



April 20,2016

Village of Sister Bay,

I would like to address some of the conditions the Sister Bay Post Office has been dealing with. I would appreciate your efforts to resolve them in the upcoming year.

The back door loading area is not safe when carriers are loading vehicles. There are people who believe the area next to and west of the large rock is a free spot. They park there illegally regularly.

Can this area be stripped as a no parking zone?

The cement at the back door has sunk which causes the water to pool. In the winter this creates an ice rink and is a safety hazard for USPS employees, Fed Ex and UPS.

Can this area be temporarily mud jacked and eventually get this area regraded?

The gutters on the roof are not sufficient for the volume of rain or snow melt to direct the water away from the back door. Water runs down the necks of anyone entering during rain or spring melt. In addition the gutter at the SW corner of the building is destroyed.

There are signs indicating no through traffic behind the office when approached from the north side of the building. Can an additional sign "No Through Traffic" be mounted on the back side of the same post. People who enter on the south end of the building will turn into the loading area passage thinking this is the only way to get to the beach. A sign with an arrow to go left on the road to get to beach parking may help.

It may already be in the works but I'll say it anyway. Signage with arrows in Postal parking area pointing visitors to the Free daily Beach parking may help to get folks to go the extra few yards to the lots you have.

Festival access for employees:

Vendors have parked in and around the no parking areas specifically designated for USPS parking and blocking access to the delivery door at the back of the office.

I would like to suggest barricades and or cones to emphasize the need for all fair goers to comply with the no parking signs and markings.

Can signage be placed along the street indicating the direction to public restrooms?

The front lobby has not been addressed in years. The walls are discolored and the floor is very old. A face lift would really add to the town's image. Just the public area please.

Thanks for your time,

Deborah Hellen PM 54234

1 **PARKS, PROPERTIES & STREETS COMMITTEE MEETING MINUTES**

2 **WEDNESDAY, APRIL 6, 2016**

3 **SISTER BAY FIRE STATION – 2258 MILL ROAD**

4 **(APPROVAL PENDING)**

5
6 *The April 6, 2016 meeting of the Parks, Properties and Streets Committee was called to*
7 *order by Committee Chair Dave Lienau at 2:17 P.M.*

8
9 **Present:** Committee Chair Dave Lienau and members John Clove, Sharon Doerschling and
10 Scott Baker.

11
12 **Staff Members:** Village Administrator Zeke Jackson, Facilities Manager Steve Mann, and
13 Assistant Administrator Janal Suppanz.

14
15 **Others:** Ron Kane, Chris Milligan, Drew Bickford, Rob Zoschke, and Rick Wylie

16
17 **Approval of Agenda:**

18 *A motion was made by Clove, seconded by Baker that the Agenda for the April 6, 2016*
19 *meeting of the Parks Committee be approved as presented. Motion carried – All ayes.*

20
21 **Approval of Minutes as published:**

22 **As to the minutes for the February 17, 2016 meeting of the Parks, Properties and**
23 **Streets Committee:**

24 *A motion was made by Baker, seconded by Clove that the minutes for the February 17,*
25 *2016 meeting of the Parks, Properties and Streets Committee be approved as presented.*

26
27 **Comments, correspondence and concerns from the public:**

28 Jackson read a letter which had been received from someone who wished to remain
29 anonymous aloud. In that letter the writer states, "I have a unique thought. Do something
30 for the taxpayer like stop over spending!! Remember the majority of people in Sister Bay
31 are on fixed incomes with no raise in Social Security last year."

32
33 Jackson also noted that the Dog Park Group is going to be conducting a controlled burn in
34 the park in the near future.

35
36 Rob Zoschke read a prepared statement aloud. In that statement Zoschke states that he is a
37 member of the Waterfront Oversight Committee and was in the minority on a few of the
38 issues which are mentioned on the documentation which was included in the meeting
39 packets. He disagrees with the recommendation that Park closure hours be eliminated and
40 "quiet hours" instituted as a number of issues related to drinking and/or use of illegal drugs
41 could arise. He also disagrees with the recommendation that dogs be allowed from the
42 Village Hall to and including Marina Park. If such a regulation is enacted visitors will get
43 the impression that dogs are allowed throughout the park even though applicable signage
44 is erected. Further, a number of health and safety issues will also arise if people wish to
45 utilize that area of the park for weddings or special events.

