shore Drive
Sister Bay, WI 54234

Address Here



- Boat Sales
- Boat Service
- Winter Storage
- Ship Store



www.beaconmarinelc.com

920-854-4521



MARINA

10733 N. Bay Shore Drive • Sister Bay, WI 54234
920-854-4457

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www.SisterBayMarina.com



Village of EGG HARBOR MARINA

7815 Dock Road • Egg Harbor, WI 54209
920-868-2048

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www.EggHarborMarina.com



9480 Spruce Street
Fish Creek, WI 54212
920-868-3789

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www.AlibiMarina.com



www.DoorCounty.com

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11

MARINA



Voted
BEST MARINA
in Door County

Call for
Reservations Now!
(920) 854-4457

- 40 transient slips available
- Accommodating boats up to 80'
- 30 & 50 amp electrical, water, cable TV, WIFI, fuel nearby

Reserve your slip today: 920-854-4457 or marine radio, CH. 9/79

www.sisterbaymarina.com

CLIENT: SISTER BAY MARINA

LOCATION: SISTER BAY, WI

DRAWN BY: AMANDA S

SALESPERSON: RICK W

DATE: 3/2/15

DESIGN #: D8712

PAGE: 3

REVISION LOG: INTL DATE DESCRIPTION

--- 00/00/0000 DESCRIPTION

FLAGMOUNT HDU SIGN

QUANTITY: 1 D/F NON-LIT FLAGMOUNT SIGN

FACES: 1 1/2"D HDU FACES WITH 2" SQ ALUM TUBE FRAME FOR SUPPORT

GRAPHICS: DIGITAL PRINT, 1ST SURFACE

VINYL: PREMIUM WITH GLOSS LAM

FONTS: FUTURA BOLD, WISDOM SCRIPT

MOUNTING: DECORATIVE ALUM BRACKET TO FLAGMOUNT TO BUILDING (CUSTOMER TO INSTALL.)

INSTRUCTION: PRODUCE & SUPPLY SIGN WITH MOUNTING MATERIALS. CUSTOMER TO INSTALL.

COLORS:

- P-1/C-1 PMS 300 C
- C-6 PMS 187 C
- P-2/C-2 PMS 284 C
- C-3 WHITE
- C-4 PMS 366 C
- C-5 PMS 376 C

CUSTOMER SIGNATURE FOR DESIGN APPROVAL:

