



PARKS, PROPERTY AND STREETS COMMITTEE

MEETING AGENDA

Wednesday, May 6, 2015 at 2:15 P.M.
Sister Bay-Fire Station, 2258 Mill Road

For additional information check: www.sisterbaywi.gov

In order for everyone to hear the discussion please, turn off your cell phone. Thank you.

Call Meeting to Order

Deviations from the agenda order shown may occur.

Roll Call

1	Chair – Dave Lienau	2	John Clove
3	Sharon Doersching	4	Scott Baker
	Village Administrator – Zeke Jackson		Parks Manager – Steve Mann

Comments, correspondence and concerns from the public

Approval of minutes as published

Approval of Agenda

Business Items

1. Discussion regarding the Facility Use Application and supporting documentation which was submitted by the organizers of the 2015 Door County Century Bike Ride ; and consider a motion for action if necessary.
2. Discussion regarding the request from the Top O' The Thumb Snowmobile Club to allow an official snowmobile route to be established in the Village in 2015; and consider a motion for action if necessary.
3. Discussion with Ram Rojas and Ron Myers regarding the Boathouse Mural Project; and consider a motion or action if necessary.
4. Discussion regarding installation of event fencing in Waterfront Park; and consider a motion for action if necessary.
5. Discussion on Menu Mailbox Outreach Project by SBAA; consider a motion for action if necessary.
6. Report from Steve Mann on activities.
7. Discussion on other parks and streets activities.
8. Discussion regarding matters to be placed on a future agenda or referred to a committee, official or employee.

Adjournment

Public Notice

Questions regarding the nature of the agenda items or more detail on the agenda items listed above scheduled to be considered by the governmental body listed above can be directed to Zeke Jackson, Village Administrator at 920-854-4118 or at zeke.jackson@sisterbaywi.gov.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible preferably a minimum of 48 hours. For additional information or to request this service, contact the Sister Bay Village Administrator at 854-4118, (FAX) 854-9637, or by writing to the Village Administrator at the Village Administration Building, 2383 Maple Drive, PO Box 769, Sister Bay, WI 54234. Copies of reports and other supporting documentation are available for review at the Village Administration Building during operating hours. (8 a.m. – 4 p.m. weekdays).

I hereby certify that I have posted a copy of this agenda at the following locations:		
<input type="checkbox"/> Administration Building	<input type="checkbox"/> Library	<input type="checkbox"/> Post Office
_____ / _____		
Name	Date	

NOT TO mention that HIDEUS
"HOT-DOG-STAND" FOR
MARINA-RENTALS!
with Al Johnson's NO
Swedish Restaurant, PARKING
and Butiks, Inc. !!!



Established 1949

April 28TH 2015

SISTER BAY
ZONING BOARD ETC.,
What are you trying to
do? Destroying OUR
Business downtown?

What is that "CRAP"
you put up in front of
the Restaurant? + plus
That UGLY X-mas Light
Collection etc., sign.

DOESN'T ANYONE HAVE
ANY TASTE ON THE ZONING
BOARD? // Lucretia J. J. J.

702 BAY SHORE DRIVE • P.O. BOX 257 • SISTER BAY, WISCONSIN 54234

Phone 920/854-2626 • 800/241-9914 • Fax 920/854-9650

ALJ



From: Lundquist Realty & Vacation Rentals [<mailto:mail@lundquistrealty.com>]
Sent: Tuesday, April 28, 2015 12:05 PM
To: Janal Suppanz
Subject: Regarding Shading at Sister Bay Waterfront Park; Lundquist Realty
Importance: High

Good Day, Village of Sister Bay Parks Committee!

Lundquist Realty & Vacation Rentals, Inc. is writing to suggest some ideas about shading at the Sister Bay Waterfront with the new layout. We have a lot of people that utilize the park area throughout the summer from different areas of Door County. We've noticed that Sand Bay in Liberty Grove has "duned" the beach area, restricting all of its main water access. This will inspire people to move east into downtown Sister Bay. Great for business! However, not so great for preventing skin cancer.

I have attached some photos for future ideas, current ideas and situations we may want to prevent. The first set of 3 is for the future; labeled "Stretch Canopy" 1-3. A classy, modern siting would be getting stretch canopies, possibly coming off of the stage area and or a centralized pole in the grass area. I strongly believe Sister Bay's Concerts in the Park have drawn such a large crowd for Wednesday due to its having wonderful shading via the trees. It's also why so many local families, including our own for 5 Generations, have been drawn to utilize the Sister Bay Beach.

The 2nd set of photos are ideas for the 2015+ Seasons. I know our Visitors are NOT aware of the many changes taking place throughout the Door. Therefore, I'm sure many other Visitors are not either. We will encourage our Owners to provide 1 pole beach umbrellas this year for our Visitors. However, incoming Visitors are not always able to fit those in their vehicles, nor are they aware to for 2015. Obviously, the Sister Bay Waterfront will be a Great Surprise for everyone. A thought would be for the Village/Marina to have at least a small kiosk to have Umbrellas or Small Pole Canopies available; even if for a small rental fee. I've labeled these ideas as "Rental Option"1-2.

