



MARINA COMMITTEE MEETING AGENDA

Tuesday, December 8, 2015 at 4:00 p.m.

Sister Bay Fire Station 2258 Mill Road

For additional information check: www.sisterbaywi.gov

Call Meeting to Order

Deviations from the agenda order shown may occur.

Roll Call

1	Chair – John Clove	<input type="checkbox"/>	2	Andy Hallet	<input type="checkbox"/>
3	Pat Duffy	<input type="checkbox"/>	4	Greg Sunstrom	<input type="checkbox"/>
5	Dan Jungwirth	<input type="checkbox"/>	6	Jeff Flegel - Alt	<input type="checkbox"/>
7	- Alt	<input type="checkbox"/>	<i>Marina Manager – Nicole Krauel</i>		
	<i>Administrator – Zeke Jackson</i>	<input type="checkbox"/>			<input type="checkbox"/>

Approval of minutes as published

Comments and Correspondence

Business Items

1. Discussion on Pump Out fees; consider a motion for action if necessary.
2. Discussion on Edson Pump Out Cart; consider a motion for action if necessary.
3. Report on Marina Management Software, Scribble Software-Marina Office (demo video).
4. Review of Marina Financials.
5. Discussion on Marina Capital Projects.
 - Fuel Dock and Grants available.
6. Discussion on marina activities with Marina Manager.
 - Collections Activity
7. Consider a motion to discuss matters to be placed on a future agenda or referred to a committee, official or employee.

Adjournment

Public Notice

Questions regarding the nature of the agenda items or more detail on the agenda items listed above scheduled to be considered by the governmental body listed above can be directed to Zeke Jackson, Village Administrator at 920-854-4118 or at zeke.jackson@sisterbaywi.gov.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible preferably a minimum of 48 hours. For additional information or to request this service, contact the Sister Bay Village Administrator at 854-4118, (FAX) 854-9637, or by writing to the Village Administrator at the Village Administration Building, 2383 Maple Drive, PO Box 769, Sister Bay, WI 54234. Copies of reports and other supporting documentation are available for review at the Village Administrator’s Office, Administration Building, 2383 Maple Drive during operating hours. (8 a.m. – 4 p.m. weekdays).

I hereby certify that I have posted a copy of this agenda at the following locations:		
<input type="checkbox"/> Administration Building	<input type="checkbox"/> Library	<input type="checkbox"/> Post Office
_____/_____		
Name		

1 *A motion was made by Duffy, seconded by Jungwirth that the Marina Manager shall send out*
2 *seasonal slip renewal letters immediately and adhere to the slip assignment policies/procedures*
3 *which were followed last year. Motion carried – All ayes.*
4

5 **Item No. 2. Discussion regarding the 2016 marketing plan; Consider a motion for action if**
6 **necessary:**

7 The Committee members indicated that in 2016 they would like to see Marina special events
8 and activities such as cookouts or fish boils continued in 2016. Clove suggested that invitations
9 for Marina special events be provided to seasonal slip holders via a “members only” password
10 protected tab on the Marina website. He also suggested that a “meet and greet” be conducted
11 early in the 2016 season.

12
13 Print ads for 2016 will have to be placed soon. The suggestion was made that the managers of
14 other marinas be contacted to see if they would be willing to display Sister Bay Marina rack
15 cards and do cross-promotions or joint marketing. It might also be an excellent idea for a Door
16 County Cruising Guide and/or Slip Sheet Guides to be created. Krauel volunteered to contact
17 the other Door County Marina Managers to see if they would be interested in meeting to
18 discuss the possibility of doing cross-promotions.

19
20 Hallett noted that he is aware of a marina where there is a shelter available for use by slip
21 holders and transient boaters. The suggestion was made that if inclement weather arises the
22 Village Hall be utilized for special events which are hosted by the Marina.

23
24 Several of the Committee members agreed that it would be a good idea for someone to
25 organize impromptu rendezvous cruises or flotillas during the 2016 season.

26
27 The Committee members were asked to prioritize the previously mentioned suggestions, and it
28 was eventually the consensus that “Creation of Sister Bay Event and Festival Lists” shall be
29 ranked first, followed by “Creation of a Rack Card/Slip Sheet Guide”. A mailer will be created
30 which contains all that data. Krauel was asked to host a Door County Marina Manager
31 Luncheon at which brainstorming will be done concerning the possibility of doing cross-
32 promotions, and she was also asked to work on creation of a password protected website page.

33
34 **Item No. 5. Discussion on Marina capital projects:**

35 A list of proposed capital improvement projects and the cost of those projects was included in
36 the meeting packets, and the Committee members jointly reviewed that document.

37
38 **•Fuel dock and grants available:**

39 **•Mobile pump-outstation and associated fees:**

40 Clove stressed that he believes the best way to generate additional funds for the
41 Marina would be to install a fuel dock which is equipped with a pump-out station.
42 Before any decisions are made regarding this issue he would like to see research
43 done regarding the availability of grant funds. Jackson noted that documentation
44 regarding the Federal Clean Vessel Act Grant Program was included in the
45 meeting packets. He believes it would make the most sense to hire an engineering
46 firm whose employees are familiar with fuel docks and DNR regulations to work
47 on the grant application, and was asked to check on the cost of those services. He
48 will report his findings at the next meeting of the Marina Committee.

49
50

1 At 5:31 P.M. Jackson and Duffy indicated that they had other obligations and left the
2 meeting.
3

4 • **Management software:**

5 Discussion took place regarding the management software which is available for
6 marinas, and the question arose as to whether or not that software would be
7 compatible with Caselle, which is the accounting software utilized by the Village,
8 or Quicken/Quick Books, software which is utilized by a number of small
9 businesses.) Since the Marina is an enterprise fund, Clove believes software which
10 is compatible with Quicken or Quick Books would be sufficient.
11

12 A motion was made by Clove, seconded by Hallett that Jackson and Krauel shall do
13 research regarding the types of marina management software which is available, and
14 once they have decided upon the preferred software, see that it is purchased and
15 installed ASAP. Motion carried – All ayes.
16

17 **Item No. 6. Discussion regarding marina activities with the Marina Manager:**

18 Krauel indicated that seasonal closing of the Marina went quite well. The majority of the
19 lights around the Marina will be turned off for the winter. There is still some invoicing
20 which has to be done. Krauel was asked to see that the Marina van is stored inside one
21 of the Village's storage facilities for the winter.
22

23 **Item No. 7. Consider a motion to discuss matters to be placed on a future agenda or**
24 **referred to a committee, official or employee:**

25 It was the consensus that the following issues shall be addressed at a future Marina
26 Committee Meeting(s):

- 27 • Discussion regarding marina marketing which will be done during 2016;
- 28 • Discussion regarding grant funding which is available for installation of a fuel
29 dock/pump-out station.
- 30 • Discussion regarding marina activities with the Marina Manager
31

32 **Adjournment:**

33 A motion was made by Hallett, seconded by Jungwirth that the November 26, 2015 meeting of
34 the Marina Committee be adjourned at 5:44 P.M.
35

36 The next meeting of the Marina Committee was scheduled for Tuesday, December 8, 2015 at
37 4:00 P.M. From January through June, 2016 Marina Committee Meetings will be conducted on
38 the second Tuesday of the month at 4:00 P.M.
39

40 Respectfully submitted,

41 

42 Janal Suppanz,
43 Administrative Assistant

28206 Pump Out Cart 60 Gallon

Design Features

- Marine Grade Aluminum
- Powder Coated
- Tubing Construction
- 1- 7/8" Ball Hitch Receiver
- Integrated Handle/Tow-bar
- Parking Brake
- Aluminum Hose Rack
- 60 Gallon Roto-Molded PE Tank
- 20' Discharge Hose



28206 Pumpout Cart
(Shown without pump option installed)

General Description

The 28206 (60 gal) pump out cart is an ideal way to provide pump out service throughout the marina without installing plumbing. Boat yards frequently need to pump out a boat either when in dry dock or when pulling the boat for the season. The portable design can be integrated into a plumbing infrastructure to provide a fixed station though out the marina and become portable as needed.

The versatile cart is designed to accept our diaphragm pump options, or the powerful peristaltic options shown below.