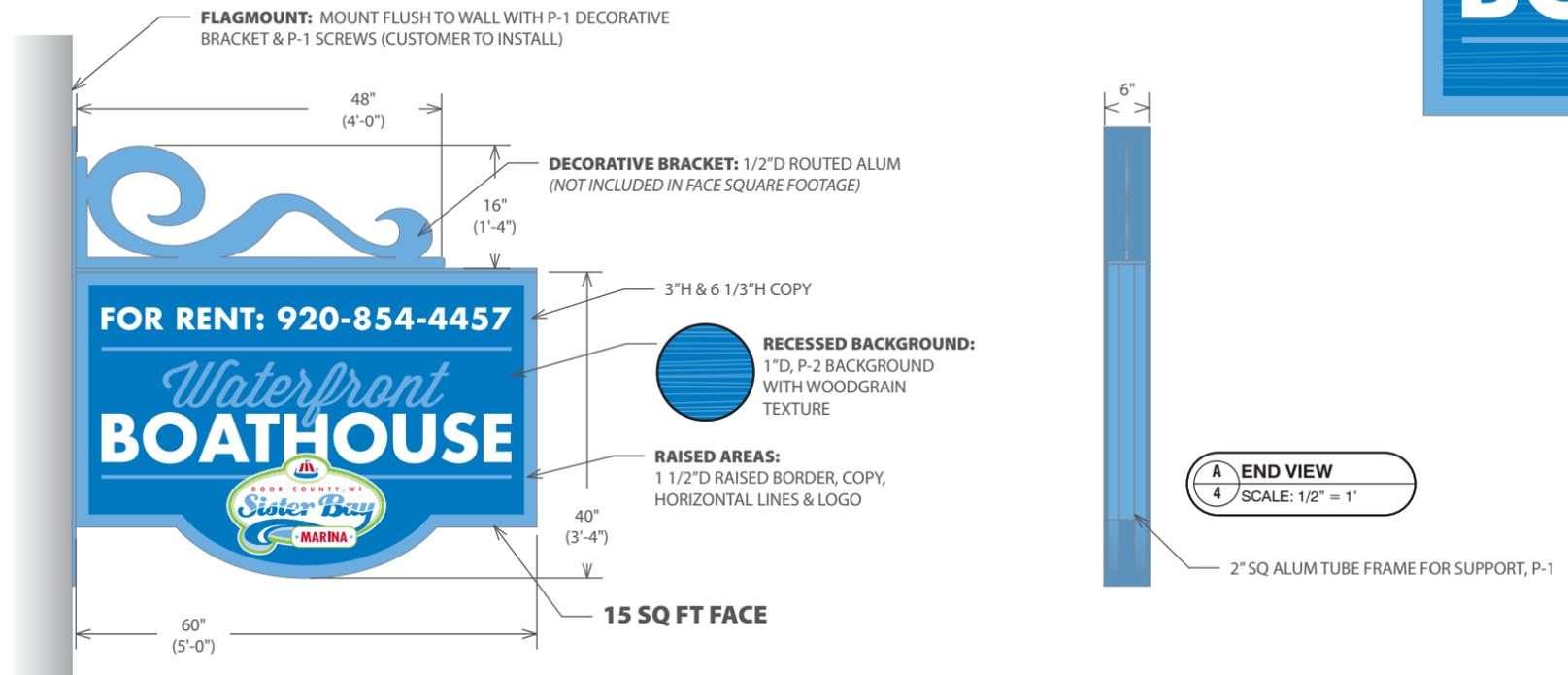
DATE

A 1 LOCATION VIEW (AFTER)
N.T.S.



NOT TO SCALE

A 2 EXISTING VIEW
N.T.S.



A 3 SIDE A VIEW
SCALE: 1/2" = 1'

A 4 END VIEW
SCALE: 1/2" = 1'

A 5 SIDE B VIEW
SCALE: 3/4" = 1'



CONCEPTUAL DRAWING ONLY - NOT FOR FABRICATION PURPOSES (SIZES ARE APROX)

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SISTER BAY MARINA SLIP HOLDER LIST 2015

