



PARKS, PROPERTY AND STREETS COMMITTEE

MEETING AGENDA

Wednesday, January 8, 2014 at 3:00 p.m.
Sister Bay-Fire Station, 2258 Mill Road

For additional information check: www.sisterbaywi.gov

In order for everyone to hear the discussion please, turn off your cell phone. Thank you.

Call Meeting to Order

Deviations from the agenda order shown may occur.

Roll Call

1	Chair – Dave Lienau	2	John Clove
3	Sharon Doersching	4	Scott Baker
	Village Administrator – Zeke Jackson		Parks Manager – Steve Mann

Comments, correspondence and concerns from the public

Approval of minutes as published

Business Items

1. Discussion on the performance pavilion project.
2. Consider a motion to recommend for conditional approval to the Village Board, a contract for public construction of a performance pavilion to Zeise Construction of Green Bay.
3. Consider a motion to recommend to the Village Board, letting for Bids: an RFP for Stage Sound and Theatrical Lighting for the Performance Pavilion.
4. Discussion on restoration in front of the Village Post Office.
5. Report from Steve Mann on fall and winter activities.
6. Discussion on SBAA Schedule of 2014 activities.
7. Discussion regarding the operation of the TKH Ice Rink.
8. Consider a motion to approve a facility use permit for the Door County Folk Festival.
9. Discussion on advertisement for sale of Village property located on S. Highland Rd. (Parcel 1812600001L1)
10. Discussion on other parks and streets activities.
11. Discussion regarding matters to be placed on a future agenda or referred to a committee, official or employee.

Adjournment

Public Notice

Questions regarding the nature of the agenda items or more detail on the agenda items listed above scheduled to be considered by the governmental body listed above can be directed to Zeke Jackson, Village Administrator at 920-854-4118 or at zeke.jackson@sisterbaywi.gov.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible preferably a minimum of 48 hours. For additional information or to request this service, contact the Sister Bay Village Administrator at 854-4118, (FAX) 854-9637, or by writing to the Village Administrator at the Village Administration Building, 2383 Maple Drive, PO Box 769, Sister Bay, WI 54234. Copies of reports and other supporting documentation are available for review at the Village Administration Building during operating hours. (8 a.m. – 4 p.m. weekdays).

I hereby certify that I have posted a copy of this agenda at the following locations:		
<input type="checkbox"/> Administration Building	<input type="checkbox"/> Library	<input type="checkbox"/> Post Office
_____ / _____		
Name	Date	

1 **PARKS, PROPERTIES & STREETS COMMITTEE MEETING MINUTES**
2 **WEDNESDAY, DECEMBER 4, 2013**
3 **SISTER BAY-LIBERTY GROVE FIRE STATION – 2258 MILL ROAD**
4 **(APPROVAL PENDING)**

5
6 *The December 4, 2013 meeting of the Parks, Properties and Streets Committee was called*
7 *to order by Committee Chair Dave Lienau at 3:05 P.M.*

8
9 **Present:** Committee Chair Dave Lienau and members John Clove, Scott Baker and Sharon
10 Doersching.

11
12 **Staff Members:** Zeke Jackson, Village Administrator, Steve Mann, Facilities Manager, and
13 Janal Suppanz, Administrative Assistant.

14
15 **Others:** Paige Funkhouser, Deb Anderson, Jordan Burress and Lyle Bruss

16
17 **Comments, correspondence and concerns from the public:**

18 Lienau asked if anyone wished to address a non-agenda item. Paige Funkhouser, the SBAA
19 Coordinator, indicated that approximately 250 people attended the tree lighting ceremony.
20 The other "Capture The Spirit" activities were very well attended and a number of
21 favorable comments were heard. Funkhouser thanked the Parks Committee for allowing
22 temporary parking on N. Bay Shore Drive during that event.

23
24 Lienau noted that a copy of an e-mail from Carol Champeau as well as an e-mail from Jeff
25 Bakke had been included in the meeting packets. In her e-mail Ms. Champeau states that
26 she is enjoying the beautiful "pole reindeer" which are displayed throughout the Village,
27 and Mr. Bakke asks if it would be possible for the "No Dogs Allowed" sign which is posted
28 at the entrance to the overflow boat parking lot to be taken down for the winter months. If
29 this occurred people could walk their dogs around the orchards.

30
31 Discussion took place regarding Bakke's request, and Mann pointed out that Curtis Wiltse
32 informed him that it is very problematic if people walk their dogs in or around his orchard.
33 (A State Inspector walks through the orchard on a regular basis, and if the Inspector finds
34 too much feces on the ground Wiltse could be precluded from harvesting his cherries.)
35 Suppanz will contact Bakke and explain the situation.

36
37 **Approval of minutes as published:**

38 *A motion was made by Clove, seconded by Baker that the minutes for the November 6,*
39 *2013 meeting of the Parks Committee be approved as presented. Motion carried – All ayes.*

40
41 **Business Items:**

42 **Item No. 7. Discussion regarding the YMCA Teen Center proposal:**

43 A proposal from the YMCA concerning Teen Center programming was included in the
44 meeting packets. In that document Jordan Burress, the Youth Coordinator at the YMCA,
45 states that the Northern Door YMCA would be interested in offering a "Teen Night" at
46 the Northern Door Program Center one day per month in January, February, March and
47 April from 5:00 P.M. to 10:00 P.M. The cost of the programming would be approximately
48 \$1,300. Burress was present, and pointed out that the alternate programming and a change
49 of location is being proposed as insurance issues would arise if YMCA employees act as

1 chaperones and/or Program Directors at the Teen Center in Sister Bay.

2
3 Deb Anderson, the Secretary-Treasurer of the Teen Center Board, stated that she has no
4 idea how well the program offerings at the YMCA will actually be accepted by the kids.

5
6 Doersching indicated that officials at the Door County Auditorium informed her that they
7 would be willing to donate a "Before I Die" board to the Teen Center, and asked Anderson
8 if she would like one of them. Anderson gratefully accepted the offer. Doersching will
9 coordinate pick-up and delivery of the board with Mann.

10
11 **Item No. 1. Discussion regarding ground cover plantings in low traffic areas:**

12 Donna Scattergood has suggested that ground cover plantings be made in low traffic areas
13 throughout the Village. Discussion took place regarding this issue and Mann pointed out
14 that in the past ground cover plantings were made on some Village properties, but he and
15 the other Parks Department crew members found that they required much more care than
16 mowed grass. Several of the Committee members pointed out that they believe the
17 Village's grassy areas look very nice and should continue to be maintained in the current
18 fashion.

19
20 **Item No. 2. Discussion regarding a Sculpture Park proposal:**

21 Lyle Bruss stated that he walks by the wetlands at the new Fire Station on a number of
22 occasions and believes that would be a perfect location for a sculpture park. Walking trails
23 could also be created in that area. If Village officials are interested in such a concept he
24 would be happy to do further research on the issue and form a Committee of interested
25 persons. Bruss anticipates that the sculptures would be donated or placed on display for
26 specific time periods by local artists.

27
28 *Bruss was asked to do further research regarding this issue, and he agreed. He will present*
29 *a formal proposal regarding the sculpture park to Jackson ASAP.*

30
31 **Item No. 3. Discussion regarding pick-up of Christmas trees:**

32 *For a number of years the Parks Department crew members have conducted a "Christmas*
33 *Tree Pick-Up". Since the Village has a new chipper Mann would like to put the trees*
34 *through that piece of equipment rather than pile them in a local gravel pit. It was the*
35 *consensus that this will be fine. It was also the consensus that trees shall be picked up on*
36 *Monday, January 6, 2014 and Monday, January 13, 2014. Suppanz will see that an*
37 *applicable press release is prepared and distributed.*

38
39 **Item No. 4. Discussion regarding the beach project, the performance pavilion project and**
40 **the Bay Shore Drive project:**

41 Jackson noted that Kuftrin was not able to attend this meeting but asked that he provide the
42 following oral report:

- 43 • Dorner Construction's insurance agent came up and determined that there was not
44 sufficient signage posted in the utility construction area. Safety issues also came
45 into play, but all those issues have now been addressed.
- 46 • The bids for the Performance Pavilion are due tomorrow at 2:00 P.M.
- 47 • The beach project will be re-bid.
- 48 • Negotiations are ongoing regarding relocation of the outfall pipe by Matt Myre's
49 residence.

50

1 Item No. 5. Report from Steve Mann on fall and winter activities:**2** Mann gave the following oral report:

- 3**
1. Due to the state of the utility construction project snow removal in the downtown
-
- 4**
- area will be very difficult this winter.

5 *It was the consensus that Mann shall remove as much snow as possible from the*
6 *sidewalks where there is pavement, and do as good a job as possible in other*
7 *downtown areas, but not take chances on injuring employees or damaging Village*
8 *equipment. Jackson will see that a press release is prepared and will also forward*
9 *an applicable notice to Paige Funkhouser. Funkhouser indicated that she will see*
10 *that the notice is e-mailed to all the SBAA members ASAP.*

- 11**
2. The seals on the front wheel bearings of the tractor went out recently and they will
-
- 12**
- be repaired.

- 13**
3. A seal on the 1999 "Grasshopper" lawn mower also went out. That lawnmower is
-
- 14**
- only used for collecting leaves, but the necessary repairs would cost approximately
-
- 15**
- \$750. There are attachments which could be purchased for the other mowers, but
-
- 16**
- they could cost up to \$3,200. It was the consensus that Jackson and Mann shall do
-
- 17**
- some research on this issue and report their findings to the Committee ASAP.

- 18**
4. Two different contractors who install spray foam insulation came to the
-
- 19**
- Maintenance Building to give Mann estimates, but they both indicated that a fire
-
- 20**
- retardant covering will be required. Neither of them are capable of applying that
-
- 21**
- covering. One of the contractors did give Mann the name of a company which can
-
- 22**
- handle the whole job, and representatives of that company will be coming to meet
-
- 23**
- with Mann in the near future. He will report back to the Committee on this issue.

