



PARKS, PROPERTY AND STREETS COMMITTEE MEETING AGENDA

1

Wednesday August 6, 2014 at 2:15P.M.
Sister Bay-Fire Station, 2258 Mill Road

For additional information check: www.sisterbaywi.gov

In order for everyone to hear the discussion please, turn off your cell phone. Thank you.

Call Meeting to Order

Deviations from the agenda order shown may occur.

Roll Call

1	Chair – Dave Lienau	2	John Clove
3	Sharon Doersching	4	Scott Baker
	Village Administrator – Zeke Jackson		Parks Manager – Steve Mann

Comments, correspondence and concerns from the public

Approval of minutes as published

Approval of Agenda

Business Items

1. Report from DOT concerning 6f conversion, discussion on possible properties; Consider a motion to take action if necessary.
2. Discussion on Canterbury Extension and a contingency report from Robert E. Lee and Associates; concerns from property owners; Consider a motion to take action if necessary.
3. Review a recommendation of the Plan Commission to require the installation of Speed Humps on the proposed Northwoods Dr. Extension; Consider a motion to take action if required.
4. Discussion and consider a motion to establish use fees and deposit amounts for Pavilion use.
5. Update on Pavilion project.
6. Proposal from Lloyd Michaelson on a Folk Performance Series in the Sister Bay Pavilion; Consider a motion to take action if necessary.
7. Discussion on Parks signage related to parking lot behind post office
8. Report from Steve Mann on right of way clearing by property owners on Village Roads; Consider action if necessary.
9. Report from Steve Mann on activities.
10. Discussion on other parks and streets activities.
11. Discussion regarding matters to be placed on a future agenda or referred to a committee, official or employee.

Adjournment

Public Notice

Questions regarding the nature of the agenda items or more detail on the agenda items listed above scheduled to be considered by the governmental body listed above can be directed to Zeke Jackson, Village Administrator at 920-854-4118 or at zeke.jackson@sisterbaywi.gov.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible preferably a minimum of 48 hours. For additional information or to request this service, contact the Sister Bay Village Administrator at 854-4118, (FAX) 854-9637, or by writing to the Village Administrator at the Village Administration Building, 2383 Maple Drive, PO Box 769, Sister Bay, WI 54234. Copies of reports and other supporting documentation are available for review at the Village Administration Building during operating hours. (8 a.m. – 4 p.m. weekdays).

I hereby certify that I have posted a copy of this agenda at the following locations:		
<input type="checkbox"/> Administration Building	<input type="checkbox"/> Library	<input type="checkbox"/> Post Office
_____ / _____		
Name	Date	

Village of Sister Bay Police Department

To Whom it May Concern:

I am letting you know I am paying this ticket due to the fact my time is worth more than appearing in court for \$25.00. I am here to let you know though, that I was legally parked to the right of the sign saying no parking. I was not blocking traffic, a driveway or pedestrian traffic. This is a very poor way to encourage tourism in your city. As a property owner in Fish Creek, I will do my utmost to spend my tourism dollars elsewhere since your police officers must be encouraged to ticket people who are not illegally parked due to the fact they will pay it and not contest it as they do not have time to do so. I will tell this story repeatedly to other property owners I know warning them in regards to Sister Bay's unwelcoming police and city department.

I will also be speaking with the owners of the Sister Bay Bowl on where I was having dinner at 9 pm at night and let them know the police officers policy on ticketing people. I am sure they will be interested to know how you are treating their customers.

I am a business owner and pride myself in promoting our business and our area for tourism. I thought a lot of the progressive nature of Sister Bay until now.

Shame on Officer 165.



John Ahl

532 N Roosevelt Road
Black River Falls, WI 54615

RECEIVED JUL 2 2014

1 **PARKS, PROPERTIES & STREETS COMMITTEE MEETING MINUTES**
2 **WEDNESDAY, JULY 2, 2014**
3 **SISTER BAY-LIBERTY GROVE FIRE STATION – 2258 MILL ROAD**
4 **(APPROVAL PENDING)**

5
6 *The July 2, 2014 meeting of the Parks, Properties and Streets Committee was called to*
7 *order by Committee Chair Dave Lienau at 2:16 P.M.*

8
9 **Present:** Committee Chair Dave Lienau and members John Clove, Sharon Doersching and
10 Scott Baker.

11
12 **Staff Members:** Facilities Manager Steve Mann, Facilities Manager Intern Aaron Bley, and
13 Administrative Assistant Janal Suppanz.

14
15 **Others:** Jack Moneypenny of the Door County Visitor Bureau and Brian Fitzgerald.

16
17 **Excused:** Village Administrator Zeke Jackson

18
19 **Comments, correspondence and concerns from the public:**

20 *A letter which had been received from Dan Roarty of Dimension IV concerning potential*
21 *costs of conceptual work for remodeling of the Village Hall was included in the meeting*
22 *packets. It was the consensus that this issue shall be referred to the Waterfront Oversight*
23 *Committee.*

24
25 *An e-mail which was received from Greg & Chris Wert was also included in the meeting*
26 *packets. In that e-mail Mr. and Mrs. Wert ask if it would be possible for their nephew, John*
27 *Hyland, to put on a concert for some family members as well as passersby in the gazebo in*
28 *Waterfront Park when they rent that facility for a family gathering on Monday, July 28th. It*
29 *was the consensus that Hyland shall be allowed to perform in the gazebo but that all music*
30 *must cease by 10:30 P.M.*

31
32 Paige Funkhouser thanked Mann and the Maintenance Department employees for all the
33 assistance they provided with the "Goats on Poles Project".

34
35 **Approval of Agenda:**

36 *A motion was made by Clove seconded by Doersching that the Agenda for the July 2,*
37 *2014 meeting of the Parks Committee be approved as presented. Motion carried – All ayes.*

38
39 **Approval of minutes as published:**

40 *A motion was made by Clove, seconded by Baker that the minutes for the June 4, 2014*
41 *meeting of the Parks Committee be approved as presented. Motion carried – All ayes.*

42
43 **Business Items:**

44 **Item No. 4. Presentation by Jack Moneypenny regarding installation of an electric vehicle**
45 **charging station in Sister Bay:**

46 Jack Moneypenny, the Executive Director of the Door County Visitor Bureau, explained
47 that the Visitor Bureau has re-written its mission statement, and, therefore, protection of the
48 environment will now be one of its priorities. To that end a double pedestal electric

1 vehicle charging station has been installed at the Door County Visitor Bureau offices in
 2 Sturgeon Bay, and to date thirteen vehicles have used it. Each machine only draws 30
 3 amps. of electricity and should be protected with a 40 amp. 2-pole common trip circuit
 4 breaker. The Visitor Bureau will not be charging any fees for the use of its charging station,
 5 but it is possible to do that. To fully charge a vehicle it takes approximately four hours.
 6 Money penny is wondering if any Northern Door municipalities, businesses or
 7 organizations would be interested in installing such an appurtenance. The cost of the units
 8 is \$2,990 each, but total installation costs will vary depending on the amount of electrical
 9 work, excavation and landscaping which has to be done. The High Point Inn and Bay
 10 Breeze Resort of Ephraim will be installing electric vehicle charging stations in the near
 11 future, the Village of Egg Harbor has committed to installing a unit next year, and a
 12 recommendation will be made to the Liberty Grove Town Board that one also be installed
 13 somewhere within the Town boundaries. If the Village is interested in installing a vehicle
 14 charging station, the Visitor Bureau would initially order and pay for it, but reimbursement
 15 would be expected by the end of the year.