The last set of photos is labeled "Let's Prevent". I don't believe any of us want the Sister Bay Waterfront to turn into a Spring Break Florida Beach Scene. These are pictures of Multiple Pole Tents & Igloos. If overcrowding is preventable, let's do it. Let's keep space available for everyone. Another issue would be that over time, multiple pole shading will deteriorate the wonderful landscaping that has been done in the grass areas and in front of the concert area.

We appreciate you considering our suggestions. We want to make this a pleasurable season for all and for all those to come! Thank you for your time.

Many Blessings,
Quinn Lundquist
Rental Manager
Lundquist Realty & Vacation Rentals, Inc.

One last things, I don't expect you to print the photos; wasting much ink and paper. If someone could please have a laptop with them available at the meeting, the Environment and I both Thank You!!!

Lundquist Realty & Vacation Rentals, Inc.
Location: 10568 Country Walk Ln.
Mailing Address: PO Box 26
Sister Bay, WI 54234 (888)854-2368

4



5







8



9





Canopies

Quality outdoor canopies from China.

11



SHADECOMFORTS.COM

12





14



From: Janal Suppanz
To: ["Paul Collins"](#)
Subject: RE: 2015 DCFE Rental Forms - RESEND
Date: Friday, April 10, 2015 12:16:00 PM
Attachments: [DC Folk Fest Agreement 2015.pdf](#)

Hi Paul:

Thank you for sending the Folk Fest, 2015 Facility Use Application and Rental Agreement in such a timely fashion. Everything looks fine except there were a few minor "typos" on the Agreement. (Some of the dates and days of the week were listed incorrectly.) Rather than retyping the entire agreement I simply wrote in the correct dates and am forwarding the revised document for your records.

I discussed this issue with Dave Lienau, the Chair of the Parks Committee, and he indicated that since none of the terms of your facility use request have changed since last year it will not be necessary for the Parks Committee to formally review and approve this year's request. Therefore, as soon as the required fees are paid I will be able to issue you a Facility Use Permit and finalize your reservation. (Just like last year a security deposit in the amount of \$100.00 as well as use fees in the amount of \$158.25, (\$150.00 + tax), will be required. If I could have two separate checks - one for \$100 and one for \$158.25 by Friday June 26, 2015 that would be great.)

Just so you know, work is now being done on a major beach expansion project in the Village. By July site restoration work will be underway. Please see that festival attendees are mindful of any "Keep Off The Grass" signs which are posted throughout the park. Further, work will have started on the Bay Shore Drive Reconstruction Project, so some minor detours may be in effect at the top of the hill.

If you have any questions regarding this matter please don't hesitate to contact me.

Janal Suppanz
Assistant Administrator
Village of Sister Bay
2383 Maple Drive
P.O. Box 769
Sister Bay, WI 54234
Phone 920-854-4118
Fax 920-854-9637
janal.suppanz@sisterbaywi.gov

The Village has changed its email server, web site and intranet sites. Please note the new locations and my new email address.

For further information: www.sisterbaywi.gov
For meeting and official documents: www.sisterbaywi.info
Sister Bay tourism information: <http://www.CometoSisterBay.com>

-----Original Message-----

From: Paul Collins [<mailto:pcollins@dcff.net>]
Sent: Monday, April 06, 2015 3:13 PM
To: Janal Suppanz
Subject: 2015 DCFE Rental Forms - RESEND
Importance: High

Dear Janal:

RESEND - Dear Janal, please let me know of the forms have been completed correctly and the amount of the fee and deposit to send in.

Thanks, Paul

Greetings!

I hope things are getting warmer for you and also going well for you.

Can you please review the executed forms and let me know if I've filled them out correctly.

I modified the additional agreement, changing 2014 dates to 2015 and adjusting the days of the week accordingly.

If the forms are ok, please let me know the amount to pay.

You mentioned that things would be the same as last year, which was \$158.25. Last year I also sent in a deposit of \$100.00.

If I need to change anything, let me know what to do and I'll correct the forms and send them to you along with a check.

Let's talk soon - MyCell: 847-846-8139

--

Sincerely,

Paul Collins

36th Annual Door County Folk Festival - July 8-12, 2015

Save the Dates - Get Your Foot In the Door!

Baileys Harbor, Ephraim, & Sister Bay, Wisconsin

Contact Us

Email: pcollins@dcff.net
 Mobile/Voice: 847-846-8139
 Skype: collinspe
 Fax/Voice: 847-777-0574

Preliminary Brochure: www.dcff.net/brochure-pre

What's New?: www.dcff.net/whatsnew

Video Gallery: www.dcff.net/videos

Photo Gallery: www.dcff.net/photos

Post your photos, videos, stories & tweet us

Discussion Page: www.facebook.com/groups/dcffmail

1 **PARKS, PROPERTIES & STREETS COMMITTEE MEETING MINUTES**
2 **WEDNESDAY, APRIL 8, 2015**
3 **SISTER BAY-LIBERTY GROVE FIRE STATION – 2258 MILL ROAD**
4 **(APPROVAL PENDING)**

5
6 *The April 8, 2015 meeting of the Parks, Properties and Streets Committee was called to*
7 *order by Committee Chair Dave Lienau at 2:16 P.M.*

8
9 **Present:** Committee Chair Dave Lienau and members John Clove and Scott Baker.

