

1                   **PARKS, PROPERTIES & STREETS COMMITTEE MEETING MINUTES**  
2                                   **WEDNESDAY, FEBRUARY 17, 2016**  
3                                   **SISTER BAY FIRE STATION – 2258 MILL ROAD**

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5     *The February 17, 2016 meeting of the Parks, Properties and Streets Committee was called*  
6     *to order by Committee Chair Dave Lienau at 2:20 P.M.*

7  
8     **Present:** Committee Chair Dave Lienau and members John Clove, Sharon Doersching and  
9     Scott Baker.

10  
11    **Staff Members:** Village Administrator Zeke Jackson, Ice Rink Manager Joe Baldarotta,  
12    Facilities Manager Steve Mann, and Assistant Administrator Janal Suppanz.

13  
14    **Others:** Ron Kane, Drew Bickford, Kathy Enquist, Rob Zoschke, John Mory, Julie Duffy  
15    and one other individual.

16  
17    **Approval of Agenda:**

18    *A motion was made by Baker, seconded by Clove that the Agenda for the February 17,*  
19    *2016 meeting of the Parks Committee be approved as presented. Motion carried – All ayes.*

20  
21    **Approval of Minutes as published:**

22    *A motion was made by Clove, seconded by Baker that the minutes for the December 2,*  
23    *2015 meeting of the Parks Committee be approved as presented. Motion carried – All ayes.*

24  
25    **Comments, correspondence and concerns from the public:**

26    Lienau noted that letters from Kathy Enquist and Karen McRoberts were included in the  
27    meeting packets. Those letters pertain to the fact that the Village does not allow dogs in its  
28    parks, and copies of them are attached and incorporated by reference. Lienau then asked if  
29    anyone else wished to comment regarding a non-agenda item.

30  
31    Kathy Enquist stated that she believes the Village residents who own dogs should be setting  
32    a good example for other dog owners by having their dogs on a leash at all times and  
33    picking up after them. She also believes information about the dog park and the fact that  
34    dog owners should be responsible should be included in the informational letter which is  
35    mailed with the tax bills. It might help if “mutt mitts” and receptacles were available on a  
36    year-round basis. A community-wide “poop pick-up day” could also be conducted by a  
37    Dog Owner’s Group after festivals and special events. Enquist suggested that signs be  
38    erected which say “Dogs Must Be Leashed” and “Please Pick Up After Your Pets”.

39  
40    Drew Bickford stated that he owns a dog and is a Village resident. Many people consider  
41    dogs to be members of their family and will leave an event if they see “No Dogs Allowed”  
42    signs.

43  
44    Rob Zoschke stated that he believes Village officials must be concerned about e-coli  
45    contamination on the beaches. If dogs are allowed the possibility of contamination could  
46    increase.

47  
48

1 Lienau responded that he has a dog and would love to walk her on the beach and in the  
2 park, but it is his understanding that the "No Dogs In The Park" signs were erected in the  
3 first place because Village officials wanted to make a concerted effort to keep the Village's  
4 beach clean and free from e-coli contamination. He suggested that this issue be referred to  
5 the Waterfront Oversight Committee, and the other Committee members concurred.

6  
7 **Business Items:**

8 **Item No. 1. Report from Joe Baldarotta, the Ice Rink Manager; Discussion on Baldarotta's**  
9 **report and consider appropriate motions for action:**

10 Joe Baldarotta, the Ice Rink Manager, indicated that it has been a good year at the ice rink  
11 in spite of the warm weather, but they have had problems maintaining ice. (Ice has had to  
12 be brought back from bare concrete five times.) A good friend of his is a cement  
13 contractor. He recently went to a seminar and told the instructor about the issues  
14 Baldarotta was having with making ice last at the rink, and the instructor indicated that this  
15 problem is common with concrete ice rinks as the water will seep through the concrete.  
16 Pitch issues will also come into play. It might help if the pitch were to be eliminated.  
17 Baldarotta was asked if he was aware of any other alternative ice rink surfaces, and he  
18 responded that a liner or pea gravel overlay might help. Baldarotta has heard a number of  
19 people say, "It is what it is", but he does not believe that has to be the case. He will  
20 contact the managers of other outdoor ice rinks to see what they would suggest, and will  
21 report his findings to Jackson ASAP.

22  
23 Baldarotta also reported that the Village's sledding hill has been well accepted and is  
24 getting a lot of use.