46
47
48

1 **Business Items:**

2 **Item No. 1. Presentation by Denise Bhirdo, the Chair of the Waterfront Oversight**
 3 **Committee, regarding the recommendations which have been formulated by that**
 4 **Committee to date; Consider a motion for action if appropriate:**

5 Denise Bhirdo indicated that documentation on which the recommendations which have
 6 been formulated by the Waterfront Oversight Committee to date were listed was included
 7 in the meeting packets, and the Committee members jointly reviewed that documentation.
 8 During the review process Lienau asked what type of product offerings the Waterfront
 9 Oversight Committee would accept RFP's for, and Bhirdo responded that if the
 10 Committee's recommendation is accepted there would not be restrictions on the type of
 11 product offerings which will be considered. RFP's would be solicited from local business
 12 owners as well as those from outside the area, and all of those RFP's would be carefully
 13 considered. There would, however, be a limit on the number of RFP's which will actually
 14 be accepted.

15
 16 The Committee members asked that the Waterfront Oversight Committee define the
 17 duration of time that a portion of the beach would actually be closed for a beachfront
 18 wedding ceremony, and also asked that the Committee determine whether additional fees
 19 should be charged for that type of use. Doersching voiced concerns that the beach could
 20 actually be inaccessible for quite some period of time. Discussion then turned to the new
 21 bathrooms, and Bhirdo noted that she believes family bathrooms as opposed to men and
 22 women's bathrooms should be created.

23
 24 *It was the consensus that before any formal recommendations are made by the Waterfront*
 25 *Oversight Committee a working session at which the members of the Parks Committee and*
 26 *the Waterfront Oversight Committee are in attendance shall be conducted.*

27
 28 **Item No. 2. Discussion regarding locations for fixed banner posts in the Village; Consider**
 29 **a motion to make a recommendation to the Plan Commission:**

30 Since work commenced on the Bay Shore Drive Reconstruction Project there are a number
 31 of locations in the Village where 4' X 6' banner posts are located. Now that the
 32 construction work is nearing conclusion the Plan Commission has determined that some of
 33 those banner posts should be removed. This issue will not be addressed when work is done
 34 on the Wayfinding Signage Project. One alternative which has been suggested is that a
 35 digital sign be obtained, and if that option is considered Jackson is recommending that an
 36 LCD panel sign be obtained. The other option would be to allow two banner post locations
 37 – one in Gateway Park and one in Waterfront Park, and advertise recurring events on the
 38 street light banner arms.

39
 40 During discussion Clove and Bhirdo indicated that they are opposed to installation of any
 41 type of digital sign, and it was eventually the consensus that special events should be
 42 advertised on the street light banner post arms.

43
 44 *A motion was made by Clove, seconded by Baker that there shall only be two designated*
 45 *banner post locations in the Village – one in Gateway Park and one in Waterfront Park, and*
 46 *the SBAA shall see that street light pole banners which pertain to recurring events are*
 47 *created. The Village will pay for any street light pole banners which are created and see*
 48 *that they are erected. Motion carried – All ayes.*

49

1 **Item No. 3. Review of the Facility Use Application and accompanying documents which**
 2 **have been submitted by Paul Collins, the organizer of Door County Folk Fest; Consider a**
 3 **motion for action if necessary:**

4 Door County Folk Fest will be conducted from July 14, 2016 through July 16, 2016, and a
 5 Facility Use Application and accompanying documentation which had been submitted by
 6 Paul Collins were included in the meeting packets.

7
 8 Doersching indicated that she believes the organizers of Folk Fest should be charged
 9 higher fees as they utilize a large portion of Waterfront Park. She also believes the amount
 10 of space Folk Fest organizers are allowed to utilize should be limited.

11
 12 *A motion was made by Clove, seconded by Baker that the Door County Folk Fest Facility*
 13 *Use Application and accompanying documentation is all approved as presented. Motion*
 14 *carried with Doersching opposed.*

15
 16 **Item No. 4. Report on the status of the Village-Wide Rummage Sale and the Car Show**
 17 **and turn over to private entities; Consider a motion for action if necessary:**

18 The Country Walk Owner's Association has agreed to take over the Car Show which will
 19 be conducted on the Sunday of Memorial Day weekend, and Denise Bhirdo and Sharon
 20 Doersching have agreed to take over the Rummage Sale this year. In the future that event
 21 will be organized by the SBAA.