Slip #	Dock	Size	RATE		SALES TAX	Total Due	Amt Paid	CC date	Ck. no.	Dep. Date	Balance Due	Boat Name	First Name	Last Name
			Owner 114.19	N-Owner 120.28										
*23-26	A	72		7794.14	428.68	8222.82	8222.82		8610	3/31/2015	0.00	Hat Trick	Kevin	Grant
1	B	20									0.00			
*2	B	25		2000.00	110.00	2110.00	2110.00	4/18/2015			0.00		David	Van Gemert
3	B	25		3007.00	165.39	3172.39	3172.39		1608	2/12 (2/13)	0.00	Hunky Doory	Rex	Pope
4	B	25	2854.75		157.01	3011.76	3011.76		1264	2/25/2015	0.00	Pier Pressure	Dave	Arts
5	B	25	2854.75		157.01	3011.76	3011.76		1241	2/25/2015	0.00	4 Spass	David	Simenz
6	B	28		3367.84	185.23	3553.07	3553.07	3/27/2015			0.00		Larry	Neibor
7	B	28		3367.84	185.23	3553.07	3553.07	2/25/2015			0.00	Cruiser Sport	Patricia &	Ryan
8	B	28		3367.84	185.23	3553.07	3553.07	2/26 & 4/18			0.00		Jane	Wienke
9	B	28		3367.84	185.23	3553.07	3553.07		5021	3/11/2015	0.00	Dauntless	Stu	Bailey/Malmgren
*10	B	25	2854.75		157.01	3011.76	3011.76		2112	2/17 (2/19)	0.00		Brian	Szubinski
12	B	25	2854.75		157.01	3011.76	3011.76	2/25/2015			0.00		Don	Lamps
13	B	25	2854.75		157.01	3011.76	3011.76	2/26/2015			0.00		Tom	Altstiel
14	B	25	2854.75		157.01	3011.76	3011.76	2/24/2015			0.00		Robert	Trevelen
15	B	28	3197.32		175.85	3373.17	3373.17	2/17/2015			0.00	Dawn's Dream	Jeff	Welter
16	B	28		3367.84	185.23	3553.07	3553.07	2/6/2015			0.00		John	Kleinschmidt
17	B	28	3197.32		175.85	3373.17	3373.17	3/6/2015			0.00	Just in Time	Steven	Johnson
18	B	28	3197.32		175.85	3373.17	3373.17		1465	1/8/2015	0.00		Marty	Myre
19	B	28	3197.32		175.85	3373.17	3373.17		1179	2/19/2015	0.00		Tom	Fox
*53	C	25	2854.75		157.01	3011.76	3011.76		2977	2/17 (2/19)	0.00	Irish Wake	Hank	Murphy
*54	C	28		3367.84	185.23	3553.07	3553.07	2/25/2015			0.00	Famous Amos	Ron	Klimaitis
55	C	32	3654.08		200.97	3855.05	3855.05	008816610 & 21546		2/27 & 4/03	0.00	Just Ducky	Fred	Schilling
56	C	32	3654.08		200.97	3855.05	3855.05		1613	1/8/2015	0.00	Blue Moon	John	Wagner
57	C	32		3848.96	211.69	4060.65	4060.65		9066	1/8/2015	0.00		Rick	Durr
58	C	32		3848.96	211.69	4060.65	4060.65		3376	4/6/2015	0.00	Bimbo Machine	Robert	Kaufman
59	C	32		3848.96	211.69	4060.65	4060.65	2/24 & 4/03			0.00		Christi	Decker
60	C	32		3848.96	211.69	4060.65	3267.82	3/14/2015			792.83	Clearly The Best	Greg	Diltz
61	C	32	3654.08		200.97	3855.05	3855.05		6284	2/17 (2/19)	0.00	Glass Slipper	Robert	Moths
62	C	32	3654.08		200.97	3855.05	3855.05		2596	1/28 (2/03)	0.00		Craig	Christell
63	C	32	3654.08		200.97	3855.05	3855.05	2/17/2015			0.00	No Wind	William	Schneider
64	C	32	3654.08		200.97	3855.05	3855.05	3/29/2015			0.00	Crosswinds	John	Zacek
*68	C	25		3007.00	165.39	3172.39	3172.39	2/24/2015			0.00	Gratitude	David	Wallace
69	C	32		3848.96	211.69	4060.65	4060.65	2/24/2015			0.00	Wave on Wave	Timothy	Cross

