



PARKS, PROPERTY AND STREETS COMMITTEE

MEETING AGENDA

Wednesday, October 7, 2015 at 2:00 P.M.
Sister Bay-Fire Station, 2258 Mill Road

For additional information check: www.sisterbaywi.gov

In order for everyone to hear the discussion please, turn off your cell phone. Thank you.

Call Meeting to Order

Deviations from the agenda order shown may occur.

Roll Call

1	Chair – Dave Lienau	2	John Clove
3	Sharon Doersching	4	Scott Baker
	<i>Village Administrator – Zeke Jackson</i>		<i>Parks Manager – Steve Mann</i>

Comments, correspondence and concerns from the public

Approval of minutes as published

Approval of Agenda

Business Items

1. Discussion on the Teen Center; consider a motion for action if necessary.
2. Discussion on the Skate Park; consider a motion for action if necessary.
3. Discussion on a request to pay for a downed tree; consider a motion for action if necessary.
4. Discussion on a request from Bill Becker of the VFW to modify an area of the Village Hall for storage; consider a motion for action if necessary.
5. Discussion on a request for a stop sign on Scandia Rd (will need approval from WISDOT if during BSD project); consider a motion for action if necessary.
6. Review of 2nd draft of the Parks, Properties, Streets, and TKH budgets; consider a motion for action if necessary.
7. Report from Staff on Parks, Properties and Streets activities.
8. Discussion regarding matters to be placed on a future agenda or referred to a committee, official or employee.

Adjournment

Public Notice

Questions regarding the nature of the agenda items or more detail on the agenda items listed above scheduled to be considered by the governmental body listed above can be directed to Zeke Jackson, Village Administrator at 920-854-4118 or at zeke.jackson@sisterbaywi.gov.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible preferably a minimum of 48 hours. For additional information or to request this service, contact the Sister Bay Village Administrator at 854-4118, (FAX) 854-9637, or by writing to the Village Administrator at the Village Administration Building, 2383 Maple Drive, PO Box 769, Sister Bay, WI 54234. Copies of reports and other supporting documentation are available for review at the Village Administration Building during operating hours. (8 a.m. – 4 p.m. weekdays).

I hereby certify that I have posted a copy of this agenda at the following locations:		
<input type="checkbox"/> Administration Building	<input type="checkbox"/> Library	<input type="checkbox"/> Post Office
_____ / _____		
Name	Date	

1 **PARKS, PROPERTIES & STREETS COMMITTEE MEETING MINUTES**
2 **WEDNESDAY, SEPTEMBER 2, 2015**
3 **SISTER BAY-LIBERTY GROVE FIRE DEPARTMENT - 2258 MILL ROAD**
4 **(APPROVAL PENDING)**

5
6 *The September 2, 2015 meeting of the Parks, Properties and Streets Committee was called*
7 *to order by Committee Chair Dave Lienau at 2:02 P.M.*

8
9 **Present:** Committee Chair Dave Lienau and members John Clove, Sharon Doersching and
10 Scott Baker.

11
12 **Staff Members:** Village Administrator Zeke Jackson, Facilities Manager Steve Mann,
13 Marketing Director Jason Polecheck and Assistant Administrator Janal Suppanz.

14
15 **Others:** Britt Maltby, Ron Kane, Jeff Bakke, and one other individual.

16
17 **Approval of Agenda:**

18 *A motion was made by Doersching, seconded by Baker that the Agenda for the September*
19 *2, 2015 meeting of the Parks Committee be approved as presented. Motion carried – All*
20 *eyes.*

21
22 **Approval of minutes as published:**

23 *A motion was made by Doersching, seconded by Clove that the minutes for the July 1,*
24 *2015 meeting of the Parks, Properties & Street Committee be approved as presented.*
25 *Motion carried – All eyes.*

26
27 **Comments, correspondence and concerns from the public:**

28 Lienau noted that a Wayfinding Study meeting schedule which had been received from
29 Living Lab was included in the meeting packets.

30
31 Britt Maltby indicated that her children would like to be able to utilize the skateboarding
32 equipment, but it is still in storage. It is her understanding that volunteers are needed to
33 help with the installation and tear-down process, and she would be willing to try to recruit
34 people to help with those projects. The Committee members thanked Maltby for stepping
35 forward and suggested that she contact Mann to discuss logistics. This matter will be fully
36 addressed at a future Parks Committee Meeting.