16
 17 Clove asked what, if any, benefit the Village would realize by purchasing and installing a
 18 vehicle charging station(s), and Money penny responded that to be perfectly honest the
 19 most benefit would be realized by local business owners. He also noted that he made this
 20 same presentation to the SBAA Board of Directors a few months ago. Paige Funkhouser,
 21 the SBAA Coordinator, noted that the SBAA Board members thought a vehicle charging
 22 station would be a wonderful addition to the Village, but also pointed out that no money
 23 has been budgeted for such an appurtenance.

24
 25 *It was the consensus that this issue shall be referred back to the SBAA Board of Directors*
 26 *for further consideration, but that the Parks Committee shall also discuss it at a future*
 27 *meeting(s).*

28
 29 Mann noted that if there is even a remote possibility that at least one vehicle charging
 30 station will be installed in the parking lot by Waterfront Park it would make the most sense
 31 to install conduit for the charging station while the Performance Pavilion restoration work
 32 is being done.

33
 34 *A motion was made by Clove, seconded by Baker that underground conduit for an*
 35 *electrical vehicle charging station shall be installed near the parking area by the new*
 36 *Performance Pavilion when site restoration work is done. The funds for this expenditure*
 37 *shall be withdrawn from the Various Parks Projects Account. Motion carried – All ayes.*

38
 39 **Item No. 1. Report on private road maintenance; consider a motion to act on**
 40 **maintenance of Fieldcrest Lane and other dedicated private roads in the Village:**

41 The question has arisen as to whether the Village would be interested in maintaining
 42 Fieldcrest Lane, which is a dedicated private road. Mann indicated that the Village does
 43 not have the equipment required to perform that type of work, and the Committee
 44 members also noted that if the work is done on Fieldcrest Lane it is quite possible that the
 45 owners of other dedicated private roads may request the same service, which would
 46 increase the Maintenance Department employees’ workload considerably. It was the
 47 consensus that Jackson shall investigate all aspects of this issue and report his findings at
 48 the August Parks Committee Meeting.

49

1 **Item No. 2. Consider a motion to approve Lloyd Michalsen’s request to use the**
 2 **Waterfront Park Gazebo on Tuesday evenings from 6:00 P.M. to 8:00 P.M.:**

3 An e-mail which had been received from Lloyd Michalsen was included in the meeting
 4 packets. In that document Michalsen indicates that he and his group of friends decided not
 5 to wait for an answer regarding their request to use the Village’s gazebo for jam sessions,
 6 and, therefore, they found another location.

7
 8 The Committee members indicated that they were disappointed to hear that Michalsen and
 9 his friends had decided not to perform in the Village and would still be interested in
 10 hearing a proposal from them. Suppanz was asked to relay that message to Michalsen
 11 ASAP.

12
 13 **Item No. 3. Consider a motion to approve Tony Anheuser’s request to conduct a**
 14 **motorcycle rally in the Village:**

15 Tony Anheuser informed Suppanz that he is withdrawing his request to conduct a
 16 motorcycle rally in the Village as local motorcycle enthusiasts have informed him that the
 17 third weekend in August is not a good time for a rally. He may submit a similar request
 18 next year.

19
 20 **Item No. 5. Consider a motion to approve a request for park use for the Door Peninsula**
 21 **Century Bike Ride:**

22 Brian Fitzgerald indicated that last year’s Century Bike Ride was a huge success. He
 23 anticipates that there will be 500 to 700 people participating in this year’s ride, and food
 24 will be provided by local restaurants. Members of several Northern Door non-profit
 25 organizations and high school students will also be given opportunities to do fund raising
 26 by helping out on the day of the ride. An informational packet was included in the meeting
 27 packets. It was the consensus that the Door Peninsula Century Bike Ride is a very positive
 28 thing for the Village of Sister Bay.

29
 30 *A motion was made by Clove, seconded by Doersching that permission is granted for the*
 31 *Peninsula Pacers to conduct the Door Peninsula Century Bike Ride in the Village of Sister*
 32 *Bay on September 13, 2014 . The ride routes depicted on the maps which were included*
 33 *in the meeting packets are all approved and standard tented event facility use fees will*
 34 *apply. Motion carried – All ayes.*

35
 36 **Item No. 6. Update on the Pavilion Project:**

37 The work on the Performance Pavilion Project is coming along quite well and it looks very
 38 nice. The stone masons should finish their work this week, and once they’re done some of
 39 the construction equipment will be removed from the construction site. There still will be
 40 some electrical work and grading to be done, but everything should be completed in two
 41 to three weeks. Snowplowing issues may arise by the pavilion sidewalk, but the employees
 42 from Zeise Construction and Mann are working on a solution to that problem. Jackson has
 43 been informed that the cost overruns on the Pavilion Project will not be as high as had
 44 originally been anticipated. It now appears that those overruns will be approximately
 45 \$2,000.

46
 47 *Funkhouser suggested that a fee schedule for use of the Performance Pavilion be*
 48 *established ASAP, and it was the consensus that that issue shall be addressed at the next*
 49 *meeting of the Parks Committee.*

1 **Item No. 7. Report from Steve Mann on summer activities:**

2 Mann reported on the following issues:

- 3 • Three new locations for memorial benches have been designated and all of them
- 4 have been spoken for by persons on the Waiting List.
- 5 • 100 yards of wood chips have been hauled out to the Community Garden;
- 6 • Unfortunately property damage has been occurring out at the Sports Complex. Last
- 7 week someone hit the TKH sign and damaged it, and last night an informational
- 8 sign was struck. Someone also drove over a number of cedar trees to get to the
- 9 concrete pad. It was the consensus that this information shall be passed on to Sven
- 10 The Goat for inclusion in his weekly Advocate column. Sven was given authority to
- 11 state that from now on security cameras will be utilized out at the Sports Complex,
- 12 and, if necessary law enforcement officials will be asked to do additional patrols in
- 13 that area.
- 14 • The Flower Pot Angels have complained that people are placing garbage in their
- 15 flower pots, and asked if it would be possible to place a few large trash cans on the
- 16 streets. Mann is concerned that large amounts of garbage which is generated at
- 17 homes and/or cottages in the area will be deposited in the cans, but would be
- 18 willing to place a covered trash can at the corner of Clafin Lane and Mill Road on
- 19 a trial basis. It was the consensus that this shall occur. A referral will also be made
- 20 to the Bay Shore Drive Oversight Committee.
- 21 • Some of the evergreens which were in Waterfront Park did not survive the winter
- 22 and have been replaced with Maple trees.

23
24 **Item No. 8. Discussion on trackless maintenance:**

25 The trackless is in need of repair and was hauled down to Bruce Municipal, but to date
26 Mann has not heard anything regarding suggested repairs. Mann will do follow-up and
27 report his findings at the next meeting.