24
25 *Mann asked when the Village's Christmas decorations should be taken down, and it was*
26 *the consensus that all the decorations should remain up through Super Bowl weekend.***27**
28 **Item No. 6. Discussion regarding other parks and streets activities:****29** Jackson has been having conversations with a local property owner regarding creation of
30 rights-of-way. The Village attorney is working on this issue.**31**
32 The sale of the "Old School" property should be completed very soon. There are a few
33 issues which are still being addressed by the Village attorney.**34**
35 **Item No. 8. Discussion regarding TKH operations for 2013-2014:****36** Funkhouser pointed out that she has received several inquiries about when the ice rink will
37 be open. The Committee members responded that the rink should be open very soon.
38 Further information will be posted as soon as it is available on the Village's website, and
39 the answering machine at the ice rink will also contain informational messages.**40**
41 **Item No. 9. Consider a motion to convene into closed session pursuant to Wis. Stats.**
42 **§19.85(1)(c) to discuss personnel and employee compensation; and Wis. Stats.,**
43 **§19.85(1)(e) to deliberate or negotiate the investment of public funds, or conduct other**
44 **specified public business, whenever competitive or bargaining reasons require a closed**
45 **session:****46** *At 4:01 PM a motion was made by Lienau, seconded by Doersching that the Parks*
47 *Committee convene into closed session pursuant to Wis. Stats., §19.85(1)(c) to discuss*
48 *personnel and employee compensation, and Wis. Stats., §19.85(1)(e) to deliberate or*
49 *negotiate the investment of public funds, or conduct other specified public business,*
50 *whenever competitive or bargaining reasons require a closed session. A roll call vote was*

1 *taken on the motion, and the Committee members voted in the following fashion:*

2
3 *Baker – Aye;*
4 *Clove – Aye;*
5 *Lienau – Aye;*
6 *Doersching – Aye.*

7 *Motion carried.*

8
9 **Item No. 10. Consider a motion to reconvene into Open Session:**

10 *At 4:42 PM a motion was made by Lienau, seconded by Baker that the Parks Committee*
11 *reconvene into Open Session. A roll call vote was taken on that motion, and the Board*
12 *members again voted in the following fashion:*

13 *Baker – Aye;*
14 *Clove – Aye;*
15 *Lienau – Aye;*
16 *Doersching – Aye.*

17 *Motion carried.*

18
19 **Item No. 11. Consider a motion to take action, if required:**

20 *A motion was made by Lienau, seconded by Clove that in 2014 a Teen Center Counselor*
21 *position shall be created. To that end, the Village's 2014 budget shall be amended in such*
22 *fashion that \$2,000 is transferred from the YMCA programming account to the Teen Center*
23 *account. The Teen Center Counselor will be expected to work at the Teen Center on*
24 *Saturday evenings. Motion carried – All ayes.*

25
26 *A motion was made by Doersching, seconded by Baker that the TKH Ice Skating Rink*
27 *Promotions Agreement for 2014 which was reviewed at this meeting is approved as*
28 *presented. Motion carried – All ayes.*

29
30 *A motion was made by Baker, seconded by Lienau that \$3,000 of the revenues derived*
31 *from ice rink advertising sales shall be reallocated to the Ice Rink portion of the 2014*
32 *Budget for the Village of Sister Bay. Those funds shall be used to cover the Ice Rink*
33 *Manager's salary. Motion carried – All ayes,*

34
35 **Item No. 12. Discussion regarding matters to be placed on a future agenda or referred to**
36 **a committee, official or employee:**

37 *No future agenda items were suggested and there were no referrals to a committee, official*
38 *or employee.*

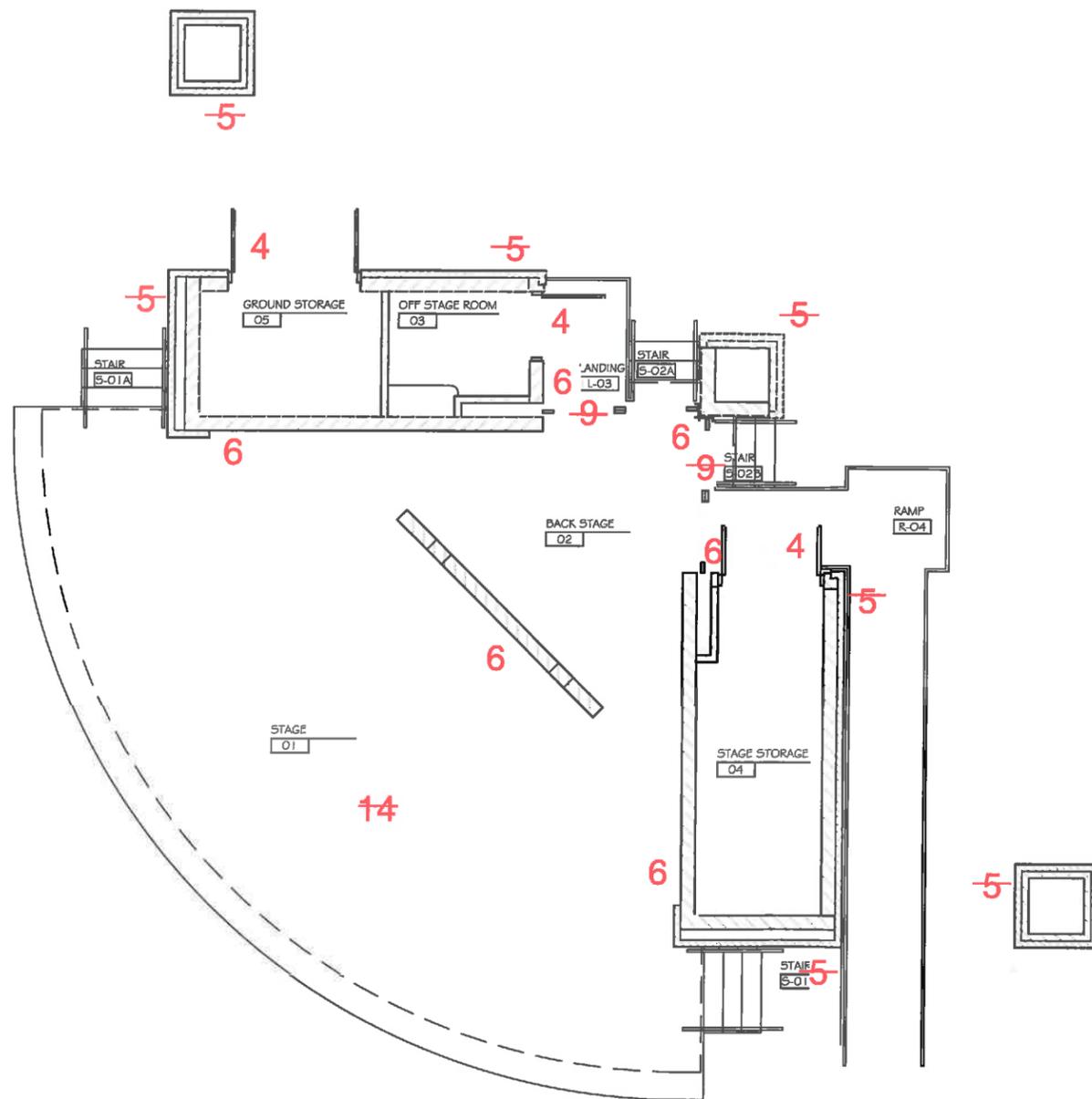
39
40 **Adjournment:**

41 *At 4:51 P.M. a motion was made by Lienau, seconded by Clove to adjourn the meeting of*
42 *the Parks Committee. Motion carried – All ayes.*

43
44 *Respectfully submitted,*



45
46 *Janal Suppanz,*
47 *Administrative Assistant*



\$360K BUDGET

- 4) Stage Lighting & Sound (8 battens on individual circuits; 24 lights; 2 speakers; 60A receptacle and remote operation @ 65' in front of stage) estimated +/- \$40,000
- 2) 200A building service buried 18" deep; 12 "general lights" (not LED); 18 receptacles and 8 "decorative lights"
- 3) 40 year Asphalt shingle roofing; aluminum "fascia" edges on wood structural ceiling
- 4) Steel swing doors and frames
- 5) Manufactured Stone ("Exterior")
- 6) "Burnished Block" at "interior" stage area
- 7) "Plates" on "Audience" side of beams
- 8) "Terrace" concrete +/- 8' around Pavilion
- 9) Custom sliding "wind screen" panels
- 10) "Sidewalk" - 8' wide straight from "drive"
- 11) DOES NOT include "time clock" for lights
- 12) DOES NOT relocate Seawall "electrical"
- 13) DOES NOT 60A receptacle in remote box
- 14) DOES NOT include "colored" concrete
- 15) DOES NOT include "spare conduit" from current transformer location to remote box

