



MARINA FEST COMMITTEE MEETING AGENDA

Wednesday August 10, 2016 at 5:30 p.m.

Sister Bay Fire Station 2258 Mill Road

For additional information check: www.sisterbaywi.gov

Call Meeting to Order

Deviations from the agenda order shown may occur.

Roll Call

1	Pat Duffy – Chair	<input type="checkbox"/>	2	John Clove – Marina Committee Rep	<input type="checkbox"/>
3	Sue Lundquist – Citizen Mem	<input type="checkbox"/>		<i>Marina Manager – Nicole Krauel</i>	<input type="checkbox"/>
	<i>Administrator – Zeke Jackson</i>	<input type="checkbox"/>		Steve Mann-Parks Director	<input type="checkbox"/>
		<input type="checkbox"/>			<input type="checkbox"/>
		<input type="checkbox"/>			<input type="checkbox"/>

AT LEAST ONE REPRESENTATIVE OF EVERY ORGANIZATION INVOLVED IN MARINA FEST WHO IS ABLE TO SPEAK ON BEHALF OF THAT ORGANIZATION **IS** REQUIRED TO ATTEND THIS MEETING.

Approval of minutes as published Comments and Correspondence Business Items

1. Discussion on Marina Fest schedule and activities for 2016; consider a motion for action if necessary.
2. Discussion on organization and duty assignments for 2016; consider a motion for action if necessary.
3. Discussion on any outstanding items for 2016; consider a motion for action if necessary.
4. Discuss matters to be placed on a future agenda or referred to a committee, official or employee.

Adjournment

Public Notice

Questions regarding the nature of the agenda items or more detail on the agenda items listed above scheduled to be considered by the governmental body listed above can be directed to Zeke Jackson, Village Administrator at 920-854-4118 or at zeke.jackson@sisterbaywi.gov.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible preferably a minimum of 48 hours. For additional information or to request this service, contact the Sister Bay Village Administrator at 854-4118, (FAX) 854-9637, or by writing to the Village Administrator at the Village Administration Building, 2383 Maple Drive, PO Box 769, Sister Bay, WI 54234. Copies of reports and other supporting documentation are available for review at the Village Administrator's Office, Administration Building, 2383 Maple Drive during operating hours. (8 a.m. – 4 p.m. weekdays).

I hereby certify that I have posted a copy of this agenda at the following locations:

Administration Building Library Post Office

_____/_____

Name

1 the Lions commit to manning the boat building tent for reduced time periods on Saturday
 2 as well as Sunday. Ludwigsen responded that he will have to talk to his fellow club
 3 members about the possibility of doing that, but believes that might be a workable
 4 solution.

5
 6 Mike Scoville indicated that the Library Book Sale can only be conducted on Saturday as
 7 most of the books are sold out relatively quickly.

8
 9 Fred Johnson indicated that the Historical Society will not be able to participate on Sunday
 10 as they also have a shortage of volunteers. Scoville responded that he would probably be
 11 able to get some kids to scoop ice cream on Sunday, and he and Johnson eventually
 12 agreed to meet in the near future to discuss the logistical issues which could arise.
 13 Hopefully they will be able to arrive at a mutually agreeable selling arrangement.

14
 15 Discussion took place regarding the food and drink offerings which will be available at
 16 Marina Fest, 2016, and Hecht and Klima cautioned that too many food and drink offerings
 17 may dilute the profits which will be realized by everyone. Hecht pointed out that
 18 representatives of all the organizations which will be selling beverages at Marina Fest also
 19 plan to meet in the near future.

20
 21 The SBAA has booked two bands, "Andy's Automatics" and "Hillbilly Casino", and they
 22 will be performing on Sunday afternoon and evening. (Both of those bands are well known
 23 and have a good following.) The Waterboard Warriors will be putting on their show on
 24 Sunday afternoon, but there will be some "dead time" during the morning and early
 25 afternoon hours on Saturday as well as Sunday. Paul Lent informed Hecht that he would be
 26 willing to contact some other musicians to see if they would be willing to fill in, and it was
 27 the consensus that this would be a good idea.

28
 29 *A motion was made by Lundquist, seconded by Clove that the Marina Fest Committee*
 30 *authorizes Paul Lent to book a band(s) to perform during the late morning/early afternoon*
 31 *hours on the Saturday and Sunday of Marina Fest, 2016. The fee(s) which will be paid to*
 32 *the band(s) shall not exceed \$1,200.00. Motion carried – All ayes.*

33
 34 Several of the Committee members noted that considerable increases in sales could be
 35 realized if some of the non-profit organizations participating in Marina Fest were to assign
 36 strolling vendors to wander through the crowds while the entertainment is going on.

37
 38 Duffy and Clove presented aerial photos of Waterfront Park and Marina Park, and those in
 39 attendance jointly reviewed potential festival ground layouts. During the review process
 40 Hecht indicated that the Fire Department would be willing to put at least one of the fire
 41 trucks on display. It was the consensus that this should definitely occur.

42
 43 The following entertainment schedule will be established for this year's Marina Fest:

44 Saturday – 7:00 A.M. to 10:30 A.M. – Pancake Breakfast
 45 12:00 P.M. to 4:00 P.M. – Kid's Boat Building
 46 10:00 A.M. to 6:00 P.M. – Kid's Carnival
 47 12:00 P.M. to 3:00 P.M. – Performance by the band(s) Paul Lent books
 48 4:00 P.M. – 5:30 P.M. – Performance By "Replica"
 49 7:00 P.M. Until the Fireworks Start – Encore Performance by "Replica"

1 Sunday - 11:00 A.M. to 1:00 P.M. – Kid’s Boatbuilding
2 1:00 P.M. – 3:00 P.M. – “Waterboard Warriors” Show
3 2:30 P.M. – 5:00 P.M. – Performance by “Andy’s Automatics”
4 6:00 P.M. – 9:00 P.M. – Performance by “Hillbilly Casino”
5

6 **Item No. 3. Discussion regarding matters to be placed on a future agenda or referred to**
7 **a committee, official or employee:**

8 *The next meeting of the Marina Fest Committee will be conducted at 5:30 P.M. on*
9 *Tuesday, August 9, 2016.*

10

11 **Adjournment:**

12 *A motion was made by Clove, seconded by Duffy to adjourn the meeting of the Marina*
13 *Fest Committee at 6:49 P.M. Motion carried – All ayes.*

14

15 Respectfully submitted,



16

17 Janal Suppanz, Secretary