28
29 **Item No. 9. Discussion on other parks and streets activities:**

30 *When the new storm sewers were installed one of the berms in Waterfront Park was*
31 *eliminated. If the Committee decides that the berm should be restored, there are plants*
32 *which could be transplanted in the flowerbed by the restrooms in Waterfront Park. It was*
33 *the consensus that the employees at the Maintenance Department shall see that the berm*
34 *is restored and that transplanting is done.*

35
36 *A complaint has been received that the parking space near the intersection of Sunset Drive*
37 *and N. Bay Shore Drive is too far forward. It was the consensus that that parking space*
38 *should be eliminated.*

39
40 *A complaint has also been received that one of the bike path signs at the intersection of*
41 *Fieldcrest Road and N. Bay Shore Drive blocks drivers' views. It was the consensus that the*
42 *sign and post which cause vision problems shall be removed ASAP, and, if possible, the*
43 *bike path signs shall be placed back-to-back on one post.*

44
45 **Item No. 10. Discussion regarding matters to be placed on a future agenda or referred to**
46 **a committee, official or employee:**

47 It was the consensus that the following issues shall be placed on a future agenda or
48 referred to a committee, official or employee:

- 1 • *The Parks Committee shall continue to have discussions regarding*
2 *installation of an electric vehicle charging station in the Village, and that*
3 *issue shall also be referred back to the SBAA Board of Directors for further*
4 *consideration.*
- 5 • *The following issues shall be addressed at the next Parks Committee*
6 *Meeting:*
 - 7 *A. Report on private road maintenance; Consider a motion to act on*
8 *maintenance of Fieldcrest Lane and other dedicated private roadways in*
9 *the Village;*
 - 10 *B. Consider a motion to establish a fee schedule for use of the Performance*
11 *Pavilion;*
 - 12 *C. Discussion on trackless maintenance.*
- 13 • *The Flower Pot Angels' request to place garbage cans along Bay Shore*
14 *Drive shall be referred to the Bay Shore Drive Oversight Committee.*
15

16 **Adjournment:**

17 *A motion was made by Clove, seconded by Doersching to adjourn the meeting of the*
18 *Parks Committee at 3:50 P.M. Motion carried – All ayes.*
19

20 Respectfully submitted,



21
22 Janal Suppanz,
23 Administrative Assistant

What is LWCF and how does it apply to Marina Park?

The Land and Water Conservation Fund (LWCF) Act was established by Congress in 1965. The LWCF Program provides matching grants to States and local governments for the acquisition and development of public outdoor recreation areas and facilities. The program is intended to create and maintain a nationwide legacy of high quality recreation areas and facilities and to stimulate non-federal investments in the protection and maintenance of recreation resources across the United States.

LWCF grant funds were used to acquire Marina Park. As a result, the entirety of Marina Park is bound by LWCF restrictions, which are described in Section 6(f)(3) of the act.

Why does WisDOT need to provide replacement land for the impact to Marina Park?

Section 6(f)(3) of the LWCF Act states that once an area has been funded with LWCF assistance, it is continually maintained in public outdoor recreation use unless National Park Service (NPS) approves substitution property of reasonably equivalent usefulness and location and of at least equal fair market value (FMV). This is called a Section 6(f) conversion.

WisDOT's WIS 42 highway reconstruct project will require the permanent acquisition of 0.111 acres from Marina Park (see map 1). WisDOT must replace this land before the highway project can commence. WisDOT will also need to acquire 0.322 acres of temporary limited easement (TLE) from Marina Park. This easement is a temporary use of the property during construction and will not permanently affect its recreational use; no land replacement is necessary for this type of impact.

Who is involved in the Section 6(f) conversion process?

WisDOT is responsible for working with Sister Bay to evaluate the highway project's impact to recreation at Marina Park and to find an appropriate replacement property. The Wisconsin Department of Natural Resources (WDNR) administers the LWCF grants and must approve the replacement property. NPS provides the final approval of the Section 6(f) conversion before the process can be completed.

Will WisDOT compensate Sister Bay for the permanent acquisition at Marina Park and give the village replacement land?

No. The Section 6(f) conversion process is a land exchange. WisDOT will acquire the replacement property and then swap that land with Sister Bay for the 0.111 acres lost at Marina Park. No additional compensation will be given for this land. The village will own the replacement property. Additionally, WisDOT will compensate Sister Bay for the TLE it is acquiring from Marina Park.

What requirements are there when considering a replacement property?

The replacement property should meet an existing public outdoor recreation need and constitute or be part of a viable recreation area. The replacement property does not need to provide identical recreation experiences as Marina Park. However, it should provide a recreational use that is at least similar in magnitude and value to the community users as permanent acquisition from Marina Park.

The fair market value (FMV) of the permanent taking at Marina Park needs to be established through a certified appraisal. The replacement property must also be appraised and its FMV must be equal to or greater than the FMV of the Marina Park permanent taking. The value of the replacement property can only include the FMV established through the certified appraisal. It cannot include any additional payment to the property owner from the real estate negotiation process or costs to develop the replacement property. WisDOT pays for the cost of both appraisals.

The replacement property doesn't need to be located at the same site, provided it is in a reasonably equivalent location and it meets an existing public outdoor recreation need. Generally, this will involve the selection of a replacement property serving the same community or area as Marina Park, but there may be exceptions. The size of the replacement parcel must be equal to or greater than the permanent taking at Marina Park (0.111 acres).

The replacement property must also be evaluated for contamination and archaeological sites. Properties that area heavily contaminated and/or have sensitive archaeological sites may not be appropriate as a replacement property. WisDOT will ensure that the necessary surveys are completed for the Section 6(f) conversion. The village may be responsible for additional coordination/permits/approvals for the recreational development of the property (e.g. wetland permits).

What does Sister Bay need to do with the replacement property?

Sister Bay must develop the replacement property into a public outdoor recreation site. The specific future recreational use is determined during the Section 6(f) conversion process. As part of the Section 6(f) conversion process, the village will need to prepare a conceptual outdoor recreational development plan for the replacement property. This can be a single plan sheet (no final engineering plans needed) showing the proposed development of the property. Additionally, the village should consider any changes in zoning or permits needed for the development of the property (e.g. wetland permits). This conceptual plan must be developed prior to receiving NPS approval of the Section 6(f) conversion.

Who pays for the development of the replacement property?

The cost of the public outdoor recreational development of the replacement property is borne by Sister Bay.

When must Sister Bay develop the property?

Sister Bay must begin implementation of the development project within 3 years of the Section 6(f) conversion approval by National Park Service.

What limitations are there on the replacement property?

All land within the replacement property's boundary will be bound by the Section 6(f)(3) restrictions in the LWCF Act, similar to the restrictions at Marina Park. These restrictions will be placed on the property's deed. This land must remain as public outdoor recreational land. Future impacts to this property must be coordinated with DNR and NPS.