EST. IS +/- \$360,000

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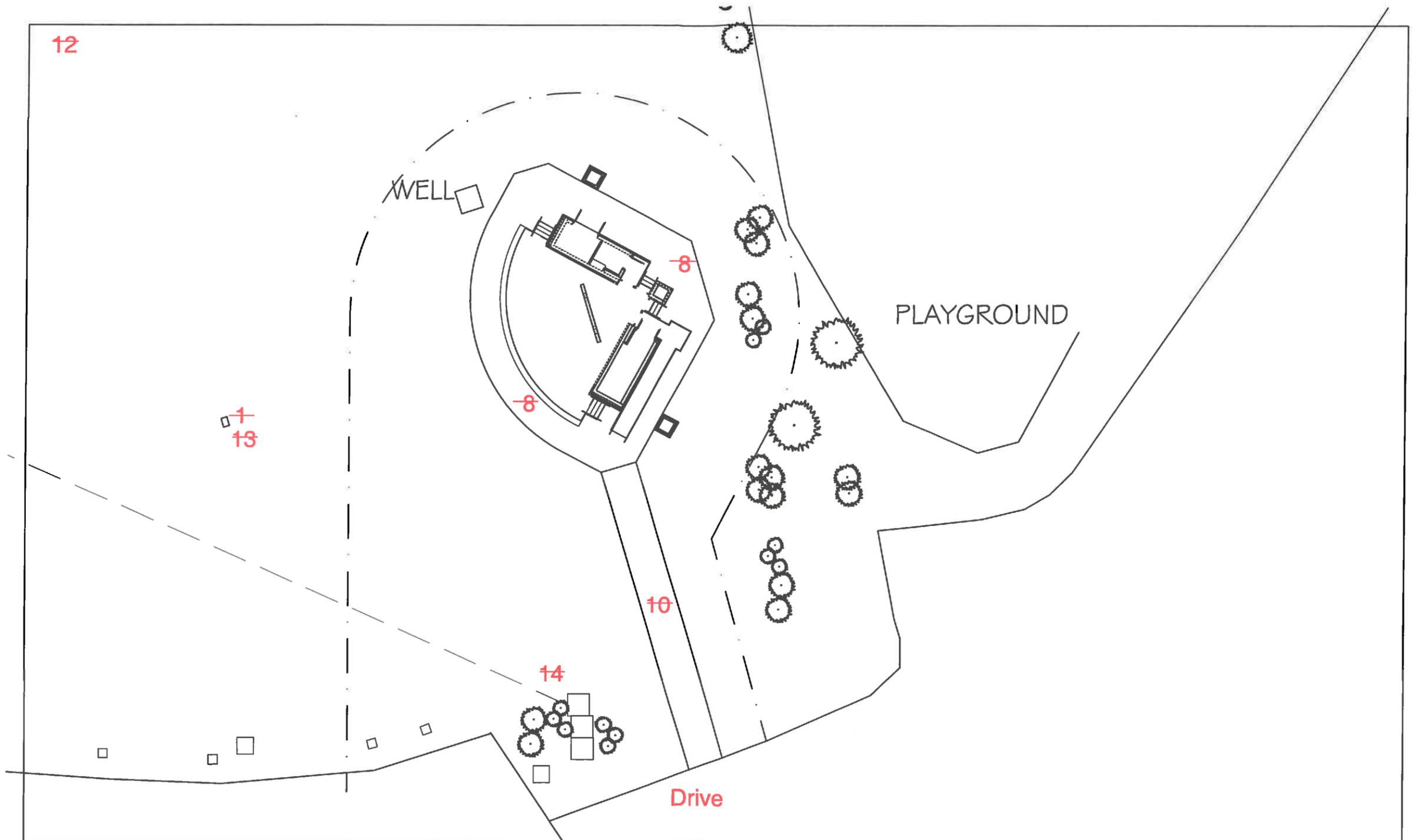
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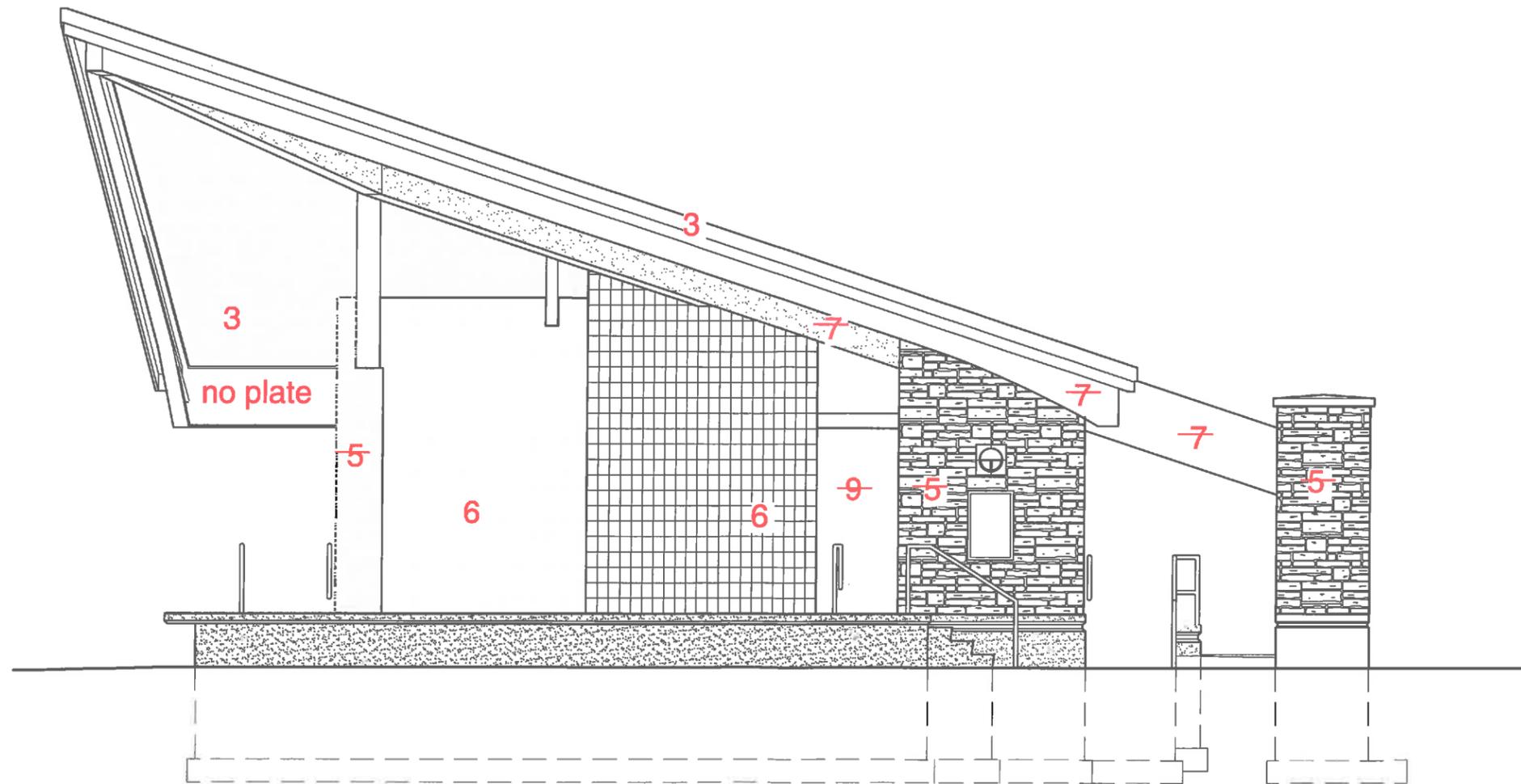
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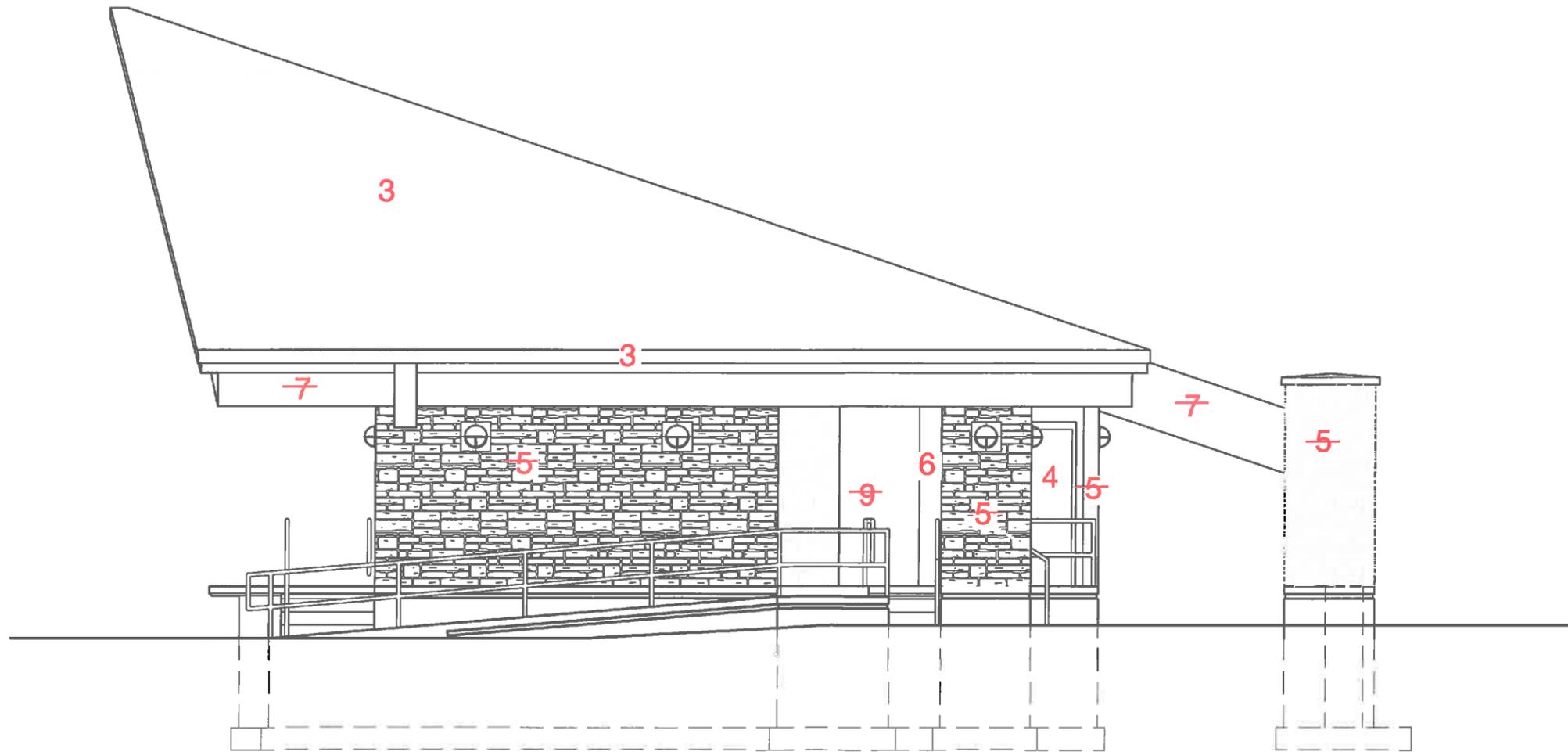
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Waterfront Park

