



MARINA FEST COMMITTEE MEETING AGENDA

Tuesday, December 6, 2016 at 5:30 p.m.

Sister Bay Fire Station 2258 Mill Road

For additional information check: www.sisterbaywi.gov

In order for everyone to hear the discussion please turn off your cell phone, thank you.

Call Meeting to Order
Roll Call

Deviations from the agenda order shown may occur.

1	Pat Duffy - Chair	<input type="checkbox"/>	2	John Clove - Marina Committee Representative	<input type="checkbox"/>
3	Sue Lundquist - Citizen Member	<input type="checkbox"/>			<input type="checkbox"/>
		<input type="checkbox"/>			<input type="checkbox"/>
	<i>Administrator - Zeke Jackson</i>	<input type="checkbox"/>		<i>Marina Manager -</i>	<input type="checkbox"/>
	<i>Enterprise Clerk - Anastasia Bell</i>	<input type="checkbox"/>			<input type="checkbox"/>

NON-PROFIT REPRESENTATIVES NEED TO ATTEND

PLEASE NOTE: AT LEAST ONE REPRESENTATIVE OF EVERY ORGANIZATION INVOLVED IN MARINA FEST WHO IS ABLE TO SPEAK ON BEHALF OF THAT ORGANIZATION IS REQUIRED TO ATTEND THIS MEETING.

Approval of agenda and minutes as published
Comments and Correspondence
Business Items

1. Discussion regarding Marina Fest 2016; consider a motion(s) for action if relevant.
 - a. Review of Marina Fest 2016 Financials.
2. Discussion regarding Marina Fest 2017 schedule and activities; consider a motion for action if relevant.
3. Discussion regarding matters to be placed on a future agenda or referred to a committee, official, or employee.

Adjournment

Public Notice

Questions regarding the nature of the agenda items or more detail on the agenda items listed above scheduled to be considered by the governmental body listed above can be directed to Zeke Jackson, Village Administrator at 920-854-4118 or at zeke.jackson@sisterbaywi.gov.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible preferably a minimum of 48 hours. For additional information or to request this service, contact the Sister Bay Village Administrator at 854-4118, (FAX) 854-9637, or by writing to the Village Administrator at the Village Administration Building, 2383 Maple Drive, PO Box 769, Sister Bay, WI 54234. Copies of reports and other supporting documentation are available for review at the Village Administrator's Office, Administration Building, 2383 Maple Drive during operating hours. (8 a.m. - 4 p.m. weekdays).

I hereby certify that I have posted a copy of this agenda at the following locations:

Administration Building Library Post Office

_____/_____

Name

MARINA FEST HISTORY

Budget vs Actual

	2014		2015		2016	
	<u>Budget</u>	<u>Actual to date</u>	<u>Budget</u>	<u>Actual to date</u>	<u>Budget</u>	<u>Actual to date</u>
Revenues						
Fireworks donations		3,990.00		12,025.00		21,572.00
Rackcard/poster donations		-		57.00		
Nonprofit fundraising (10%)		1,878.56		3,295.07		
Shep. Of the Bay						173.00
SBLG Library						282.89
ND Children's Center						34.00
SB Lions						92.00
SB Teen Center						65.40
For-Profit Vendors						-
Joni Doyle						200.00
Cheese Curd Vendor						580.00
Popcorn Guy						250.00
Scenic Boat Tours						365.00
Net Token Proceeds				413.00		
Bouncy House Proceeds				3,300.00		1,820.00
Poker Run Entry Fees						70.00
subtotal:	8,500	5,868.56	8,500	19,199.55	17,500	25,504.29
Expenses						
Entertainment:						
After Dark/Replica		3,000.00		3,000.00		3,500.00
Bouncers (Jumping Bean Bouncers)				2,495.07		
River City Six		850.00		850.00		
Shanty Singer		400.00				
Timberwork Lumberjacks				5,900.00		
Viking Ship expenses				27.86		
Waterboard Warriors		3,000.00		3,000.00		3,000.00
Last Man Standing						500.00
Advertising/Printing		493.50		1,799.58		2,140.32
Postage						705.00
Fireworks		5,500.00		9,580.00		5,500.00
Garbage collection		350.00		315.76		295.63
Gift certificates/Prizes		100.00		-		132.94
Lighting/Electrical work		90.00		55.80		272.00
Lodging for Performers				639.36		
Porta Potties		631.00		1,300.00		700.00
SBAA				264.00		
Sheriff's services						1,565.46
Supplies		70.82		430.88		23.00
Tents		2,025.00		1,600.00		1,050.00
Festival Costs	18,500	13,510.32	18,500	31,258.31	25,000	19,384.35
Net Revenues/(Losses)	(10,000)	(7,641.76)	(10,000)	(12,058.76)	(7,500)	6,119.94
<i>Over Budget / (Under Budget)</i>		<i>(2,358.24)</i>		<i>2,058.76</i>		
Labor (contributed)						
Marina staff		415.08		58.06		0
Village staff		2026.09		4191.23		0.00
Total Labor		2,441.17		4,249.29		-