Sister Bay Marina/Marina Park Impacts

North
↑
1" = 100'



Limits of LWCF Funding

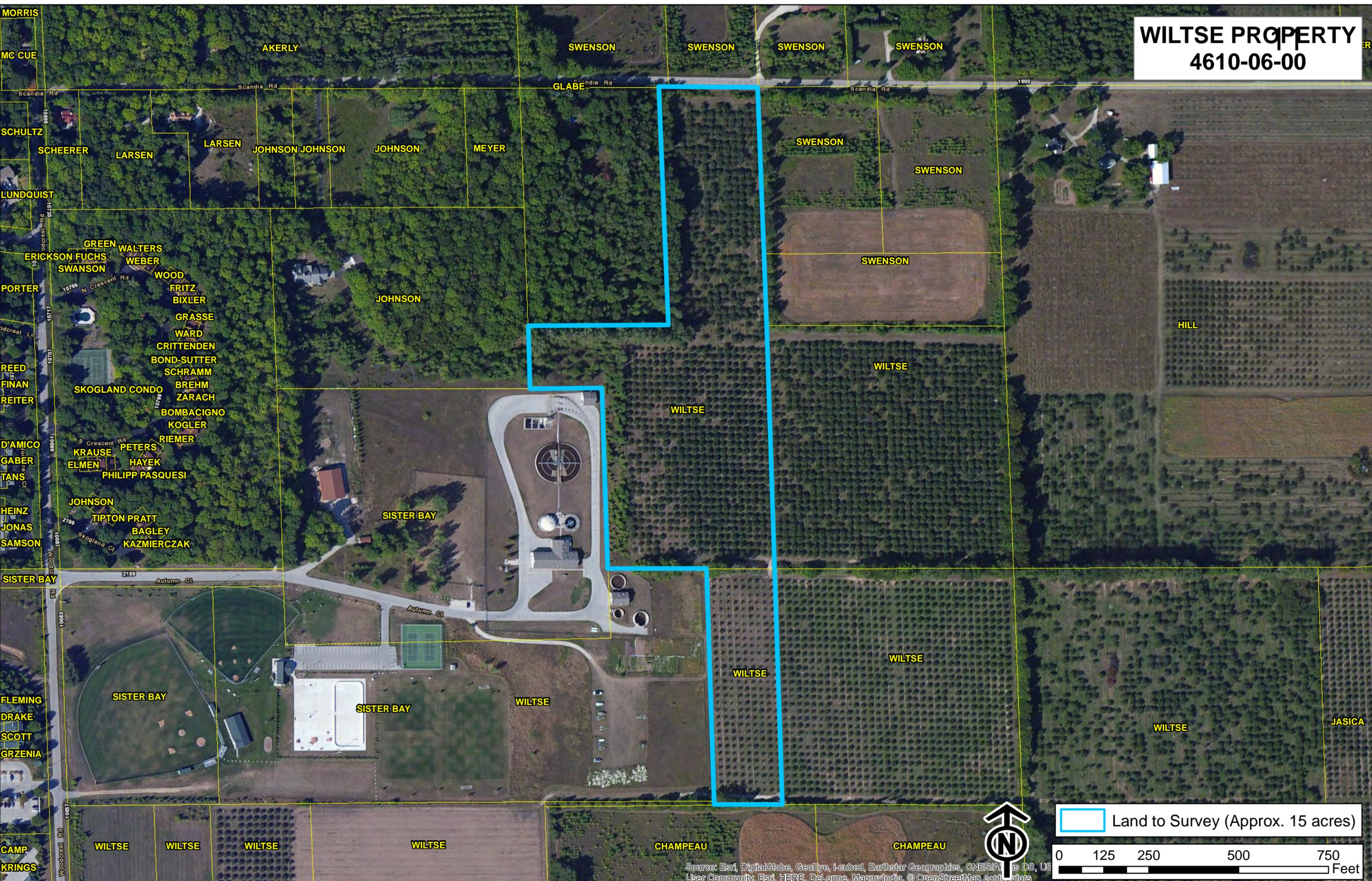
Fee (4,818 Square Feet or 0.111 acres)

Sister Bay Marina/Marina Park

Site Size	2.67 Acres
Impact Type	Fee (4,818 Square Feet or 0.111 acres) & TLE (14,020 Square Feet or 0.322 acres)
Total Impact Size	18,838 Square Feet or 0.433
% of Total Site	16.2%

TLE (14,020 Square Feet or 0.322 acres)

WILTSE PROPERTY
4610-06-00



 Land to Survey (Approx. 15 acres)



Source: Esri, DigitalGlobe, GeoEye, i-cubed, Earthstar Geographics, CNES/Airbus DS, USDA, AeroGRID, IGN, the GIS User Community, Esri, HERE, DeLorme, MapmyIndia, © OpenStreetMap contributors



TO: Dave Lienau, Village of Sister Bay President
Zeke Jackson, Village Administrator

June 30, 2014

Michele Notz, Scandia Village Administrator
Bob Voronyak, Project Manager

FROM: Lyle Bruss
Armita Bruss

LRB
AB

RECEIVED
JUL 03 2014

RE: Extension of Canterbury Lane

Our residence is at 2213 Maple Dr. Sister Bay. Our property extends 174 feet and adjoins the planned extension of Canterbury Lane.

On December 27, 2013, we submitted a "Driveway Permit" with the Village requesting two curb cuts from the extension of Canterbury Lane to our property. These curb cuts would provide future access to two potential building lots that presently exist on our property. (See enclosures)

When the construction of this extension was starting, I met with Zeke Jackson a couple and reviewed the construction drawings. On these occasions, I mentioned my concerns with access and water drainage to our property. Zeke then suggested that I meet with Bob Voronyak, the Project Manager for the addition to the Scandia Village and the street construction.

On June 24, 2014, I toured the street construction with Bob. At that we discussed our concerns with the elevation of the street as it related to the existing elevation of our property. The finished grade of the street will be approximately four feet higher than our adjoining property. This appears to be a problem for future access to our property and potential surface water.

We would request a review and changes as they relate to our stated concerns.

We would be pleased to meet with you. Our telephone numbers are (920) 854-9626
Cell (920) 421-1932