Slip #	Dock	Size	RATE		SALES	Total Due	Amt Paid	CC date	Ck. no.	Dep. Date	Balance Due	Boat Name	First Name	Last Name
			Owner 114.19	N-Owner 120.28	TAX 0.055									
70	C	32	3654.08		200.97	3855.05	3855.05	3/14/2015			0.00			Simons
71	C	32	3654.08		200.97	3855.05	3855.05		7150 & 7181	2/24 & 4/03	0.00	Black Swan	Stanley	Slabas
72	C	32	3654.08		200.97	3855.05	3855.05		2203	2/12 (2/13)	0.00	Rendevous	Steven	Eatough
73	C	32		3848.96	211.69	4060.65	4060.65		2810	1/8/2015	0.00	Camelot	Todd	Voeks
74	C	32		3848.96	211.69	4060.65	4060.65			3/11 & 4/9	0.00	D with Wolves	Kimberly	Wolf
75	C	32	3654.08		200.97	3855.05	3855.05		3792	1/28 (2/03)	0.00	Seascape	David	Wenberg
76	C	32	3654.08		200.97	3855.05	3855.05	02/21/15			0.00	Somerley	Will	Pooley
77	C	32		3848.96	211.69	4060.65	4060.65		1018	1/8/2015	0.00	Misty	Robert	Covalt
78	C	32		3848.96	211.69	4060.65	4060.65	2/25/2015			0.00	Soli Deo	David	Field
79	C	32	3654.08		200.97	3855.05	3855.05		1666	2/12 (2/13)	0.00	Nani Hoku	James	Kendrick
80	C	32	3654.08		200.97	3855.05	3855.05		1174	2/12 (2/13)	0.00		K	McRoberts
81	C	32		3848.96	211.69	4060.65	4060.65	2/21 & 3/27			0.00	Hey Jude	Robert	Bero
*82	C	@25		3007.00	165.39	3172.39	3172.39		R#7547	3/6/2015	0.00		Kirk	Scattergood
85	D	@25	2854.75		157.01	3011.76	3011.76		9071	4/6/2015	0.00		Kenan	Bunda
*86	D	32	3654.08		200.97	3855.05	3855.05		1328	2/12 (2/13)	0.00		Steven	Pressly
87	D	40	4567.60		251.22	4818.82	4818.82		3737	2/12 (2/13)	0.00	Obsession	Terry	Zielke
88	D	40		4811.20	264.62	5075.82	5075.82	2/10 & 3/27			0.00		John	Hughes
89	D	40	4567.60		251.22	4818.82	4818.82	2/26/2015			0.00	Just Chillin	John	Evans
90	D	40	4567.60		251.22	4818.82	4818.82		1169	2/25/2015	0.00	Sandy Bottom	Michael	Laszkiewicz
91	D	40		4811.20	264.62	5075.82	3000.00	3/27 & 4/18			2075.82	Summer Wind	Tony	Schmeltz
92	D	40	4567.60		251.22	4818.82	4818.82		6569	1/8/2015	0.00	Third Day	Matthew	Myre
93	D	40	4567.60		251.22	4818.82	4818.82		5569	2/25/2015	0.00	Neshama	Mark	Bell
94	D	40		4811.20	264.62	5075.82	5075.82	3/14/2015			0.00	Patriot	Quinn	Brennan
95	D	40	4567.60		251.22	4818.82	4818.82		7393 & 7406	2/27 & 4/6	0.00	Uffda	Patrick	Hansen
96	D	40	4567.60		251.22	4818.82	4818.82	2/25/2015			0.00	Bordeaux	Paul	Simons
97	D	@32		3848.96	211.69	4060.65	4060.65		1440 & 1444	2/27 & 3/19	0.00		Rick	Paulus
98	D	40	4567.60		251.22	4818.82	4818.82		125	2/12 (2/13)	0.00	Sommerfest	Wally	Sommer
99	D	@32		3848.96	211.69	4060.65	4060.65	2/21/2015			0.00		Zak	Rozelle
104	D	50												
105	D	50	5709.50		314.02	6023.52	6023.52		6725	2/12 (2/13)	0.00	Summer Dream	John	Holton
106	D	60	6851.40		376.83	7228.23	7228.23		2334 & 1041	2/25 & 3/31	0.00	Never Enough	Dan	Ferry
107	D	60	6851.40		376.83	7228.23	7228.23		4217	2/25/2015	0.00	Time Machine	Jeffrey	Flegel
108	D	60	6851.40		376.83	7228.23	7228.23		9230 & 9939	2/25 & 3/31	0.00	KENO	John	Stollenwerk

Slip #	Dock	Size	RATE		SALES TAX	Total Due	Amt Paid	CC date	Ck. no.	Dep. Date	Balance Due	Boat Name	First Name	Last Name
			Owner 114.19	N-Owner 120.28										
Johnson Dock														
2	J	40			0.00	0.00					0.00	Boat House		
3	J	40		4811.20	264.62	5075.82	5075.82	2/20/2015			0.00	Big Papa	Kenneth	Michalowski
4	J	40		4811.20	264.62	5075.82	5075.82	3/6/2015			0.00	Pesch	Marc	Pescheret
5	J	40		4811.20	264.62	5075.82	5075.82		1819	2/17 (2/19)	0.00	Perfect Passes	Keith	Kasen
6	J	40		4811.20	264.62	5075.82	5075.82	3/22/2015			0.00	Valkomen	Tim	Hultgren
7	J	40	4567.60		251.22	4818.82	4818.82	3/22/2015			0.00	3 Bouys	Patrick	Duffy
8	J	40		4811.20	264.62	5075.82	5075.82		13951	1/28/2015	0.00	Summertime	Timothy	Pederson
9	J	40	4567.60		251.22	4818.82	4818.82	2/10/2015			0.00	Reel Toy	John	Clove
10	J	@32		3848.96	211.69	4060.65	4060.65		8157	2/25/2015	0.00	Puny Plan	Brad	Weir
11	J	40	4567.60		251.22	4818.82	4818.82		1951	2/12 (2/13)	0.00	MOJO	Michael	Flegel
14	J	32		3848.96	211.69	4060.65	4060.65	2/24/2015			0.00		John	Spitzley
15	J	32	3654.08		200.97	3855.05					3855.05		Rolf	Johnson
16	J	32	3654.08		200.97	3855.05	3855.04	3/27/2015	8651	2/27/2015	0.01	Jessica T	Tim	Halbrook
17	J	32	3654.08		200.97	3855.05	3855.05		2375822276	2/27/2015	0.00		Brad	Zellner
18	J	32		3848.96	211.69	4060.65	3855.05	3/22/2015			205.60	Popsicle	LEC	Investments
19	J	32		3848.96	211.69	4060.65	4060.65		5743 & 5754	2/13 & 3/19	0.00	Indulgence	Douglas	Hight
20	J	32		3848.96	211.69	4060.65	4049.65		5174	2/27/2015	11.00	Act II	Thomas	Hanscom
21	J	32		3848.96	211.69	4060.65	4060.65		8316	1/28 (2/03)	0.00	Ralph's Boat	Ralph	Laurell
22	J	32		3848.96	211.69	4060.65	4060.65		1803 & 1825	2/17 & 3/19	0.00	Sea Duce Ya	Dan	Bischof
23	J	32	3654.08		200.97	3855.05	3855.05	2/25/2015			0.00	Gummy	Gary	Teuber
24	J	32	3654.08		200.97	3855.05	3855.05	2/3/2015			0.00		Bruce	Horwitz
25	J	32	3654.08		200.97	3855.05	3855.05		1209	2/17 (2/19)	0.00		Carol	Stoffer
26	J	32	3654.08		200.97	3855.05	3855.05	2/11/2015			0.00		Jill	Hanley