37
38 Jackson noted that the following correspondence had been received:

- 39 • A letter from Don Howard who resides at 2536 Fieldcrest Lane. Howard requests
40 that prior to winter a load of quarry wash be added to Fieldcrest Lane.
- 41
42 • A letter from Bruce Scher of 10667 Mill Lane. In that letter Scher asks that the Fall
43 Fest helicopter landing site be relocated as he lives behind the Fire Department,
44 and the noise, vibration and taking off/landing is “unbearable”. He also requests
45 that the proposed snowmobile route be changed as snowmobile traffic will be
46 disruptive to people who are staying at Pheasant Park and Woodcrest
47 Condominiums. The access road in that area is clearly marked at both ends with
48 signs which state, “No Motorized Vehicles, Foot Traffic Only”, and Scher believes

1 an extremely dangerous situation is being created.

- 2
- 3 • A letter from Guy Theune of the Mariner's Pointe Condominium Owner's
 - 4 Association. In that letter Theune requests that a "No Outlet" sign be installed on
 - 5 Mariners Pointe Drive, immediately north of the intersection of Mariners Pointe
 - 6 Drive and Sunnyside Road.

7

8 Jackson pointed out that the Ice Rink Manager, Joe Baldarotta will be inducted into the

9 Wisconsin Hockey Hall of Fame on September 12, 2015, and all the Committee members

10 congratulated him on that accomplishment.

11

12 **Business Items:**

13 **Item No. 1. Reconsider a tabled item from the May Parks Committee Meeting: Discussion**

14 **on a proposed snowmobile route for the Top O' The Thumb Snowmobile Club; Consider**

15 **a motion for action if necessary:**

16 A letter from the Top O' The Thumb Snowmobile Club and a proposed snowmobile route

17 map were included in the meeting packets and the Committee members jointly reviewed

18 those documents. Jackson noted that the Village purchased the land which is commonly

19 referred to as the Braun Property with 6(f) conversion funds, and if access to that property

20 is denied a number of logistical issues will arise. During discussion several of the

21 committee members voiced concerns about the fact that snowmobilers may be tempted to

22 take their snowmobiles on the Sledding Hill if the proposed route is approved. It was the

23 consensus that a sign which states "No Snowmobiling" should be erected in that location

24 prior to the time that the snow flies.

25

26 *A motion was made by Baker, seconded by Clove that the Snowmobile Route Map which*

27 *was reviewed at this meeting is approved as presented. Motion carried – All ayes.*

28

29 **Item No. 2. Discussion with Jeff Bakke, Dog Park Organizer, on fundraising and use;**

30 **Consider a motion for action if necessary:**

31 Jackson pointed out that to date \$2,947.15 has been donated for Dog Park improvements,

32 and the Committee members praised the members of the Dog Park Group for their efforts.

33 Jeff Bakke, who is the head of the Dog Park Group, stated that the majority of the people

34 who utilize the Dog Park would like to have access to a safe source of drinking water for

35 their dogs. Bakke believes the easiest way to accomplish this would be to tap into the

36 water main which runs past the Dog Park. At some point they would also like to see the

37 Dog Park shelter enlarged so that more people can utilize it.

38

39 Mann stated that any water supply line which is installed at the Dog Park would have to be

40 seasonal as freezing issues will arise.

41

42 Doersching requested that Bakke meet with her to discuss activities she has seen

43 conducted at other Dog Parks, and he responded that he would be happy to do that.

44

45 *A motion was made by Clove, seconded by Baker that Steve Mann shall see that a water*

46 *line is installed at the Dog Park, but before that line is actually installed Jeff Bakke shall be*

47 *consulted to ensure that the needs of the Dog Park patrons will be satisfied. Motion carried*

48 *– All ayes.*

49

1 A motion was made by Clove, seconded by Baker that as soon as the Dog Park Group
 2 raises enough funds to cover improvements to the Dog Park Shelter, Steve Mann shall see
 3 that those improvements are made. Motion carried – All ayes.

4
 5 **Item No. 3. Discussion on a change order for the Sister Bay Beach Project for a paver
 6 sidewalk connection from Bay Shore Drive to the swim dock; Consider a motion for
 7 action if necessary:**

8 The suggestion has been made that a brick paver sidewalk be installed around the new
 9 beach, but it will cost approximately \$5,000 more to install that type of amenity. A
 10 diagram depicting where the proposed sidewalk will be located was included in the
 11 meeting packets, and during discussion the Committee members indicated that they like
 12 the paver sidewalk very much, but would like to see the pavers extended to the Boathouse
 13 Property. They would also like to see conduit installed in that area. If the sidewalk is
 14 extended it could cost approximately \$20,000 more. It was the consensus that the bricks
 15 from the existing parking lot in Waterfront Park shall be utilized for the extension.