SITE PLAN

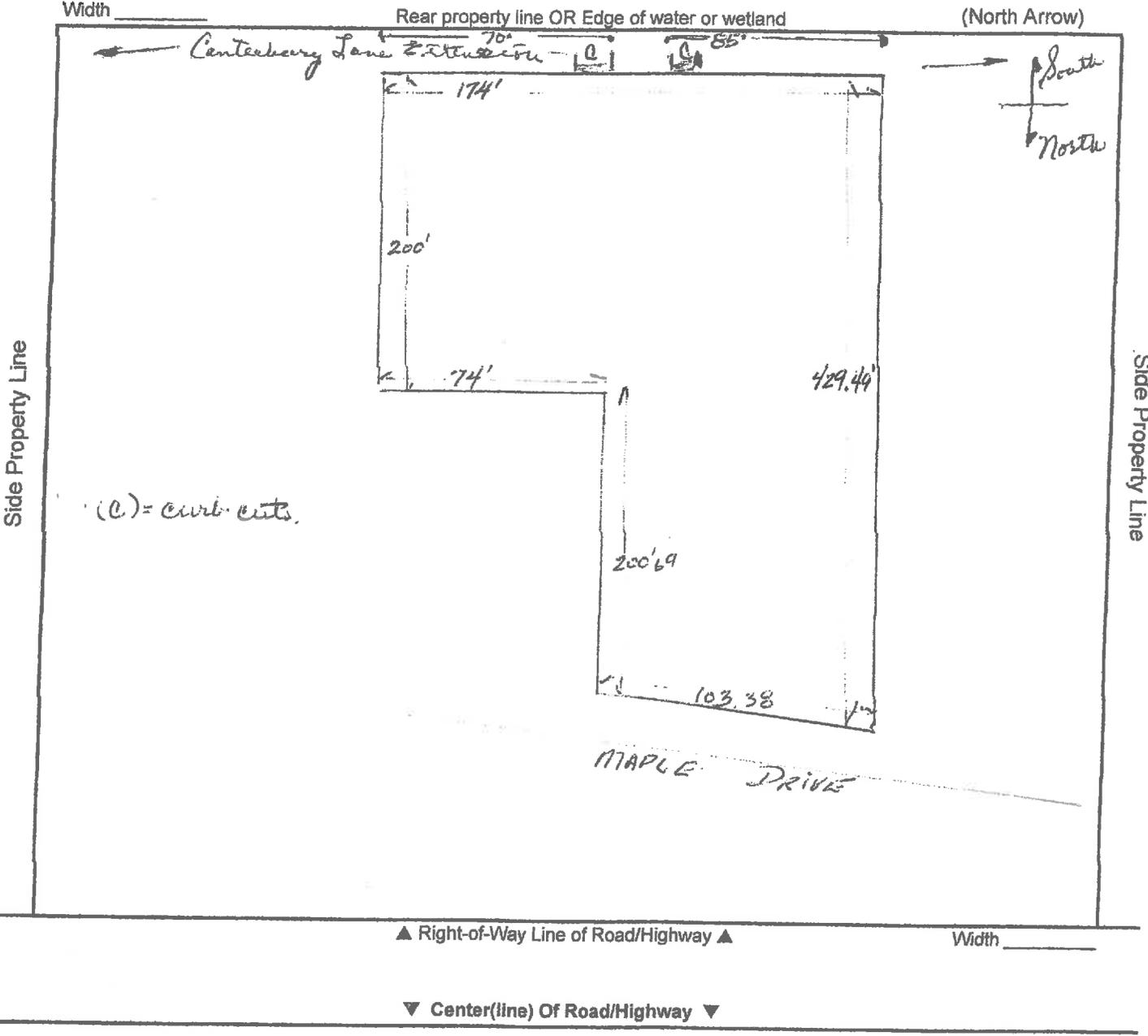
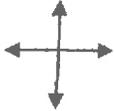
INSTRUCTIONS

- INDICATE north and ENTER the dimensions of the property.
- SKETCH the location of the well, septic system (tank/field) and all other buildings present on the property.
- SKETCH the location of the proposed project (include dimensions) and SHOW the shortest distance from the project to the:

- Ditches
- Adjacent Buildings
- Edge Of Lake/Stream/Wetland
- Drainage swales
- Rear & Side Property Lines
- Center(line) of Road/Highway
- Right-of-Way of Road/Highway

NOTE: When showing distances less than 300 feet, please measure and show distance to the "nearest foot" (do not estimate). Distances over 300 feet, may be estimated.

- LABEL all abutting roads, highways, lakes, streams or wetlands.
- LABEL the "USE" of all buildings shown.
- SHOW the outside dimensions of all structures on the property.
- Mark driveway location and length and width on site plan.



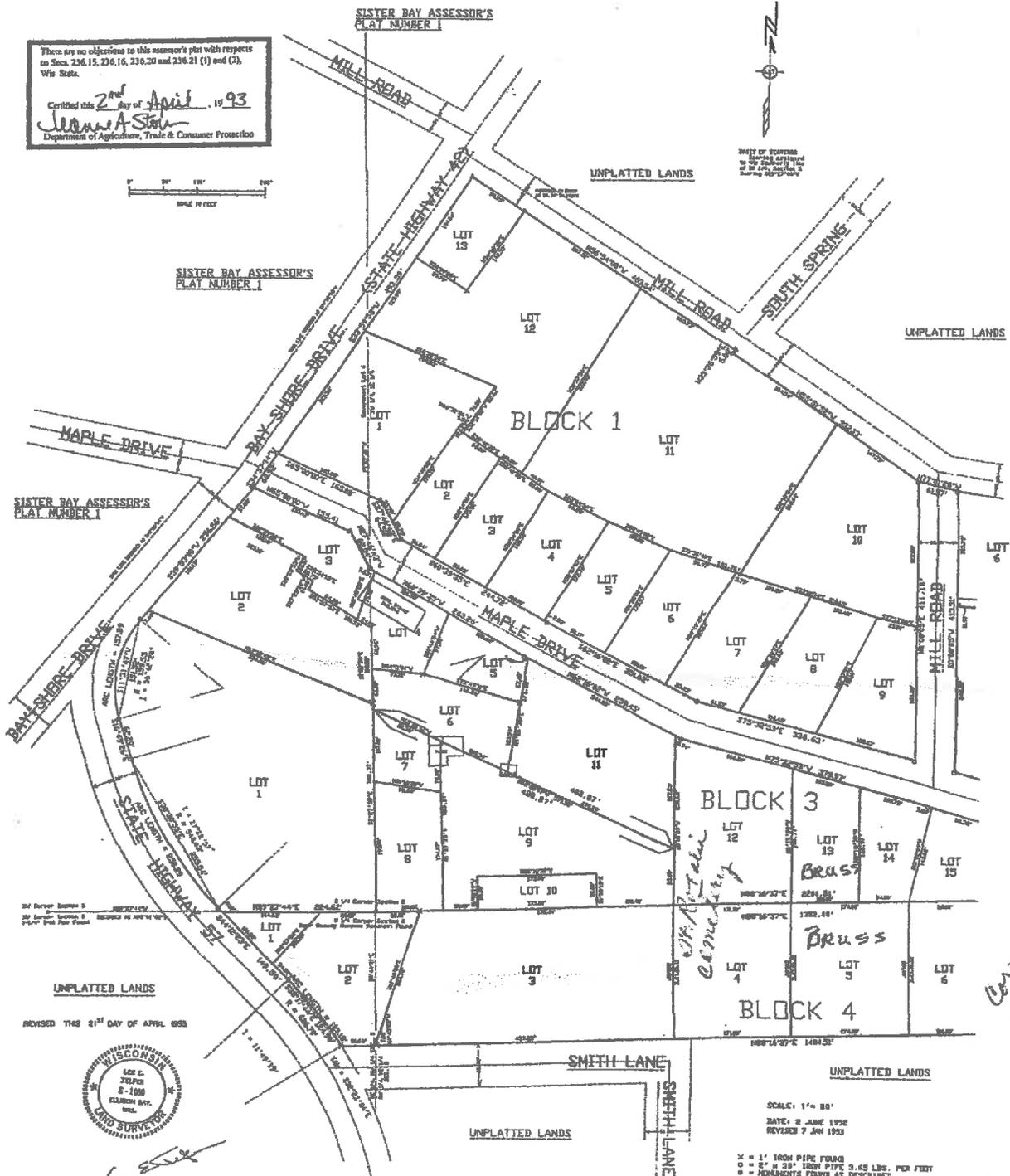
525073

There are no objections to this assessor's plat with respects to Secs. 236.15, 236.16, 236.20 and 236.21 (1) and (2), Wis. Stats.

Certified this 2nd day of April, 1993

James A. Stov

Department of Agriculture, Trade & Consumer Protection



SISTER BAY ASSESSOR'S PLAT NUMBER 1

SISTER BAY ASSESSOR'S PLAT NUMBER 1

UNPLATTED LANDS

UNPLATTED LANDS

UNPLATTED LANDS

UNPLATTED LANDS

UNPLATTED LANDS

REVISED THIS 21ST DAY OF APRIL 1993



James A. Stov

Dr. Brian Conroy

Bruss

Bruss

Corrected description in County of Door. Real Property of...