	\$188,870.26	\$150,642.02	\$18,673.18	\$358,185.46	\$351,245.05	= total =	\$6,940.41	
					\$18,311.35	= tax =	\$361.82	
Budget = \$339,472	<i>Proofs:</i>	\$339,512.28	\$18,673.18	\$339,512.28	\$332,933.70	= slip fees =	\$6,578.59	Revenue possible = \$339,512.29
				GL balance:	\$332,933.70			
					(\$0.00)			

2014: Slip Holder Paid Portion of Amount Due with Marine Electronic Equipment and Labor Required at the Marina. Records of Product and Labor Available for Review.

* = discounted rate: access to slip would be difficult with a boat as long as the slip.

* = discounted rate: poor location due to proximity to launch ramp

@ = discounted rate to keep a customer with a small boat

@ = discounted rate for smaller boats because no one needed the longer length

VILLAGE OF SISTER BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2015

MARINA FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>PUBLIC CHARGES</u>					
201-46741-00-0000	MARINA FEST	.00	.00	8,500.00 (8,500.00)	.00
201-46751-00-0000	SEASONAL SLIP FEES	27,998.32	332,933.70	339,472.00 (6,538.30)	98.07
201-46752-00-0000	DAILY DOCKING FEES	3,132.80	13,399.84	119,295.00 (105,895.16)	11.23
201-46753-00-0000	LAUNCH FEES	.00	.00	12,000.00 (12,000.00)	.00
201-46755-00-0000	MARINA SERVICES	.00	.00	400.00 (400.00)	.00
201-46761-00-0000	COMMERCIAL DOCKING	.00	.00	76,730.00 (76,730.00)	.00
201-46764-00-0000	PRODUCT SALES	.00	.00	2,200.00 (2,200.00)	.00
201-46767-00-0000	VENDING SALES	.00	.00	750.00 (750.00)	.00
201-46768-00-0000	WASHER/DRYER	.00	.00	200.00 (200.00)	.00
201-46900-00-0000	MISC CHARGES FOR SERVICES	.00	.00	100.00 (100.00)	.00
	TOTAL PUBLIC CHARGES	31,131.12	346,333.54	559,647.00 (213,313.46)	61.88
<u>MISCELLANEOUS REVENUES</u>					
201-48110-00-0000	INTEREST ON INVESTMENTS	.00	131.53	600.00 (468.47)	21.92
201-48260-00-0000	BLDG RENTAL - BOATHOUSE	.00	3,317.54	15,000.00 (11,682.46)	22.12
201-48990-00-0000	MISC OTHER REVENUE	21.02	105.27	200.00 (94.73)	52.63
	TOTAL MISCELLANEOUS REVENUES	21.02	3,554.34	15,800.00 (12,245.66)	22.50
	TOTAL FUND REVENUE	31,152.14	349,887.88	575,447.00 (225,559.12)	60.80