16
 17 A motion was made by Lienau, seconded by Doersching that the Parks Committee
 18 approves of installation of the brick paver sidewalk depicted on the diagram which was
 19 included in the meeting packets, on the condition that the pavers shall be extended to the
 20 Boathouse Property, and conduit shall be installed along the entire new sidewalk route.
 21 Motion carried.

22
 23 **Item No. 4. Discussion regarding safety items and uniforms for 2015 and 2016; Consider
 24 a motion for action if necessary:**

25 OSHA is requiring that the Village's Safety Plan be updated, and, to that end, employees
 26 from Advanced Safety Technology have been meeting with Mann and Steve Jacobson. In
 27 accord with the provisions of the plan updates, all workers, including emergency
 28 responders, who are exposed either to traffic or work vehicles and construction equipment
 29 within the right-of-way, must wear high-visibility safety apparel which meets the
 30 Performance Class 3 requirements of the ANSI/ISEA 107-2004 publication entitled,
 31 "American National Standard for High-Visibility Safety Apparel and Headwear". That
 32 safety apparel must be labeled as meeting the ANSI 107-2004 standard performance for
 33 Class 2 or 3 risk exposure. The required apparel will cost approximately \$2,000.

34
 35 A motion was made by Doersching, seconded by Clove that lime green Class 3 high-
 36 visibility safety apparel shall be purchased for all Parks Department personnel as well as the
 37 Village Administrator this year, but budgetary constraints must be satisfied. Motion carried
 38 – All ayes.

39
 40 **Item No. 5. Discussion regarding the 2016 Parks Budget and the 2016 TKH Budget;
 41 Consider a motion for action if necessary:**

42 A draft of the proposed 2016 budgets for the TKH Ice Rink and the Parks Department were
 43 included in the meeting packets, and the Committee members jointly reviewed that
 44 documentation.

45
 46 TKH Budget

47 As per Personnel Committee and Village Board action last year, it is quite possible that
 48 Nicole Krauel, the current Marina Manager, and Jason Polecheck, the Marketing Director,
 49 will be working at the ice rink this winter. The proposed TKH budget reflects those

1 changes.

2
3 Joe Baldarotta, the Ice Rink Manager, was present and pointed out that the ice rink slab has
4 cracked, and, therefore, it is very difficult to maintain ice when it gets warmer. It was the
5 consensus that it would be a good idea to establish a CIP for the Ice Rink. A referral will be
6 made to the Finance Committee.

7
8 Baldarotta noted that he would like to establish hockey programs up here, and is working
9 with the members of the Wisconsin Amateur Hockey Association on that issue. There will
10 be no costs associated with the establishment of the hockey programs.

11
12 Parks and Streets Budget

13 Doersching requested that a few hundred dollars be appropriated for a banner which
14 advertises next year's YMCA programming, and it was the consensus that there is a
15 sufficient amount of money included in the proposed YMCA Program Costs line item.
16 Doersching also expressed dissatisfaction with the 2015 fee schedule for YMCA
17 programming.

18
19 Jackson noted that the proposed CIP for the Parks Department includes \$13,000 for a new
20 Gator as well as \$2,000 for a 9,000 watt generator and a harness for it.

21
22 Lienau offered to donate a generator to the Parks Department, and Mann gratefully
23 accepted that donation. He will pick it up ASAP.

24
25 Jackson pointed out that the Village's CIP includes funding for street resurfacing and
26 stormwater work, various parks projects, vehicle replacement and wayfinding signage. A
27 list of roads in need of repairs was included in the meeting packets.

28
29 *A motion was made by Doersching, seconded by Baker that the Parks Committee approves*
30 *of the proposed budget for the Parks Department and the TKH Ice Rink, as well as the*
31 *2016 Capital Improvement Plan which were reviewed at this meeting. Motion carried – All*
32 *eyes.*

33
34 **Item No. 6. Report from staff on parks, properties and streets activities:**

35 Jackson gave the following oral report:

- 36 • Dick Horbinski informed him that Village officials had agreed to resurface
37 Cherrywood Lane as well as the other streets within his subdivision. Apparently an
38 escrow fund was established for that purpose. Lienau noted that it was his
39 understanding that only Cherrywood Lane was to be resurfaced.