10
11 **Excused:** Sharon Doersching

12
13 **Staff Members:** Village Administrator Zeke Jackson, Village Marketing Director Jason
14 Polecheck, Facilities Manager Steve Mann, Ice Rink Manager Joe Baldarotta and Assistant
15 Administrator Janal Suppanz.

16
17 **Others:** Ron Kane, Bob Sitte, Mike Kahr, and Paige Funkhouser.

18
19 **Comments, correspondence and concerns from the public:**

20 Lienau noted that no new correspondence had been received.

21
22 **Approval of minutes as published:**

23 *A motion was made by Baker, seconded by Clove that the minutes for the March 4, 2015*
24 *meeting of the Parks, Properties & Street Committee be approved as presented. Motion*
25 *carried – All ayes.*

26
27 **Approval of Agenda:**

28 *A motion was made by Clove, seconded by Baker that the Agenda for the April 8, 2015*
29 *meeting of the Parks Committee be approved as presented. Motion carried – All ayes.*

30
31 **Business Items:**

32 **Item No. 4. Discussion regarding placement of a silent sports launch and berm in**
33 **Waterfront Park; and consider a motion for action if necessary:**

34 Mike Kahr presented the plans for the Beach Expansion Project and suggested that the rain
35 garden be moved over 6' to 8'. If that were to occur there would be room to create a
36 boardwalk at some point in the future. He also suggested that the silent sports launch area
37 be created on the west side of the breakwater berm, and noted that it has been his
38 experience that removable cattle matting works quite well for such projects. It was the
39 consensus that Jackson shall contact Bill Brose of JJR and Chris Halbur and Carrie Webb of
40 the DNR to see if it would be possible to amend the Beach Expansion Project plans in
41 accord with Kahr's suggestions.

42
43 Lienau noted that the suggestion has been made that a noise barrier berm be created with
44 dimension stone near the Yacht Club at Sister Bay, but that does not seem to be a workable
45 solution to the issues which have been identified. It was the consensus that instead a Cedar
46 hedge shall be planted in that area.

47
48

1 A motion was made by Clove, seconded by Baker that if DNR approval is received to
 2 amend the Beach Expansion Project plans, Mike Kahr of Death's Door Marine is authorized
 3 to submit a change order which states that a silent sports launch area shall be created on
 4 the west side of the breakwater berm. That change order shall also state that Kahr will
 5 coordinate the moving of some Cedar trees with Mann and create a 12' wide path between
 6 the dimension stone and the rain garden. Motion carried – All ayes.

7
 8 Two different types of dimension stone are being used on the beach project. Kahr is
 9 suggesting that the thicker stone be buried and that the lighter colored stone be utilized
 10 above ground. It was the consensus that this will be an acceptable course of action.

11
 12 **Item No. 1. Discussion with personnel from the Door County Sheriff's Department**
 13 **regarding the patrol schedule for 2015; and consider a motion for action if necessary:**

14 Bob Sitte of the Door County Sheriff's Department, who is the head of the Reserve Unit,
 15 noted that he will do his best to fill the patrol schedule which is established by Village
 16 officials in 2015, but asked that they grant him some leniency with respect to scheduling of
 17 Reserve Deputies as most of them work other jobs. It was the consensus that this won't be
 18 a problem. Sitte also asked if the Committee members would be opposed to having some
 19 non-sworn Reserve Officers do patrols in the Village at times when it is not expected to be
 20 terribly busy, and the Committee members indicated that they were not. Baker volunteered
 21 to create a patrol schedule for 2015, and indicated that he will provide that document to
 22 Suppanz ASAP.

23
 24 **Item No. 2. Discussion regarding TKH Ice Rink operations for the 2015 season; and**
 25 **consider a motion for action if necessary:**

26 Financial reports for the TKH Ice Rink were included in the meeting packets and the
 27 Committee members jointly reviewed that documentation. Jackson pointed out that only
 28 \$234.14 was collected in admission fees at the rink, and a number of complaints were
 29 received about those charges being made. Joe Baldarotta, the Ice Rink Manager, indicated
 30 that he did some research and discovered that no other outdoor ice rinks which have
 31 natural ice charge admission fees. They do charge higher fees for skate rentals. A fence
 32 would prevent people from entering the rink without paying fees, but Baldarotta does not
 33 believe installation of such an appurtenance would be a cost effective measure. Baldarotta
 34 believes ice rink revenues can be increased considerably if more board ads are sold.

35
 36 *It was the consensus that next year admission fees shall not be charged at the ice rink but*
 37 *the skate and equipment rental fees shall be increased. Further, Baldarotta and Polecheck*
 38 *shall attempt to sell as many board ads as possible.*

39
 40 Baldarotta pointed out that there are some maintenance issues which must be addressed at
 41 the ice rink soon as the slab is not holding water. (It is cracked and has a severe pitch.) It
 42 would also be helpful if there were a roof over the rink to prevent the sun from beating
 43 down on the ice. He will call the managers of other outdoor rinks to see what they do to
 44 prevent their ice from melting.