VILLAGE OF SISTER BAY
ASSESSOR'S PLAT NO. 2

LOCATED IN GOVERNMENT LOT 4 & SW 1/4 & SE 1/4 OF THE SE 1/4, SECTION 5 AND IN THE NE 1/4 & NW 1/4 OF THE NE 1/4, AND NE 1/4 OF THE NW 1/4, SECTION 8; ALL IN T31N, R28E, VILLAGE OF SISTER BAY, DOOR COUNTY, WISCONSIN

SCALE: 1" = 80'
DATE: 8 JUNE 1992
REVISED 7 JAN 1993

- = 1" IRON PIPE FOUND
- = 1" x 3/4" IRON PIPE 3.45 LBS. PER FOOT
- = MONUMENTS FOUND AS DESCRIBED
- = 1/2" WALL SET IN CONCRETE
- ALL OTHER CORNERS MONUMENTED AT 1" x 3/4" IRON PIPE 1.68 LBS. PER FOOT SET

525073

RECORDED
THOMAS J. HECKMAN
HANGER R347-A265-A-346
AUG 18 1993

James A. Stov
DOOR COUNTY WIS.

SHEET 1 OF 3

26⁵⁰ / 70

From: [Jared G. Schmidt](#)
To: [Zeke Jackson](#)
Subject: RE: Canterbury Rd.
Date: Thursday, July 31, 2014 4:01:25 PM

We just discussed a number, that was likely a wild guess. Assuming lowering the road approximately 1-foot across the two properties.

I am guessing it is going to be +/- \$10,000 - \$20,000 plus the effort to lower the watermain in this section that may be needed to ensure proper cover. If additional blasting of rock is needed lowering the watermain could easily add another \$15,000 - \$20,000.

If we are serious about exploring this I would like to determine actual limits of modification then put a bit more effort into estimating, including talking to the contractor.

Hopefully this helps a bit. Let me know if additional effort is desired. Jared

Jared Schmidt, P.E.

Civil/Municipal Engineering Manager
Robert E. Lee & Associates, Inc.
1250 Centennial Centre Boulevard
Hobart, WI 54155

Office: (920) 662-9641 Direct Office: (920) 544-4487
Mobile: (920) 883-1137 Email: jschmidt@releeinc.com

From: Zeke Jackson [mailto:Zeke.Jackson@sisterbaywi.gov]
Sent: Thursday, July 31, 2014 3:55 PM
To: Jared G. Schmidt
Subject: Canterbury Rd.

Jared,

Would you send me the figure on relaying the base on Canterbury? I don't recall what that was....

Thanks,

Zeke Jackson
Village Administrator
Village of Sister Bay, WI
920-854-4118

Open Meetings Disclaimer: The email above contains the thoughts, opinions, and commentary of the author alone. It is intended as a one-way transmission of a thought, idea, or information related to my role as a municipal official or issues within the municipality, but is not intended to serve as an invitation for reply, rebuttal, discussion, debate or responsive commentary. Please do not respond to this email, unless specifically requested to do so above, as it is the author's intention to utilize the informality and convenience of this electronic message while simultaneously avoiding any and all violations of the Wisconsin Open Meeting Law contained in Section 19.81 of the Wisconsin Statutes or elsewhere within Wisconsin law, as applicable to this municipality as described in 66 Op. Attorney General

237 (1977). Specifically, there is no intention on the part of the author to engage in or foster any governmental business as defined in State ex. rel. Newspapers v. Showers, 398 N.W.2d 154 (Wis.1987). You are specifically requested to refrain from forwarding or replying to all with regard to its contents, so as to avoid the possible walking quorum proscriptions, including those considered in State ex. rel. Lynch v. Conta 239 N.W.2d 313 (Wis. 1976). It is the author's motive and intent to comply with the overriding policy of the open meeting law - to ensure public access to information about governmental affairs.

SURVEYOR'S CERTIFICATE

I, Steven M. Bieda, Registered Land Surveyor, S-2275, hereby certify:

That in full compliance with the provisions of Chapter 236, Wisconsin Statutes, and the subdivision regulations of the Village of Sister Bay and the Door County Planning Commission...

Commencing at the West 1/4 corner of Section 8, T31N-R28E; thence N89°37'04"E, 1345.79 feet along the South line of the Northwest 1/4 of said Section 8 to the Southwest corner of the Southeast 1/4 of said Northwest 1/4 and the point of beginning...

Parcel contains 1,093,936 square feet / 25.11 acres, more or less. Road dedication contains 110,405 square feet / 2.53 acres, more or less.

Steven M. Bieda S-2275 January 29, 2014

RESTRICTIVE COVENANTS

The land on all side and rear lot lines of all lots shall be graded by the property owner and maintained by the abutting property owners to provide for adequate drainage of surface water.

Each lot owner shall grade the property to conform to the adopted sidewalk grade elevation and maintain said elevation for future sidewalks.

No poles, pedestals or buried cable are to be placed so as to disturb any survey stake or obstruct vision along any lot lines or street line, a disturbance of a survey stake by anyone is a violation of section 236.32 of the Wisconsin Statutes.

LIMITED LIABILITY COMPANY OWNER'S CERTIFICATE

Stony Ridge Development LLC, a limited liability company duly organized and existing under and by virtue of the laws of the State of Wisconsin, does hereby certify that we caused the land described on this Plat to be surveyed, divided, mapped and dedicated as represented herein.

VILLAGE OF SISTER BAY WISCONSIN DEPARTMENT OF TRANSPORTATION WISCONSIN DEPARTMENT OF ADMINISTRATION

In Witness Whereof, the said Stony Ridge Development LLC has caused these presents to be signed by Keith E. Garot, its Member, on this day of 20__.

Keith E. Garot Member

Personally came before me this day of 20__, the above named Member of said Limited Liability Company and acknowledged that he executed the foregoing instrument as such Member as the deed of said Limited Liability Company, by its authority.

Notary Public My Commission Expires Brown County, Wisconsin

CERTIFICATE OF CORPORATE MORTGAGEE

Personally came before me this day of 20__, the above named officers of said corporation to me known to be the persons who executed the foregoing instrument and to me known to be such officers of said corporation, and acknowledged that they executed the foregoing instrument as such officers as the deed of said corporation, by its authority.

IN WITNESS WHEREOF, its and countersigned by at this day of

Notary Public My Commission Expires Brown County, Wisconsin

CERTIFICATE OF CORPORATE MORTGAGEE

Personally came before me this day of 20__, the above named officers of said corporation to me known to be the persons who executed the foregoing instrument and to me known to be such officers of said corporation, and acknowledged that they executed the foregoing instrument as such officers as the deed of said corporation, by its authority.

IN WITNESS WHEREOF, its and countersigned by at this day of

Personally came before me this day of 20__, the above named officers of said corporation to me known to be the persons who executed the foregoing instrument and to me known to be such officers of said corporation, and acknowledged that they executed the foregoing instrument as such officers as the deed of said corporation, by its authority.