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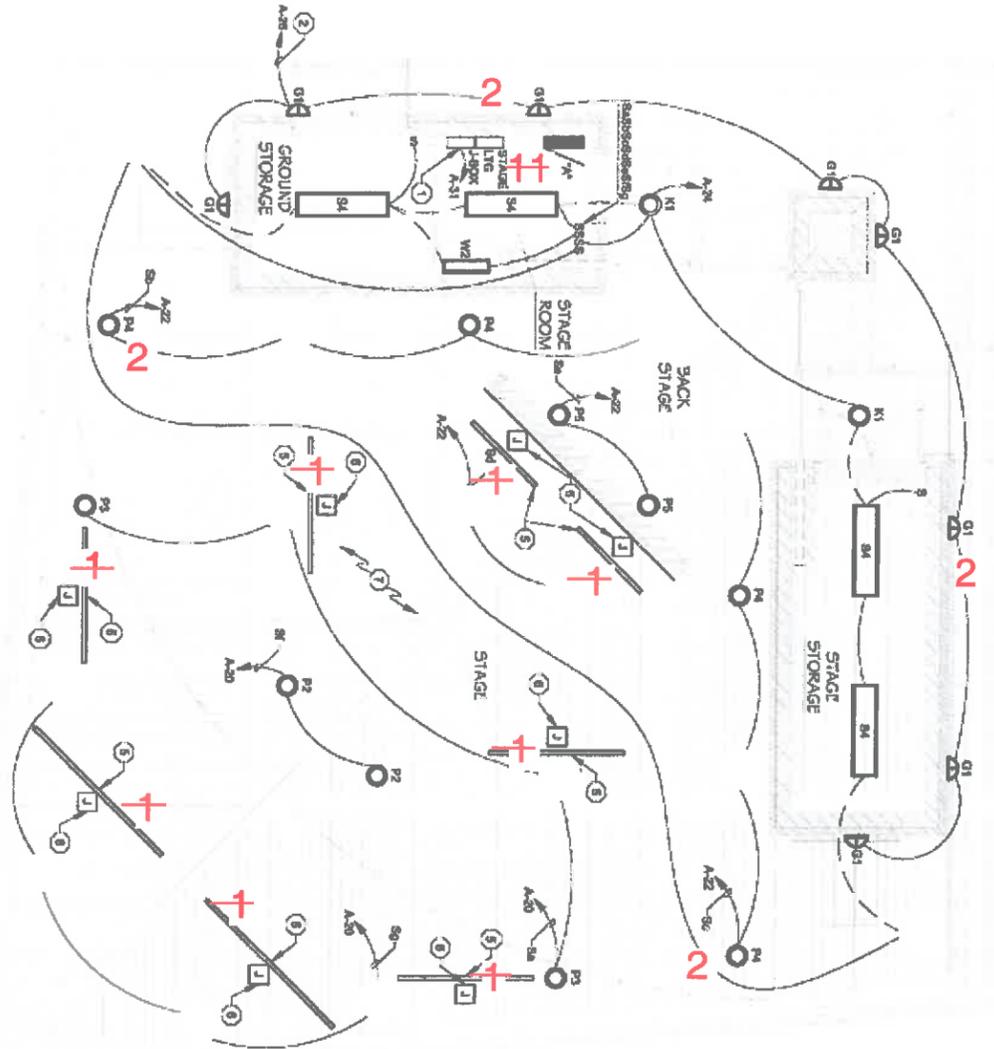
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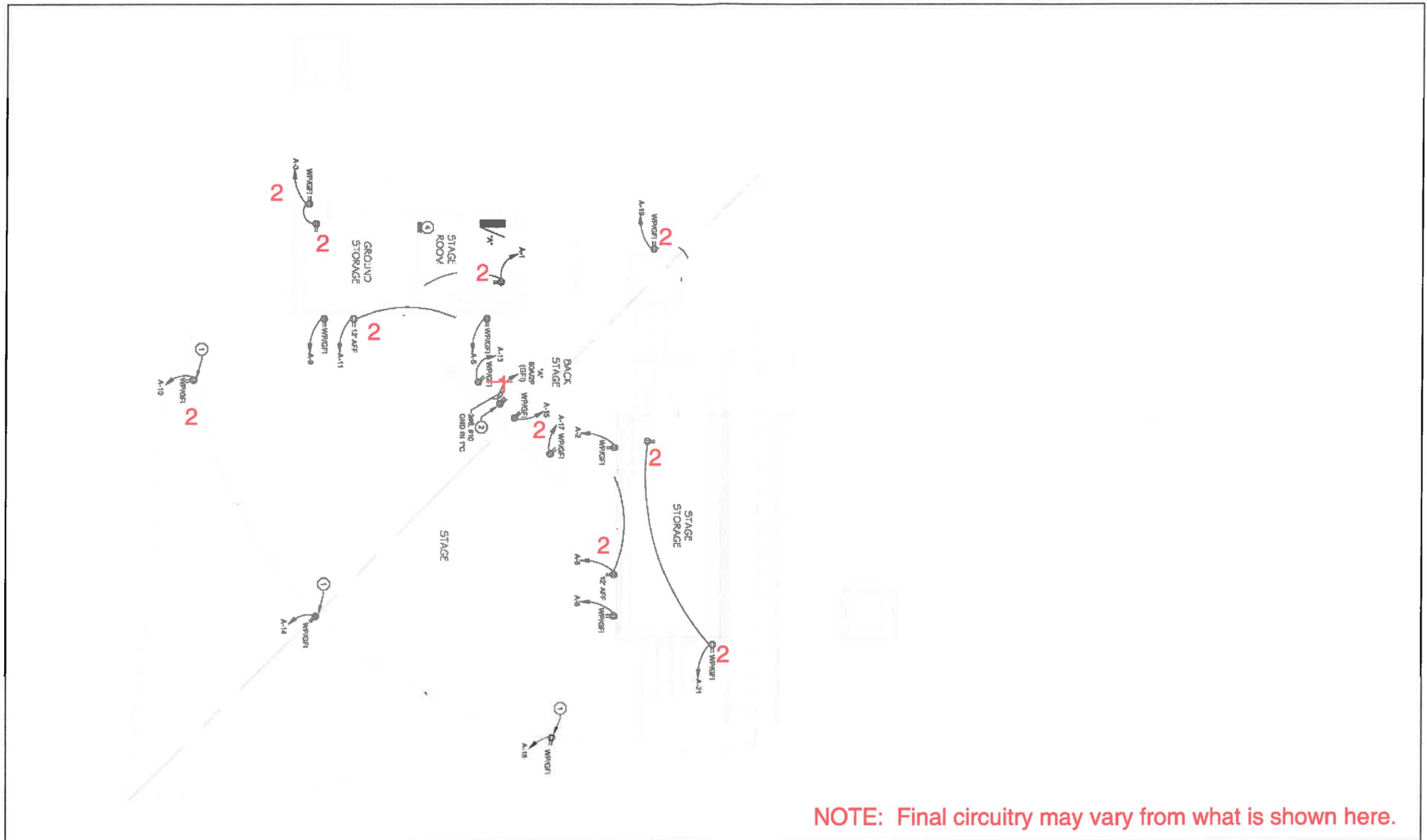
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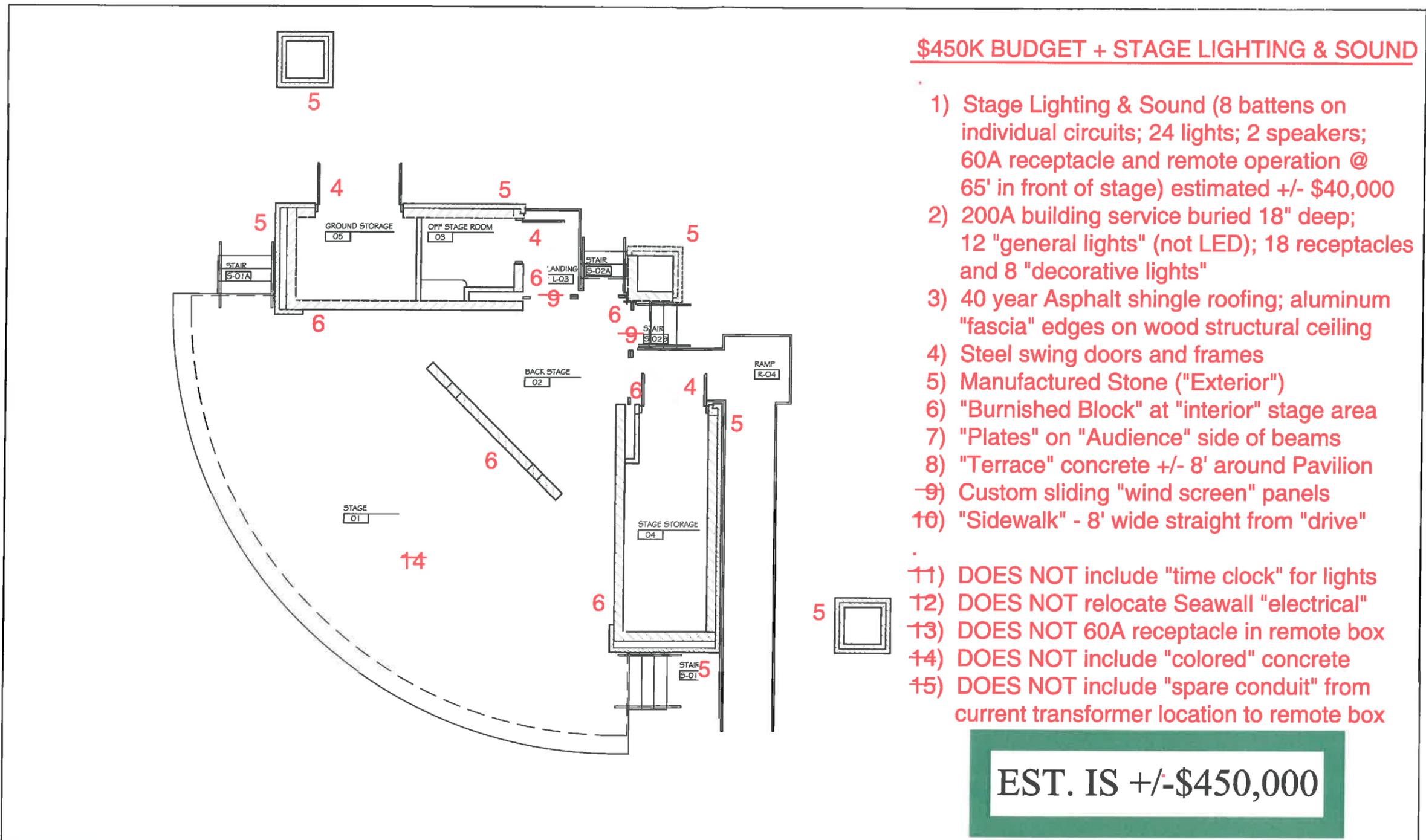
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\$450K BUDGET + STAGE LIGHTING & SOUND

- 1) Stage Lighting & Sound (8 battens on individual circuits; 24 lights; 2 speakers; 60A receptacle and remote operation @ 65' in front of stage) estimated +/- \$40,000
- 2) 200A building service buried 18" deep; 12 "general lights" (not LED); 18 receptacles and 8 "decorative lights"
- 3) 40 year Asphalt shingle roofing; aluminum "fascia" edges on wood structural ceiling
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- +4) DOES NOT include "colored" concrete
- +5) DOES NOT include "spare conduit" from current transformer location to remote box