45
 46 *The Committee members indicated that they have heard nothing but positive comments*
 47 *about Baldarotta and his work at the ice rink and thanked him for all his assistance.*

1
2 **Item No. 3. Discussion regarding Lloyd Michalsen's request to use the gazebo in**
3 **Waterfront Park for an acoustic song circle:**

4 Lloyd Michalsen and some of his friends would again like to conduct "Acoustic Song
5 Circles" in the Village. If at all possible they would like to utilize the gazebo on Tuesday
6 evenings from 6:00 P.M. to 9:00 P.M. The Committee members indicated that they would
7 love to have as many song circles as possible conducted in the Village throughout the
8 upcoming season.

9
10 *It was the consensus that Lloyd Michalsen shall be encouraged to utilize Village facilities*
11 *and parklands for "Song Circles" throughout the upcoming season. Since road construction*
12 *will be going on and some scheduling issues may arise, Michalsen will not be charged any*
13 *use fees.*

14
15 **Item No. 5. Discussion regarding creation of a "Special Event" area at Waterfront Park;**
16 **and consider a motion for action if necessary:**

17 Diagrams depicting the location for and creation of a proposed "Special Event Area" in
18 Waterfront Park were included in the meeting packets and the Committee members jointly
19 reviewed those documents. Such an area could be utilized for weddings, birthday parties,
20 family reunions and other large events.

21
22 *A motion was made by Baker, seconded by Clove that the "Special Event Area" delineated*
23 *on the diagram which was included in the meeting packets shall be created. Motion carried*
24 *- All ayes.*

25
26 **Item No. 6. Review of marketing materials which were recommended by the Marketing**
27 **Committee; and consider a motion for action, if necessary:**

28 The Marketing Committee has recommended that the Annual Village Event Sponsorship
29 schedule which was included in the meeting packets be approved. The Committee
30 members jointly reviewed the schedule, and during the review process Lienau stated that
31 he believes the proposed fees are simply too high and may prohibit local business owners
32 from participating. Lengthy discussion took place regarding this issue, and it was
33 eventually the consensus that since it is still possible to sponsor single events the fee
34 structure shall not be changed. Several of the Committee members did note that they
35 believe names such as "Gold", "Silver" and "Platinum" should be chosen for the
36 sponsorship levels rather than "Best", "Better" and "Good".

37
38 *A motion was made by Clove, seconded by Baker that the Annual Village Event*
39 *Sponsorship Plan which was reviewed at this meeting is approved as amended. Motion*
40 *carried - All ayes.*

41
42 **Item No. 7. Report from Steve Mann on activities:**

43 Mann gave an oral report regarding the following issues:

- 44 • Bids were accepted for the Chevy S-10 and it sold for \$800.
- 45 • Work is ongoing on preparing the Sports Complex for the upcoming season.
- 46 • The bubblers have now been removed from the Marina.
- 47 • Last summer there was a problem with Japanese Beetles at several Village owned
- 48 properties. Representatives of True Green Chemlawn informed Mann that they
- 49 have a product, which, if applied in early Spring, eliminates Japanese Beetle larvae,

- 1 and they will be asked to apply that product ASAP.
- 2 • Lisa MacDonald has requested that "Slow" signs be installed on Bluffside Drive. It
- 3 was the consensus that MacDonald's request shall not be granted.
- 4 • One of the old-fashioned culverts by the Bluffside Motel has caved in and the Parks
- 5 Department employees are working on the necessary repairs.
- 6 • Some of the Village's signage was taken down and it will be repainted.
- 7 • Six people submitted applications for two part-time positions at the Parks
- 8 Department. Cody Garris and Bill Curran were hired.
- 9 • Unfortunately Robbie LeClair has been offered a better paying job elsewhere and
- 10 gave Mann his two week notice this morning. Robbie informed Mann that he loves
- 11 his job and loves working for the Village, but simply cannot afford to stay here.
- 12

13 **Item No. 8. Discussion regarding other parks and streets activities:**

14 *Because work will be done on the Bay Shore Drive Reconstruction Project the SBAA will*

15 *not be able to utilize the little log schoolhouse as the Village's Information Booth this year.*

16 *Arrangements have been made for the SBAA to rent the office area of Voight's Automotive*

17 *and it will be used as a temporary Visitor Center, but some cleaning, minor renovations and*

18 *painting will be required. It could cost \$2,500 to accomplish those tasks. Help may also be*

19 *needed with moving furniture. It was the consensus that the Village shall provide funding*

20 *for the costs of cleaning, painting and doing the minor renovations at the Voight's*

21 *Automotive building, and, if scheduling issues don't arise, Maintenance Department*

22 *employees may help move Visitor Center furniture.*

23

24 *A motion was made by Clove, seconded by Baker that \$2,500 shall be withdrawn from the*

25 *Miscellaneous Parks Projects Account to cover the costs of cleaning, painting and doing*

26 *minor renovations to the office area at Voight's Automotive so that it can be utilized as a*

27 *temporary Visitor Center. Motion carried – All ayes.*

28

29 **Item No. 9. Discussion regarding matters to be placed on a future agenda or referred to a**

30 **committee, official or employee:**

31 There were no matters to be placed on a future agenda or referred to committee, official or

32 employee.