22
 23 **Item No. 5. Review of the "goat fennial" options for pedestrian wayfinding signage;**
 24 **Consider a motion for action if necessary:**

25 The Plan Commission has recommended that the goat fennial which is depicted on the
 26 drawing contained on Page 20 of the meeting packets be accepted on the condition that
 27 the tail of the goat is lowered a bit.

28
 29 *A motion was made by Clove, seconded by Baker that the Parks Committee concurs with*
 30 *the Plan Commission's decision regarding the preferred goat fennial for pedestrian*
 31 *wayfinding signage. Motion carried – All ayes.*

32
 33 **Item No. 6. Report from staff on parks, properties and streets activities:**

34 Mann gave the following oral report:

- 35 • A new sheet of steel has been obtained for the 2000 dump truck bed, and the
 36 necessary repairs have been made. The tailgate of the 1997 dump truck also
 37 needed repairs, and that work has likewise been completed. Mann publicly
 38 thanked Hockers Construction for allowing the Maintenance Department
 39 employees to do the repair work at their shop.
- 40 • The Little League Field scoreboard has arrived and will be installed soon.
- 41 • H & K Sports will be working on the baseball field and little league fields in the
 42 near future.
- 43 • The Bays sign has been ordered and should arrive soon.
- 44 • The flower boxes have been installed at the Post Office.
- 45 • Work should commence on seeding the sledding hill soon.
- 46 • A representative of Harbor Construction informed him that the Village "is on the
 47 list" for work to commence on the Dog Park Waterline Project.

1 Jackson gave the following oral report:

2 • **Request from the SBAA for a movie screen**

3 The SBAA has requested that a fixed movie screen be installed at the Performance
4 Pavilion. Documentation regarding the preferred type of screen was included in the
5 meeting packets.

6
7 *A motion was made by Doersching, seconded by Clove that the Village shall*
8 *purchase the Da-Lite movie screen which is depicted on the documentation which*
9 *was included in the meeting packets for \$1,890.00 + the cost of shipping and see*
10 *that it is installed at the Performance Pavilion. Motion carried – All ayes.*

11
12 • **Request from the SBAA for a second “temporary” volleyball court**

13 There is a lot of interest in the volleyball tournament which will be conducted
14 during the Beach Grand Opening Ceremony and Paddlefest, and, therefore, the
15 SBAA has requested that a second “temporary” volleyball court be installed. That
16 event will be conducted on June 25, 2016.

17
18 *A motion was made by Lienau, seconded by Baker that Mann shall see that a*
19 *second “temporary” volleyball court is created in Waterfront Park for the Beach*
20 *Grand Opening Celebration Volleyball Tournament. Motion carried – All ayes.*

21
22 *At 3:50 P.M. a brief recess was taken and the Committee reconvened at 3:59 P.M.*

23
24 **Item No. 7. Consider a motion to convene into closed session pursuant to Wis. Stats.,**
25 **§19.85(1)(e) to deliberate or negotiate the purchase of public properties, the investment**
26 **of public funds, or conduct other specified public business, whenever competitive or**
27 **bargaining reasons require a closed session:**

28 *At 4:00 P.M. a motion was made by Lienau, seconded by Baker that the Parks Committee*
29 *convene into closed session pursuant to Wis. Stats., §19.85(1)(e) to deliberate or negotiate*
30 *the purchase of public properties, the investment of public funds, or conduct other*
31 *specified public business, whenever competitive or bargaining reasons require a closed*
32 *session. A roll call vote was taken on that motion and the Committee members voted in the*
33 *following fashion:*

34
35 *Baker – Aye; Clove – Aye; Doersching – Aye; Lienau – Aye*

36
37 *Motion carried – All ayes.*

38
39 **Item No. 8. Consider a motion to reconvene into open session:**

40 *At 4:50 P.M. a motion was made by Lienau, seconded by Baker that the Parks Committee*
41 *reconvene into open session. Another roll call vote was taken and the Committee members*
42 *voted in the following fashion:*