EST. IS +/- \$450,000

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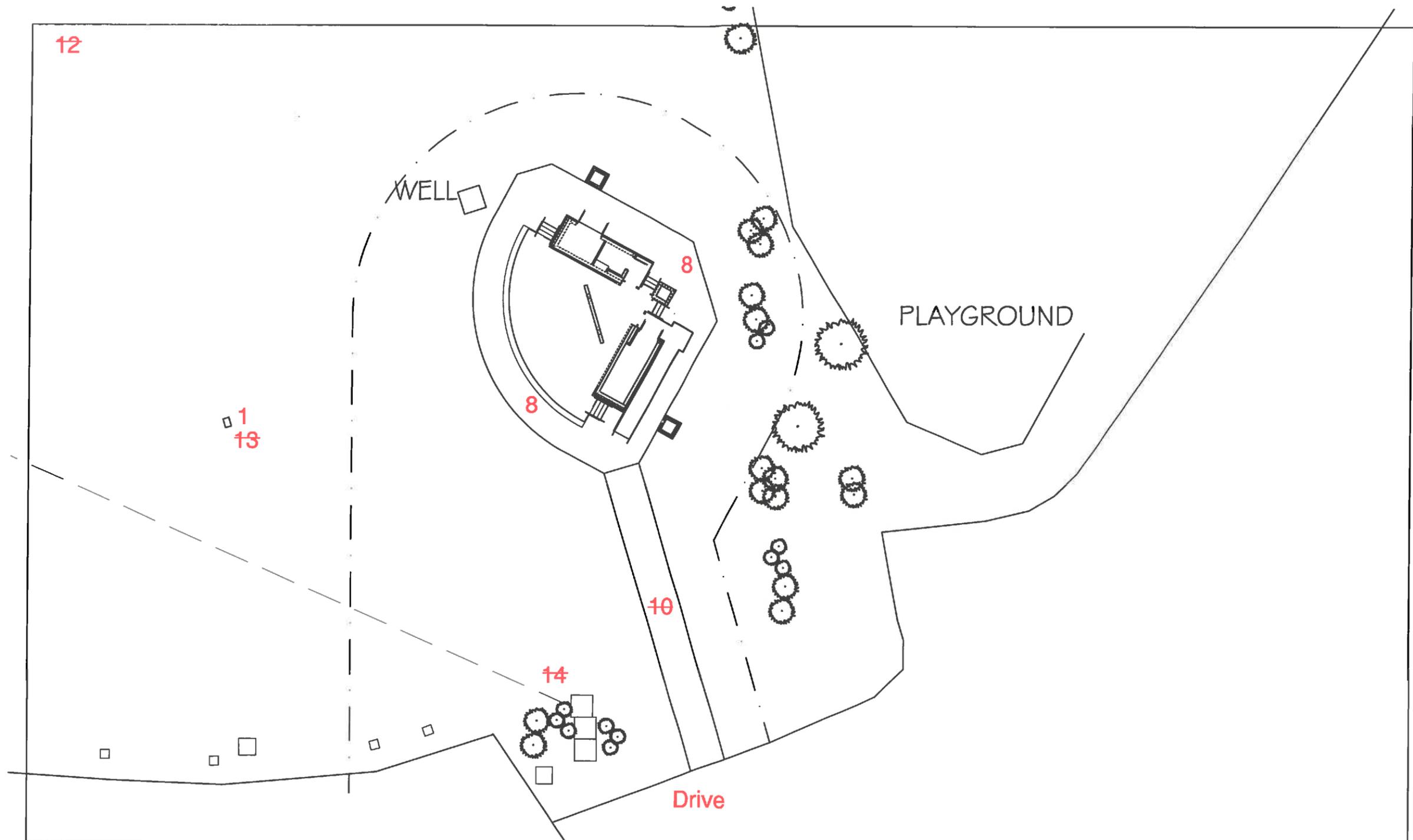
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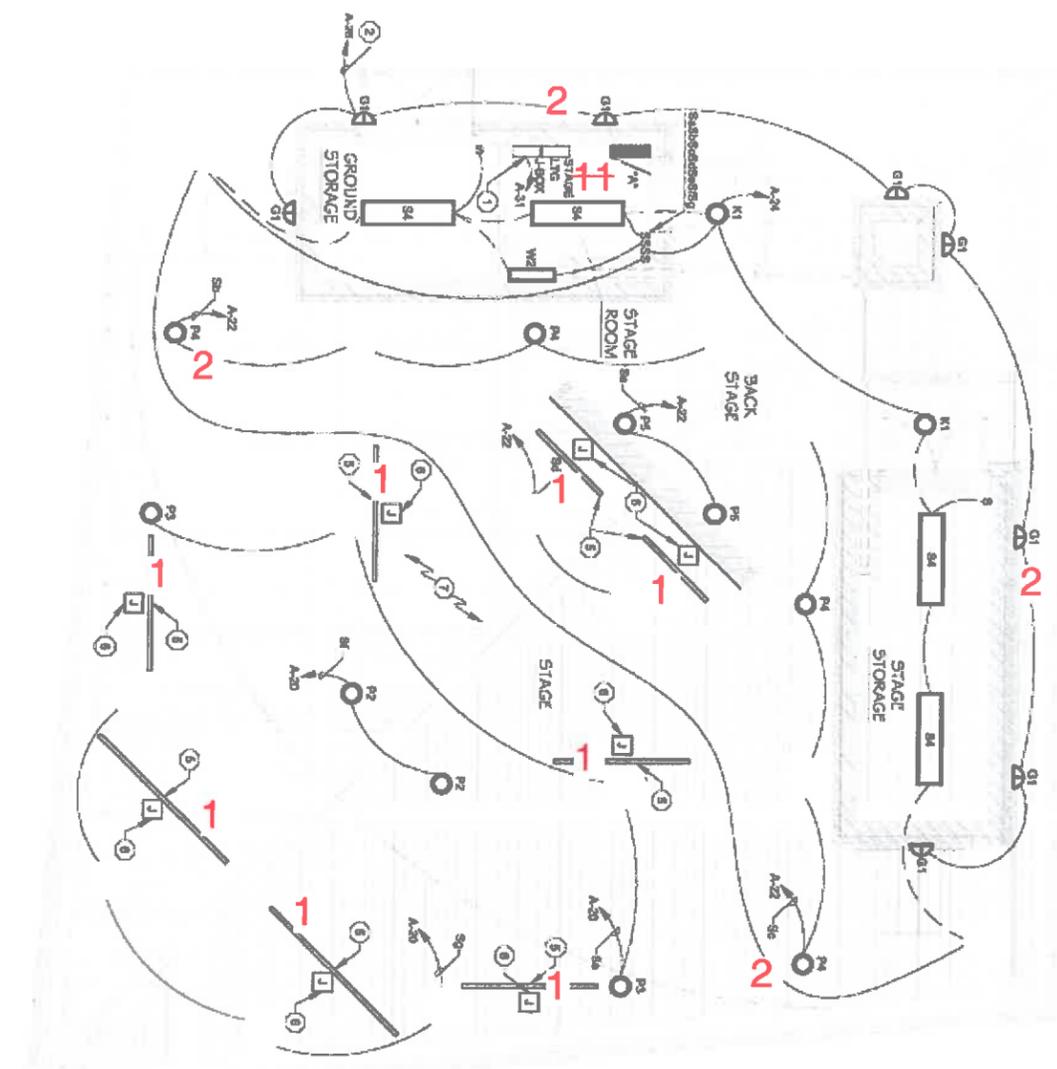
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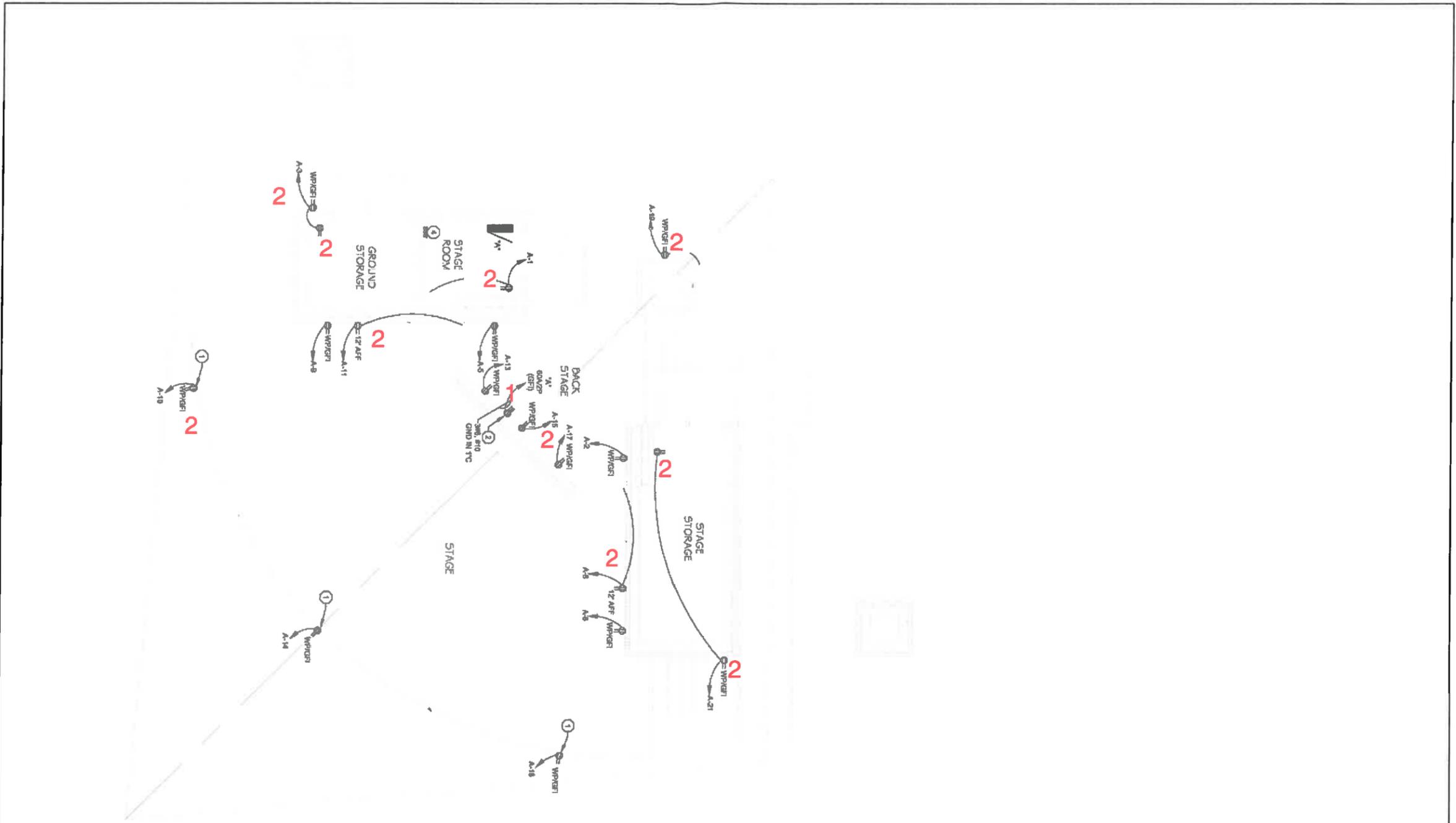
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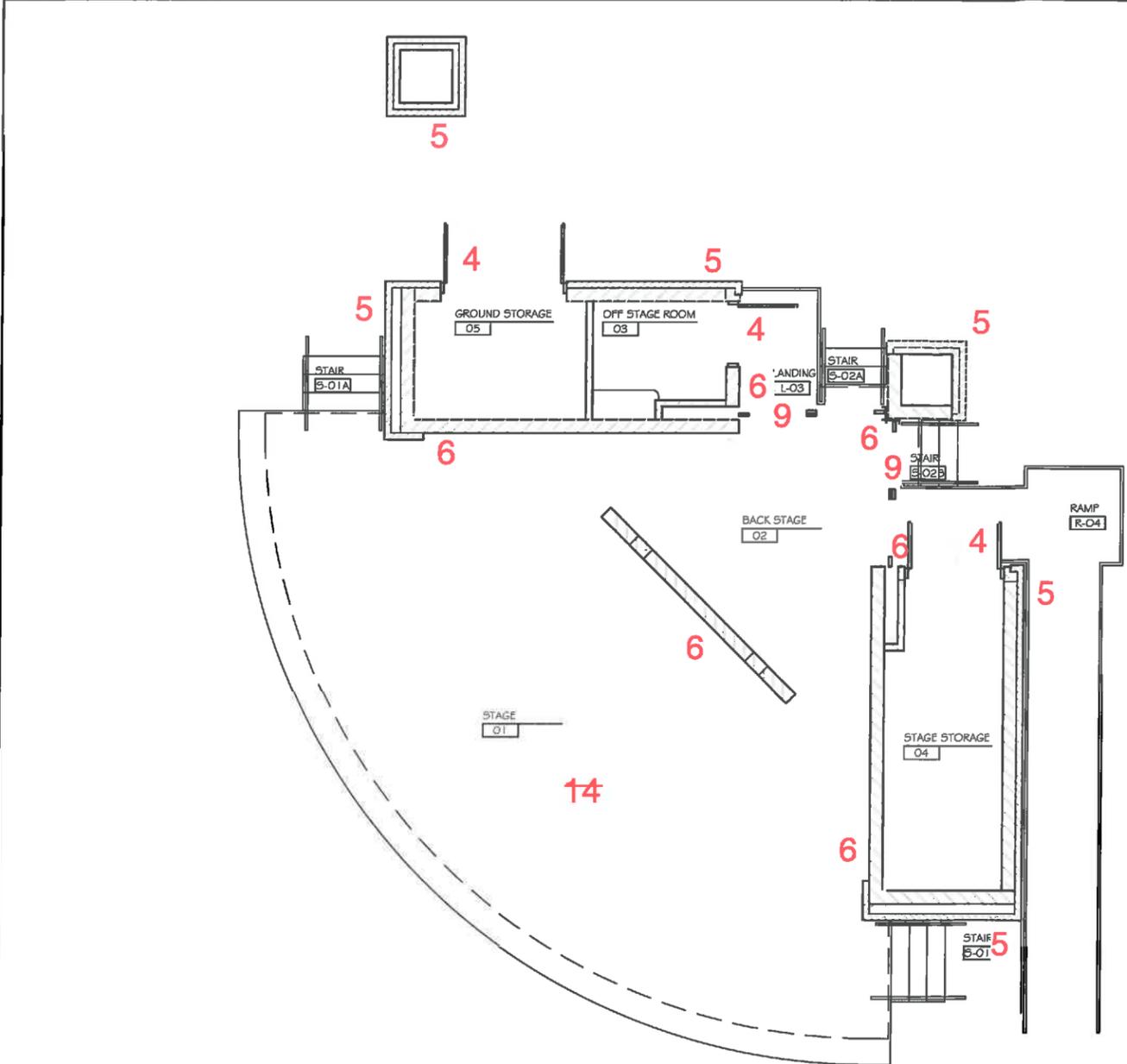
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BASE BID + STAGE LIGHTING & SOUND