40
41 Mann gave the following oral report:

- 42 • Joe Felhofer has returned to work after having back surgery and is now allowed to
43 do "light duty" work.
- 44 • Nearly all of the paint on the Marina Building has been touched up.
- 45 • Bill Becker reported that someone attempted to break into the American Legion's
46 gun safe at the Village Hall. Becker is looking into several different options for
47 replacement of the gun safe, and will be getting back to Mann within a few days.
48 He will keep the Committee members advised of the status of this issue.

49

1 Lienau noted that he has received a number of complaints that vehicles are speeding on
2 Country Walk Drive. He has also heard that since the detour route was established it is
3 very difficult for pedestrians to safely cross Country Walk Drive. It was the consensus that
4 Mann and Jackson shall view the area in question and contact D.O.T. officials to see if
5 they would be willing to see that crosswalks are painted on Country Walk Drive.
6

7 **Item No. 7. Discussion regarding matters to be placed on a future agenda or referred to a**
8 **committee, official or employee:**

9 It was the consensus that the following issues shall be addressed at a future meeting of the
10 Parks Committee:

- 11 • The Finance Committee shall be asked to consider adding a CIP for Ice Rink
12 improvements.
- 13 • Prior to the winter months Mann shall see that the "No Motorized Vehicles, Foot
14 Traffic Only" signs are removed from the access road between Pheasant Park and
15 Woodcrest Condominiums.
- 16 • Discussion shall take place regarding seasonal installation/removal of the skatepark
17 equipment at a future Parks Committee Meeting.
18

19 **Adjournment:**

20 *A motion was made by Clove, seconded by Baker to adjourn the meeting of the Parks*
21 *Committee at 4:12 P.M.*

