

1 **PARKS, PROPERTIES & STREETS COMMITTEE MEETING MINUTES**
2 **WEDNESDAY, DECEMBER 2, 2015**
3 **SISTER BAY-LIBERTY GROVE FIRE DEPARTMENT – 2258 MILL ROAD**

4
5 *The December 2, 2015 meeting of the Parks, Properties and Streets Committee was called*
6 *to order by Committee Chair Dave Lienau at 2:01 P.M.*

7
8 **Present:** Committee Chair Dave Lienau and members John Clove, Sharon Doersching and
9 Scott Baker.

10
11 **Staff Members:** Village Administrator Zeke Jackson, Facilities Manager Steve Mann, and
12 Assistant Administrator Janal Suppanz.

13
14 **Others:** Karen McRoberts, Ron Kane, Drew Bickford and Deputy Bob Sitte of the Door
15 County Sheriff’s Department.

16
17 **Approval of Agenda:**
18 *A motion was made by Doersching, seconded by Baker that the Agenda for the December*
19 *2, 2015 meeting of the Parks Committee be approved as presented. Motion carried – All*
20 *ayes.*

21
22 **Approval of Minutes as published:**
23 *A motion was made by Clove, seconded by Baker that the Minutes for the October 7,*
24 *2015 meeting of the Parks Committee be approved as presented. Motion carried – All ayes.*

25
26 **Comments, correspondence and concerns from the public:**
27 Lienau noted that no new correspondence had been received, and asked if anyone wished
28 to comment regarding a non-agenda item. No one responded.

29
30 Lienau pointed out that the time allotted for this meeting was very limited as an Employee
31 Meeting had been scheduled for 2:45 P.M., and, therefore, Jackson, Mann and Suppanz
32 would have to leave early. Further, Deputy Bob Sitte of the Door County Sheriff’s
33 Department, who is the head of the Sheriff’s Reserve Officer Program, had been asked to
34 provide input regarding the dogs in the park issue, but he was on duty and could be called
35 out at any time. Therefore, there would be deviations from the stated Agenda order.

36
37 **Business Items:**
38 **Item No. 4. Discussion regarding dogs on public property; Consider a motion for action if**
39 **necessary:**

40 At the present time dogs are not allowed on most of the Village’s parklands as an
41 Ordinance was adopted which prohibits such activities. A few individuals have requested
42 that those regulations be changed.

43
44 Deputy Sitte explained that the members of the Door County Sheriff’s Department have no
45 authority to issue citations for violations of Village Ordinances. The Village does contract
46 with the Sheriff’s Reserve Program, and if someone brings a dog into a Village Park the
47 Reserve Deputies have been instructed to inform the handler(s) that dogs are not allowed
48 and will ask them to go to the Dog Park. Dogs are allowed in the State Parks but they are

1 not allowed in any County Parks.

2
3 **Item No. 1. Presentation by YMCA personnel regarding their annual programming**
4 **proposal and discussion regarding that proposal; Consider a motion for action if**
5 **necessary:**

6 A copy of the proposed YMCA programming proposal for 2016 was included in the
7 meeting packets and the Committee members jointly reviewed that document. Drew
8 Richmond, the Northern Door YMCA Program Director, was present and noted that teen
9 nights and beach volleyball have not been included in the 2016 programming proposal as
10 there was very little participation in either of those programs in 2015. If Village officials
11 would like to see other YMCA programming added in 2016 they should let him know.
12 Doersching stated that she has heard comments that people would like to see two tennis
13 lesson sessions conducted per week. Richmond responded that it would cost \$346.00 to
14 do that.

15
16 *A motion was made by Clove, seconded by Doersching that the YMCA's programming*
17 *proposal for 2016 which was reviewed at this meeting is approved on the condition that a*
18 *second day of tennis lessons shall be added per week. The cost of the additional*
19 *programming shall not exceed \$346.00. Motion carried – All ayes.*

20
21 **Item No. 2. Discussion regarding placing of gravel on Fieldcrest Lane; Consider a motion**
22 **for action if necessary:**

23 Don Howard has indicated that Fieldcrest Lane, which is a dedicated unpaved public
24 roadway, needs to have gravel added to it. Howard would be willing to arrange for the
25 work to be done, but is wondering if the Village would pay for the gravel.