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BID IS +/- \$460,000

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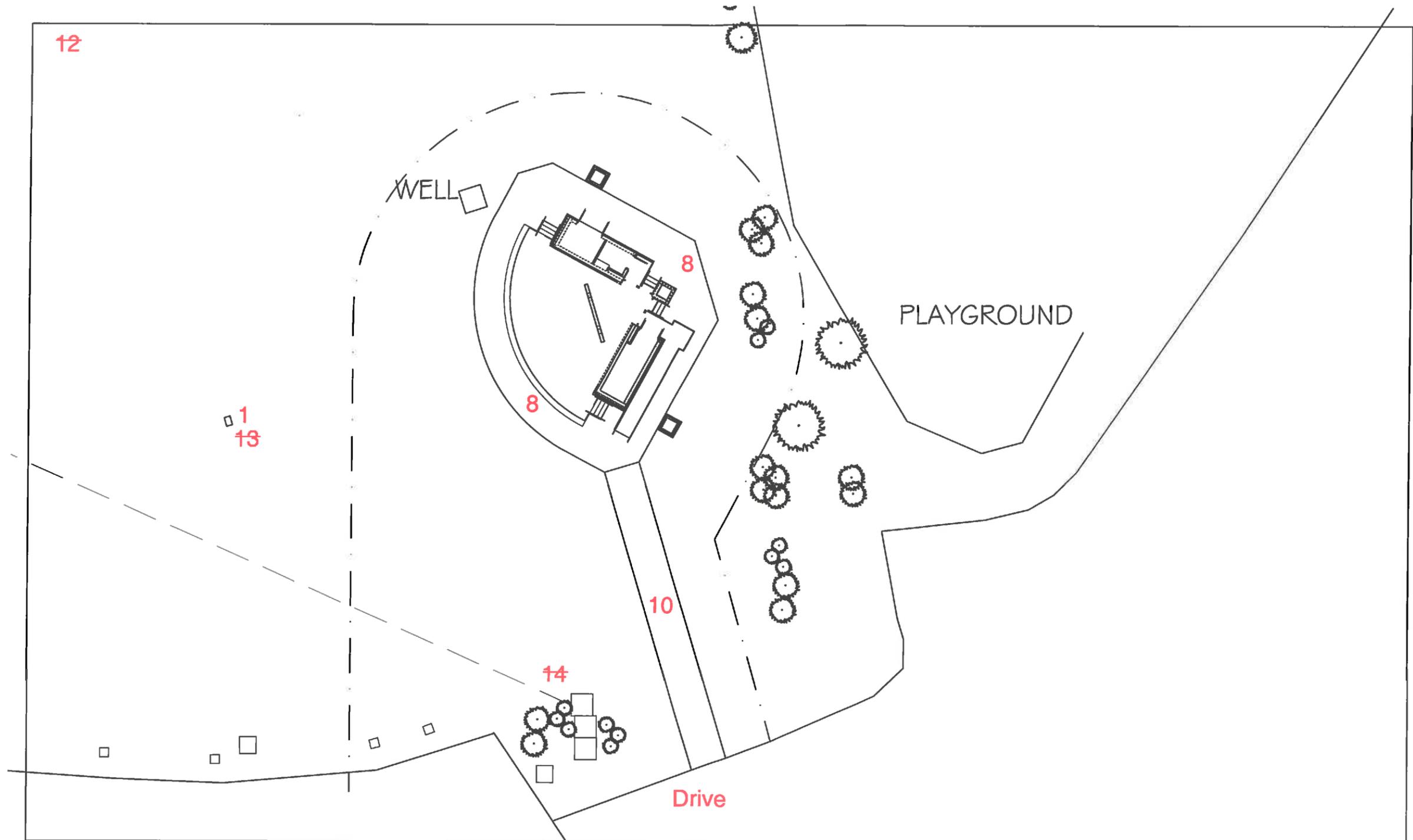
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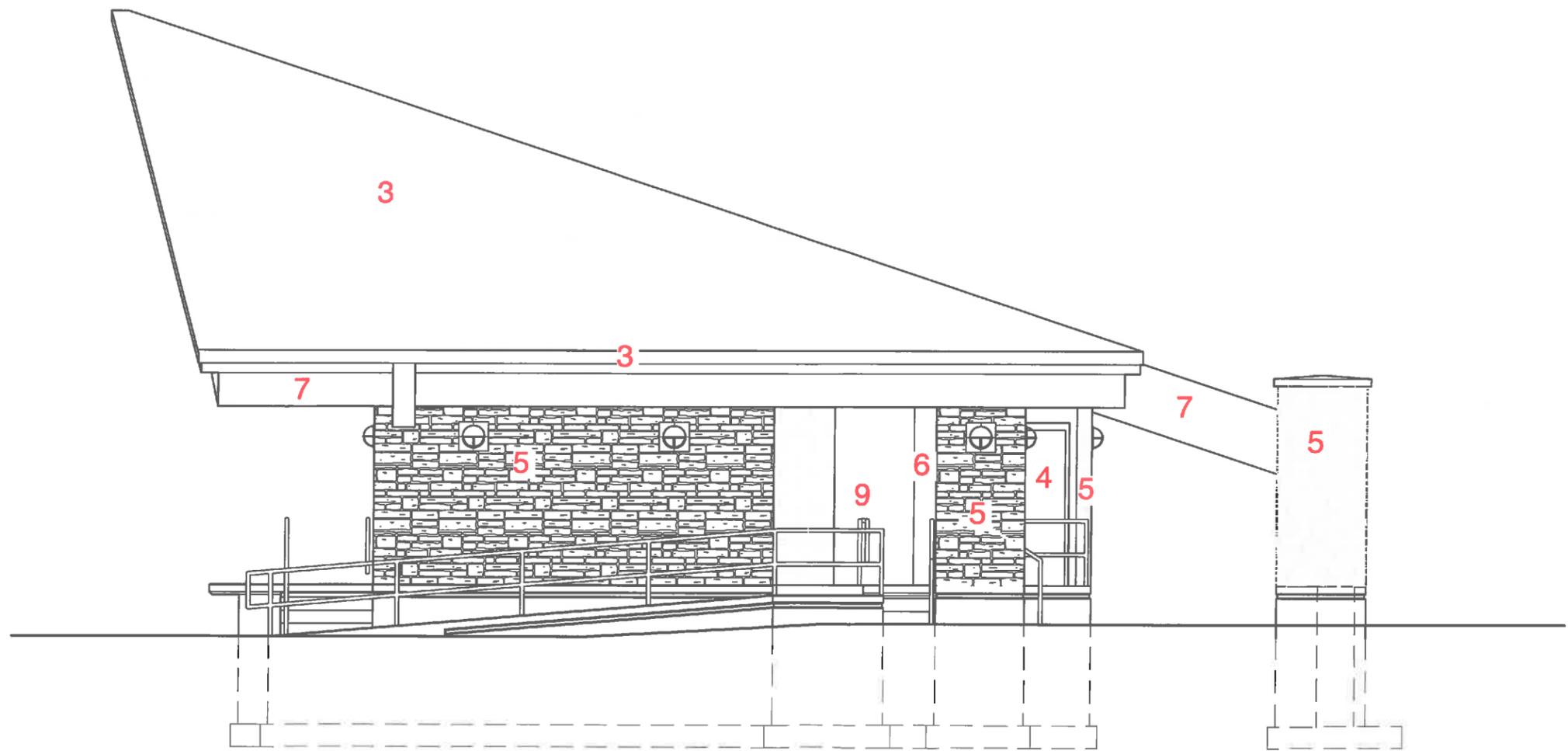
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SIDE		
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SISTER BAY PERFORMANCE PAVILION
Waterfront Park