33

34 **Adjournment:**

35 *A motion was made by Clove, seconded by Baker to adjourn the meeting of the Parks*

36 *Committee at 4:24 P.M. Motion carried – All ayes.*

37

38 Respectfully submitted,

39 

40 Janal Suppanz,
41 Assistant Administrator



Village of Sister Bay
 2383 MAPLE DRIVE • SISTER BAY, WI 54234
 PHONE: (920) 854-4118 • FAX: (920) 854-9637
 E-MAIL: INFO@SISTERBAYWI.GOV
 WEB SITE: WWW.SISTERBAYWI.GOV

FACILITY USAGE APPLICATION

THIS AREA FOR OFFICE USE ONLY	
Deposit	Use Fee
Security Deposit Paid Date:	Use Fee Amount:
Security Deposit Check No.:	Use Fee Paid Date:

NAMES & MAILING ADDRESSES	FACILITY REQUESTED
Applicant (Organization) <i>DOOR COUNTY CENTURY, LLC</i>	Village Hall (Specify room) —
Street Address <i>4712 N. BARTLETT AVE.</i>	Fire Station (Specify room) —
City - State - Zip/Code <i>WHITEFISH BAY, WI 53211</i>	Waterfront Park (Specify location) <i>SEE ATTACHED TENT LOCATION</i>
Contact Person: Name and daytime phone number (include area code) of a person we can contact if we have any questions about your application. <i>JOHN MORY - RIDE DIRECTOR</i>	Sports Complex (Specify building or facility) —
Name: <i>920-606-3216</i>	Marina Park —
Day Time Phone: <i>john@netnet.net</i>	Other location (Specify building or facility) —

DATE / TIME REQUESTED	PROPOSED ACTIVITY
Date From: <i>9/12/15</i> To: <i>9/14/15</i> <i>SETUP IN PM</i> <i>TEAR DOWN BY 10 AM</i> Start at: <i>8:00 9-13-15</i> End at: <i>1:00 PM</i>	Briefly describe your event: <i>RIDE DATE IS 9-13-15. 37TH ANNUAL DOOR COUNTY CENTURY RIDE WITH START & FINISH IN STURGEON BAY</i> <input type="checkbox"/> Check box if alcoholic beverages are involved. (See note on back.) <input checked="" type="checkbox"/> Check box if you are using a tent (See note on back.)

CERTIFICATE

I, the undersigned, hereby apply for a Facility Use Permit, certify that all the information both above and attached is true, and correct to the best of my knowledge. I affirm that the usage will be consistent with the regulations established by the Village. I agree with the fee schedule and regulations shown on the other side of this application.

Signature *[Signature]* Date *4-26-2015*
 Daytime Contact Number *(920) 606-3216* Email Address *john@netnet.net*

APPROVALS

AREA BELOW THIS LINE FOR OFFICE USE ONLY

PARKS COMMITTEE ACTION (IF REQUIRED)

Date Of Decision _____ Decision _____ Key # ____ Date Issued: _____ Date Returned: _____

Approvals _____ <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED	Inspection _____ <input type="checkbox"/> ACCEPTABLE <input type="checkbox"/> UNACCEPTABLE
--	---

DOOR COUNTY CENTURY

March 26, 2015

Parks Committee
Village of Sister Bay
P.O. Box 769
Sister Bay, WI 54234

Dear Committee Members:

The 2015 edition of the Door County Century bike ride is scheduled for Sunday, September 13, 2015. In its 37th year, this ride is one of the largest and most anticipated cycling events in the Midwest. The ride offers a fully supported experience to riders of all levels with a focus on seeing Door County at a leisurely pace. This event is in no way promoted as a race. An estimated crowd of 3,000 riders are expected, half of which will ride the full 100-mile "Century" route, which leads riders through northern Door County communities.

In 2014, we implemented a change to support a local, Sister Bay charity to staff our rest area at Waterfront Park. Because of this successful partnership, we will make plans to do the same in 2015.

- Riders will approach the village via the bike path along Hwy. 42.
- Instead of traveling with motor traffic along Bay Shore Drive and through the merchant district, riders will instead cross Bay Shore Drive with Door County Sheriff's Department assistance at both Bluffside Lane and Mill Road. As we experienced last year, this route reduces motorist disruption and ensures safe rider crossings at Hwy. 42. As part of our public safety plan, we will schedule, instruct and pay for these services with the county.
- Riders will then make their way east/northeast through the village and on to their next rest stop in Baileys Harbor.