Model 25261
Double Diaphragm



- 3/4hp 120V 1ph *
- 25' Suction Lift
- 25' Discharge Head
- Up to 25 GPM
- Poly Construction

Model 286EP-.75hp
Compact Peristaltic



- 3/4hp 120V 1ph *
- 27' Suction Lift
- 60' Discharge Head
- Up to 15 GPM
- Marine Grade Aluminum

Model 286EP-1hp
STD Peristaltic

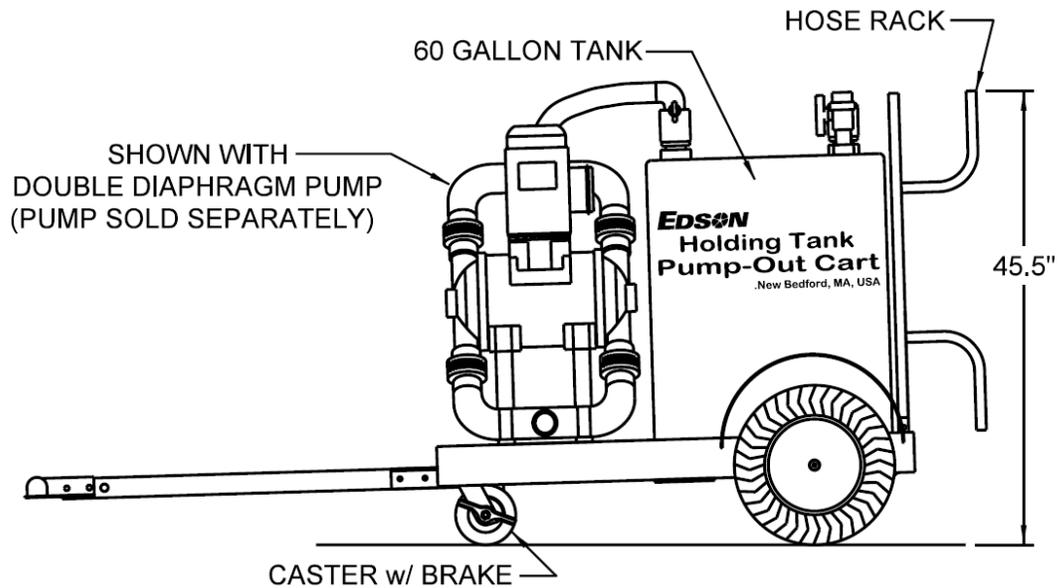
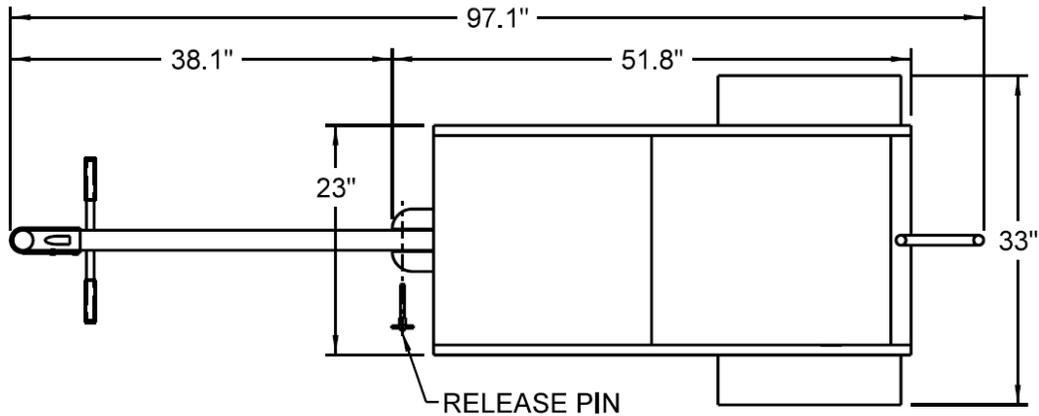


- 1hp 120V 1ph *
- 27' Suction Lift
- 65' Discharge Head
- Up to 21 GPM
- Marine Grade Aluminum

***Honda gasoline engines also available.**



EDSON Corporation
146 Duchaine Boulevard
New Bedford, MA 02745-1292
(508) 995-9711 Fax: (508) 995-5021



PUMPOUT CART WITH 60 GALLON TANK

28206

www.EdsonPumps.com

Hose Assembly (option):

Part # 261-**-150



Components:

- | | |
|--------------------------------|--|
| A. Hose 25', 50' 75' 100' | Part # 262-**-150 |
| B. Clear sight glass check | Part # 269CL-150 |
| C. 90 Deg. Ball Valve | Part # 264-90-150 |
| D. Female camlock connector | Part # 152FM-150NY |
| E. Assortment of deck fittings | <ul style="list-style-type: none"> • Part # 272QC-150-SG • Part # 273-150 • Part #273-125 • Part # 274-150 |

** Denotes optional lengths available.



8
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**Peristaltic
Diaphragm
Vacuum**



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EDSON
New Bedford, MA

Every marina is different. Selecting the right pump for your pumpout is important. Our variety of Peristaltic, Diaphragm, and Vacuum pumps allows us to design the optimum pumpout solution for your particular needs. All Edson pumps have exceptional performance and a long history of outstanding reliability.

Peristaltic

The Edson peristaltic pumps are the first choice for thousands of pumpout installations worldwide. These pumps have a reputation for being simple to operate and maintain, while affording the best suction and discharge performance.

The New **PLATINUM SERIES** Peristaltic

The newest entry into the Edson line combines pressure, volume, and ease of use into one unit. It is available with a 3hp or 5hp motor, to accommodate almost any marina.

#28623

- 3hp or 5hp 230V 3ph
- Variable Frequency Drive (optional)
- 28' Suction Lift
- 140'+ Discharge Head
- Up to 43 GPM
- Marine Grade Construction



NEW!



Shown with optional Control Panel and VFD

The **BLUE SERIES** Peristaltic

Edson's BLUE SERIES features our "Quick Change" internal hose that can be installed in as little as 10 minutes!

#286EP-.75HP

- 3/4hp 120V 1ph
- 27' Suction Lift
- 60' Discharge Head
- Up to 15 GPM
- Marine Grade Aluminum



#286EP-2HP

- 2hp 120V/240V 1ph
- 27' Suction Lift
- 67' Discharge Head
- Up to 38 GPM
- Marine Grade Aluminum
- Shown with Optional Controls



Diaphragm

#25200 Series Double Diaphragm Pumps

Outstanding, low cost pumpout pumps. Combining high suction lift and discharge pressure with strong, durable, and corrosion resistant polypropylene pump components, the 25200 will give you excellent performance for many years with minimal maintenance. The 25200 can be used for fixed station installations and portable applications.

25' suction lift, 25' discharge head, up to 25gpm



#25200
(Shown with optional wheels and handle)

#120ELB-40-200 Single Diaphragm Pump

The work horse of the Edson pump line. The single action pump delivers reliability and simplicity. It has been used by the military, yacht builders, and marinas to move gray water and black water for decades.

12' suction lift, 12' discharge head, up to 38 gpm



#120ELB-40-200

Edson offers a broad range of pumpout accessories that will allow you to setup your pumpout in a way that best suits your marina and your customers. Quality enclosures, hoses, hose stands, hose racks, hydrants, and electrical controls will complement the pump you choose. If needed, one of our sales consultants can help you make the right choices.

Enclosures/Covers

Protect your pump with Edson's attractive enclosures. Available in stainless steel and fiberglass. Custom Sizes Available.

Stainless Steel Pump Enclosure (304 SS) #26140*

Shown with Deck Fitting Rack #26045

*Also Available in 316 SS



Fiberglass Pump Cover #26120



NEW!

Heated Hose Stand Enclosure #26160

Hose Stands/Handlers/Racks

Pumpout Hose needs a place to hang. Edson hose stands hold up to 100' of 1½" hose. Integrated with stop/start control or token switches, they make ideal pumpout stations. For portability, use the Edson's Hose Handler #26050.



#26030



#26035



#26040

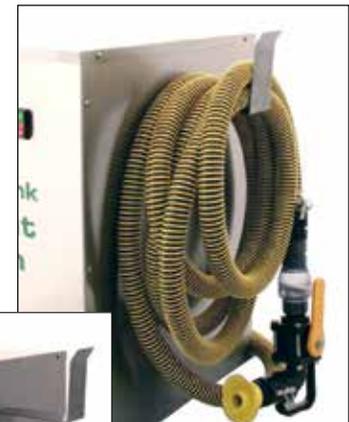


#26011



#26050

Order Online: edsonpumps.com



Hose Rack #26000

Controls

Control your pumpout system with Edson panels and start/stop switches.

Low Voltage Control Panel w/ Variable Run Timer #161-A-2324



Remote Push Buttons #161-A-1613



Optional Hour Meter

Order Online: edsonpumps.com



Toggle Switch and Cord #161-K-0006



Radio Remote Controls #161-G-291

Edson Monitoring System (EMS) #29102



NEW!

Call Edson Customer Service for help in building a Pumpout System that works for you.

Pumpout Hydrants

Edson has a large selection of hydrants to connect your suction hose to the system. They provide versatility and convenience for your pumpout system by allowing placement of multiple pumpout locations along your dock. All hydrants include a ball valve, deck mount, quick clamp hose connection, and tethered plug.



Order Online:
edsonpumps.com

Recessed Hydrant Mounts

Use this thermo-formed poly basin with tethered aluminum lid to mount pumpout hydrants below the surface of the dock. This eliminates trip hazards and gives the dock a much cleaner look. When used with the Dry Disconnect Hydrant System, it provides for a clean, trouble free, multi-location pumpout installation.

Order Online:
edsonpumps.com

#265PL
Shown with #270PV-150/200 installed.
Hydrants ordered separately.