25  
26 **Item No. 2. Discussion regarding the Facility Use Application which was submitted by**  
27 **the organizers of the Door County Century Bike Ride; Consider a motion for action if**  
28 **necessary:**

29 A packet of information which was received from John Mory, the Director of the Door  
30 County Century Bike Ride, was included in the meeting packets and the Committee  
31 members jointly reviewed that documentation. This year's ride will be conducted on  
32 Sunday, September 11, 2016, and if Mory's request is approved Waterfront Park will be  
33 utilized as a rest area. A tent will be erected on the afternoon of September 10, 2016 and it  
34 will be taken down on the morning of September 12, 2016.

35  
36 Mory was present and indicated that approximately 1,700 bicyclists come to Sister Bay for  
37 the Door County Century Bike Ride. This year they would like to get more of a police  
38 presence during the ride and will again attempt to see that local non-profits, including  
39 Gibraltar School, are involved.

40  
41 *A motion was made by Clove, seconded by Baker that the Parks Committee grants*  
42 *permission for the organizers of the Door County Century Bike Ride to utilize Waterfront*  
43 *Park from the afternoon of Friday, September 10, 2016 through the morning of Monday,*  
44 *September 12, 2016, and, to that end, a tent may be erected in Waterfront Park during the*  
45 *stated time period. Permission is also granted for riders to utilize the Village streets which*  
46 *are delineated on the route map which was included in the meeting packets, and route*  
47 *signs may be placed along those streets. Before the tent is erected ride organizers must*  
48 *meet with the Village's Facilities Manager, Steve Mann to determine the designated tent*  
49 *location. Motion carried – All ayes.*

1 **Item No. 4. Discussion regarding the SBAA's Park and Facility Use Requests for 2016;**  
2 **Consider a motion for action if necessary:**

3 A list of events the SBAA would like to sponsor and host in 2016 was included in the  
4 meeting packets and the Committee members jointly reviewed that documentation. Drew  
5 Bickford pointed out that a local person will be getting married on June 18, 2016 and a  
6 number of Northern Door residents have been invited to the wedding and reception.  
7 Therefore, the SBAA is suggesting that the date for Paddlefest and The Beach Grand  
8 Opening Celebration be changed to June 25, 2016.

9  
10 The SBAA will once again be hosting the Plein Air tented event. Ginny Sowinski, a  
11 representative of the Peninsula School of Art, was present and noted that they would like to  
12 conduct the tented event in Waterfront Park on July 30, 2016. That event typically draws  
13 approximately 1,000 participants, but there are many more spectators. The Visitor Bureau  
14 estimates that there are approximately 5,000 to 6,000 people who come to watch the  
15 painters. It would help if the people from Peninsula School of Art would not have to deal  
16 with garbage pick-up. It would also help if there would be some way for officials from the  
17 School of Art to access the Performance Pavilion stage for the art auction, but if that occurs  
18 the tent would have to be placed outside the designated area. Mann responded that  
19 because of the location of underground lines this could be a major issue. Jackson  
20 responded that it wouldn't be a problem for the School of Art to utilize the Village's  
21 portable sound system. Discussion took place regarding the possibility of utilizing a frame  
22 tent which is anchored with barrels rather than posts for the Plein Air tented event, and the  
23 possibility of closing off Mill Road for that event, and it was eventually the consensus that  
24 Mill Road shall be closed on July 30, 2016. Sowinski was asked to investigate the type of  
25 frame tents which are available and will provide that information to Jackson, who will see  
26 that it is forwarded on to the Committee members ASAP.

27  
28 *A motion was made by Clove, seconded by Baker that the Parks Committee grants*  
29 *permission for the Sister Bay Advancement Association to utilize the Village facilities and*  
30 *parklands which are mentioned on the documentation which was reviewed at this meeting.*  
31 *A copy of that documentation is hereby attached and incorporated by reference. Motion*  
32 *carried – All ayes.*

33  
34 *A motion was made by Lienau, seconded by Clove that the use fee for the Plein Air tented*  
35 *event is waived, but the Peninsula School of Art will be required to post a refundable*  
36 *security deposit of \$500 at least one month prior to that event. Motion carried – All ayes.*

37  
38 **Item No. 3. Discussion regarding a sign proposal which was submitted by the Sister Bay**  
39 **Bays; Consider a motion for action if necessary:**

40 An artist's rendering of a sign the Sister Bay Bays would like to erect at the Sports Complex  
41 was included in the meeting packets and the Committee members jointly reviewed that  
42 document. The Plan Commission has already approved of the sign and recommended that  
43 the Parks Committee do the same.