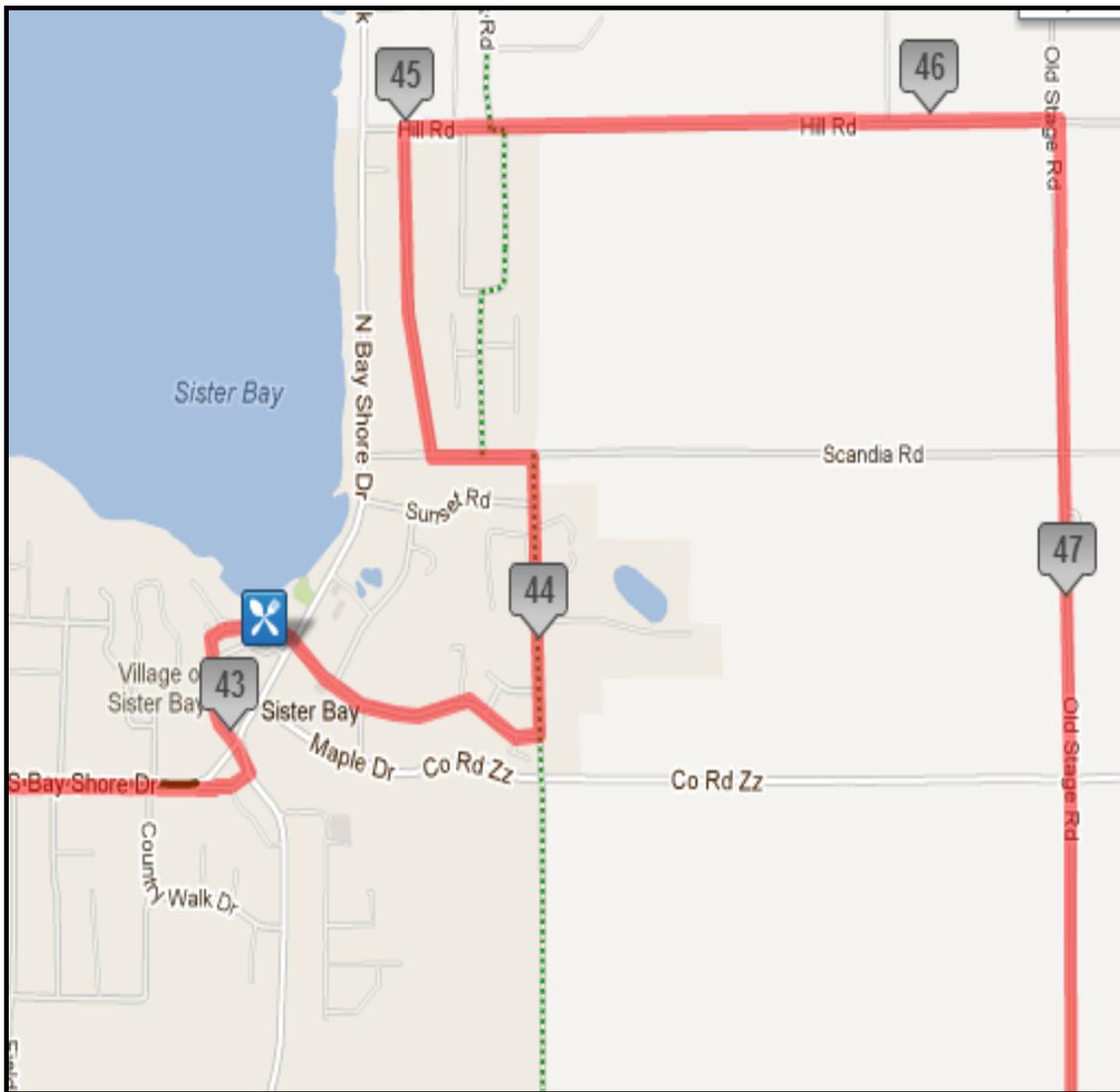
Because the Sister Bay waterfront is such a beautiful highlight for our participants and is so important to the continued success of this event, please consider our facility use application for the 2015 Door County Century. We look forward to meeting with you and answering any questions you may have at your March meeting.