Pumpout Hose Assemblies

Edson Pumpout Hose Assemblies start with a durable, lightweight, and flexible hose. The hose is then combined with a clear check valve, a 90 degree ball valve, and a quick clamp deck fitting adapter to make a simple, clean connection to any boats waste deck fitting. Edson offers these assemblies up to 100' long.



#261-25-150

Continuous lengths available, up to 100'.

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edsonpumps.com

Test Gauge

This test gauge is a tool used to identify suction and pressure issues with your pumpout. Is it the installation plumbing, the pump, or the plumbing on the boat that is the problem? The test gauge makes it easy to find out.



Order Online:
edsonpumps.com

Pumpout Hose Replacement Parts

Edson Pumpout Hose Components can be ordered individually as replacement parts, or to reconfigure an existing pumpout hose.



Order Online:
edsonpumps.com



Vacuum Systems

12

#290-10-2210

A rotary vane vacuum pumping system, best used for multi-hydrant marinas. The 1hp air pump moves 20 cubic feet of air per minute making the pumpout fast, quiet and reliable.

23' suction lift, 20' discharge head, up to 30gpm

#290-10-2210



#290-235-XX

Our "big boy" of pumpout systems. This vacuum unit can be powered with up to a 7.5hp motor at over 60cfm, allowing for more than one boat to be pumped out at the same time. It is ideal for larger boats, fishing vessels, and ferry boats.

23' suction lift, 20' discharge head, up to 30gpm



#290-235-XX

Portable

Edson has the most versatile line of portable pumpout trailers and carts available. Capacities of 25, 40, 60, 120 and 230 gallons are available.

Carts



25 Gallon Caddy
#28202



40 Gallon Cart
#28204



60 Gallon Cart
#28206



120 Gallon Cart
#28212



230 Gallon Trailer
#28223

Pumps sold separately

Pumps Options

#120EL DIAPHRAGM

- 3/4hp 120V 1ph
- 12' Suction Lift
- 12' Discharge Head
- Up to 38 GPM
- Aluminum or Bronze



#286EP PERISTALTIC

- Up to 2hp 120V 1ph
- 27' Suction Lift
- Up to 67' Discharge Head
- Up to 38 GPM
- Marine Grade Aluminum



#25261 DOUBLE DIAPHRAGM

- 3/4hp 120V 1ph
- 25' Suction Lift
- 25' Discharge Head
- Up to 25 GPM
- Poly Construction



#117BR MANUAL DIAPHRAGM

- 15' Suction Lift
- Up to 15' Discharge Head
- Up to 30 GPM
- Bronze



HONDA GASOLINE ENGINES ALSO AVAILABLE.

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Edson Monitoring System (EMS)

A new step forward in technology for the Edson line of pumpout products. The EMS provides real-time reporting to save time and money, while protecting your investment. Available for new and existing Edson pumps.

#29102

- Volume and Cycle Calculation
- Leak Detection
- GPS Tracking and Geofencing (for pumpout boats)
- Power Loss Detection
- Mobile Alerts
- Clean Online Portal
- Simple Report Generation



Contact your local Pumpout Dealer
or visit www.edsonpumps.com

State/Region	Company	Location	Phone #	Contact
Northeast (CT, Long Island, MA, ME, NH, RI, VT)	LA Management, Inc. www.marineboatbuilders.com	Warwick, RI	401-935-1186	Rick Audette Jr. rickjr@marineboatbuilders.com
New York (except Long Island)	Green Marine Co. www.greenmarineco.com	Campbell Hall, NY	845-248-6357	Sean Glendening info@greenmarineco.com
		Diamond Point, NY	908-447-8790	John Grosser john.grosser@yahoo.com
Mid Atlantic (DC, DE, MD, NJ, PA, VA, WV)	Environmental Water Technologies www.ewh2o.com	Havre De Grace, MD	410-322-6701	Bill Weyant weyantb@ewh2o.com
			410-688-5584	Stan King kings@ewh2o.com
Southeast (AL, FL, GA, KY, NC, OH, SC, TN)	C T Larsh and Sons, Inc. www.c-t-larsh-sons.com	Lecanto, FL	352-628-0025	Cliff Larsh clarsh1@tampabay.rr.com
Midwest (IA, IL, IN, MI, MN, WI)	Total Marine Supply, LLC	Elkhorn, WI	262-723-8771	Tim Loftus tim@totalmarinesupply.com
South Central (AR, MS, OK, TX)	Maritime Sanitation www.maritimesanitation.com	Kemah, TX	281-802-1792	Jennifer Demers jennifer.demers@maritimesanitation.com
			281-334-5978	Sterling Walker sterling.walker@crewonward.com
Northwest (ID, OR, UT, WA)	John Nix & Co.	Seattle, WA	206-799-8281	John Nix jenseattle@juno.com
Central CA	Bagley Enterprises, Inc. www.bagleyenterprises.com	Lodi, CA	209-367-4800	Andy Bagley andy@bagleyenterprises.com
West Coast (AK, Southern CA, HI)	Marina Dock Parts www.marinadockparts.com	Bellingham, WA	360-739-1056	Troy Talbot sales@marinadockparts.com
All Other US States	Edson International www.edsonpumps.com	New Bedford, MA	508-971-2992	Darryl Smith darryl@edsonintl.com

INTERNATIONAL

Country	Company	Location	Phone #	Contact
United Kingdom (England, Scotland, Ireland)	G. M. Treble Ltd. www.gmtreble.co.uk	Minehead, UK	+44 (0) 1643 708573	Tony Talboys sales@gmtreble.co.uk
Denmark, Finland, Germany, Holland, Norway, Italy, , Sweden, Switzerland	Zickert Systems www.zickertsystems.se	Kungsbacka, Sweden	+46 (0) 3005-6478 8	Johannes Lundin johannes@zickertsystems.se
Mexico, Canada (British Columbia)	Marina Dock Parts www.marinadockparts.com	Bellingham, WA	360-739-1056	Troy Talbot sales@marinadockparts.com
Canada (all other provinces and territories)	Edson International www.edsonpumps.com	New Bedford, MA	508-971-2992	Darryl Smith darryl@edsonintl.com

PUMPOUT BOATS

State	Company	Location	Phone #	Contact
Massachusetts	C . B. Boatworks / Baysails Marine www.baysailsmarine.com/pumpout	Wellfleet, MA	508-349-3840	Lyle Butts lyle@baysailsmarine.com
Rhode Island	Marine Boatbuilders www.marineboatbuilders.com	Warwick, RI	401-732-1975	Rick Audette Jr. rickjr@marineboatbuilders.com
Florida	Panga Marine Corp. www.pangamarine.com	Sarasota, FL	941-358-6800	Rob McDaniel rob@pangamarine.com
Washington	Bullfrog Boats, LLC www.marinadockparts.com	Bellingham, WA	360-739-1056	Troy Talbot sales@marinadockparts.com

Dealer territories available. Contact Edson for details at pumps@edsonintl.com

Pending

EDSON INTERNATIONAL

146 Duchaine Boulevard

New Bedford, MA 02745

508/995-9711

Quote 75736

14

Order Date: 12/02/2015

Printed Date: 12/02/2015

Page: 1

Bill To:

EDSON QUOTATION

Ship To:

Sister Bay Marina

Sister Bay WI

Nichole

Customer ID	Purchase Order	Terms	Ship Via	F.O.B.	Sales Person	Ship From		
EDSQUO	RWC	Prepaid		New Bedford	99	ONSITE		
Order Qty	Shipped Qty Back Order Qty	U.O.M. Description	Item Number	Item Status	Unit Price	Discount	Tax	Extended Price
1	0	EACH	28206	Sale	3,085.00000	0.000	N	3,085.00
	1	PUMPOUT CART WITH 60 GALLON TANK, NO BRAKE						
1	0	EA_SN	25261	Sale	2,995.00000	0.000	N	2,995.00
	1	DOUBLE DIAPHRAGM PUMP, ELE MODEL 2500 30:1 3/4HP 1PH POLY CK						
1	0	EACH	161-K-0006	Sale	135.00000	0.000	N	135.00
	1	Electrical Box, Cover, Switch & Cord Assembly						
1	0	EACH	261-25-150	Sale	398.00000	0.000	N	398.00
	1	Hose - Pump Out Hose Assembly - 25 Feet Long						
					Non Taxable Subtotal	6,613.00		
					Taxable Subtotal	0.00		
					Order Discount	0.00		
					Shipping/Handling	0.00		
					Sales Tax	0.00		
					Order Total(USD)	6,613.00		

Purchase Contract Summary

15

Scribble Software, Inc.
8052 Elm Drive, Unit K
Mechanicsville, VA 23111
800-972-7423 or 804-427-8100

Thank you for choosing Scribble Software for your complete software and hardware solution.

Please complete the following steps.

- **Initial each page of the contract.**
- **Complete the credit card section of this contract.**
- **Sign, date the contract, and fill in title information.**
- **Upon receiving your order, you will receive notification that your order was received and processed.**

Technical Support

Users may submit requests for assistance over the Web or by phone. When submitting a case via the Web, users will be asked to provide their company name, contact information, and details of the request for assistance. Each case will be assigned a unique case number. Please visit Scribble Software's website at www.scribblesoftware.com for information about logging a case via the Web.