43
44 *Baker – Aye; Clove – Aye; Doersching – Aye; Lienau – Aye*

45
46 *Motion carried – All ayes.*

1 **Item No. 9. Consider a motion to take action, if required:**

2 *A motion was made by Clove, seconded by Baker that the Parks Committee recommends*
3 *that the Concession Agreement with Bay Shore Outdoor Stores, Inc. which was reviewed*
4 *at this meeting be approved as amended in closed session. Motion carried – All ayes.*

5
6 *A motion was made by Baker, seconded by Clove that the Parks Committee recommends*
7 *that the Engineering Agreement with Robert E. Lee & Associates for the Braun Property*
8 *Parking Lot be approved subject to the provisions which were discussed in closed session.*
9 *Motion carried – All ayes.*

10

11 **Item No. 8. Discussion regarding matters to be placed on a future agenda or referred to a**
12 **committee, official or employee:**

13 *The next meeting of the Parks Committee was scheduled for Wednesday, May 11, 2016 at*
14 *2:00 P.M.*

15

16 **Adjournment:**

17 *A motion was made by Clove, seconded by Baker to adjourn the meeting of the Parks*
18 *Committee at 4:56 P.M.*

19

20 *Motion carried – All ayes.*

21

22 Respectfully submitted,



23

24 Janal Suppanz,
25 Assistant Administrator

Recommendations from Waterfront Oversight Committee

Pavilion usage

There is a mass exodus at the beach around 4 pm. Other businesses in the village schedule most music later in the evening. We suggest that weekly concerts begin at 5 pm and some special events begin at 7 pm.

Signage in park

- One panel of the new large wayfinding signage displays park rules along with a few small signs at appropriate places throughout the park (for Parks & Plan Commission to determine)
- 3 park rules
 - Quiet Hours 10 pm to 7 am
 - No pets
 - Swim at own risk
 - Sister Bays website at bottom
- At the large wayfinding sign, have a space for posters of events happening throughout the village, whether they are village, SBAA or private business events. Also the possibility of having poles scattered in the park for posters.

Vendors in Park

- Bayshore Outfitters utilize their current space (from cement pad west to groin) contract for 10 years.
- Bring in local restaurant & business owners to meeting to discuss vendors in the park, before and after RFP's are sent out.
- Advertise for RFP's
- Limit vendors to 4 including Bayshore Outfitters, (3 new)

Dogs in Park

- Dogs not allowed south of village hall where beach is. Dogs allowed north of village hall and Marina Park. Signage to be placed on boardwalk on north edge of village hall, (No dogs allowed past this point).

Additional playground equipment and other outdoor games

- Older kids just like to jump off the dock, so a slide off the dock is recommended along with a raft anchored to the bottom of the bay to also jump off of. The one bounce animal needs to be reinstalled if it is in good shape, if not replace it with a bounce goat. If there would be an appropriate place to paint a permanent hopscotch on the concrete or blacktop we recommend this be done. Replacement of all other current playground equipment should be reviewed next year. Thinking outside the box a zip line off the pier was also suggested along with inflatable cities. We were informed that the wood around the playground area is in desperate need of replacement and should be addressed asap.

New bathroom placement

- At this time our recommendation is to add on to the north, south, or backside of the village hall. There is the possibility that adding on to the north side, the bathrooms would be less visible from the road due to the fact that the boat house would block the view, but they would also be slightly less visible for its users.

Future bathroom placement

- If needed in the future bathrooms could be constructed near the area where Bay Shore Outdoor will be doing business. If this were to occur restrooms would be available to people utilizing the Sister Bay Stage, those attending tented events, along with the south end of Waterfront Park.
- See parking item # 1.

Lower level of boat house

- There is approximately 500 sq ft of useable space. The sewer pipe is at ground level and if anything were to be put in the lower level, it could only be seasonal. There is 8' of space from the floor to the bottom of the floor beams, therefore not giving ample head room for any kind of utilization. The amount of money required for remodeling and with the lack of space, our recommendation is to leave the space as is.