VILLAGE OF SISTER BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2015

MARINA FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	
<u>MARINA EXP</u>						
201-55101-00-0000	WAGES, MANAGER	.00	3,043.20	40,254.00	37,210.80	7.56
201-55101-32-0000	MANAGER, MARINA FEST	.00	58.06	.00 (58.06)	.00
201-55105-00-0000	WAGES, ADMIN	1,416.25	5,822.25	9,585.00	3,762.75	60.74
201-55105-04-0000	MAINTENANCE, PARKS	470.20	671.37	8,180.00	7,508.63	8.21
201-55105-08-0000	DOCKMASTERS, PART-TIME	.00	.00	39,796.00	39,796.00	.00
201-55105-32-0000	WAGES, MARINA FEST	13.20	13.20	.00 (13.20)	.00
201-55110-08-0000	OVERTIME, DOCKMASTERS	.00	.00	199.00	199.00	.00
201-55111-00-0000	BONUSES, DOCKMASTERS	.00	.00	4,306.00	4,306.00	.00
201-55112-00-0000	UNWORKED WAGES	.00	654.70	.00 (654.70)	.00
201-55115-00-0000	RETIREMENT	90.46	549.21	3,894.00	3,344.79	14.10
201-55120-00-0000	SOCIAL SECURITY	144.08	767.67	7,827.00	7,059.33	9.81
201-55125-00-0000	INSURANCE, MEDICAL	245.34	2,144.17	13,748.00	11,603.83	15.60
201-55130-00-0000	INSURANCE, DENTAL	22.38	238.06	1,099.00	860.94	21.66
201-55135-00-0000	INSURANCE, DISABILITY	11.38	86.59	480.00	393.41	18.04
201-55140-00-0000	INSURANCE, GROUP LIFE	3.80	10.97	66.00	55.03	16.62
201-55145-00-0000	INSURANCE, WORK COMP	1,239.94	2,523.27	6,656.00	4,132.73	37.91
201-55155-00-0000	TRANSFER TO TKH	.00	.00 (6,089.00)	(6,089.00)	.00
201-55190-00-0000	BENEFIT FEES AND PENALTIES	.00	31.15	.00 (31.15)	.00
	PERSONNEL	3,857.03	16,613.87	130,001.00	113,387.13	12.78
201-55201-00-0000	TRAVEL/TRAINING	327.75	2,149.35	1,000.00 (1,149.35)	214.93
201-55205-00-0000	RECRUIT/TESTING/PHYSICALS	.00	430.00	40.00 (390.00)	1,075.00
201-55210-00-0000	EXPENSE ALLOWANCE	.00	6.14	150.00	143.86	4.09
201-55215-00-0000	UNIFORMS & CLOTHING	.00	.00	600.00	600.00	.00
	INDIRECT EMPLOYEE	327.75	2,585.49	1,790.00 (795.49)	144.44
201-55340-00-0000	MARINA UTILITIES	.00	7,920.91	20,000.00	12,079.09	39.60
201-55341-00-0000	BOATHOUSE UTILITIES	.00	218.26	2,000.00	1,781.74	10.91
201-55360-00-0000	TELEPHONE	60.46	233.83	750.00	516.17	31.18
201-55365-00-0000	CELL PHONES	.00	133.17	600.00	466.83	22.19
201-55370-00-0000	INTERNET	.00	435.00	1,000.00	565.00	43.50
201-55375-00-0000	CHARTER TV	69.15	276.60	840.00	563.40	32.93
	UTILITY COSTS	129.61	9,217.77	25,190.00	15,972.23	36.59