As a **customer courtesy**, customers may contact Scribble Software's Technical Support team and ask general questions up to 30 days after the initial purchase of Scribble Software's proprietary software products, which excludes weekends and holidays. If customers wish to take advantage of this courtesy technical support, customers should allot time in their schedules, their employees' and/or contractors' schedules to utilize the first thirty days after purchase appropriately to accomplish complete installation and configuration of the software and hardware purchased from Scribble Software. The customer is solely responsible for appropriating the resources needed to accomplish having their hardware and software purchased from Scribble Software fully functional within the first thirty days after purchase.

Support (whether during the first 30 days after purchase or with a support plan) is to answer specific questions and offer general guidance. It is not intended to be a training class of any sort. Dedicated training and configuration sessions are offered as an additional service and may be purchased by contacting Scribble Software's Future Market Team members.

The customer must have appropriate Internet access on any computer which has Scribble Software products installed on them.

It is the customer's full responsibility to contact Scribble Software Technical Support Team and request any assistance needed. The customer is responsible for contacting Scribble Software at least 48 hours prior and scheduling a time for a Scribble Software Support Technician to be available for technical assistance when the customer has a special need or has scheduled an independent contractor to be onsite.

The customer must have appropriate Internet access on any computer which has Scribble Software products installed on them.

The customer is solely responsible for backing up all data and files on a regular basis.

Telephone Support Hours

Telephone support is available on weekdays, during Scribble Software standard support business hours, excluding holidays. The main phone number for technical assistance is 804-427-8100. Please visit Scribble Software's website for additional contact information and current Support business hours for the various Support Plans, which may change at Scribble Software's discretion.



Please initial each page: _____

Reproducing Errors

Scribble Software Technical Support Team members must be able to reproduce errors in order to resolve them. Customer agrees to cooperate and work closely with Scribble Software Technical Support Team members to reproduce errors, including conducting diagnostic or troubleshooting activities as reasonably requested and appropriate. Users may also be asked to provide remote access to their computers and/or desktop system for troubleshooting purposes.

Escalation / Severity Levels

Reproducible errors that cannot promptly be resolved will be escalated to higher support tiers for further investigation and analysis. Issues will be generally categorized and handled according to an assigned severity level.

Training Options

Scribble Software offers **Online Training and Configuration Packages**, as well as, **Onsite Training at Customer's Site** as additional services.

Training is not free. Training is not included in the price of the software or any other item purchased. It is the customer's full responsibility to install and configure any software update unless the customer purchases a configuration and/or installation package.

When the customer purchases a training and/or installation package from Scribble Software, the Scribble Software Technician will only install purchased licenses for software developed by Scribble Software. The customer is responsible for installing all other software products (including, but not limited to, any Antivirus software).

Onsite Installation and Training

The number of days included in this contract for Onsite Installation is an estimate based on previous installations. Should any circumstances arise requiring additional days of Onsite Installation, the customer will be invoiced for each day plus all travel expenses. The customer agrees to pay these charges upon receipt of the invoice.

When on-site installation and training is provided, the customer is responsible for all travel related expenses. This includes, but is not exclusive to, airfare, car rental, gas, tolls, lodging, parking, etc. If an airline ticket is purchased, the customer will be invoiced and the customer's credit card will be charged for the airfare when the airline ticket is booked. There are no refunds for prepaid travel expenses for any reason.

A day is defined as "eight" hours, usually from 8am to 5 pm or 9am to 6pm. The hours the Scribble Software employee is on-site, breaks, lunch breaks, etc. are solely dictated by Scribble Software.

The customer is completely responsible for verifying receipt of, reviewing, completing, signing, and returning the "Onsite Installation Checklist" to a Future Markets team member at least 2 weeks prior to first day of installation.

Part of the onsite training involves training the customer to enter data into the system. It is the customer's full responsibility to complete the data entry. Data entry may not be complete at the end of the installation training period.

The customer and customer's employees are responsible for their own meals and any other costs during training.

The customer is solely responsible for scheduling the customer's employees and other personnel to be at the site and available during training hours. The customer's employees, contractors, and other related personnel are to be onsite, undistracted, and available for adequate training. When a customer's employee or representative has been distracted with phone calls, customers, or any other matter during training, the customer will be completely responsible for any training missed by the customer's employee or representative.

Any item ordered by the customer or provided by Scribble Software while Scribble Software is on-site will be billed to the customer. Payment for the items is due on receipt of the invoice.



Please initial each page: _____

Scribble Software offers Three (3) Support Plans based on “Your” business needs:

1. **Standard Support Plan**
2. **Premier Support Plan**
3. **Enterprise Support Plan**

“STANDARD” Support Plan:**Benefits:**

- Phone and e-mail support – during Technical Support hours, generally Monday – Friday 9am to 6pm eastern standard time.
- Response Time – 2 business days. *See Standard Support Plan response time for details.*
- No support on weekends or holidays.

Response Time:

Scribble Software will use commercially reasonable efforts to promptly respond to each case within no later than two (2) business days and will use commercially reasonable efforts to promptly resolve each case.

“PREMIER” Support Plan:**Benefits:**

- Premier Support hours via phone and e-mail – Monday –Friday 9am to 8pm eastern standard time
- Emergency On-call Weekend Support.
- Response Time – 1 business day.
- 5% Discount on Hourly Online Training Fee * *
- 5% Discount on hardware **
- 5% Discount on software produced by Scribble Software **

Response Time:

Scribble Software will use commercially reasonable efforts to promptly respond to each case within no later than one (1) business day and will use commercially reasonable efforts to promptly resolve each case.

“ENTERPRISE” Support PLAN:**Benefits:**

- Extended Support hours via phone and e-mail – Monday –Friday 9am to 8pm eastern standard time
 - Emergency On-call Weekend Support.
 - Response Time – 1 to 2 hours Monday – Friday 9am to 4pm eastern standard time*
 - Response Time – 1 business day outside of the hours listed above*
 - Dedicated Account Representative***
 - 2 Months MARIAH-Online Bill Pay module Free annually with an annual MARIAH-Online Bill Pay module contract
 - 2 FREE Hours of Hourly Online Training per “annual contract term” * *.
 - 10% Discount on Hourly Online Training Fee * *
 - 15% Discount on hardware * *
 - 10% Discount on software produced by Scribble Software * *
 - Free Online Annual Installation and Configuration package with release of new versions*
- ***Should your Dedicated Rep not be in the office, a Dedicated Tech will be assigned to your account, until the return of your Dedicated Account Rep. At which time, your Dedicated Account Rep will contact you to ensure resolution.

Response Time:

Scribble Software will use commercially reasonable efforts to promptly respond to each case within no later than 2 hours Monday – Friday 9am to 5pm eastern standard time and one business day outside of these times noted and will use commercially reasonable efforts to promptly resolve each case.

Excluded Items

The Support Plans do not include any of the following:

- Assistance in developing user-specific customizations.
- Assistance with non-Scribble Software products, services or technologies, including implementation, administration or use of third-party enabling technologies such as databases, computer networks, or communications systems;
- Assistance with installation or configuration of hardware, including computers, hard drives, networks, or printers

Please initial each page: _____

Technical Support Resolution

Actual resolution time will depend on the nature of the case and the resolution. A resolution may consist of a fix, workaround, or other solution in Scribble Software’s reasonable determination.

Changes to Support Plans

Scribble Software may change its Support Plans from time to time at its sole discretion.

The Monthly Support Rate covers Scribble Software proprietary products purchased as of the date of this contract.

Additional licensing purchases may change this monthly rate.

You may not downgrade your Support Plan within the annual contract. However, you do have the option to upgrade to another Support Plan within your annual contract. To upgrade your Support Plan, please contact a Future Markets Team member during regular business hours Monday – Friday 8am to 4:30 pm eastern standard time.

Software Updates

Customers with an active Support Plan receive free software updates, with release of new versions, for the product licenses previously purchased. Installation and configuration charges may be applicable.

Online Manual and Documentation

Product documentation is provided via a secure login online.

Hardware and Third Party Products

Availability and price of hardware or any product is subject to change at any time and without notice.

Scribble Software offers all hardware components for a complete solution. We continually test the hardware we offer to assure that all components are compatible and function as needed. If a customer decides to acquire hardware equipment elsewhere, Scribble Software cannot guarantee the compatibility and will not support the hardware purchased.

Third party software or products may require the purchase of an additional support plan directly from the manufacturer or supplier by the customer.

QuickBooks and Accounting

The customer will consult with the customer’s accountant for specific accounting and QuickBooks policies and procedures for your company. This includes setting up QuickBooks accounts and items. QuickBooks is required for all of the following solutions: MarinaOffice, MarinaOffice Mobile, LaunchOffice, PureRetail, PureFuel - FI/PAP, PureFuel POS, PureRestaurant, PureRental, PureTime, Scribble QB Processor, PureService, and MARIAH Online Services. If you are purchasing any software not listed above, please be advised you may also be required to have QuickBooks.