Village facility rental structure and fees

- There are two ways to analyze the fee schedule. The first, that the village does not need to make money or even break even on use of its facilities, that it is a community service that we offer. The more the buildings are used the better. The second, we should at least break even on the utilities, and those using the facilities should pay for that service. We should also take into consideration the amount of staff time, to review the facility usage applications, phone calls, handing out of keys and follow up on the condition a facility is left in, etc.
- The fire station is always utilized by the fire department and the village. There is less of a desire to try to cover expenses at this facility through its rental.
- The village hall is seldom used by the village, except for the teen center and YMCA programs. In 2015 the annual rental revenue was \$2952., and expenses not including maintenance were \$8600. This included fuel oil, electricity and sewer and water.
- Our recommendation for the fee schedule is attached. This should be reviewed annually based on usage and utility expenses.

Parking:

- Due to the congestion that may continue to increase, we request that the parking area behind the Post Office be examined on an annual basis, to determine if the best utilization for that space is 28 parking spaces. If at some time in the future there would be a reduction of parking spaces and green space added, the back of the Post Office could be utilized for additional bathrooms if needed.
- Three spaces behind the Post Office be reduced to 2 large spaces for a 5-minute unloading and loading area, with appropriate signage.

- A minimum of 1 space be created in front of the boat rental kiosk for a 5-minute unloading and loading area with appropriate signage.

Swim dock

- In terrible shape we were told, but no recommendations will be forwarded until the DNR lawsuit is settled.

Marina

- There are no significant issues we felt we needed to address.

How have our decisions affected Sister Bays brand?

- All of our decisions were based in the foundation that Sister Bay is open and friendly.

VILLAGE OF SISTER BAY FACILITY USAGE FEE SCHEDULE

	A	B	C	D	E
1	FACILITY	SECURITY DEPOSIT	VILLAGE SERVICE/CHARITABLE ORGANIZATIONS & NFP	NON-VILLAGE ORGANIZATIONS & INDIVIDUALS	PROPERTY OWNERS & RESIDENTS
2	VILLAGE HALL per day	200.00	0.00	150.00	50.00
3	TKH BUILDING & SPORTS COMPLEX SHELTER	100.00	0.00	100.00	25.00
4	LARGE MEETING ROOM FIRE STATION up to 4 hours	100.00	0.00	25.00	15.00
5	SMALL MEETING ROOM FIRE STATION up to 4 hours	100.00	0.00	10.00	5.00
6	SPORTS COMPLEX		0.00	50.00	50.00
7	ORGANIZED TEAM EVENTS AT ANY VILLAGE FACILITY				
8	Any on going event may contract with the village for better rates.				

VILLAGE OF SISTER BAY
FACILITY USAGE FEE SCHEDULE

NAME OF FACILITY	SECURITY DEPOSIT	USE FEES – VILLAGE SERVICE/CHARITABLE ORGANIZATIONS AND “NFP” COM. INT. GROUPS	USE FEES – NON-VILLAGE SERVICE/CHARITABLE ORGANIZATIONS AND “NFP” COM. INT. GROUPS	USE FEES – VILLAGE PROPERTY OWNERS, RESIDENTS AND NON-CHARITABLE GROUPS	USE FEES – NON-PROPERTY OWNERS AND NON-CHARITABLE GROUPS
Village Hall TKH Building Sports Complex Shelter	\$100	\$0 If There Were No Issues With Prior Uses.	\$25 Per Day Set Up: \$12.50/\$6.25	\$25 Per Day Set Up: \$12.50/\$6.25	\$50 Per Day Set Up: \$25/12.50
Large Meeting Room At The Fire Station	\$100	\$0 If There Were No Issues With Prior Uses.	\$12.50 Per Day Set Up: \$6.25/\$3.25	\$12.50 Per Day Set Up: \$6.25/\$3.25	\$25 Per Day Set Up: \$12.50/\$6.25
Small Meeting Room At The Fire Station	\$100	\$0 If There Were No Issues With Prior Uses	\$5 Per Day Set-Up: \$2.50/\$1.25	\$5 Per Day Set Up: \$2.50/\$1.25	\$10 Per Day Set Up: \$5/\$2.50
W.F. Park – South, Central & North Areas Marina Park	\$200	\$0 If There Were No Issues With Prior Uses	\$50 Per Day Set-Up: \$25/\$12.50	\$50 Per Day Set Up: \$25/\$12.50	\$100 Per Day Set Up: \$50/\$25
Sports Complex	\$100	\$0 If There Were No Issues With Prior Uses	\$50 Per Day Set-Up: \$25/\$12.50	\$50 Per Day Set Up: \$25/\$12.50	\$100 Per Day Set Up: \$50/\$25
Organized Team Events At Any Village Facility	\$100	\$0, Subject to Parks Committee Review and Approval On an Annual Basis – Applications Must Be Submitted To The Administration Office At Least One Month Prior To The Start of Any Games.			