VILLAGE OF SISTER BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2015

MARINA FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
201-55401-00-0000 OFFICE SUPPLIES	.00	30.02	400.00	369.98	7.50
201-55405-00-0000 COMPUTER HARDWARE/SOFTWARE	.00	449.00	340.00 (109.00)	132.06
201-55410-00-0000 PRINTING AND COPYING	7.68	53.44	25.00 (28.44)	213.76
201-55415-00-0000 POSTAGE	.00	16.92	200.00	183.08	8.48
201-55420-00-0000 DUES & PUBLICATIONS	.00	290.00	800.00	510.00	36.25
201-55430-00-0000 CUSTODIAL SUPPLIES	.00	.00	2,000.00	2,000.00	.00
201-55434-00-0000 SUPPLIES FOR RESALE	.00	.00	1,455.00	1,455.00	.00
201-55435-00-0000 VENDING SUPPLIES (SODA)	.00	.00	600.00	600.00	.00
201-55440-00-0000 MEDICAL & SAFETY	.00	.00	97.00	97.00	.00
201-55460-00-0000 MINOR EQUIPMENT	.00	.00	150.00	150.00	.00
201-55465-00-0000 SERVICE EQUIPMENT	.00	.00	500.00	500.00	.00
201-55470-00-0000 RECREATION EQUIP/SUPPLIES	.00	.00	100.00	100.00	.00
201-55475-00-0000 BICYCLES	.00	.00	800.00	800.00	.00
201-55490-00-0000 AMENITIES	.00	.00	750.00	750.00	.00
201-55495-00-0000 MISCELLANEOUS SUPPLIES	.00	.00	200.00	200.00	.00
SUPPLIES	7.68	839.38	8,417.00	7,577.62	9.97
201-55501-00-0000 AUDIT	.00	3,210.00	3,100.00 (110.00)	103.55
201-55502-00-0000 ACCOUNTING SUPPORT	.00	1,541.55	1,900.00	358.45	81.13
201-55503-00-0000 CREDIT CARD FEES	1,209.91	4,199.87	7,500.00	3,300.13	56.00
201-55504-00-0000 INFORMATION TECHNOLOGY	.00	126.36	600.00	473.64	21.06
201-55515-00-0000 LEGAL SERVICES	.00	100.00	500.00	400.00	20.00
201-55525-00-0000 PROPERTY/LIABILITY INSURANCE	314.41	6,993.04	11,000.00	4,006.96	63.57
201-55532-00-0000 MARKETING/PUBLICITY	.00	497.50	8,000.00	7,502.50	6.22
201-55535-00-0000 WEBSITE SUPPORT	.00	306.66	500.00	193.34	61.33
201-55551-00-0000 GARBAGE PICKUP	.00	.00	1,800.00	1,800.00	.00
201-55552-00-0000 RECYCLING	.00	.00	300.00	300.00	.00
201-55565-00-0000 MARINA COMMITTEE	.00	.00	800.00	800.00	.00
201-55567-00-0000 FESTIVAL/EVENT COSTS	.00	1,500.00	18,500.00	17,000.00	8.11
201-55570-00-0000 PERMITS & FEES	.00	32.00	150.00	118.00	21.33
201-55595-00-0000 MISC SERVICES	.00	.00	100.00	100.00	.00
SERVICES	1,524.32	18,506.98	54,750.00	36,243.02	33.80
201-55601-00-0000 OFFICE EQUIPMENT	.00	2.51	300.00	297.49	.84
201-55615-00-0000 GROUNDS MAINTENANCE	.00	.00	250.00	250.00	.00
201-55635-00-0000 WEED CONTROL SERVICES	.00	1,600.00	3,200.00	1,600.00	50.00
201-55640-00-0000 BUILDING MAINTENANCE	.00	.00	4,000.00	4,000.00	.00
201-55641-00-0000 BOATHOUSE MAINTENANCE	.00	.00	1,500.00	1,500.00	.00
201-55647-00-0000 DOCK MAINTENANCE	.00	1,202.22	20,000.00	18,797.78	6.01
201-55675-00-0000 EQUIPMENT RENTAL	.00	.00	150.00	150.00	.00
MAINTENANCE	.00	2,804.73	29,400.00	26,595.27	9.54