Credit Card Integration

Integrated credit card processing currently requires the use of the free X-charge credit card software and a merchant service account with Accelerated Payment Solutions. The use of any other credit card software or any other merchant service account would require external processing and manual entry of the credit card transactions into Scribble Software solutions.

Billing

The customer agrees to provide current, complete, and accurate account, company contact, billing, and shipping information. The customer agrees to promptly contact Scribble Software via phone and/or e-mail (support@posscribble.com) to update your account and other information, including company name changes, contact name changes, address and phone number changes, e-mail address changes, and credit card numbers and expiration dates.

Customer agrees to remain a subscriber of the Support Plan selected on this contract for the minimum commitment period of one year from the date of signature. All Support Plans shall automatically renew for additional periods equal to the expiring subscription term of one year. Customers must provide written notice of cancellation at least 30 days before their contract auto-renewal date. Please submit requests to cancel by writing to us at sales@posscribble.com. Include the Company Name, full Contact Name with title, Contact Phone Number, and Billing Address to facilitate your request.

^{DS}
nk

Please initial each page: _____

Failure to pay balance for Support Plan invoices will result in suspension of all benefits of the Support Plan, late fees, penalty fees, reactivation fees, and possible termination of contract based on the billing policies set forth by Scribble Software's Administration Team.

All sales are final. Non-refundable. No returns or refunds accepted for any reason.

MARIAH monthly service

Due to the fees Scribble Software, Inc. is responsible for, Scribble customers who have subscribed to MARIAH monthly services are required to sign up for minimum period of 12 months. Renewals must be made in yearly increments. Your account will automatically renew, unless we receive a signed letter to cancel your account 60 days prior to the yearly renewal date. There will be a \$200 administrative fee charged to the company credit card on file for all cancellations, where a 12 month period (initial or renewal) has not been paid in full. If you are ordering MARIAH monthly service, you acknowledge and agree to have your credit card charged the first day of each month for MARIAH services.

Licenses and Intellectual Property

Products offered for sale by Scribble Software are the intellectual property of Scribble Software or its suppliers. When the customer purchases any software, the customer is actually purchasing a license to use the software rather than purchasing the software itself. All Software terms and licensing are subject to the software licensing agreement supplied by the software manufacturer. This License Agreement shall be governed by the laws of the United States of America, state of Virginia and shall inure to the benefit of Scribble Software or its assigned. Separation of Components: The product is licensed as a single product. Its COMPONENT parts may not be separated for use by more than one user (or for use on more than one computer for Server Software).

Support Plan:

_____ Initial here to have your credit card on file automatically charged the first day of each month for the Support plan selected below in this contract. This option is the 'green option', saving valuable paper, envelopes, stamps, and time. Otherwise, you will be billed each month and payment is due by the 15th of each month. If payment is not received by the 15th of each month, technical assistance will not be provided until full payment is received.

Support Plan: Enterprise Success Maintenance Plan (Select One: Standard, Premier, or Enterprise)

Payment Method: _____ (Visa, MasterCard, Discover, American Express)

Credit Card #: _____ Exp: _____

Name on Card: _____

Billing Address for Credit Card _____

Accepted by (Customer Sign's Here): *Nicole Kramel*
DocuSigned by: 7CA5DECB59E54BF...

Title of Person Signing Contract: MARINA MANAGER

Date: 11/24/2015

Full payment is due upon signing. By signing above, I agree to all terms and conditions of this contract and the SCRIBBLE SOFTWARE END USER LICENSE AGREEMENT which is posted on Scribble Software's website. The SCRIBBLE SOFTWARE END USER LICENSE AGREEMENT is subject to change and may be changed by Scribble Software from time to time. All changes will become effective once posted on Scribble Software's website or when notified by Scribble Software via other means. Please review the SCRIBBLE SOFTWARE END USER LICENSE AGREEMENT periodically on the website for changes. I agree to have the credit card listed above charged according to the terms outlined in this contact. I am an official representative for this company and I am authorized to request support, services, and products from Scribble Software, Inc. I am an authorized user of the credit card listed above.

Please initial each page: *NK*

20



Confidential Purchase Contract

Contract Date: 11/24/2015

Customer Name / Address Sister Bay Marina
 Attn: Nicole Krauel
 10733 N Bay Shore Drive
 Sister Bay, WI 54324

Expiration Date: 11/25/2015

Contract Number 60088

Description	Qty	Price	Total
Software			
MarinaOffice 7.9 -3 licenses - to be installed on 3 devices. Includes MarinaOffice, PureRetail, Visual Map software.	1	2,995.00	2,995.00T
Data Conversion - Excel Document - Convert the Customers and Boats only. No history data is converted.	1	135.00	135.00
QuickBooks Pro 2015 3user	1	699.95	699.95T
X-Charge Credit Card Software Integrates with Scribble Software products - Free Software - Recommended	1	0.00	0.00
subtotal			3,829.95
Services to create MarinaOffice Visual Map of Marina			
MarinaOffice Visual Map - Services to create a custom property map by Scribble Software Technical Team. Quote required. To receive a quote for these services, please send a visual representation to sales@posscribble.com or fax to 804-427-8104.	1	600.00	600.00
Discount - Map for MarinaOffice FREE expires 11/25/2015		-100.00%	-600.00
subtotal			0.00
Services (Note: to be installed on 3 workstations & no standalone server)			
Online Installation - Per User License	3	125.00	375.00
*First time installed on the machine or device. This service includes installing the software and connecting it to QuickBooks. Configuration package required for full configuration needs. All online installs must be completed within 30 days. If the online installs are not completed on the same date and a new version is released before scheduling the remaining online installs, the customer will incur additional fees for online installation fees to upgrade those previously installed.			
Online Configuration/per license	3	75.00	225.00
Custom Configuration services per license.			
Online Training - Per Hour	2	125.00	250.00
All training hours purchased must be utilized within 30 days of installation, to facilitate resource availability and scheduling.			
subtotal			850.00
Hardware:			
ELO iTouch All-In-One 19", Intel Core i5, Windows 7Pro, 64Bit, 4GB RAM, 320 GB Hard Drive, 6USB Ports, 3year warranty.	1	2,028.00	2,028.00T
Wireless Keyboard & Mouse with Instant Access Hot Keys	1	35.00	35.00T
APG 19" Auto Opening Cash Drawer Black- 2 year warranty	1	205.00	205.00T
APG Epson Cable - 1 with each Epson cash drawer	1	5.00	5.00T
Receipt Printer- Thermal -USB Interface, 160mm/sec printing. Jam Free Autocutter, includes interface cables. 3year warranty	1	310.00	310.00T
Total			

*** If this contract is not signed and returned before the Expiration Date on this contract, a new contract will be required. All prices and discounts are subject to change after the Expiration Date on this contract.**

DocuSigned by:
Nicole Krauel
 7CA5DECB59E54BF...

11/24/2015

Accepted by (Customer Sign's Here): _____

Date: _____

MARINA MANAGER

Title of Person Signing Contract: _____

21



Confidential Purchase Contract

Contract Date: 11/24/2015

Customer Name / Address Sister Bay Marina
 Attn: Nicole Krauel
 10733 N Bay Shore Drive
 Sister Bay, WI 54324

Expiration Date: 11/25/2015

Contract Number 60088

Description	Qty	Price	Total
3 1/8" X 273' Thermal Paper 50 rolls per case	1	94.00	94.00T
Ingenico EMV-Chip Reading Device with built in MSR and Pin Pad	1	325.00	325.00T
subtotal			3,002.00
Your Success Maintenance Plan Options are: Standard Success Maintenance Plan: \$115 /monthly Premier Success Maintenance Plan: \$275 /monthly (Recommended Option) Enterprise Success Maintenance Plan: \$585 /monthly *Receive a 10% discount on support plans when prepaying one year in advance. Out-of-state sale, exempt from sales tax			
		0.00%	0.00
Total			\$7,681.95

*** If this contract is not signed and returned before the Expiration Date on this contract, a new contract will be required. All prices and discounts are subject to change after the Expiration Date on this contract.**

DocuSigned by:
Nicole Krauel
 7CA5DECB59E54BF...

