

1                   **PARKS, PROPERTIES & STREETS COMMITTEE MEETING MINUTES**  
2   **WEDNESDAY, FEBRUARY 4, 2015**  
3                   **SISTER BAY-LIBERTY GROVE FIRE STATION – 2258 MILL ROAD**

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5     *The February 4, 2015 meeting of the Parks, Properties and Streets Committee was called to*  
6     *order by Committee Chair Dave Lienau at 2:20 P.M.*

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8     **Present:** Committee Chair Dave Lienau and members John Clove and Scott Baker. Sharon  
9     Doersching appeared by phone.

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11    **Staff Members:** Village Administrator Zeke Jackson, Facilities Manager Steve Mann, and  
12    Ice Rink Manager Joe Baldarotta.

13  
14    **Others:** Kathy Hoke of the Peninsula School of Art, and Paige Funkhouser and Drew  
15    Bickford of the SBAA.

16  
17    **Comments, correspondence and concerns from the public:**  
18    Lienau noted that no correspondence had been received.

19  
20    **Approval of minutes as published:**  
21    *A motion was made by Clove, seconded by Baker that the minutes for the January 7, 2015*  
22    *meeting of the Parks, Properties & Street Committee be approved as presented. Motion*  
23    *carried – All ayes.*

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25    **Approval of Agenda:**  
26    *A motion was made by Clove, seconded by Baker that the Agenda for the February 4,*  
27    *2015 meeting of the Parks Committee be approved as presented. Motion carried – All ayes.*

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29    **Business Items:**  
30    **Item No. 1. Discussion with personnel from the Door County Sheriff’s Department**  
31    **regarding the patrol schedule for 2015; Consider a motion for action if necessary:**  
32    **Item No. 2. Discussion with representatives of the Peninsula Pacers regarding routing for**  
33    **their bike ride; Consider a motion for action if necessary:**  
34    Representatives of the Door County Sheriff’s Department and the Peninsula Pacers were  
35    unable to attend this meeting, and, therefore, both agenda items will be addressed at the  
36    next meeting of the Committee.

37  
38    **Item No. 3. Consider a motion to discuss and approve the SBAA event calendar for 2015:**  
39    The SBAA’s proposed event calendar for 2015 was included in the meeting packets and  
40    the committee members jointly reviewed that document with Drew Bickford and Paige  
41    Funkhouser of the SBAA as well as Kathy Hoke of the Peninsula School of Art. For several  
42    years now, Plein Air, a family oriented event which is sponsored by the SBAA and runs for  
43    a week, has been conducted in Door County during July. A tented event was conducted on  
44    Wednesday evening in Waterfront Park, and a day-long event was conducted in Fish Creek  
45    on Saturday. A number of artists have requested that a different location be chosen for this  
46    year’s day-long event, and, therefore, Hoke is requesting that Village officials grant  
47    permission for the waterfront to be utilized throughout the day on Saturday, July 25, 2015.  
48    A “Quick Paint”, a “Dockside Competition”, a “Kid’s Paint”, a live auction and an “Open

1 Door Celebration” tented event are planned. When the Saturday event was conducted in  
2 Fish Creek there were at least 1,000 artists and spectators in attendance, and Hoke  
3 anticipates that there will be at least that many people in Sister Bay. Hoke and her  
4 associates believe Waterfront Park and the Marina will be perfect locations for the  
5 previously mentioned activities, and they also believe that local business owners will  
6 definitely benefit from the increased foot traffic, as attendees tend to “make a day of it”.  
7 Hoke and her associates realize that work will be done on the Bay Shore Drive  
8 Reconstruction Project and the Beach Project, and they are willing to work with Village  
9 officials on choosing acceptable locations for their Plein Air activities.

10  
11 Doersching noted that the SBAA will also be sponsoring the Peninsula Century Bike Ride.  
12 She firmly believes Sister Bay organizations and business owners must be given an  
13 opportunity to operate booths at the rest area(s) before fund raising opportunities are  
14 opened up to organizations and business owners from outside the area. Funkhouser was  
15 asked to see that that occurs.

16  
17 *At 2:34 P.M. a brief recess was taken and the Committee reconvened at 2:40 P.M.*

18  
19 Lienau noted that he doesn’t have any issues with the SBAA’s proposed event calendar, but  
20 does believe further discussion must take place regarding the logistical issues associated  
21 with “Midwest Sunsplash” and the Fall Fest wristbanding program so that “everyone is on  
22 the same page”.

23  
24 *A motion was made by Clove, seconded by Baker that the SBAA’s proposed event*  
25 *calendar for 2015 is approved as presented, on the condition that further discussion must*  
26 *take place between the members of the Marketing Committee, the Village Board and the*  
27 *SBAA Board of Directors regarding the logistical issues associated with “Midwest*  
28 *Sunsplash” and the Fall Fest wristbanding program. Motion carried – All ayes.*

29  
30 **Item No. 4. Update on activities at the TKH Ice Rink:**

31 Joe Baldarotta, the Ice Rink Manager, thanked the Committee members for allowing him to  
32 return to the rink this year, and they responded that they are very pleased to have him “on  
33 board.” Baldarotta also thanked the Maintenance Department workers for all their  
34 assistance and noted that it is a pleasure to work with them. There were a lot of “good  
35 things” that happened at the ice rink this season and broomball was a lot of fun, but a  
36 number of complaints were received about the new ice rink fee structure. To Baldarotta’s  
37 knowledge no other outdoor ice rinks in Wisconsin charge admission fees. Lienau noted  
38 that he can understand Baldarotta’s concerns, but also believes something must be done to  
39 offset expenses at the rink. The suggestions were made that more banner ads be sold, that a  
40 donation box be put out, that skate rental fees be increased, that fund raisers be conducted,  
41 or, if the Committee members determine that non-residents should still be charged  
42 admission fees, fencing be installed and specific gated entrances created. Jackson also  
43 pointed out that more ice rink income was realized this year, and revenues vs. expenses  
44 were only off by \$1,500. Compared to past years this is “phenomenal”.