VILLAGE OF SISTER BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2015

MARINA FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
201-55701-00-0000 VEHICLE MAINTENANCE	.00	.00	200.00	200.00	.00
201-55705-00-0000 EQUIPMENT MAINTENANCE	.00	21.78	485.00	463.22	4.49
201-55710-00-0000 GAS/OIL/FLUIDS	.00	.00	300.00	300.00	.00
VEHICLES AND EQUIPMENT	.00	21.78	985.00	963.22	2.21
201-55910-00-0000 BAD DEBT EXP	.00	277.00	.00	(277.00)	.00
201-55930-00-0000 BANK FEES & FINANCE CHARGES	.00	.00	50.00	50.00	.00
201-55950-00-0000 MISC OTHER EXP	.00	.00	100.00	100.00	.00
201-55971-00-0000 DEPRECIATION EXPENSE	17,916.67	71,866.68	215,000.00	143,333.32	33.33
201-55986-00-0000 INTEREST ON LONG-TERM DEBT	.00	39,145.31	92,624.00	53,478.69	42.26
201-55992-00-0000 MARINA PILOT TRANSFER	10,698.33	42,793.32	128,380.00	85,586.68	33.33
MISCELLANEOUS	28,615.00	153,882.31	436,154.00	282,271.69	35.28
TOTAL MARINA EXP	34,261.39	204,472.31	686,687.00	482,214.69	29.78
TOTAL FUND EXPENDITURES	34,261.39	204,472.31	686,687.00	482,214.69	29.78
NET REVENUES OVER EXPENDITURES	(3,109.25)	145,415.57	(111,240.00)	(707,773.81)	130.72

Sister Bay Marina Financial Report- 4/19/2015

Seasonal Slips

Total Seasonal Slips=88

Total Number Sold=86

Sold Slips

Total possible for sold seasonal slips=

Total
\$339,512.28

Total amount still due on seasonal slips=

\$6,578.59

Slips unsold= (D109-60') (C74-32')

Lost Sale from 2 slips=

\$10,277.10

Newly Sold Slips (B2-24') (A25-72') (D85-32')

Profit from Slips=

\$12,648.89

Anticipating

Anticipated sale of two more slips=

\$10,223.80

Anticipated Total Profit for 2015 Season=

\$349,738.08

Slips Discounted due to poor access (Rift Raft, Launch Ramp, Pumpout) =(D85) (B2) (A25) (C68) (C53) (C54)

Slips Discounted due to smaller boat=(J10) (D99) (D97) (C82) (D104)

Slip Discounted due to narrow slip width=(B10)

Discounts Given By Wendy=

Discounts Given By Aaron=



Other Notes=

(D105)-Will Not be putting boat in water this season but still wants slip for next year. Notified us two months ago, and will get a 50% refund but will keep slip.

(C74)= Newly Available, boater purchased a larger boat so I moved him to (D104) for this year, planning to move to a 40' slip when one becomes available.

Potential Customers for both (D105) and (C74)= Profit of \$10,223.8

Sister Bay Marina Transient Data 4/19/2015

<u>Date Made Reservation</u>	<u># of Reservations</u>	<u>Profit</u>
1/6/2015	5	\$ 1,968.03
1/7/2015	1	\$ 267.05
1/14/2015	5	\$ 1,107.95
1/27/2015	5	\$ 1,665.72
2/3/2015	1	\$ 608.44
2/24/2015	2	\$ 371.83
3/7/2015	3	\$ 567.13
3/13/2015	2	\$ 518.30
3/14/2015	2	\$ 349.29
3/20/2015	2	\$ 1,044.11
3/23/2015	5	\$ 1,795.27
4/1/2015	2	\$ 826.28
4/3/2015	1	\$ 43.19
4/4/2015	1	\$ 946.47
4/11/2015	1	\$ 1,104.20
4/19/2015	2	\$ 384.98
Total to Date=	40	\$ 13,568.24

Number of total transient Slips= 38

Number of reservations made but not paid for yet= 6

Sister Bay Marina-Employee Wage Budget

	Full/Part Time	Wage	Estimated Hours Per Week	Exceptions	Start Date	Finish Date	# of Full Weeks	# of Part Weeks	Cost
Max Mchugh	Full	10	40		10-May	Whenever	17	0	6800
Ethan Voeks	Full	10	40	Cannot Work on Sundays	9-Jun	1-Sep	12	0	4800
Olivia Potter	Full	10	40		9-Jun	1-Sep	12	0	4800
Griffin Olson	Part	10.5	24	only 3 days a week	9-Jun	1-Sep	0	12	3024
Collin Duffy	Part	9	24-32	Summer School- 3 Weeks in June. Family Vacation all of July	9-Jun	1-Sep	5	4	2952
Ashley Hockers	Full	11	40	June 22-July 31 Classes only wants 24 hrs durring time	10-May	20-Aug	4	11	5632
Ava Erickson	Full	11	40		9-Jun	25-Aug	11	0	4840
Total=									32848