11/24/2015

Accepted by (Customer Sign's Here): _____

Date: _____

Title of Person Signing Contract: _____
 MARINA MANAGER

VILLAGE OF SISTER BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2015

22

MARINA FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	
<u>PUBLIC CHARGES</u>						
201-46741-00-0000	MARINA FEST	.00	49,898.07	.00	49,898.07	.00
201-46751-00-0000	SEASONAL SLIP FEES	.00	336,384.60	339,472.00 (3,087.40)	99.09
201-46752-00-0000	DAILY DOCKING FEES	.00	113,800.13	119,295.00 (5,494.87)	95.39
201-46753-00-0000	LAUNCH FEES	.00	11,757.66	12,000.00 (242.34)	97.98
201-46755-00-0000	MARINA SERVICES	.00	161.16	400.00 (238.84)	40.29
201-46761-00-0000	COMMERCIAL DOCKING	.00	64,840.60	76,730.00 (11,889.40)	84.50
201-46764-00-0000	PRODUCT SALES	.00	2,251.12	2,200.00	51.12	102.32
201-46767-00-0000	VENDING SALES	.00	.00	750.00 (750.00)	.00
201-46768-00-0000	WASHER/DRYER	.00	725.71	200.00	525.71	362.86
201-46900-00-0000	MISC CHARGES FOR SERVICES	.00	79.10	100.00 (20.90)	79.10
	TOTAL PUBLIC CHARGES	.00	579,898.15	551,147.00	28,751.15	105.22
<u>MISCELLANEOUS REVENUES</u>						
201-48110-00-0000	INTEREST ON INVESTMENTS	.00	475.23	600.00 (124.77)	79.21
201-48260-00-0000	BLDG RENTAL - BOATHOUSE	.00	13,420.04	15,000.00 (1,579.96)	89.47
201-48265-00-0000	BOATHOUSE TV & UTILITY CHARGES	.00	150.00	.00	150.00	.00
201-48500-00-0000	DONATIONS	.00	259.48	.00	259.48	.00
201-48990-00-0000	MISC OTHER REVENUE	.00	224.18	200.00	24.18	112.09
	TOTAL MISCELLANEOUS REVENUES	.00	14,528.93	15,800.00 (1,271.07)	91.96
	TOTAL FUND REVENUE	.00	594,427.08	566,947.00	27,480.08	104.85

VILLAGE OF SISTER BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2015

23

MARINA FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	%	OF BUDGET
MARINA EXP						
201-55101-00-0000	WAGES, MANAGER	.00	30,867.23	25,254.00 (5,613.23)	122.23	
201-55101-32-0000	MANAGER, MARINA FEST	.00	58.06	.00 (58.06)	.00	
201-55105-00-0000	WAGES, ADMIN	.00	8,759.25	9,585.00 825.75	91.38	
201-55105-04-0000	MAINTENANCE, PARKS	.00	10,875.87	8,180.00 (2,695.87)	132.96	
201-55105-08-0000	DOCKMASTERS, PART-TIME	.00	40,484.20	39,796.00 (688.20)	101.73	
201-55105-32-0000	WAGES, MARINA FEST	.00	2,540.71	.00 (2,540.71)	.00	
201-55110-08-0000	OVERTIME, DOCKMASTERS	.00	171.55	199.00 27.45	86.21	
201-55111-00-0000	BONUSES, DOCKMASTERS	.00	750.00	4,306.00 3,556.00	17.42	
201-55112-00-0000	UNWORKED WAGES	.00	654.70	.00 (654.70)	.00	
201-55115-00-0000	RETIREMENT	.00	1,601.53	3,894.00 2,292.47	41.13	
201-55120-00-0000	SOCIAL SECURITY	.00	5,319.55	7,827.00 2,507.45	67.96	
201-55125-00-0000	INSURANCE, MEDICAL	.00	5,485.46	13,748.00 8,262.54	39.90	
201-55130-00-0000	INSURANCE, DENTAL	.00	512.19	1,099.00 586.81	46.61	
201-55135-00-0000	INSURANCE, DISABILITY	.00	209.17	480.00 270.83	43.58	
201-55140-00-0000	INSURANCE, GROUP LIFE	.00	36.49	66.00 29.51	55.29	
201-55145-00-0000	INSURANCE, WORK COMP	.00	5,015.03	6,656.00 1,640.97	75.35	
201-55155-00-0000	TRANSFER TO TKH	.00	.00 (6,089.00)	(6,089.00)	.00	
201-55190-00-0000	BENEFIT FEES AND PENALTIES	.00	31.15	.00 (31.15)	.00	
PERSONNEL		.00	113,372.14	115,001.00 1,628.86	98.58	
201-55201-00-0000	TRAVEL/TRAINING	.00	2,248.35	1,000.00 (1,248.35)	224.83	
201-55205-00-0000	RECRUIT/TESTING/PHYSICALS	.00	430.00	40.00 (390.00)	1,075.00	
201-55210-00-0000	EXPENSE ALLOWANCE	.00	6.14	150.00 143.86	4.09	
201-55215-00-0000	UNIFORMS & CLOTHING	.00	493.00	600.00 107.00	82.17	
INDIRECT EMPLOYEE		.00	3,177.49	1,790.00 (1,387.49)	177.51	
201-55340-00-0000	MARINA UTILITIES	.00	20,274.15	20,000.00 (274.15)	101.37	
201-55341-00-0000	BOATHOUSE UTILITIES	.00	1,345.96	2,000.00 654.04	87.30	
201-55360-00-0000	TELEPHONE	.00	657.70	750.00 92.30	87.69	
201-55365-00-0000	CELL PHONES	.00	770.21	600.00 (170.21)	128.37	
201-55370-00-0000	INTERNET	.00	1,605.62	1,000.00 (605.62)	160.56	
201-55375-00-0000	CHARTER TV	.00	1,036.03	840.00 (196.03)	123.34	
UTILITY COSTS		.00	25,689.67	25,190.00 (499.67)	101.98	

VILLAGE OF SISTER BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2015

24

MARINA FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
201-55401-00-0000 OFFICE SUPPLIES	.00	420.84	400.00	(20.84)	105.21
201-55405-00-0000 COMPUTER HARDWARE/SOFTWARE	.00	655.42	340.00	(315.42)	192.77
201-55410-00-0000 PRINTING AND COPYING	.00	607.80	25.00	(582.80)	2,431.20
201-55415-00-0000 POSTAGE	.00	486.49	200.00	(286.49)	243.25
201-55420-00-0000 DUES & PUBLICATIONS	.00	290.00	800.00	510.00	36.25
201-55430-00-0000 CUSTODIAL SUPPLIES	.00	2,299.02	2,000.00	(299.02)	114.95
201-55434-00-0000 SUPPLIES FOR RESALE	.00	1,864.92	1,455.00	(409.92)	128.17
201-55435-00-0000 VENDING SUPPLIES (SODA)	.00	.00	600.00	600.00	.00
201-55440-00-0000 MEDICAL & SAFETY	.00	.00	97.00	97.00	.00
201-55460-00-0000 MINOR EQUIPMENT	.00	51.27	150.00	98.73	34.18
201-55465-00-0000 SERVICE EQUIPMENT	.00	611.88	500.00	(111.88)	122.38
201-55470-00-0000 RECREATION EQUIP/SUPPLIES	.00	53.93	100.00	46.07	53.93
201-55475-00-0000 BICYCLES	.00	.00	800.00	800.00	.00
201-55490-00-0000 AMENITIES	.00	620.93	750.00	129.07	82.79
201-55495-00-0000 MISCELLANEOUS SUPPLIES	.00	12.98	200.00	187.02	6.49
	.00	7,975.48	8,417.00	441.52	94.75
SUPPLIES	.00	7,975.48	8,417.00	441.52	94.75
201-55501-00-0000 AUDIT	.00	3,210.00	3,100.00	(110.00)	103.55
201-55502-00-0000 ACCOUNTING SUPPORT	.00	1,630.35	1,900.00	269.65	85.81
201-55503-00-0000 CREDIT CARD FEES	.00	8,097.91	7,500.00	(597.91)	107.97
201-55504-00-0000 INFORMATION TECHNOLOGY	.00	1,002.48	600.00	(402.48)	167.08
201-55510-00-0000 CONSULTING	.00	1,035.00	.00	(1,035.00)	.00
201-55515-00-0000 LEGAL SERVICES	.00	457.00	500.00	43.00	91.40
201-55525-00-0000 PROPERTY/LIABILITY INSURANCE	.00	7,621.86	11,000.00	3,378.14	69.29
201-55532-00-0000 MARKETING/PUBLICITY	.00	6,297.20	8,000.00	1,702.80	78.71
201-55535-00-0000 WEBSITE SUPPORT	.00	506.66	500.00	(6.66)	101.33
201-55551-00-0000 GARBAGE PICKUP	.00	2,165.37	1,800.00	(365.37)	120.30
201-55552-00-0000 RECYCLING	.00	147.18	300.00	152.82	49.06
201-55565-00-0000 MARINA COMMITTEE	.00	160.00	800.00	640.00	20.00
201-55567-00-0000 FESTIVAL/EVENT COSTS	.00	68,772.00	.00	(68,772.00)	.00
201-55570-00-0000 PERMITS & FEES	.00	227.00	150.00	(77.00)	151.33
201-55595-00-0000 MISC SERVICES	.00	.00	100.00	100.00	.00
	.00	101,330.01	36,250.00	(65,080.01)	279.53
SERVICES	.00	101,330.01	36,250.00	(65,080.01)	279.53
201-55601-00-0000 OFFICE EQUIPMENT	.00	386.86	300.00	(86.86)	128.95
201-55615-00-0000 GROUNDS MAINTENANCE	.00	73.78	250.00	176.22	29.51
201-55635-00-0000 WEED CONTROL SERVICES	.00	3,178.19	3,200.00	21.81	99.32
201-55640-00-0000 BUILDING MAINTENANCE	.00	1,571.21	4,000.00	2,428.79	39.28
201-55641-00-0000 BOATHOUSE MAINTENANCE	.00	1,039.35	1,500.00	460.65	69.29
201-55647-00-0000 DOCK MAINTENANCE	.00	7,388.79	20,000.00	12,611.21	36.94
201-55675-00-0000 EQUIPMENT RENTAL	.00	.00	150.00	150.00	.00
	.00	13,638.18	29,400.00	15,761.82	46.39
MAINTENANCE	.00	13,638.18	29,400.00	15,761.82	46.39