44  
45 *A motion was made by Doersching, seconded by Clove that the Parks Committee grants*  
46 *permission for the Sister Bay Bays to see that the sign depicted on the documentation*  
47 *which was included in the meeting packets is created. The Parks Department employees*  
48 *will see that the sign is erected at the Sports Complex, but the Bays must pay for the*  
49 *materials. Motion carried – All ayes.*

1 **Item No. 5. Discussion on Village sponsored events for 2016; Discussion regarding**  
2 **creation of a grant program to facilitate events in the Village for 2016; Consider a motion**  
3 **for action if necessary:**

4 Last year a number of Village sponsored events were conducted in an attempt to draw  
5 people to the Village during the construction period. This year the funding for those  
6 activities was cut and a staff person's job was eliminated. The Village previously sponsored  
7 the Rummage Sale, the Car Show, a New Year's Eve Fireworks display and Movies In The  
8 Park, but this year \$6,000 has only been budgeted for special events. Jackson would again  
9 like to conduct the New Year's Eve fireworks display, and there are some organizations  
10 who have expressed interest in conducting Movies In The Park if a permanent screen is  
11 made available at the Performance Pavilion. Charlie Henriksen has expressed some interest  
12 in conducting the Car Show at the Country Walk Shops, and Jeff Bakke has informed  
13 Suppanz that he would be willing to help organize this year's show.

14  
15 *Doersching stated that she will talk with Denise Bhirdo and see if she would again be*  
16 *willing to help her organize the Rummage Sale. If Doersching and Bhirdo resume those*  
17 *duties they would still need limited help with printing and distributing maps and other*  
18 *documents related to the sale from Village staff members. She will report her findings to*  
19 *Suppanz ASAP.*

20  
21 *It was the consensus that Charlie Henriksen and Jeff Bakke shall be asked if they would be*  
22 *willing to take over the Car Show. It was also the consensus that the possibility of installing*  
23 *a screen on the back wall of the Performance Pavilion shall be addressed at the next*  
24 *meeting of the Parks Committee.*

25  
26 **Item No. 7. Report from staff on parks, properties and streets activities:**

27 Mann gave the following oral report:

- 28
  - 29 • Denise Bhirdo called him today and asked where the new sand volleyball net will  
30 be located as they would like to conduct a volleyball tournament during the Beach  
31 Grand Opening Celebration.

32 *It was the consensus that measurements shall be taken on the beach and Bhirdo*  
33 *shall be advised of the preferred location(s) for a volleyball net(s) ASAP.*

- 34  
35
  - 36 • The new gun safe at the Village Hall is nearly complete and came in under budget.
  - 37 • The Parks Department employees have been doing quite a bit of cleaning at the  
38 shop and are completing a lot of organizational tasks.
  - 39 • "Brushing" was done in December from Maple Drive south.
  - 40 • The Ice Out Contest buoy was placed today.
  - 41 • The truck bed on the 2000 F350 dump truck bed is rusted through. A steel plate  
42 has been ordered and the truck bed should be repaired soon.

43  
44 Jackson also gave the following oral report:

- 45
  - 46 • Julie Duffy approached him about the possibility of installing a scoreboard at the  
47 Little League Field and has gotten commitments from the Lions and the Bays to

1 help pay for the scoreboard.  
2

3 Duffy was present and confirmed that she has contacted representatives of the  
4 Sister Bay Lions and The Bays. They have agreed to help fund the purchase and  
5 installation of a scoreboard for the Little League Field. Duffy distributed copies of  
6 estimates which were received for the cost of the scoreboard, and asked if the  
7 Village would be willing to split the cost of that appurtenance with the Lions and  
8 the Bays.  
9

10 *A motion was made by Doersching, seconded by Clove that the Parks Committee*  
11 *agrees to pay 1/3 of the cost of the scoreboard which is depicted on the*  
12 *documentation presented by Julie Duffy, and will see that the scoreboard is*  
13 *installed by Parks Department employees. The funds for the Village's share of the*  
14 *cost of the scoreboard shall be withdrawn from the Unassigned Fund Balance.*  
15 *Motion carried – All ayes.*  
16

- 17 • The new street light poles contain a wreath hook, double banner bars and a flag  
18 pole holder. Jackson is suggesting that the Parks Committee members think about  
19 what they would like to see displayed on the poles. It might be advisable to ask the  
20 SBAA Board of Directors that same question.  
21

22 **Item No. 6. Discussion on creation of a photo cutout as a fundraiser for the Sister Bay**  
23 **Mural Project and discussion regarding the Marina Committee's concerns about that**  
24 **project; Consider a motion for action if necessary:**

25 Drawings of potential murals which were prepared by Ram Rohas were included in the  
26 meeting packets, and the Committee members jointly reviewed them. The drawings have  
27 already been presented to the Marina Committee members, and they referred this issue to  
28 the Parks Committee as they do not believe any of the drawings are what they originally  
29 envisioned for display in Sister Bay. They also expressed concerns about what would  
30 happen with the mural if structural alterations are ever made to the Boathouse.  
31