Sincerely,

John Mory
Ride Director

2015 DOOR COUNTY CENTURY

NORTHERN DOOR LOOP



REST AREA TENT
AT WATERFRONT PARK

INTERSECTION #2
HWY. 42 & 57
Officer Staffed
8 AM – 1 PM

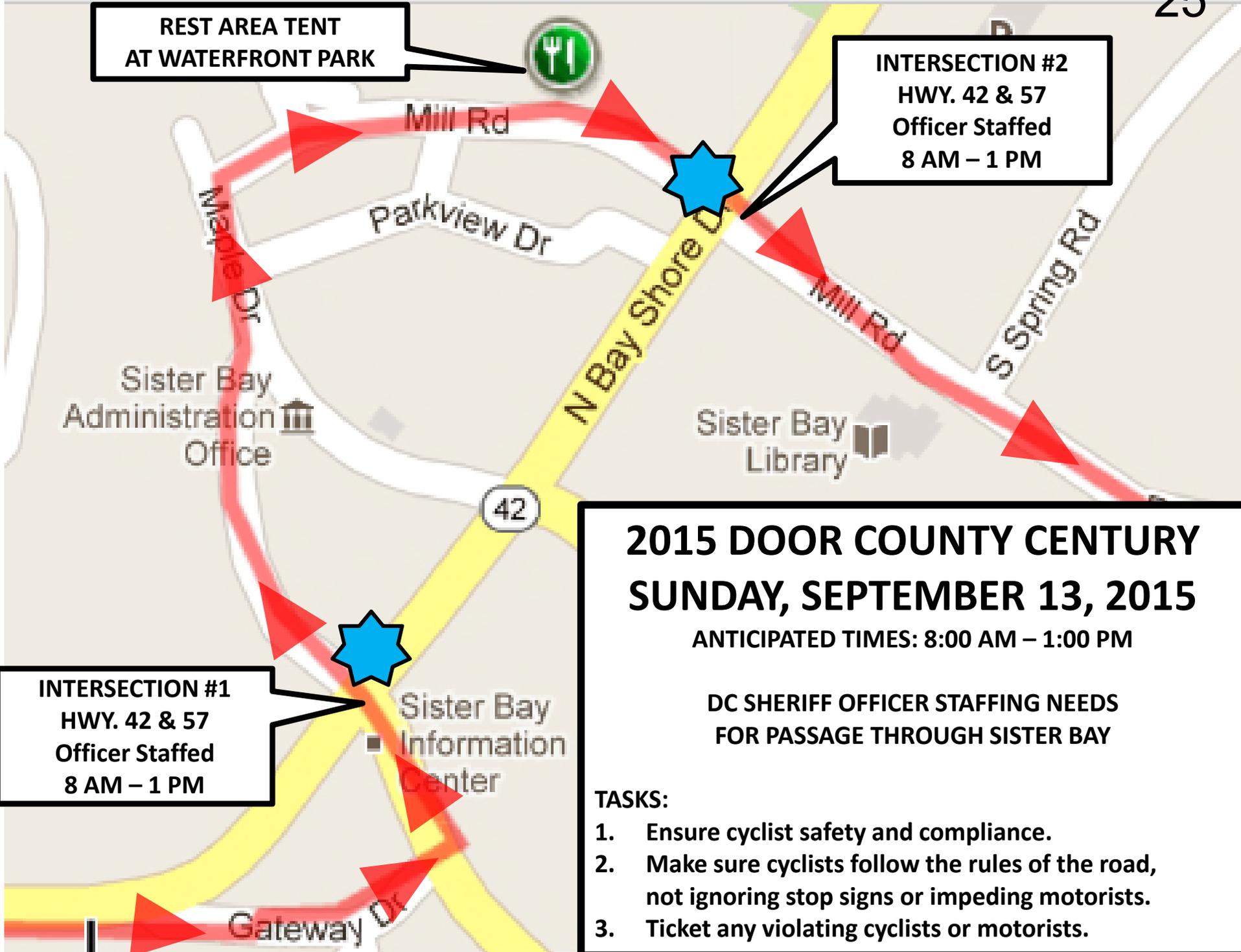
INTERSECTION #1
HWY. 42 & 57
Officer Staffed
8 AM – 1 PM

2015 DOOR COUNTY CENTURY
SUNDAY, SEPTEMBER 13, 2015
 ANTICIPATED TIMES: 8:00 AM – 1:00 PM

DC SHERIFF OFFICER STAFFING NEEDS
 FOR PASSAGE THROUGH SISTER BAY

TASKS:

1. Ensure cyclist safety and compliance.
2. Make sure cyclists follow the rules of the road, not ignoring stop signs or impeding motorists.
3. Ticket any violating cyclists or motorists.





Village of Sister Bay
 2383 MAPLE DRIVE • SISTER BAY, WI 54234
 PHONE: (920) 854-4118 • FAX: (920) 854-9637
 E-MAIL: INFORMATION@SISTERBAY.COM

26

THIS AREA FOR OFFICE USE ONLY	
Account No.	Permit Issued Date
Fee Amount Paid:	Receipt #:

Sign Permit Application

NAMES & MAILING ADDRESSES	PROPERTY DESCRIPTION
Applicant (If different from property owner) Door County Century, LLC	Parcel Identification Number (PIN) 181-
Street Address 4712 N. Bartlett Ave.	Subdivision or CSM (Volume/Page/Lot)
City • State • Zip Code • Phone Number Whitefish Bay, WI 53211	Address Of Property (DO NOT include City/State/ZipCode) Various Village Sites Along Roadways
Property Owner (If different from applicant) Signature of Owner	Permit request to erect temporary event coroplast yard signs. Signs will designate route for cycling event.
Street Address	Width (in feet) of the front of the building facing the street:
City • State • ZipCode	
Sign Contractor (Agent) To be erected by DCC contractors	CURRENT PROPERTY USE
Street Address	<input type="checkbox"/> Non-commercial <input type="checkbox"/> Multi-occupant commercial <input type="checkbox"/> Single occupant commercial <input type="checkbox"/> Other commercial <input checked="" type="checkbox"/> Other <u>Along bike path and at all turns and mile marker locations along bike course</u>
City • State • Zip Code • Phone Number	

PROPOSED SIGN

Type of Sign Construction

(Please check/complete ALL that apply below)

- Ground Wall Directory
 Window Projecting Temporary plastic/stake
 Other _____

Size of window (square feet) 3
 Total square footage of all signs on property _____
 Building height were sign is to be placed 36"

Sign Details

Sign Size: 18" by 24"
 Total Square Feet 3
 Number of Sides 2
 Height (Sign Peak) 36"
 Height to bottom of sign 12"
 Distance from building NA
 Distance from front lot line/ROW NA
 Distance from side lot line NA
 Illumination: NONE

Please complete the sign design on the attached sheet.