TENTED EVENTS FEE SCHEDULE

NAME OF FACILITY	SECURITY DEPOSIT	USE FEES – VILLAGE COM. INT. GROUPS AND SERVICE/CHARITABLE ORGANIZATIONS	USE FEES – NON-PROFIT ORGANIZATIONS	USE FEES – VILLAGE PROPERTY OWNERS, RESIDENTS & GROUPS	USE FEES – NON-PROPERTY OWNERS & GROUPS
Private Parties And For Profit Events	\$500	N.A.	N.A.	\$250 Per Day Set Up: \$125/\$62.50	\$500 Per Day Set Up: \$250/\$125
Events Conducted By “NFP” Organizations, Com. Int. Groups And Service/Charitable Org.	\$500	\$150 Per Day Set Up: \$75/\$37.50	\$300 Per Day Set Up: \$150/\$75	N.A.	N.A.

The Village’s park and facility usage rules and regulations are outlined on the Facility Usage Application, and in some instances additional rules will be attached to the Use Permit. As long as all the rules are complied with and the facility which was utilized is cleaned up and left in the condition it was found the security deposit will be refunded in its entirety. **If any of the rules are violated or the facility is not cleaned up by 10:00 A.M. on the day following an event the Village will retain the entire security deposit.** Further, if Village employees are required to provide any custom services, including set-up or take down of equipment, the user(s) will be charged for those services at the applicable regular or over-time “charge out” rates.

The larger of the two set-up/clean-up fees will be charged if a facility is utilized *before* 6:00 P.M. on the day prior to an event.

In order to qualify for the “Village Service or Charitable Organization/Village Not-For-Profit (“NFP”) Community Interest Group” rate a member of the group who actually owns property or resides in the Village must complete and submit the application on its behalf.

April 15, 2016

Jane Burress
PO Box 14,
Sister Bay, WI 54234
920-854-4808
jgburress@charter.net

Dear Parks Committee,

I am writing on behalf of Shepherd of the Bay Youth and Family Ministry. We were wondering if you would be willing to let us have a campfire night around the fire pit at the beach this summer (assuming you will be putting it back in). I personally would like to keep this activity in my village instead of going elsewhere. After talking with families we are hoping that Sunday or Wednesday evening from 7-8p.m. would be available. The evening would include mostly camp songs and possibly some skits, a short devotion, or storytelling. We would like to start mid June and continue through mid August. It would be geared towards families and teens. With all of the young people and families that are at the beach in the summer, we thought this would be an activity that would encourage people to stay in town for dinner and then join us at the campfire. We would be happy to announce any promotions a business might have during a specific week or any other activities the village is sponsoring. If approved, we would like to start planning and advertising for this as soon as possible. If you have any questions, please call me at the above number. Thank you for your time.

Sincerely,

Jane Burress

Janal Suppanz

From: Jeff [october-1881@live.com]
Sent: Tuesday, April 26, 2016 1:10 PM
To: Zeke Jackson; Janal Suppanz
Cc: Jeff
Subject: Parks meeting

I would like permission to address the Parks Committee at the May 11th meeting.

My reason is to request permission to expand the shelter at the dog park. All costs associated with the construction would be absorbed by the dog park patrons through contributions from our August fundraiser. Furthermore, I personally would like be responsible for the design along with obtaining bids and coordinating the construction of the facility. Of course, final approval and permission to proceed will be pending the Parks Committee's acceptance.

Regards,
Jeff Bakke

Sent from my iPad

Dogpark "Petiquette"

DO Monitor your dog for innappropriate behavior. Handle any conflicts with kindness and good manners.

DON'T bring your pet's favorite toy if he doesn't like to share.

DID YOU KNOW...?

Leashed dogs may experience anxiety, fear or defensive posturing when approached by unleashed dogs. Please unleash your dog upon entering.



For more petiquettes, visit www.ccprc.com.