32 One fundraising option which has been suggested for the mural project is creation of a  
33 photo cutout(s) to be placed downtown with a donation box. The Maintenance  
34 Department employees could create the cut-out and Ram Rohas could be asked to paint it.  
35 Discussion took place regarding this suggestion, and the Committee members indicated  
36 that they do not believe it would work well at all as a number of logistical issues could  
37 arise.  
38

39 Doersching indicated that other than out at the Corner of the Past she does not believe  
40 there is an appropriate public building for the mural to be placed on in the Village.  
41

42 *Lengthy discussion took place regarding this issue and it was eventually the consensus that*  
43 *a referral should not be made to the Parks Committee regarding the mural project unless*  
44 *and until sufficient funds have been raised for that project, and the Marina Committee has*  
45 *agreed upon an acceptable mural design.*  
46

47 **Item No. 8. Discussion regarding matters to be placed on a future agenda or referred to a**  
48 **committee, official or employee:**

49 *It was the consensus that the following issues shall be placed on a future agenda or referred*

1 to a committee, official or employee:

2 • *The Dogs In The Park issue shall be referred to the Waterfront Oversight*  
3 *Committee.*

4

5 • *The possibility of installing a screen on the back wall of the Performance Pavilion*  
6 *shall be addressed at the next meeting of the Parks Committee.*

7

8 *The next meeting of the Parks Committee was scheduled for Wednesday, March 9, 2016 at*  
9 *2:15 P.M.*

10

11 **Adjournment:**

12 *A motion was made by Clove, seconded by Baker to adjourn the February 17, 2016*  
13 *meeting of the Parks Committee at 4:40 P.M.*

14

15 *Motion carried – All ayes.*

16

17 Respectfully submitted,



18

19 Janal Suppanz,

20 Assistant Administrator

Kathy D. Enquist  
10592 Country Walk Dr.,  
Sister Bay WI 54234  
920-421-0020

December 1, 2015

To Sister Bay Parks Committee,

Please consider allowing dogs in the waterfront park. As the owner of Dogma Diggs and Grooming Studio I can say 99% of owners leash and pick up after their dogs. I feel responsible dog owners should not be punished for the minority. As a Sister Bay business and dog owner I have no trouble bringing a poop bag to someone who has not cleaned up after their dog. The more people and dogs around the easier it will be to enforce the leash and waste ordinances already in place in the village. Making bags and rules available will also enforce the law.

My dog is a American Kennel Club Good Citizen and Therapy Dog. He needs to be exposed to many situations and be part of society to maintain and practice his manners -not banned to the dog park. Like most people who include their dogs in all family activities and travel, I don't take my dog to the beach to poop! We have a proper place and time to take care of bathroom routine. We are always prepared for emergencies though!

An activity that my dog and I enjoy are walking from home to the Marina. We would love to be able to walk on the beautiful walkway at the beach and take in the view. We also paddleboard together. Launching from the beach is ideal but I feel I am breaking the rules if I walk him from my car to the paddle board.

Having an organized village wide clean up day is an idea I have seen work in other places. It could be group of dog owners, or sponsored by a business or dog park. I would be a business that would sponser a group of responsible dog owners to help keep the park and the village poop free! Having a group of responsible dog owners present in the park will help keep the leash and waste pick up rules enforced.

Thank-you,  
Kathy Enquist

January 28, 2016

To the Sister Bay Parks & Recreation Committee,

Please allow me to address concerns that have been raised in previous meetings regarding dogs being allowed in Sister Bay's waterfront park. Because I am unable to attend the Feb. meeting I have asked Drew Bickford to represent me and read this letter.

It is my understanding that dogs were originally banned from the park to eliminate beach closings secondary to E. coli. contamination. It is unfair to blame beach closings on dog feces as there are many significant factors which promote contamination (rainfall, temperature, wind direction, wave height, barometric pressure). The May 2006 Door County Beach Contamination Source Study states the following:

*The antibiotic resistance testing and the genetic fingerprinting of E. coli isolates collected in 2004 and 2005 from Sister Bay beach indicate that E. coli isolates are from multiple sources, human, avian, dog and other unidentified sources (Figure 41, pg 74). This indicates that the E. coli is not coming from one obvious source, but instead it is accumulating from many sources and being transported to the beach. This finding takes the emphasis off of the remediation of one source and places it on remediation of the delivery system that is transporting the accumulation of many sources to the beach. This delivery system at Sister Bay beach consists mainly of storm water pipes and impervious surface runoff discharging on and near the beach. Additional E. coli concentrations and isolates need to be taken from the storm water pipe.*

It is time to reconsider allowing dogs in our park now that our storm sewer system has been upgraded and our old, small sewer pipes replaced and the sewer system expanded.