22
23 *Motion carried – All ayes.*
24

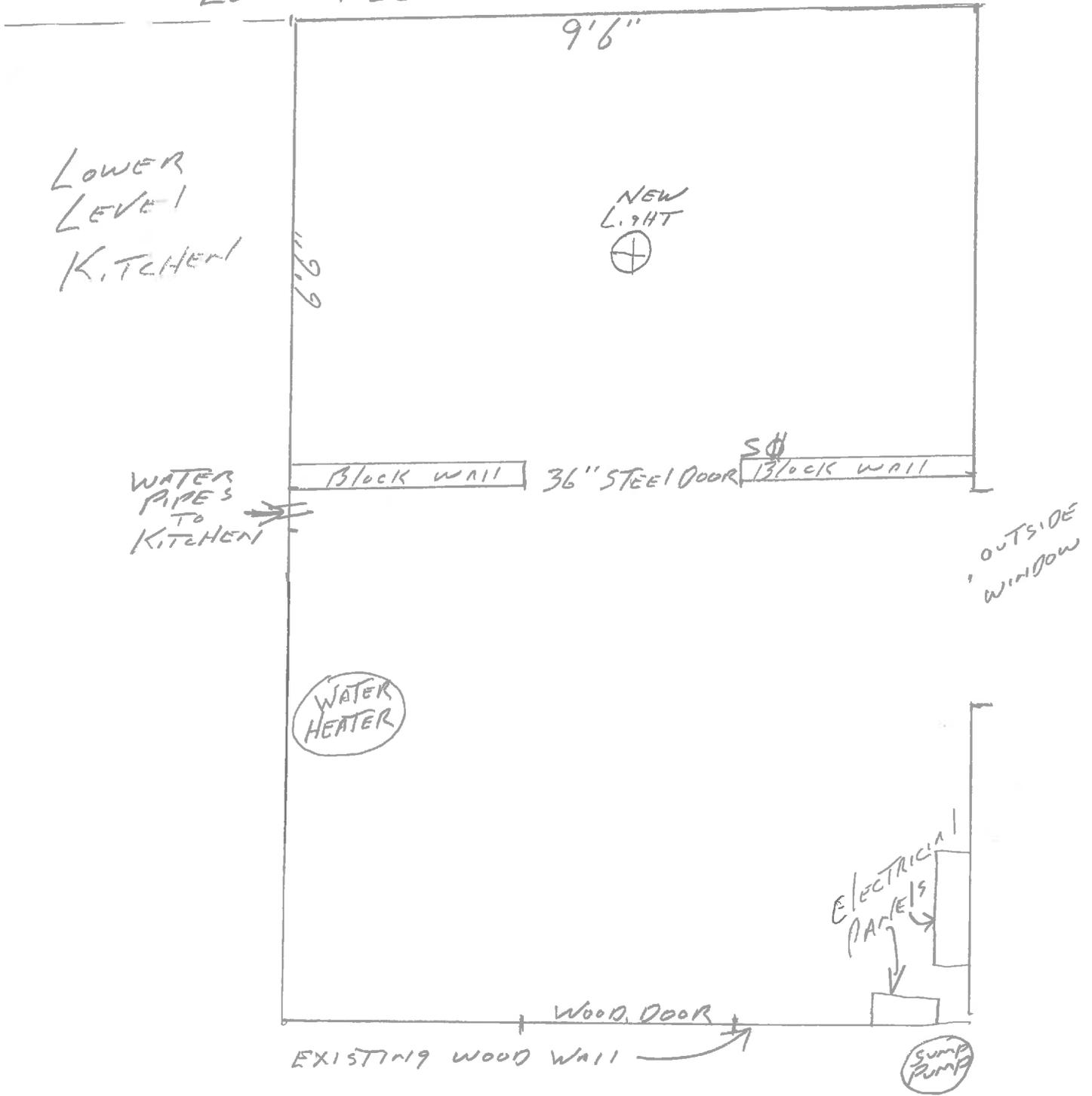
25 Respectfully submitted,

26 

27 Janal Suppanz,
28 Assistant Administrator

Billy Weiss AMERICAN LEGION Post 527 7

PROPOSED SECURE STORAGE ROOM LOWER LEVEL OF TOWN HALL



Zeke Jackson

From: Lou Pasquesi <lou.pasquesi@gmail.com>
Sent: Wednesday, September 02, 2015 4:12 PM
To: Zeke Jackson
Subject: Re: Public Safety

Hi Zeke

Thank you for your response. I know you realize how much of a problem speeding on Scandia Road is, since you lived here.

I can honestly say that the situation has, without a doubt, gotten worse. The increased traffic is expected with all the construction, but the speed at which people are driving on Scandia has also increased significantly.

Just this morning a truck hauling a 20 ft. trailer was doing no less than 45 MPH flying down the hill. If there had been a stop sign at Woodcrest, he would have to slow down to a stop, which would have controlled his speed.

Many drivers are just as guilty driving up the hill on Scandia from Hwy. 42. They seem to "gun it" to help them get up the hill. If they knew there was a stop sign not far ahead, I don't think they would tend to do so.

This also poses a danger for people pulling out on to Scandia from Woodcrest for obvious reasons.

Scandia is well within the city limits, a residential neighborhood with houses with set backs. We are not set on 2+ acre lots, sitting feet back from the street. That is why the speed limit is 25 MPH...there is a reason why that speed limit was so designated.. We also experience quite a bit of foot traffic with people walking to the dog park and sports/recreation center or just out for a stroll down to the marina. I'll say it again THIS IS A RESIDENTIAL NEIGHBORHOOD, but people are obviously not paying any attention to the speed limit.

As you know, we also have quite a bit of truck traffic going to the sanitation facility traveling well above the speed limit. A stop sign would force them to abide by the law and observe the speed limit.

In response to your suggestion, drivers may slow down with the electronic monitor in place, but once it is gone, it will be "business as usual". That was proven a few months ago when it was placed at the bottom of the hill.

As a side note, I don't think that the new double yellow line down the middle of the road suggests "slow down"; if anything, it suggests that a "generous" speed is acceptable.

I don't quite understand why the city would want to table this until after the construction. If anything, it is a safety issue that needs to be addressed even more so NOW because of the increased traffic.

Zeke, I appreciate your taking the time to address this issue. Sometimes, though, it feels as though we the residents of Sister Bay are being ignored. We are not just a bunch of old retirees without anything else to be concerned with. We are residents who live here on Scandia Rd and are exposed to these public safety issues. Your reconsideration of this matter will be greatly appreciated.....Lou

On Wed, Sep 2, 2015 at 1:00 PM, Zeke Jackson <Zeke.Jackson@sisterbaywi.gov> wrote:

Village of Sister Bay 2016 Annual Budget

	2013	2014	2015	2015	2016
Fund 100 / Department 53	Actual	Actual	Budget	Estimate	Budget
Parks and Streets					
Direct Employee Costs					
53101 Wages, Full Time	149,201	130,789	174,495	174,405	168,968
53101 Wages, Special Events				30,350	28,800
53105 Wages, Part Time	22,083	35,518	30,000	21,975	23,500
53106 Wages, Part Time Animal Control	174	92	500	227	500
53110 Wages, Overtime	3,279	1,087	3,229	5,000	5,613
53115 Retirement	9,833	11,000	12,051	13,957	11,522
53120 Social Security	13,206	13,435	15,891	17,745	17,395
53125 Insurance, Medical	29,892	30,619	43,142	41,730	45,776
53130 Insurance, Dental	2,504	2,837	3,338	3,361	3,590
53135 Insurance, Disability	1,180	1,157	1,580	1,446	1,812
53140 Insurance, Group Life	372	366	402	397	155
53145 Insurance, Work Comp	10,054	8,038	15,230	16,831	12,578
53190 Benefit Fees & Penalties	19	127	120	222	200
53192 Parks to Marina Transfer	-19,476	0	-11,835	-15,000	-11,837
53195 Parks to TKH Transfer	0	0	-5,827	-4,100	-12,786
53196 Utility Mowing Reimbursement	0	-3,869	-3,600	0	0
Subtotal	\$222,321	\$231,195	\$278,716	\$308,545	\$295,786
Indirect Employee					
53201 Travel/Training	0	0	0	0	0
53205 Recruitment/Testing/Physicals	0	0	0	700	500
53210 Expense Allowance	0	34	30	30	100
53215 Uniforms and Clothing	1,008	614	1,200	1,200	1,600
Subtotal	\$1,008	\$648	\$1,230	\$1,930	\$2,200
Utility Costs					
53325 Parks	2,360	2,610	2,600	2,290	2,600
53330 Sports Complex	11,850	11,444	12,000	12,000	12,000
53335 Maintenance Buildings	14,975	14,709	18,500	12,000	12,500
53345 Info Booth	760	820	600	348	600
53360 Telephone, Sports Complex	477	494	500	597	600
53365 Cell Phone	1,364	1,832	1,900	3,345	3,400

Village of Sister Bay 2016 Annual Budget

		2013	2014	2015	2015	2016
Fund 100 / Department 53		Actual	Actual	Budget	Estimate	Budget
Parks and Streets						
53370	Internet	0	1,259	1,200	1,079	1,200
53380	Street Lighting	27,896	26,289	28,000	25,815	28,000
53381	Biketrail Lighting	1,263	1,420	1,500	1,692	1,700
Subtotal		\$60,945	\$60,877	\$66,800	\$59,167	\$62,600

Village of Sister Bay 2016 Annual Budget

Fund 100 / Department 53	2013	2014	2015	2015	2016
Parks and Streets	Actual	Actual	Budget	Estimate	Budget
Supplies					
53401 Office Supplies	8	6	25	25	25
53405 Computer Hardware/Software	429	17	0	8	25
53430 Custodial Supplies	2,889	4,035	4,000	4,000	4,000
53440 Medical and Safety	839	424	500	500	1,000
53445 Shop Supplies	373	860	750	780	800
53450 Memorial Bench Supplies	217	1,459	2,000	250	2,000
53460 Minor Equipment	1,416	728	2,000	2,000	2,000
53470 Recreation Equip/Supplies	446	392	500	1,100	500
53480 Street Light Bulbs	478	64	500	100	300
53490 Misc. Municipal Supplies	401	521	500	100	3,000
53495 Misc. Other Supplies	8	189	200	100	200
Subtotal	\$7,505	\$8,696	\$10,975	\$8,963	\$13,850
Other Services					
53504 Information Technology	0	16	0	0	0
53532 Publicity				40,821	10,000
53551 Rubbish Disposal	99,287	98,779	100,000	99,893	100,000
53552 Recycling	8,692	9,813	11,000	8,657	11,000
53553 Snow Removal Contract	33,013	27,648	33,000	25,000	30,000
53555 Special Events Costs				54,955	20,000
53581 YMCA Program Costs	11,889	12,872	13,800	13,800	13,800
53595 Miscellaneous Other Services	0	0	100	16	100
Subtotal	\$152,881	\$149,127	\$157,900	\$243,142	\$184,900
Maintenance					
53610 Sidewalks	4	578	0	2,497	0
53611 Bike Trail	69	228	150	0	150
53615 Grounds Maintenance	982	2,698	3,000	3,200	3,000
53620 Parks Maintenance	20,913	6,427	10,000	10,000	10,000
53625 Sports Complex Maintenance	3,025	3,158	4,000	4,232	4,500
53626 Dog Park	1,871	2,437	2,200	2,200	2,200
53630 Street Signs	173	622	500	1,200	750