Notary Public My Commission Expires Brown County, Wisconsin

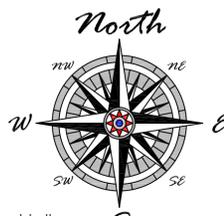
CERTIFICATE OF CORPORATE MORTGAGEE

Personally came before me this day of 20__, the above named officers of said corporation to me known to be the persons who executed the foregoing instrument and to me known to be such officers of said corporation, and acknowledged that they executed the foregoing instrument as such officers as the deed of said corporation, by its authority.

Stony Ridge

Parts of the Southeast 1/4 of the Northwest 1/4 and the Northeast 1/4 of the Northwest 1/4 of Section 8, T31N-R28E, in the Village of Sister Bay, Door County, Wisconsin.

Graphic Scale



There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis Stats. as provided by s. 236.12, Wis. Stats.



Legend

- 2.38" (o.d.) x 18" iron pipe weighing 3.65 lbs/lin. foot set
1" iron pipe found
Door County monument - type noted
all other lot and outlet corners marked with a 1.32" (o.d.) x 18" iron pipe weighing 1.68 lbs/lin. foot.

CERTIFICATE OF THE DOOR COUNTY TREASURER

As duly elected Door County Treasurer and Village of Sister Bay Treasurer, we hereby certify that the records in our offices show no unredeemed tax sales and no unpaid taxes or special assessments affecting any of the lands included in this Plat as of the dates listed below.

Door County Treasurer Date Village of Sister Bay Treasurer Date

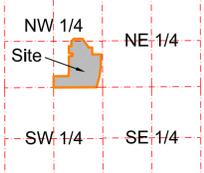
CERTIFICATE OF THE VILLAGE OF SISTER BAY

Approved for the Village of Sister Bay this day of 20__

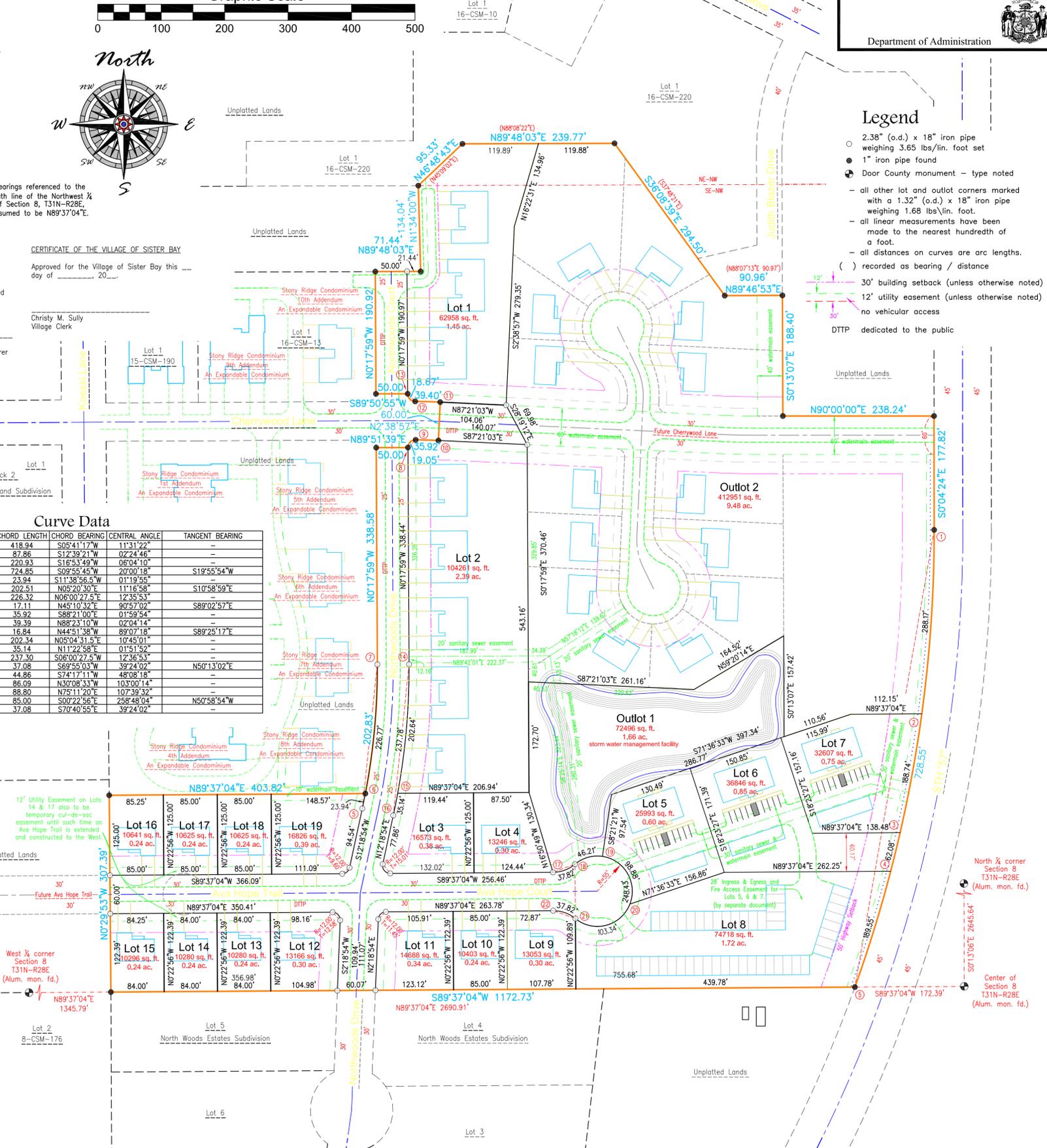
Christy M. Sully Village Clerk

Table with 7 columns: CURVE, ARC LENGTH, RADIUS, CHORD LENGTH, CHORD BEARINGS, CENTRAL ANGLE, TANGENT BEARING. Contains 22 rows of curve data.

Location Map



Section 8, T31N-R28E Village of Sister Bay Door County, Wisconsin



SCALE 1"=100'