The American Veterinary Medical Association's 2011 study states that 63% of dog owners consider their pet a family member. The Episcopal church, and perhaps other churches as well, invite the family pet to church yearly to be blessed. So it is not surprising that pet tourism is a growing business. Hotel chains, including the exclusive Kimpton Hotels and Four Season Hotels and Resorts, offer pet accommodations. But here in Sister Bay a sheriff asked me to leave Marina Fest because my dog was in accompaniment. I and other friends cannot comfortably attend concerts in the park but instead must stand outside the park perimeter with our dogs. Do not underestimate the importance of pet dogs as members of families - families with and without children, young as well as old. When we restrict dogs we frequently restrict their humans.

The dog park is a wonderful place where dogs can run off leash and socialize with other dogs but it's not the place where the family members congregate for social activities. That place is the park where the family, including pet members, want to walk and rest, listen to music or view the beauty of our village. Restricting dogs to the dog park is like restricting children to the playground area.

No one, including responsible dogs owners, want to see unsightly, unhealthy dog droppings in our park. That potential problem can be managed with positive signage requesting that we all help to maintain the beauty of our park by picking up after ourselves and our pets. Positive signage such as "if your dog poops you must scoop" is a friendly reminder that would present Sister Bay as a family friendly community in which to live and visit. Many communities use informative signage such as "dog waste contaminates our water so always use a bag or scooper to pick up after your pet." (Incidentally, at the marina I haven't noticed dog feces or even discolored grass on the beautiful marina lawn.)

Many people, locals and visitors alike, routinely walk for enjoyment and health. Dog walking should be an encouraged activity. Sister Bay already has a limited number of sidewalks so we should not further restrict access to any walkways, especially the spectacularly beautiful park walk.

I cannot understand the significance of Sturgeon Bay's policy on banning dogs in their parks. As far as I am able to determine it was based on one person's opinion. Sister Bay should make an educated and reasonable decision based on Sister Bay factors and not rely on any one person's opinion from Sturgeon Bay.

Sister Bay should allow leashed dogs in our park. It would not harm our beach and would present Sister Bay as a family friendly community, it would promote tourism and allow greater attendance at park functions. And finally it would allow all of us that live here access to the wonderful park that our tax dollars support.

Thank you for considering this matter, Karen McRoberts  
10626 Claflin Ln



## **SBAA sponsored and hosted events for 2016**

**February 12 & 13 – DC Short Film Fest** – use of Village Hall. Open to the public

**March 26 – Egg Hunt** – use of Waterfront Park & Village Hall. Open to the public.

**June 11 –Goat Parade** – use of Village Hall and Waterfront Park area between Village Hall and Post Office. Brief parade on the highway. Open to the public. North on Hwy 42, from Mill Rd. intersection to Al Johnson's. Possibly an area for people to pet/take pictures with goats either next to Al's or across the street in the grass in North Waterfront Park.

~~June 18~~ <sup>June 25</sup> **June 18 –Paddlefest.** Use of entire Waterfront park \_stage,beach, south side of Village Hall.

**July 30 – Plein Air event in Waterfront Park** – large tent set up, south end of park, use of stage. Ticketed event, open to the public. Friday set up of tent, take down Sunday.

**August 13 – Star Party** – use of Sports Complex after dark – minimal impact – telescopes set up. Open to the public.

**August 13 – Door County Festival of Fine Arts** – Friday 3pm-dark, Saturday 7am-6pm, use of Waterfront Park north side of Village Hall. 10'x10' tents for individual vendors. Open to the public.

**Sept. 17 – Peninsula Century bike ride.** South end of Waterfront Park, use of stage for band. Large tent set up Friday, take down Sunday. Registration for bike ride required. Post-party/lunch is a ticketed event.

**October 14-16– Fall Fest** – Use of downtown, Mill Road, Waterfront Park, Village Hall. Open to the public. Wristbanding alcohol drinkers.

**November 25-26 – Capture the Spirit** –table set up near the Village Christmas tree. Open to the public. Fire Station kitchen on Nov. 26 for cookie decorating. Village Hall Nov. 27 for Family Centers Children's Christmas Store.

**Concerts in the Park on the Sister Bay Stage.** Open to the public. Village Hall if raining. All concerts will be in the evening, 7-9 p.m. Beer & wine will be served at each concert.

June 29

July 13

July 6

July 27