- I agree to mark or stake out the location of the proposed sign on the site.

CERTIFICATE

I, the undersigned, hereby apply for a Sign Permit and certify that all the information both above and attached is true and correct to the best of my knowledge. I affirm that all work performed will be done in accordance with the Sister Bay Zoning Code and with all other applicable laws and regulations. I hereby authorize the Zoning Administrator to enter the above-described property for purposes of obtaining information pertinent to my application request and to conduct zoning code inspections.

Signature John Mory Ride Director-Door County Century Date 4/26/2015

Daytime Contact Number (920) 606 - 3216 Email address john@netnet.net

SIGN DRAWING

INSTRUCTIONS

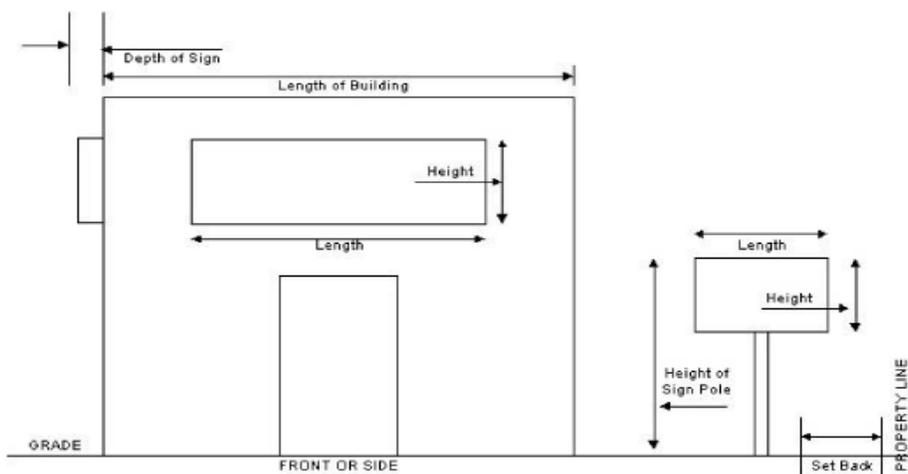
In the space below draw to scale your proposed sign. Be sure to indicate the color and size of the letters and the color of any sign background. Describe the materials used in the construction of the sign. Describe the location of any illumination. Identify the **Pantone color** number of any color used on the sign. Locate and identify any landscaping.

***See Attached Document for color and design/graphic layout**

-Signs will be erected at all turns on the cycling course specifying direction of travel.

-Signs will be erected specifying mile marker locations and along specified bike path route.

Sign Scale

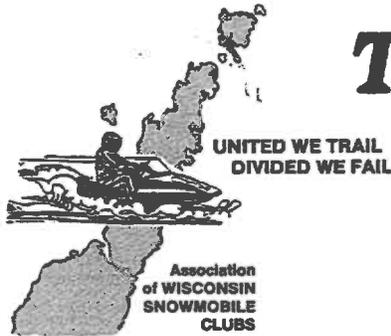


APPROVALS

AREA BELOW THIS LINE FOR OFFICE USE ONLY

Zoning District _____	<input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED	Zoning Administrator / Date _____
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Top O' The Thumb

SNOWMOBILE CLUB

*Working together for beneficial legislation,
safer trails and conservation of our land.*

P.O. BOX 784
SISTER BAY, WISCONSIN 54234

April 2015

Dear Landowners,

We will be hosting our annual landowners' dinner on May 16, 2015 at The Viking Grill Restaurant in Ellison Bay. We will be a happy hour/cash bar at 5:00 p.m. with dinner to follow at 6:00 p.m. in the "annex" next to the restaurant. We hope you can all attend! Please mark this date on your calendar. Please RSVP to Heather at 920.421.1078 or email at cutye79@gmail.com by May 8, 2015. It is important that we have an accurate count of how many are coming. Thanks!

Enclosed you will find your permission card. Due to a busy summer and fall season for all of us, it is very important for you to fill this out and send it back, so that we can have everything in place and ready to go for the upcoming season. Please mail your permission card back ASAP. If you come to the landowners' dinner bring it with you and turn it in. We need them mailed back no later than July 31, 2015. If you have any questions or concerns regarding the 2015-2016 season, please write them on your card and we will do whatever we can to resolve these issues.

We cannot state enough how much we appreciate your support each and every year. It is because of you that our club continues to thrive each year, and we can all enjoy some of the best trails in the country.

Sincerely,

Kirby Olson

Kirby Olson, TOTSC President

Heather Moore, Secretary – cutye79@gmail.com

Cell: 920.421.1078 Please leave a message.

Thank you!

Village of Sister Bay Roads
Top O the Thumb Snowmobile Club
2015-2016

Mill Road
Park lane
S. Spring Road
Maple Dive (to meet mill Road)
Autumn Ct
????

-  Village Road
-  Private - Named
-  Private - Unnamed