Janal Suppanz

From: Zeke Jackson
Sent: Tuesday, April 26, 2016 1:18 PM
To: Janal Suppanz; Guy Theune
Subject: RE: Mariners Pointe Street sign

Guy,

Unfortunately, there is no easy process. The State adopted the national uniform 911 street sign legislation about 8 years ago. Since that time, our signs have not met that 911 standard. We cannot replace any one sign in the Village, rather, we will have to replace all of them. It is something that we have discussed at the Village level, and will work towards funding in the years ahead.

It will be a project in excess of \$100,000, so please work with us as we take the time necessary to fund the project.

I would ask Janal to put this request in our upcoming Parks Committee meeting file so that it stays fresh on our policy maker's minds.

At your service, I am,

Zeke Jackson
 Village Administrator
 Village of Sister Bay, WI
 920-854-4118

Open Meetings Disclaimer: The email above contains the thoughts, opinions, and commentary of the author alone. It is intended as a one-way transmission of a thought, idea, or information related to my role as a municipal official or issues within the municipality, but is not intended to serve as an invitation for reply, rebuttal, discussion, debate or responsive commentary. Please do not respond to this email, unless specifically requested to do so above, as it is the author's intention to utilize the informality and convenience of this electronic message while simultaneously avoiding any and all violations of the Wisconsin Open Meeting Law contained in Section 19.81 of the Wisconsin Statutes or elsewhere within Wisconsin law, as applicable to this municipality as described in 66 Op. Attorney General 237 (1977). Specifically, there is no intention on the part of the author to engage in or foster any governmental business as defined in State ex. rel. Newspapers v. Showers, 398 N.W.2d 154 (Wis.1987). You are specifically requested to refrain from forwarding or replying to all with regard to its contents, so as to avoid the possible walking quorum proscriptions, including those considered in State ex. rel. Lynch v. Conta 239 N.W.2d 313 (Wis. 1976). It is the author's motive and intent to comply with the overriding policy of the open meeting law - to ensure public access to information about governmental affairs.

From: Janal Suppanz
Sent: Monday, April 25, 2016 1:43 PM
To: Guy Theune
Cc: Zeke Jackson
Subject: RE: Mariners Pointe Street sign

Hi Guy:

I have forwarded your street sign inquiry to the Village Administrator, Zeke Jackson. Zeke or I will get back to you ASAP.

Thanks much!!!

Janal Suppanz
 Assistant Administrator
 Village of Sister Bay
 2383 Maple Drive

P.O. Box 769
Sister Bay, WI 54234
Phone 920-854-4118
Fax 920-854-9637
janal.suppanz@sisterbaywi.gov



The Village has changed its email server, web site and intranet sites. Please note the new locations and my new email address.

For further information: www.sisterbaywi.gov
For meeting and official documents: www.sisterbaywi.info
Sister Bay tourism information: <http://www.CometoSisterBay.com>

From: Guy Theune [<mailto:gtheune@wi.rr.com>]
Sent: Wednesday, April 20, 2016 10:47 AM
To: Janal Suppanz
Subject: Mariners Pointe Street sign

Hello Janal,

Is there a process and a cost for replacing street identification signs? The Mariners Pointe Drive marker at the intersection of Mariners Pointe Drive and Sunnyside Drive is weathered and faded and I would like to have it replaced if reasonably possible.

Sincerely,

Guy Theune, President
Mariners Pointe Condominium Association, Inc.
Tel: 262.242.5155
Cell: 414.378.7070

Waiting List For Mem. Benches

✓ Elynn Mayer
 Placed 6-23-14
 Called 7-15-14
 In Memory of Bob and Charlotte Kahn - Bench No. 22
 Elynn would like to have Bench No. 22 Moved To A Waterfront Loc. As Soon As One Is Available.
 847-831-5346
 (5A)

✓ Kathy Berns
 Placed 6-23-14
 Called 7-15-14
 In Memory of Bob & Judy Berns
 Kathy would like to have a Mem. Bench Placed On The Boardwalk.
 847-256-0860
 224-522-0860
 (4A)

The Village
 In Honor of Robert L. Kufrik
 This Bench Will Initially Be Placed At The Admin. Bldg, But Then Will Be Placed By Bob's Parents' & In-Laws' Benches After The Work On The Bed Reconstruction Project Is Concluded.