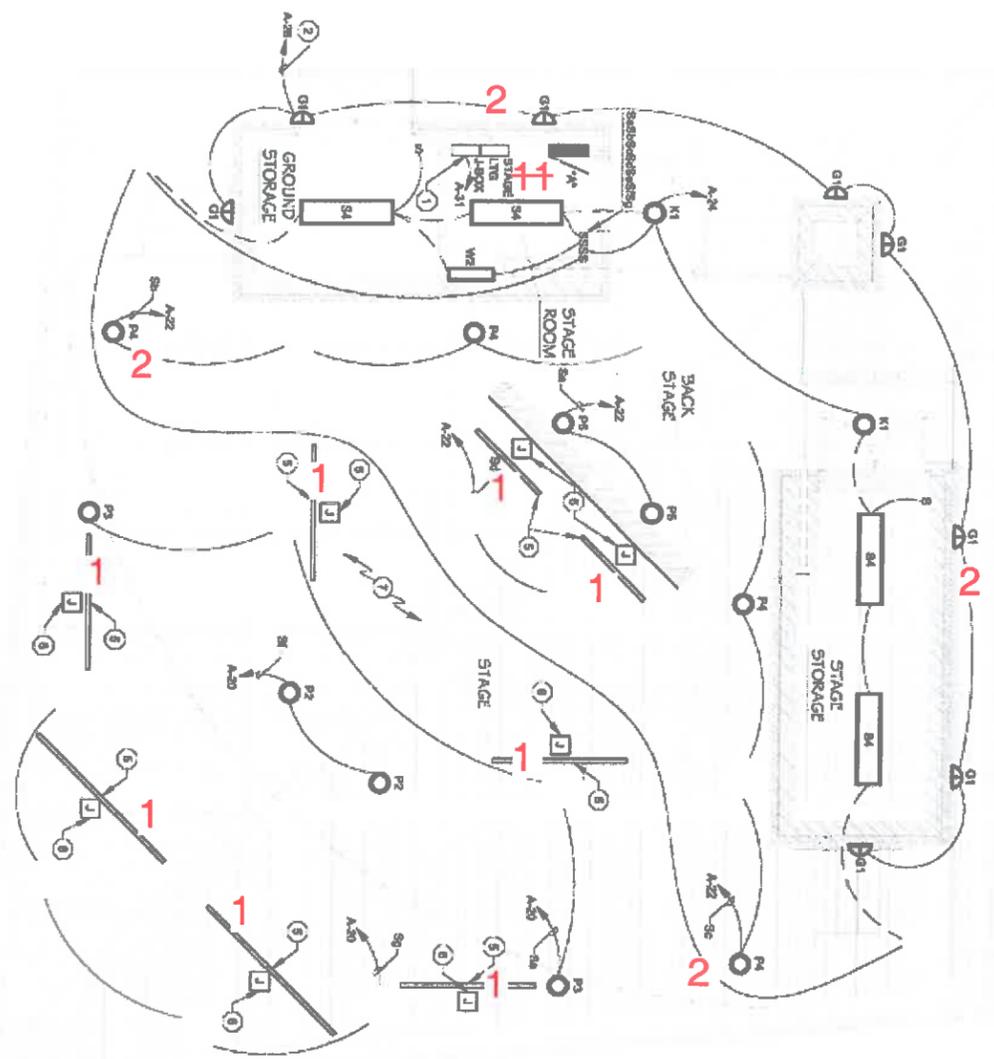
Mill Road
Sister Bay, Wisconsin

DIMENSION IV

PLANNING ARCHITECTURE CONSTRUCTION ADMINISTRATION

211 N. Broadway Suite 104 Green Bay, WI 54303	Phone (920) 431-3444 Fax (920) 431-3445 www.dimension-iv.com
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NOTE: Final circuitry may vary from what is shown here.

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DRAWN	✓	APPRVD
DJR	djr	
JANUARY 8, 2014		
LIGHTS		
G213-562		

SISTER BAY PERFORMANCE PAVILION
Waterfront Park

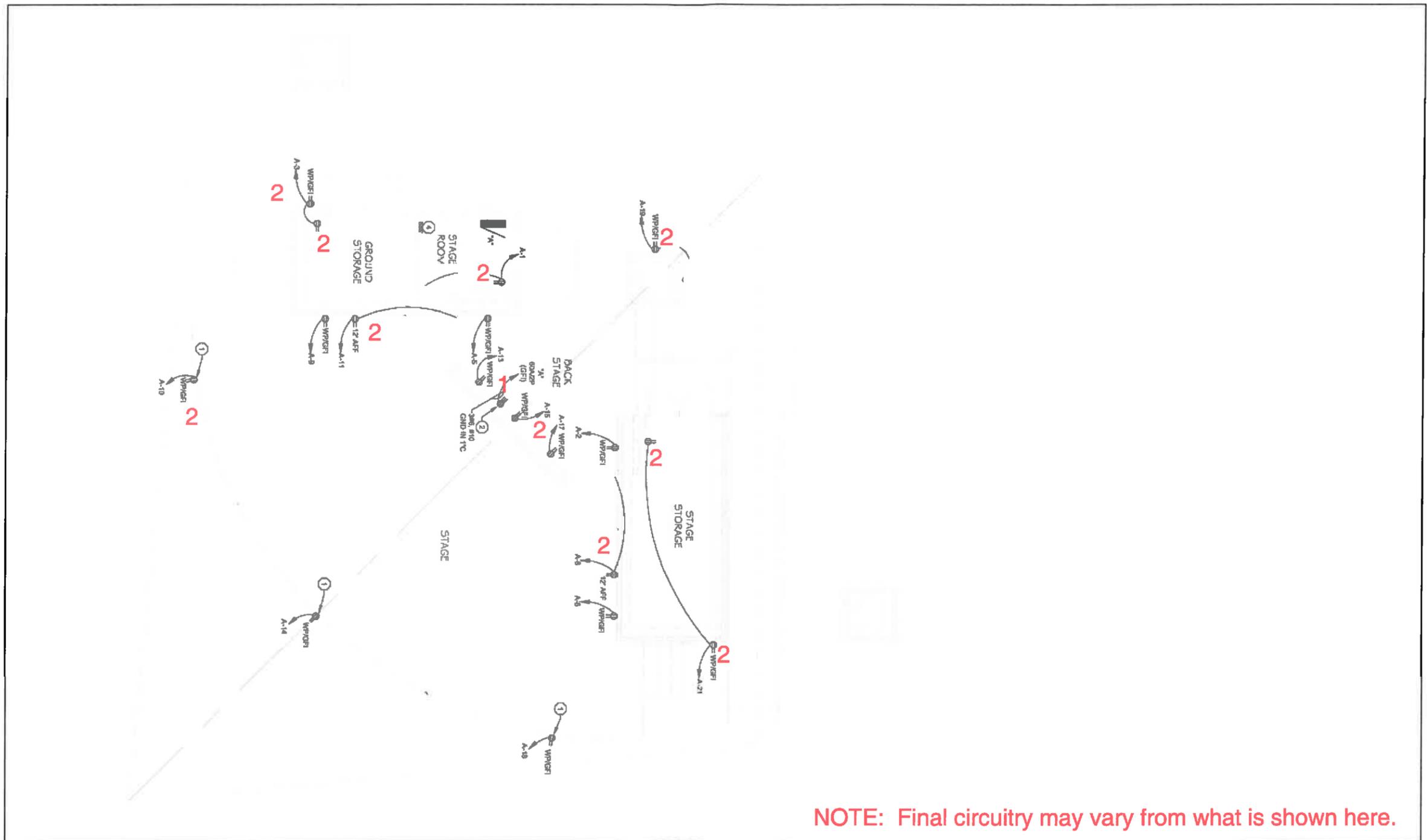
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DRAWN	✓	APPRVD
DJR	djr	
JANUARY 8, 2014		
POWER		
G213-562		

SISTER BAY PERFORMANCE PAVILION
Waterfront Park

 Mill Road
 Sister Bay, Wisconsin

DIMENSION IV
 PLANNING ARCHITECTURE CONSTRUCTION ADMINISTRATION

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 Fax (920) 431-3445
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Project PRICE POINTS
G-213562 - SISTER BAY PERFORMANCE PAVILION
December 17, 2013

Project "scope" (Cumulative from Base)	<u>ZEISE</u>	PRICE POINT	Notes:
Base BASE BID:		\$412,469	
adjustment for Electrical Allowance):	\$ 8,000		
0 Base Bid (including Sales Tax Savings and	\$ (6,116)		Tax savings reduces cost by \$6,116
	Likely "Base Bid"	\$414,353	Adjusted electrical allowance adds \$8,000 to make Pavilion "operational".
1 No Sidewalk (Alternate #8)	\$ (3,600)	\$410,753	
2 Include Theatrical Lighting and Sound System	\$ 40,000		Allows +/- \$25,000 for light and sound equipment. Labor/installation is estimated at +/- \$15,000 (which was outside of the "Base Bid" allowance and is included here).
THE "PROJECT":		\$450,753	

POSSIBLE DEDUCTIONS:**\$ (49,550)**

3 Estimate of No Plates on Beams (Either Side) - Est as Alt. #11 x 1.5	\$ (24,750)	Estimated
4 No Stone (manufactured or natural) - all CMU -Est as Alt. #9 x 2.0	\$ (9,600)	Estimated
5 Delete terrace concrete from "around" Pavilion -Est as Alt. #8 x 2.0	\$ (7,200)	Estimated
6 Delete wind screen "doors" Allowance in Bid	\$ (8,000)	

POSSIBLE ADDITIONS:**\$ 45,000**

7 Change Manufactured Stone to Natural Stone ("Outside") (Alternate #2)	\$ 6,800	
8 Use Natural Stone in lieu of Burnished Block ("Inside") (Alternates #10 + #9)	\$ 9,400	
9 Add Plates to remaining "open" side of beams (Alternate #11)	\$ 16,500	
10 Relocate Seawall "Electrical" (Alternate #5) and add 60 A outlet at Yard Box (65' in front of stage)	\$ 4,000	Estimated (about \$2,000 outside "Base Bid" allowance)
11 Complete original electrical-ADD: LED fixtures, lights timer, 8 receptacles, spare conduit in yard box	\$ 6,500	Estimated (remainder of work outside "Base Bid" allowance - \$6,500)
12 Use colored concrete for "flat" concrete (Alternate #5)	\$ 1,800	



Village of Sister Bay
 2383 MAPLE DRIVE • SISTER BAY, WI 54234
 PHONE: (920) 854-4118 • FAX: (920) 854-9637
 E-MAIL: INFO@SISTERBAYWI.GOV
 WEB SITE: WWW.SISTERBAYWI.GOV

FACILITY USAGE APPLICATION

THIS AREA FOR OFFICE USE 022	
Deposit	Use Fee
Security Deposit Paid Date: N.A.	Use Fee Amount: N.A.
Security Deposit Check No.: N.A.	Use Fee Paid Date: N.A.