VILLAGE OF SISTER BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2015

25

MARINA FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
201-55701-00-0000 VEHICLE MAINTENANCE	.00	123.95	200.00	76.05	61.98
201-55705-00-0000 EQUIPMENT MAINTENANCE	.00	402.05	485.00	82.95	82.90
201-55710-00-0000 GAS/OIL/FLUIDS	.00	315.61	300.00	(15.61)	105.20
VEHICLES AND EQUIPMENT	.00	841.61	985.00	143.39	85.44
201-55910-00-0000 BAD DEBT EXP	.00	277.00	.00	(277.00)	.00
201-55930-00-0000 BANK FEES & FINANCE CHARGES	.00	100.55	50.00	(50.55)	201.10
201-55950-00-0000 MISC OTHER EXP	.00	.00	100.00	100.00	.00
201-55971-00-0000 DEPRECIATION EXPENSE	.00	197,083.37	215,000.00	17,916.63	91.67
201-55986-00-0000 INTEREST ON LONG-TERM DEBT	.00	92,624.37	92,624.00	(.37)	100.00
201-55992-00-0000 MARINA PILOT TRANSFER	.00	117,681.63	128,380.00	10,698.37	91.67
MISCELLANEOUS	.00	407,766.92	436,154.00	28,387.08	93.49
TOTAL MARINA EXP	.00	673,791.50	653,187.00	(20,604.50)	103.15
TOTAL FUND EXPENDITURES	.00	673,791.50	653,187.00	(20,604.50)	103.15
NET REVENUES OVER EXPENDITURES	.00	(79,364.42)	(86,240.00)	48,084.58	(92.03)



25200 Series 26

Electric, Gasoline & Hydraulic Powered
Double Diaphragm, Plastic, Transfer Pumps
1 1/2" - 25 GPM



Model 25200

Model 25260
w/ Electric MotorModel 25235
w/ Gas Engine

Model 25270

*All models can be ordered with the optional wheels and handle shown on the pumps above.

Performance Features

- Pumps Liquids With Large Suspended Solids
- Self-Priming from a Dry Start
- Powerful Suction Lift
- Pump Can Run Dry Indefinitely
- Very Low Emulsifying Action
- Non-Shear Pumping Action

Design Features

- Electric, Gasoline & Hydraulic Powered Models
- Chemical Resistant Plastic Pump Bodies
- Extended-Life Reinforced Diaphragms
- Non-Clogging Flow-Thru Design
- Easy to Install, Clean & Maintain
- Options for Portability
- Industrial Grade for Years of Reliable Service

Flexibility in a simple to understand and maintain package, the 25200s can do just about any pumping task you need done at suction lifts up to 25 ft, discharge heads up to 25 ft and volumes up to 25 gpm.

The Model 25200 is a variable speed, inverter controlled version that includes a VFD mounted to a 3/4 hp integral gear motor.

The Models 25260, 25250, 25240, 25230 & 25220 are fixed speed versions each built with a different ratio gear reducer to which you can mount any 3/4 Hp (.55kw), 56C frame motor to create a pump that meets the speed and electrical specifications needed for your application. There is a 150CC Honda Gas Engine available for the Model 25230 for customers that need a gas powered pump.

See page 4 for details.

The Model 25270 is the hydraulic powered version and is built with a Char-Lynn Motor.

Specifications

Performance:

Static Suction Lift	25 ft./7.62m
Dry Suction Lift	12 ft./3.65m
Discharge Head	25 ft./7.62m
Continuous Duty Discharge Head	25 ft./7.62m
Max Volume	25 gpm* / 94.6 lpm* / 5.8 m ph*

*Volume at 60 cycles per minute. Actual volume will depend on pump cycle speed & application conditions.

Construction:

Pump Bases	Polypropylene	3
Inlet & Discharge Check Valves	Polypropylene	
Diaphragms.....	Viton® or Neoprene ^R	
Flapper Valves.....	Viton® or Neoprene ^R	
Mounting Frame	Powder Coated Aluminum	
Hardware Material	Stainless Steel	

Drives:

Model 25200 - Variable Speed Version Includes a .75 hp/.55 kw, 60/50 hz, TEFC Gear Motor with Lenze VFD* Installed.

*VFDs are available to match any voltage and frequency input.

Models 25260, 25250, 25240, 25230 & 25220 - Fixed Speed Versions are built with 1 of 5 different ratio gear reducers:

Model 25260 is built with a 30 to 1 ratio gear reducer.

Model 25250 is built with a 34 to 1 ratio gear reducer.

Model 25240 is built with a 43 to 1 ratio gear reducer.

Model 25230 is built with a 60 to 1 ratio gear reducer.

Model 25220 is built with a 83 to 1 ratio gear reducer.

Motors and Gas Engine are ordered separately for these models.

Motors are available to match any voltage and frequency power. See page 4.

Motor rpm and gear reducer ratio will determine the fixed cycle speed.

Model 25270 - Hydraulic Version is built with a Char Lynn H Series Hydraulic Motor

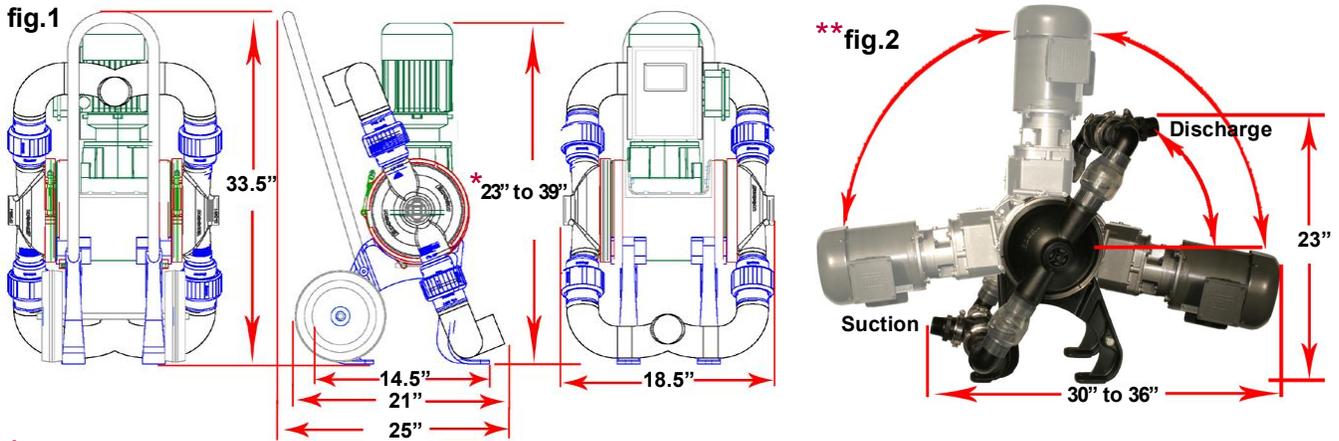
Target Applications

MARINE INDUSTRIAL ENVIRONMENTAL MUNICIPAL

- Sump Pumping
- Sewage Collection & Transfer
- Cooking Oil Collection and Transfer
- Oil Water Separation
- Groundwater Remediation
- Dewatering
- Small Boat Bilge & Waste Pumps
- Mining Operations
- Marina Pump Out
- Campground Pump Out
- Waste Oil Collection
- Oil Spill Clean Up
- Wash-Down Operations
- Liquids With Abrasive Solids
- Industrial Waste Water Processing
- Facility Maintenance All Purpose



DIMENSIONS



* The height of a 25200 Series Pump will vary due to the drive of the model ordered. The Model 25200 has a height of 39" and the Model 25270 is 23" high while the height of the Models 25260, 25250, 25240, 25230 and 25220 will vary between 35" and 40" based on the motor or gas engine ordered.

** As shown in fig.2 the dimensions can change because the pump drive and mounting assembly can be rotated forward or backwards on the support legs and because the pump chambers which includes the suction and discharge plumbing can also be rotated on the pump frame.

WEIGHT

The weight of a 25200 will vary because of the drive of the model ordered.
 Model 25200 - 89 lb / 40 kg • Models 25260 to 25220 - 75 to 80 lb / 34 to 36 kg • Model 25270 - 44 lb / 20 kg

APPLICATIONS & CONFIGURATIONS

What Can You Do With A 25200? Clean out a process tank? Test and pump remediation site wells? Transfer liquid? Pump liquids with suspended solids? Suck out a sump? Transfer waste water from wash down stations? Transfer contaminated liquids with very low emulsive pumping action? Sewage transfer or collection? Transfer or collect all types of liquids?