Village of Sister Bay 2016 Annual Budget

		2013	2014	2015	2015	2016
Fund 100 / Department 53		Actual	Actual	Budget	Estimate	Budget
Parks and Streets						
53631	Seasonal Decorations	8,601	5,831	9,000	9,000	5,000
53632	Spring Flower Pots			0	0	4,000
53635	Lawn Maintenance	8,124	8,117	8,500	8,398	8,500
53640	Parks Buildings	649	1,213	1,000	1,500	1,500
53645	Info Booth (Bldgs & Grounds)	1,025	913	1,000	535	1,000
53650	Storm Drainage System	1,889	1,322	1,200	3,500	3,500
53655	Street Maintenance	9,751	40,490	17,543	12,211	18,500
53670	Picnic Tables & Benches	591	555	250	250	250
53671	Garbage Cans	0	0	1,000	1,000	1,000
53675	Equipment Rental	0	294	200	250	300
	Subtotal	\$57,669	\$74,883	\$59,543	\$59,973	\$64,150

Village of Sister Bay 2016 Annual Budget

	2013	2014	2015	2015	2016
Fund 100 / Department 53	Actual	Actual	Budget	Estimate	Budget
Parks and Streets					
Vehicles & Equipment					
53701 Vehicle Maintenance	1,288	3,037	5,000	5,000	5,000
53705 Equipment Maintenance	10,391	9,358	10,000	10,000	10,000
53710 Gas/Oil/Fluids	11,740	10,397	12,000	10,000	10,000
53715 Tires	1,001	492	1,500	1,500	1,500
Subtotal	\$24,418	\$23,283	\$28,500	\$26,500	\$26,500
General Fund Capital Outlay					
53810 Capital Equipment/Improvements	22,500	0	0	0	
Subtotal	\$22,500	\$0	\$0	\$0	\$0
Total	\$549,247	\$548,709	\$603,664	\$708,221	\$649,986
<i>Proof to Audit (p.9)</i>	<i>549,246</i>	<i>548,713</i>			

Village of Sister Bay 2016 Annual Budget

Fund 205 / Department 55	2013	2014	2015	2015	2016
Special Revenue - Ice Rink Fund	Actual	Actual	Budget	Estimate	Budget
Beginning Balance	\$15,021	\$13,524	\$10,869	\$9,819	\$15,463
Revenues					
Commercial Revenues					
46741 Festivals/Events	0	0	500	0	0
46751 Board Advertising	0	5,057	3,000	3,500	3,500
46752 Admission Fees	0	0	2,000	234	0
46754 Skate Rental	8,899	4,428	6,500	6,416	7,500
46755 Skate Sharpening	406	256	350	300	350
46761 Broomball	0	424	0	2,860	3,000
46764 Clothing Sales	162	18	0	200	300
46765 Concessions	6,582	3,442	5,500	4,000	4,500
46900 Miscellaneous Public Charges	0	0	0	0	0
Subtotal	\$16,049	\$13,625	\$17,850	\$17,510	\$19,150
Other Revenues					
48110 Interest	2	20	2	2	2
48500 Donations	1,563	1,833	0	463	500
48990 Miscellaneous Other Revenue	1	2	0	0	0
Subtotal	\$1,566	\$1,856	\$2	\$465	\$502
Transfers					
49210 Transfers from General Fund	5,000	5,000	16,000	16,000	5,000
49225 Transfers from Ice Rink Account	0	0	0	0	0
Subtotal	\$5,000	\$5,000	\$16,000	\$16,000	\$5,000
Total Revenues	\$22,615	\$20,481	\$33,852	\$33,975	\$24,652
Total Funds Available	\$37,635	\$34,005	\$44,721	\$43,794	\$40,115
Expenditures					
Direct Employee Costs					
55101 Wages, Manager	0	6,950	7,800	7,500	7,555

Village of Sister Bay 2016 Annual Budget

Fund 205 / Department 55	2013 Actual	2014 Actual	2015 Budget	2015 Estimate	2016 Budget
Special Revenue - Ice Rink Fund					
55105 Wages, Part Time	13,609	6,728	11,161	8,102	12,786
55105 Wages, Clerk	18	276	373	300	1,231
55110 Wages, Overtime	2,585	1,258	600	1,500	1,200
55115 Retirement	17	269	570	400	808
55120 Social Security	1,240	1,159	1,525	1,331	1,742
55125 Insurance, Medical	0	15	2,062	1,395	1,902
55130 Insurance, Dental	0	3	144	58	135
55135 Insurance, Disability	0	2	83	55	104
55140 Insurance, Group Life	0	1	6	3	7
55145 Insurance, Work Comp	194	472	1,258	528	755
55150 Unemployment Costs	693	0	0	178	0
Subtotal	\$18,356	\$17,133	\$25,582	\$21,350	\$28,225