NAMES & MAILING ADDRESSES	FACILITY REQUESTED
Applicant (Organization) Sister Bay Advancement Assoc.	Village Hall (Specify room) See Attached List
Street Address 10668 N. Bay Shore Drive P.O. Box 351	Fire Station (Specify room) See Attached List
City - State - Zip/Code Sister Bay, WI 54234	Waterfront Park (Specify location) See Attached List
Contact Person: Name and daytime phone number (include area code) of a person we can contact if we have any questions about your application.	Sports Complex (Specify building or facility) See Attached List
Name: Paige Funkhouser	Marina Park
Day Time Phone: 920-854-3230	Other location (Specify building or facility)

DATE / TIME REQUESTED	PROPOSED ACTIVITY
Dates & Times Are delineated on the attached list	Briefly describe your event: 2014 Festivals & Special Events which will be sponsored or conducted by the SBAA <input type="checkbox"/> Check box if alcoholic beverages are involved. (See note on back.) <input type="checkbox"/> Check box if you are using a tent (See note on back.)

CERTIFICATE

I, the undersigned, hereby apply for a Facility Use Permit, certify that all the information both above and attached is true, and correct to the best of my knowledge. I affirm that the usage will be consistent with the regulations established by the Village. I agree with the fee schedule and regulations shown on the other side of this application.

Signature [Signature] Date 11/6/14

Daytime Contact Number (920) 854-3230 Email Address _____

APPROVALS

AREA BELOW THIS LINE FOR OFFICE USE ONLY

PARKS COMMITTEE ACTION (IF REQUIRED)

Date Of Decision _____ Decision _____ Key # _____ Date Issued: _____ Date Returned: _____

Approvals <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED	Inspection <input type="checkbox"/> ACCEPTABLE <input type="checkbox"/> UNACCEPTABLE
---	--

FACILITY USAGE REGULATIONS

Please note: all reservations will be made on a "first come, first serve" basis. In order to guarantee a reservation a completed application, fees and deposit must be furnished to the Village at 2383 Maple Drive, PO Box 769, Sister Bay, WI 54234. Deposits will normally be returned within 2 weeks of the conclusion of an event unless the building or property requires cleaning in which case the deposit will be withheld.

Reservations for on-going facility usage cannot be made for more than six months at a time. Reservations for single events cannot be made more than 18 months in advance.

The Village reserves the right to cancel a reservation if needs of the Village require the usage of the facility or building at any time in which case the deposit and use fee will be refunded. The Village reserves the right to request written verification of "non-profit" status.

All signage for events taking place must comply with the Village's sign regulations, which requires a permit.

Any group or individual(s) utilizing a Village facility, building or park grounds is/are expected to leave it in as good a condition as it was found. The group or individual also agree to be responsible for any damage caused to the facility, building or park grounds while he/she/they is/are utilizing it and will be billed for any damage and the associated costs of repair.

Any usage proposed for the basement of the Village Hall must have the concurrence of the Teen Center Board of Directors in writing. _____ *Approved Teen Center Board.*

If you intend to use a tent prior to the approval of the permit you must contact the Parks Department at 920-421-0273 to meet on site to stake out the location of the tent in order to protect the sprinkler and electric system from damage. Any damage caused to the sprinkler or electric system from tent stakes will be billed 100% of the total cost to the organization. _____ *Approved Location Parks Department.* Your tent supplier **MUST** schedule an appointment with the Parks Department to insure the proper placement of the tent. A Parks employee will be present during the erection of the tent to insure no damage is done to the underground systems. The time spent by Parks staff monitoring the tent location and erection will be billed out to you at the charge out rate.

If you are provided a key to use a facility and you fail to return the key when your event is over the Village reserves the right to charge you for the cost of rekeying the facility consistent with the Building Key Policy.

If any event involves the sale or distribution of alcohol an appropriate permit must be obtained from the Village Clerk. If any special services are provided by the Village as part of the permit they will be billed at the agreed upon rate.

If you or a member of your group drives across the grass in a vehicle you will lose your deposit, and be liable for the cost of repairs. Any group or individual who does not follow these and other Village facility usage regulations may be prohibited from utilizing the facility, building or park grounds in the future.



SBAA sponsored and hosted events for 2014

February 15 – Film Fest – use of Village Hall. Open to the public

April 19 – Egg Hunt – use of Waterfront Park & Village Hall. Open to the public.

Goat Parade & Celebration – May 10

North on Hwy 42, from Mill Rd. intersection to Al Johnson's. Possibly an area for people to pet/take pictures with goats either next to Al's or across the street in the grass in North Waterfront Park.

June 8 – Sip & Savor (wine & cheese event) & Paddlefest – use of Village Hall and Waterfront Park area on north and south sides of Village Hall– including beach area. 40x60 tent on north side of Village Hall. Entrants drinking wine will be wristbanded. Brief parade on the highway. Open to the public.

July 23 – Plein Air event in Waterfront Park – large tent set up. Ticketed event, open to the public.

August 9 or 16(rain date) – Star Party – use of Sports Complex after dark – minimal impact – telescopes set up. Open to the public.

August 9 – Door County Festival of Fine Arts – use of Waterfront Park next to Village Hall, gazebo. 10'x10' tents for individual vendors. Open to the public.

Sept. 13 – Peninsula Century bike ride. South end of Waterfront Park. Large tent. Registration for bike ride required. Post-party/lunch is a ticketed event.

October 17-19– Fall Fest – Use of downtown, Waterfront Park, Village Hall. Open to the public. Wristbanding alcohol drinkers

November 28-29 – Capture the Spirit – small table set up near the Village Christmas tree. Open to the public. Fire Station on Nov. 29 for cookie decorating.

Concerts in the Park in the Waterfront Park gazebo (Open to the public). Village Hall if raining:

June 25

July 2

July 9

July 16

July 23

July 30

Aug. 6

Aug. 13

*Alcohol served at evening concerts (dates TBD)

Janal Suppanz

From: Janal Suppanz
Sent: Tuesday, August 13, 2013 12:01 PM
To: 'Paul Collins'
Subject: RE: FW: 2013 DCFF

Hi Paul:

You're welcome. . .

I have tentatively reserved the Village Hall for you from the evening of Thursday, July 10, 2014 through Saturday, July 12, 2014 for Folk Fest 2014. In accord with standard procedures I will refer your request to the Parks Committee right after the first of the year. Once they approve your request I'll see that you get the required paperwork.

Thanks much!!!!!!

Janal Suppanz
Administrative Assistant
Village of Sister Bay
2383 Maple Drive
P.O. Box 769
Sister Bay, WI 54234
Phone 920-854-4118
Fax 920-854-9637
janal.suppanz@sisterbaywi.gov

The Village has changed its email server, web site and intranet sites. Please note the new locations and my new email address.

For further information: www.sisterbaywi.gov For meeting and official documents: www.sisterbaywi.info Sister Bay tourism information: <http://www.CometoSisterBay.com>

-----Original Message-----

From: Paul Collins [<mailto:pcollins@dcff.net>]
Sent: Monday, August 05, 2013 6:00 PM
To: Janal Suppanz
Subject: Re: FW: 2013 DCFF

Dear Janal:

Please see attachment...

Thanks for your help!

--
Sincerely,

Paul Collins

26

Door County Folk Festival

Get Your Foot in the Door!



31 July 2013

Janal Suppanz
Village of Sister Bay
P O Box 769
Sister Bay, WI 54234

Dear Janal:

We've enjoyed working with you again for the DCFF.

Thank you again for your assistance in working with us at DCFF.

Our dates for 2014 will be in the same weekend after the 4th of July, running from Wednesday, July 9th through Sunday, July 13th.

If our schedule is the same, that would mean we'd like to use the Sister Bay Village Hall again on Friday-Saturday, July ~~11th & 12th~~ 10th & 11th, 2014.

Our attendance in 2013 was much, much better than it was 2012, but not as good as we'd like to see it for next year. We hope to do much better in 2014.

Thanks again for all of the assistance you provided to DCFF.

Sincerely,

A handwritten signature in black ink, appearing to read 'Paul Collins'.

Paul Collins

Tax Parcel Report

Courtesy of the Door County Land Information Office



... from the Web Map of ...
(/www.co.door.wi.gov)
Door County, Wisconsin
... for all seasons!



Spring 2013 Orthophoto as backdrop



Door County can not and does not make any representation regarding the accuracy or completeness, nor the error-free nature, of information depicted on this map. This information is provided to users "as is". The user of this information assumes any and all risks associated with this information. Door County makes no warranty or representation, either express or implied, as to the accuracy, completeness, or fitness for a particular purpose of this information. The Web Map is only a compilation of information and is NOT to be considered a legally recorded map or a legal land survey to be relied upon.

Data Current as of 8th October 2013

Parcel Number: 1812600001L1 - VILLAGE OF SISTER BAY

PLSS Section-Town-Range: NW 1/4 of NW 1/4 08-31-28

Property Address: 0

Owner Name: VILLAGE OF SISTER BAY

Mailing Address:

PO BOX 769

SISTER BAY, WI 54234

Legal Description:

COM NE COR OUTLOT 1 ORCHARD

HIGHLAND SUBD. SEC. 8:

S5.4' S9°E116.14' S89°W134.

59' N120' N89°E117.23' BG.

Other Owners:

Recorded Doc: DOC# 557728, 557638

Valuations: 0

Acres: 0.35 15,214 sq'

Land Value: \$0

Improved Value: \$0

Forest Value: \$0

School District: GIB

Taxes: 2012

Real Estate Tax: \$0.00 OTHER

Special Tax: \$0.00

Forest Tax: \$0.00

Est Fair Market Val: \$0

Residential R-1