DRAWN BY BAR

TAX PARCEL NO. - Stony Ridge

Mau & Associates LAND SURVEYING & PLANNING CIVIL & WATER RESOURCE ENGINEERING

Stony Ridge Development LLC Phone: 920-434-9670 Fax: 920-434-9672

PROJECT NO. L-18907 SHEET NO. 1 of 1 DRAWING NO. P-2190

VILLAGE OF SISTER BAY
FACILITY USAGE FEE SCHEDULE

NAME OF FACILITY	SECURITY DEPOSIT	USE FEES – VILLAGE SERVICE/CHARITABLE ORGANIZATIONS AND “NFP” COM. INT. GROUPS	USE FEES – NON-VILLAGE SERVICE/CHARITABLE ORGANIZATIONS AND “NFP” COM. INT. GROUPS	USE FEES – VILLAGE PROPERTY OWNERS, RESIDENTS AND NON-CHARITABLE GROUPS	USE FEES – NON-PROPERTY OWNERS AND NON-CHARITABLE GROUPS
Village Hall TKH Building Sports Complex Shelter	\$100	\$0 If There Were No Issues With Prior Uses.	\$25 Per Day Set Up: \$12.50/\$6.25	\$25 Per Day Set Up: \$12.50/\$6.25	\$50 Per Day Set Up: \$25/12.50
Large Meeting Room At The Fire Station	\$100	\$0 If There Were No Issues With Prior Uses.	\$12.50 Per Day Set Up: \$6.25/\$3.25	\$12.50 Per Day Set Up: \$6.25/\$3.25	\$25 Per Day Set Up: \$12.50/\$6.25
Small Meeting Room At The Fire Station	\$100	\$0 If There Were No Issues With Prior Uses	\$5 Per Day Set-Up: \$2.50/\$1.25	\$5 Per Day Set Up: \$2.50/\$1.25	\$10 Per Day Set Up: \$5/\$2.50
W.F. Park – South, Central & North Areas Marina Park	\$200	\$0 If There Were No Issues With Prior Uses	\$50 Per Day Set-Up: \$25/\$12.50	\$50 Per Day Set Up: \$25/\$12.50	\$100 Per Day Set Up: \$50/\$25
Sports Complex	\$100	\$0 If There Were No Issues With Prior Uses	\$50 Per Day Set-Up: \$25/\$12.50	\$50 Per Day Set Up: \$25/\$12.50	\$100 Per Day Set Up: \$50/\$25
Organized Team Events At Any Village Facility	\$100	\$0, Subject to Parks Committee Review and Approval On an Annual Basis – Applications Must Be Submitted To The Administration Office At Least One Month Prior To The Start of Any Games.			

TENTED EVENTS FEE SCHEDULE

NAME OF FACILITY	SECURITY DEPOSIT	USE FEES – VILLAGE COM. INT. GROUPS AND SERVICE/CHARITABLE ORGANIZATIONS	USE FEES – NON-PROFIT ORGANIZATIONS	USE FEES – VILLAGE PROPERTY OWNERS, RESIDENTS & GROUPS	USE FEES – NON-PROPERTY OWNERS & GROUPS
Private Parties And For Profit Events	\$500	N.A.	N.A.	\$250 Per Day Set Up: \$125/\$62.50	\$500 Per Day Set Up: \$250/\$125
Events Conducted By “NFP” Organizations, Com. Int. Groups And Service/Charitable Org.	\$500	\$150 Per Day Set Up: \$75/\$37.50	\$300 Per Day Set Up: \$150/\$75	N.A.	N.A.

The Village’s park and facility usage rules and regulations are outlined on the Facility Usage Application, and in some instances additional rules will be attached to the Use Permit. As long as all the rules are complied with and the facility which was utilized is cleaned up and left in the condition it was found the security deposit will be refunded in its entirety. **If any of the rules are violated or the facility is not cleaned up by 10:00 A.M. on the day following an event the Village will retain the entire security deposit.** Further, if Village employees are required to provide any custom services, including set-up or take down of equipment, the user(s) will be charged for those services at the applicable regular or over-time “charge out” rates.

The larger of the two set-up/clean-up fees will be charged if a facility is utilized *before* 6:00 P.M. on the day prior to an event.

In order to qualify for the “Village Service or Charitable Organization/Village Not-For-Profit (“NFP”) Community Interest Group” rate a member of the group who actually owns property or resides in the Village must complete and submit the application on its behalf.

G-213562 - SISTER BAY PERFORMANCE PAVILION
UPDATED PRICING

July 8, 2014 (revised)

ZEISE PRICE POINT Notes:

BASE BID:	\$412,469	
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Accepted Alternates:

#2	Change Manufactured Stone to Natural Stone ("Outside")	\$ 6,800	
#5	Use colored concrete for terrace and sidewalk concrete	\$ 1,800	
#9	Use Natural Stone in lieu of Burnished Block ("Inside")	\$ 9,400	
#10			
#4	Delete Plates from "closed side of beams (-\$11,800)	\$ -	
#11	Add Plates to "open" side of beams (+\$16,500)	\$ 16,500	
		\$ 34,500	
BASE BID + Accepted Alts:		\$446,969	CONTRACT

Estimated Changes to the Contract

CO-2	Adjustment to Electrical Allowance w/ stage elec	\$ 13,467	(\$45,467 - \$32,000 = \$13,467)
	Adjustment to Wind Screen Panels Allowance	\$ (1,500)	(\$6,500 est - \$8,000 = - \$1,500)
CO-1	Adjustment for Premium color Block	\$ 560	Provided by Zeise 1/20/14
CO-3	Adjustment for colored mortar to match block mortar	\$ 575	Provided by Zeise 5/15/14
CO-4	Changes required by the State	\$ -	Provided by Zeise 5/16/14
CO-5	Removal of "existing" footings (discovered digging)	\$ 2,825	Provided by Zeise 5/16/14
CO-6	Adjustment to meet WPS requirements for Electrical	\$ 7,792	Provided by Zeise 6/10/14
CO-7	Remove seeding (Owner to sod)	\$ (2,725)	Provided by Zeise 6/12/14
CO-8	<u>NET</u> Adjustment for Sales Tax Savings (Subtract)	\$ (7,422)	Provided by Zeise
CO-9	Motion detector and time clock	\$ 1,071	Provided by Zeise 7/01/14
	Adjustment to Electrical for wiring for stage light/sound	\$ 2,000	Estimated
	Maximum of any other Adjustments (Contingency)	\$ -	Includes Sales Tax Savings
		\$ 16,643	
	<i>(Contract Adjustment subtracting Owner Purchases and Sales Tax From the Contract</i>	\$142,375	<i>Actual Mat'ls + Tax</i>
	<i>[Estimated Adjusted Contract Amount]</i>	\$328,659	<i>Estimated Final Contract Value</i>
	<i>and Direct Cost of Materials to the Owner):</i>	\$134,953	<i>Value of Owner Purchases (No Sales Tax)</i>
Estimated Final Cost:		\$463,612	(no LightSound)

ADD IN (Include) Theatrical Lighting & Sound System (\$38,486 -materials&installation w/ \$1,514 for elec)	\$ 25,019	Allows +/- \$26,000 for light (19K) and sound (7K) equipment. The Electrical Allowance above adds \$13,467 for Labor/ installation.
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Estimated Final COST:	\$488,631	(w/ LightSound)
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I have several suggestions for the Sister Bay Park District.

For several years I lived in Asheville North Carolina and spent every Saturday night at a park down town Asheville playing acoustic country music. Asheville calls it "Shindig On The Green". You will find their web at <http://www.folkheritage.org/shindigonthegreen.htm>. This is sponsored by the Asheville Folk Heritage Committee. Note; they left the word "music" out of the title, this opens to door to music, stories, poetry and folk art.

Some village in Door County will start such an event, why not let it be Sister Bay. Asheville has a successful format which draws thousands to the park every year. I would be happy to work with someone from the village to organize such a Committee and event.

As a test, I would like to sponsor several Saturday evenings late summer and early fall to see if there is an interest.

If you question if there would be an interest, stop into the Brew coffee shop in Ellison Bay any Monday morning between 10am and noon.

Having to close the Sister Bay Door Jam several years ago, Sister Bay lost a valuable resource. We need to look for opportunities for folks of all ages to express themselves through music, stories, poetry, and art.

Also something else to consider, during the Ole Ellison Bay days the Cowboy Church of Door County held the Sunday morning in the park. It was an overwhelming success. Several have suggested that we have a service in one of the other village's some time.

Lloyd Michalsen
10801 N Spring Rd
Sister Bay, WI 54234

920-421-1327

storymanlloyd@charter.com