45  
46 Baldarotta was asked if he would like to see any improvements made at the ice rink, and  
47 he responded that if at all possible the pitch of the rink slab should be reduced in the next  
48 few years as there is a problem maintaining ice whenever the weather warms up. It also  
49 would help if the rink were covered so that the sun couldn’t beat down on the ice.

1 **Item No. 5. Consider a motion to discuss placement of traffic control signage on Scandia**  
2 **Road; Consider a motion for action if necessary:**

3 A diagram depicting the configuration of Scandia Road and placement of existing traffic  
4 control signage was included in the meeting packets, and the Committee members jointly  
5 reviewed that document. The Committee members noted that a number of logistical issues  
6 will arise if any of the signage is changed now as work will be proceeding on the Line  
7 Burial and Bay Shore Drive Reconstruction Projects, and, therefore, Scandia Road will be  
8 getting a lot more use.

9  
10 *It was eventually the consensus that this agenda item shall be tabled until all the work on*  
11 *the Line Burial and Bay Shore Drive Reconstruction Projects has been completed.*

12  
13 **Item No. 6. Report from Steve Mann on activities:**

14 Mann gave an oral report regarding the following issues:

- 15 • Jerry Knudson has indicated that he would like to return as a Mower next summer,  
16 but Bob DeWitt has decided to retire.
- 17 • Aaron Bley is currently undecided as to whether he will return to work for the  
18 Village next summer. He informed Mann that he will let him know what he  
19 decides soon.
- 20 • *A steel donation box with a wooden frame which looks like a dog house has been*  
21 *fabricated by the Maintenance Department employees, and it will be placed at the*  
22 *Dog Park as soon as weather permits. It was the consensus that either the Assistant*  
23 *Administrator or the Village Clerk shall collect the Dog Park donations on a regular*  
24 *basis and see that the money is deposited in the proper account.*
- 25 • Because work is being done on the Line Burial project some sidewalk snow  
26 removal issues have arisen and some areas simply are not accessible.
- 27 • The decorations for the Sweetheart Skate look very nice. Some of them have  
28 already been put up, and Mann plans to see that a large heart and some decorative  
29 balls are put up next week.
- 30 • A number of the LED Christmas lights on the Village's Christmas decorations have  
31 reached the end of their life expectancy, and, therefore, new ones have been  
32 purchased. The lights will be replaced before the decorations are put into storage.
- 33 • *The two large Pine trees in front of the Village Hall are overgrown and are rubbing*  
34 *against the building. Mann suggested that the trees be removed, and, instead,*  
35 *flower beds created in front of the Village Hall. It was the consensus that this will*  
36 *be an acceptable course of action.*
- 37 • *Because work will be done on the Bay Shore Drive Reconstruction Project there*  
38 *will not be as many flower beds to maintain this summer, and, therefore, Mann*  
39 *would like to see that the berm in Hendrickson Park is refurbished. It was the*  
40 *consensus that this will also be an acceptable course of action.*

41  
42 **Item No. 7. Discussion on other parks and streets activities:**

43 D.O.T. officials have informed Jackson that they believe they will be able to keep the Sister  
44 Bay Hill open throughout the winter, but they do plan to start that work sometime during  
45 the Fall. Eventually detours will be in effect.

46  
47 Jackson distributed financial reports, and the Committee members jointly reviewed those  
48 documents. During the review process the costs of the Line Burial Project were explained.

1 Jackson also noted that as per the donors' request some improvements were made to the  
2 Performance Pavilion.

3  
4 *The truck which is referred to as "Little Blue" is in very bad condition and should be*  
5 *replaced soon. The funds have been budgeted for such a purchase. Mann was instructed*  
6 *to start shopping for a replacement truck ASAP.*

7  
8 DNR officials have informed Jackson that the necessary approvals have not been issued for  
9 the Beach Project Grant yet. The matter should be addressed by the Joint Finance  
10 Committee soon.

11  
12 **Item No. 8. Discussion regarding matters to be placed on a future agenda or referred to a**  
13 **committee, official or employee:**

14 *It was the consensus that the following issues shall be addressed at the next Parks*  
15 *Committee Meeting:*

- 16  
17 • **Discussion with personnel from the Door County Sheriff's Department regarding**  
18 **the patrol schedule for 2015; Consider a motion for action if necessary:**
- 19  
20 • **Discussion with representatives of the Peninsula Pacers regarding routing for their**  
21 **bike ride; Consider a motion for action if necessary:**
- 22  
23 • **Discussion regarding location of the "silent sports" launch area:**

24  
25 *It was also the consensus that the following agenda item shall be addressed after all the*  
26 *work has been finished on the Line Burial and Bay Shore Drive Reconstruction Projects:*

- 27  
28 • **Consider a motion to discuss placement of traffic control signage on Scandia**  
29 **Road; Consider a motion for action if necessary:**

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31 **Adjournment:**

32 *A motion was made by Baker, seconded by Clove to adjourn the meeting of the Parks*  
33 *Committee at 4:03 P.M. Motion carried – All ayes.*

34  
35 Respectfully submitted,

36 

37 Janal Suppanz,  
38 Assistant Administrator