Village of Sister Bay 2016 Annual Budget

Fund 205 / Department 55 Special Revenue - Ice Risk Fund	2013 Actual	2014 Actual	2015 Budget	2015 Estimate	2016 Budget
Indirect Employee					
55201 Travel/Training	1	0	25	0	0
55205 Recruitment/Testing/Physicals	91	0	100	0	0
55225 Recognition	0	0	0	0	0
Subtotal	\$93	\$0	\$125	\$0	\$0
Other Costs					
55401 Office Supplies	66	316	50	50	50
55410 Printing and Copying	20	0	25	0	50
55412 Daily Wristbands		133	0	0	0
55415 Postage	0	675	10	15	25
55430 Custodial Supplies	5	17	50	25	50
55434 Supplies for Resale		89	0	600	600
55435 Food/Beverage Supplies	4,070	1,186	3,300	2,000	2,500
55440 Medical/Safety Supplies	10	0	50	0	50
55460 Tools/Minor Equipment	100	0	100	182	200
55470 Recreation Equip/Supplies	647	598	1,200	750	1,000
55471 Broomball Equip/Supplies				800	1,000
55475 Board Advertising Supplies	35	23	0	153	300
Subtotal	\$4,954	\$3,036	\$4,785	\$4,575	\$5,825
Services					
55525 Property/Liability Insurance	160	586	600	383	600
55530 Advertising	0	870	200	400	400
55561 Broomball Ref Fees				745	800
55567 Festival/Event costs	0	1,931	5,000	177	250
55570 Permits and Fees	0	0	50	0	50
55601 Office Equipment		46	0	1	50
55640 Building Maintenance	0	240	200	400	1,200
55647 Ice Risk Maintenance	8	74	300	100	300
55701 Vehicle Maintenance	0	0	100	0	100
55710 Gas/Oil/Fluids	395	271	350	200	300
55930 Bank Fees & Finance Charges	0	0	0	0	0
55950 Miscellaneous Other Exp.	145	0	0	0	0

Village of Sister Bay 2016 Annual Budget

	2013	2014	2015	2015	2016
Fund 205 / Department 55	Actual	Actual	Budget	Estimate	Budget
Special Revenue - Ice Rink Fund					
Subtotal	\$708	\$4,016	\$6,800	\$2,405	\$4,050
Subtotal Operating	\$24,111	\$24,186	\$37,292	\$28,331	\$38,100
Total Expenditures	\$24,111	\$24,186	\$37,292	\$28,331	\$38,100
Auditors' Adjustment					
Ending Fund Balance	\$13,524	\$9,819	\$7,429	\$15,463	\$2,016
<i>Proof to Audit (p. 33-34)</i>	<i>13,524</i>	<i>9,818</i>			

Village of Sister Bay 2016 Annual Budget

Fund 203 / Department 55	2013	2014	2015	2015	2016
Special Revenue - Skate Park Fund	Actual	Actual	Budget	Estimate	Budget
Beginning Balance	\$2,646	\$2,717	\$2,742	\$2,804	\$2,845
Revenues					
Commercial Charges					
46741 Festivals/Events	0	0	0	0	0
46764 T-Shirt Sales	0	0	0	0	0
46767 Vending Sales	71	86	75	40	0
Subtotal	\$71	\$86	\$75	\$40	\$0
Other Revenues					
48110 Interest	1	1	1	1	1
48500 Donations	0	0	0	0	0
48990 Misc Revenue	0	0	0	0	0
Subtotal	\$1	\$1	\$1	\$1	\$1
Transfers					
49210 Transfers from General Fund					
49240 Transfers from CIP Fund					
Subtotal					
Total Revenues	\$71	\$87	\$76	\$41	\$1
Total Funds Available	\$2,717	\$2,804	\$2,818	\$2,845	\$2,846
Expenditures					
Direct Employee Costs					
55105 Wages, Part Time	0	0	0	0	0
55110 Wages, Overtime					
55120 Social Security					
55145 Insurance, Work Comp					
55150 Unemployment Costs					
Subtotal					

Village of Sister Bay 2016 Annual Budget

	2013	2014	2015	2015	2016
	Actual	Actual	Budget	Estimate	Budget
Fund 203 / Department 55					
Special Revenue - Skate Park Fund					
Total Expenditures	\$0	\$0	\$0	\$0	\$0
Ending Fund Balance	\$2,717	\$2,804	\$2,818	\$2,845	\$2,846
<i>Proof to Audit (p. 33-34)</i>	2,717	2,804			