Need Versatility? The 25200 version with its' VFD lets you match the pump performance to the application at hand. See the Performance Charts on page 3. You can get the pump performance you need with just the push of a button. The Variable Frequency Drive also allows for remote start-stop stations, float switch control, setting run times and a variety of other capabilities.

Want To Just Keep It Simple? The 25260, 25250, 25240, 25230, 25220 versions are built to run at a fixed speed determined by the model and the motor combination. If your application calls for the pump to perform at just one cycle rate, we can supply the pump with the gear reducer and motor combination to meet just that performance rate. See Pump Cycles Per Minute Chart on page 3.

Need 1 Pump To Do 2 Jobs? The inlet and discharge of a 25200 Series pump can be reconfigured so each of the 2 pump bodies has individual suction and/or discharge lines. One 25200 can be used as two pumps with a common drive.

Need High Suction Lift For A Dry Hose Start? Add the optional high suction lift plumbing. Prime the pump and keep it primed even when the suction line runs dry. In factory tests, the vacuum gauge recorded 25"hg when this optional plumbing was used on the inlet of the pump.

Pump Dimensions Not Right? Consider rotating the drive modular from vertical to horizontal.



25200 SERIES PUMP PERFORMANCE CHARTS

The following charts are a guide in determining which version of the 25200 is best for a specific application. Each of the charts show the gallons per minute (gpm) performance of a 25200 pump operating at a different speeds (Cycle/Minute) under 25 different combinations of suction pressure in inches of mercury (hg) and discharge pressure in pounds per square inch (psi). These suction and discharge pressures are also displayed as suction and discharge head in both feet and meters. The cycle rate of the pump and the suction and discharge pressures created by a specific application will determine the actual volume performance of the pump being used.

Results In Gallon Per Minute
1 Gallon Per Min. = 3.785 Liters Per Min. = .2271 Cubic Meters Per Hour

		Discharge Head				
		5 ft / 1.52 m	10 ft / 3.04 m	20 ft / 6.09 m	25 ft / 7.62 m	
60 Cycles / Min.		0	2.2 psi	4.4 psi	8.7 psi	10.8 psi
Suction Head	0	25.0 gpm	21.4 gpm	20.0 gpm	16.7 gpm	12.5 gpm
5 ft / 1.52 m	4.5 hg	25.0 gpm	21.4 gpm	20.0 gpm	16.7 gpm	12.5 gpm
10 ft / 3.04 m	9.1 hg	21.4 gpm	16.7 gpm	14.3 gpm	11.5 gpm	11.1 gpm
20 ft / 6.09 m	18.2 hg	18.8 gpm	16.7 gpm	12.5 gpm	10.7 gpm	10.3 gpm
25 ft / 7.62 m	22.7 hg	15.0 gpm	14.3 gpm	11.5 gpm	10.7 gpm	10.0 gpm

		Discharge Head				
		5 ft / 1.52 m	10 ft / 3.04 m	20 ft / 6.09 m	25 ft / 7.62 m	
40 Cycles / Min.		0	2.2 psi	4.4 psi	8.7 psi	10.8 psi
Suction Head	0	15.8 gpm	12.5 gpm	11.5 gpm	10.0 gpm	9.4 gpm
5 ft / 1.52 m	4.5 hg	15.0 gpm	12.5 gpm	11.5 gpm	10.0 gpm	9.4 gpm
10 ft / 3.04 m	9.1 hg	13.6 gpm	11.5 gpm	10.3 gpm	8.8 gpm	8.8 gpm
20 ft / 6.09 m	18.2 hg	12.5 gpm	11.1 gpm	9.4 gpm	6.3 gpm	5.0 gpm
25 ft / 7.62 m	22.7 hg	10.0 gpm	9.4 gpm	6.0 gpm	5.0 gpm	4.4 gpm

		Discharge Head				
		5 ft / 1.52 m	10 ft / 3.04 m	20 ft / 6.09 m	25 ft / 7.62 m	
30 Cycles / Min.		0	2.2 psi	4.4 psi	8.7 psi	10.8 psi
Suction Head	0	12.0 gpm	10.7 gpm	10.0 gpm	8.3 gpm	7.9 gpm
5 ft / 1.52 m	4.5 hg	10.7 gpm	10.7 gpm	7.5 gpm	5.6 gpm	5.0 gpm
10 ft / 3.04 m	9.1 hg	10.0 gpm	8.8 gpm	6.7 gpm	5.0 gpm	4.5 gpm
20 ft / 6.09 m	18.2 hg	8.3 gpm	7.1 gpm	5.0 gpm	4.2 gpm	3.8 gpm
25 ft / 7.62 m	22.7 hg	7.1 gpm	6.0 gpm	4.3 gpm	3.8 gpm	3.5 gpm

		Discharge Head				
		5 ft / 1.52 m	10 ft / 3.04 m	20 ft / 6.09 m	25 ft / 7.62 m	
20 Cycles / Min.		0	2.2 psi	4.4 psi	8.7 psi	10.8 psi
Suction Head	0	6.3 gpm	6.0 gpm	4.7 gpm	4.3 gpm	4.1 gpm
5 ft / 1.52 m	4.5 hg	6.0 gpm	4.7 gpm	4.1 gpm	3.3 gpm	3.0 gpm
10 ft / 3.04 m	9.1 hg	6.0 gpm	4.1 gpm	3.5 gpm	3.0 gpm	2.9 gpm
20 ft / 6.09 m	18.2 hg	5.0 gpm	3.3 gpm	3.0 gpm	2.6 gpm	2.4 gpm
25 ft / 7.62 m	22.7 hg	4.4 gpm	3.0 gpm	2.3 gpm	2.1 gpm	1.9 gpm

CYCLE RATES

The Model 25200 is built with a variable speed, programable control (VFD-Variable Frequency Drive) wired to a 60 rpm gear motor that allows the operator to just dial in the cycle rate of the pump to meet the performance requirements of the application. Cycle rates from 0 to 60 at the push of a button.

The Models 25260 25250 25240 25230 and 25220 are built with specific ratio gear reducers. Since each can be ordered with a variety of motors, the actual cycle per minute rate of the pump will be determined by the combination of the pump and the rpm of the motor ordered. Use the following chart to determine the best combination for your application.

Example:

The Model 25260 pump is built with a 30 to 1 ratio gear reducer.

The Motor 161-A-1432 is 12 volt, dc motor with a speed of 1800 rpm.

The cycle rate of the pump with this combination will be 60 cycles/min.
1800 divided by 30

$$\frac{\text{Motor RPM}}{\text{Gear Reducer Ratio}} = \text{Pump Cycle Rate}$$

		Pump Model No. and Gear Reducer Ratio				
		25260	25250	25240	25230	25220
		30 to 1	34 to 1	43 to 1	60 to 1	83 to 1
Typical Motor RPMs	1150	38.3	33.8	26.7	19.2	13.9
	1425	47.5	41.9	33.1	23.8	17.2
	1725	57.5	50.7	40.1	28.7	20.8
	1745	58	51.3	40.6	29.1	21
	1800	60	52.9	41.8	30	21.7
	2850			66.2	47.5	34.3
	3450				57.5	41.5

Pump Cycle Rates Per Minute



**PARTIAL LIST OF MOTORS AND ENGINE
AVAILABLE FOR THE 25260 25250 25240 25230 & 25220 PUMPS**

(Motors are ordered separately with these pumps.)



60 Hertz Totally Enclosed Fan Cooled Motors

Order No.	Description
161-A-161	3/4Hp 115/208-230V 60Hz 1745Rpm 1Ph TEFC Motor
161-A-1429	3/4Hp 208-230/460V 60Hz 1745Rpm 3Ph TEFC Motor



12 Volt Totally Enclosed Fan Cooled Motors

Order No.	Description
161-A-1432	3/4Hp 12 Volt DC 1800Rpm TEFC Motor
161-A-1433	3/4Hp 24 Volt DC 1800Rpm TEFC Motor



Explosion Proof Motors

Order No.	Description
161-A-1430	3/4Hp 115/208-230V 60Hz 1725Rpm 1Ph Explosion Proof Mtr
161-A-1431	3/4Hp 208-230/460V 60Hz 1725Rpm 3Ph Explosion Proof Mtr
161-A-1500	3/4Hp 115/208-230V 50Hz 2850Rpm 1Ph Explosion Proof Mtr
161-A-1557	3/4Hp 208-230/460V 50Hz 1425Rpm 3Ph Explosion Proof Mtr



50 Hertz Totally Enclosed Fan Cooled Motors

Order No.	Description
161-A-1501	3/4Hp 115/208-230V 50Hz 2850Rpm 1Ph TEFC Motor
161-A-1558	3/4Hp 115/208-230V 50Hz 1425Rpm 1Ph TEFC Motor
161-A-1559	3/4Hp 208-230/460V 50Hz 2850Rpm 3Ph TEFC Motor
161-A-1560	3/4hp 208-230/460V 50hz 1425Rpm 3Ph TEFC Motor



150CC Gasoline Engine W/ Mounting Plates

Order No.	Description
23044	150CC Honda Vertical Gas Engine With Mounting Kit Installed