26
27 *A motion was made by Doersching, seconded by Baker that the Village will reimburse Don*
28 *Howard for the cost of materials used when gravel is added to Fieldcrest Lane in 2015.*
29 *Motion carried – All ayes.*

30
31 **Item No. 3. Discussion on sidewalks along Country Walk Drive and other possible**
32 **infrastructure improvements/amentities; Consider a motion for action if necessary:**

33 The owner of a unit at the Country Walk Shops has requested that sidewalks be installed
34 along Country Walk Drive.

35
36 *A motion was made by Doersching, seconded by Baker that the members of the Country*
37 *Walk Owner's Association are given permission to make a connection into the public*
38 *sidewalk on STH 42 at their expense, on the condition that the sidewalk design must be*
39 *approved by the Village and all Village sidewalk specifications are met. Motion carried – All*
40 *ayes.*

41
42 *It was the consensus that if any further sidewalk work is requested by the Country Walk*
43 *Owner's Association a formal written request shall be forwarded to the Village.*

44
45 **Item No. 4. Continuation of discussion regarding dogs on public property; Consider a**
46 **motion for action if necessary:**

47 **Item No. 5. Discussion and review of Sheriff's services; Consider a motion for action if**
48 **necessary:**

49 **Item No. 6. Report from staff on parks, properties and streets activities:**

1 **Item No. 7. Discussion regarding matters to be placed on a future agenda or referred to a**
2 **committee, official or employee:**

3 Doersching indicated that she realizes that most dog owners are responsible, but there are
4 some who do not clean up after their dogs, and that is why the current regulation was
5 enacted in the first place. She is very concerned about e-coli contamination, especially if
6 dogs are allowed on the beach, and is also concerned that there is potential for dog bite
7 injuries to be sustained by people utilizing the parks. The Dog Park is very nice, and it was
8 created because Village officials wanted people to have a safe place to go with their dogs.

9
10 Baker indicated that he is a dog owner, and never takes his dogs to the beach.

11
12 Clove indicated that most of the dogs he sees in the parks are owned by Village residents.
13 He doesn't want the Village to become known as "the place with the dog police", and
14 believes the current signage should remain but not be enforced.

15
16 Karen McRoberts of 10626 Claflin Lane indicated that she believes it is natural to have a
17 dog on a leash in the park. She can understand that dog droppings are an issue, but
18 suggested that signage which says "Thank You For Keeping Your Dog on a Leash and
19 Picking Up After Him or Her" be erected. McRoberts also noted that a number of people
20 consider their dogs to be "members of the family" and take them wherever they go.

21
22 *At 2:44 P.M. Mann and Suppanz left to attend the Employee Meeting.*

23
24 Lienau noted that a letter had been received from Kathy Enquist concerning the dog issue,
25 and the Committee members jointly reviewed that document. Enquist was not able to
26 attend this meeting, and since Jackson had to leave, it was the consensus that this agenda
27 item should be tabled until the January meeting of the Parks Committee. Enquist will be
28 asked to attend that meeting to provide input.

29
30 *A motion was made by Clove, seconded by Baker that Agenda Item No. 4 – Discussion*
31 *regarding dogs on public property, Agenda Item No. 5 – Discussion and review of Sheriff's*
32 *services; Consider a motion for action if necessary, and Agenda Item No. 6 – Report from*
33 *staff on parks, properties and streets activities shall be tabled until the January meeting of*
34 *the Parks Committee. Motion carried – All ayes.*

35
36 **Adjournment:**

37 *A motion was made by Clove, seconded by Baker to adjourn the meeting of the Parks*
38 *Committee at 3:02 P.M. Motion carried – All ayes.*

39
40 Respectfully submitted,

41 

42 Janal Suppanz,
43 Assistant Administrator