Gerry Knudson
 6-23-14 - Gerry Was Inf. Bench No. 22 Was Avail. But Declined.
 In Memory of Roy and Irene Knudson
 Gerry would like to have the Bench Placed Near The Inn At Kristopher's As That's Where He Grew Up.

✓ Dave Christiansen
 Called 6-23-14
 Took Bench No. 22 On W.F. Park Map
 In Honor of Oral and Dorothy Congdon
 Dave would like to have the Bench Placed In W.F. Park
 262-392-4032
 (22)

Wayne & Carol Wieber
 In Honor of Wayne & Carol Wieber
 The Wiebers would To Have The Bench Placed In W.F. Park
 cwieber@dkaas.net

Chad Wheeler
 In Memory of Bob Wheeler
 Chad would like The Bench To Be Placed By The Playground In W.F. Park
 262-391-1725
 over

- Donna Danielson In Memory of Art Walrabenstein 630-871-5540
Ms. Danielson would like a bench placed at the Marina or on the Waterfront
- ~~Stacy Niedzwiedzki~~ ~~In Memory of~~
Added A Slat To Marion ~~Carole A. Liemack~~
Liemack's Bench ~~Across From Art's In~~
~~the Area of "J"~~ 900-401-0538
~~Dock Where Dave~~
~~& Carole's Boat Is~~
~~Docked.~~
- Sarah Novotny In Memory of Ken & Betty Maudsley 900-401-0930
By The Pavilion or on the Waterfront
- Sherrie Goldstein In Memory of Bill Lattin 847-309-8200
By The Playground In W.F. Park
- William Lundquist In Memory of Quinten and Alvina Lundquist 810-845-5065
(Across From ~~Head House~~ Greene Architects)
- ✓ Candy Hennessey In Memory of Timmy Hennessey 414-507-9900
Waterfront/By The Ice Rink
- Chad Wheeler In Memory of Robert Wheeler 262-391-1725
Waterfront/By The Playground
- Margaret Hendricks In Memory of Robert F. Hendricks 900-854-2194 or 900-207-7905
Waterfront Area (Christopher)
- Vilius V In Memory of Marvin O Goes 920-256-2679
Waterfront Park (Old Helms Property)
- Sue Haislmaier In Memory of Her Niece 414-352-2742
(Name Unknown) Waterfront Area



VILLAGE OF SISTER BAY BENCH, PICNIC TABLE, PLAYGROUND EQUIPMENT AND/OR TREE FUND DONATION REQUEST

Please check the item(s) you wish to donate:

Memorial/Honorary Bench - \$400.00 Each

Memorial/Honorary Picnic Table - \$400.00 Each

Benches and picnic tables will only be maintained for 10 years or the life of the item, whichever comes first.

Donation to the Playground Equipment Fund Amount: \$ _____

(The minimum donation required for recognition on a plaque which will be displayed near the playground in Waterfront Park is \$400.)

Donation to the Memorial Tree Fund Amount: \$ _____

(All donations for trees will be deposited in the Memorial Tree Fund, and the Parks, Properties & Streets Committee will determine what species of trees shall be purchased and where those trees will be planted. The minimum donation required for recognition on a plaque which will be displayed in a prominent location in Waterfront Park is \$100. IT WILL NO LONGER BE POSSIBLE TO PURCHASE INDIVIDUAL MEMORIAL TREES.)

Contact Person(s) Name: _____

Address: _____

Telephone: _____

Cell Phone: _____

Desired Bench or Picnic Table Inscription: Due to space limitations the desired inscription can be *no more than 23 characters long including spaces* and the top slat must either read: **IN MEMORY OF** or **IN HONOR OF**. (Please circle the desired wording for the top slat and print the name(s) you would like to have appear on the second slat in the boxes below.)

Name(s) to appear on the Playground Equipment Plaque and/or the Tree Plaque if the minimum donation for those items has been made:

Desired Location:

I have reviewed the maps of Waterfront Park and the Marina grounds and would like to donate:

Bench No. _____ depicted on the Waterfront Park Map.

Bench No. _____ depicted on the Marina Map.

I would like the above-mentioned picnic table to be placed at the following location. I realize that Village regulations may prohibit placement of such an object in the desired location, so I have designated an alternate location:

Alternate Location: _____

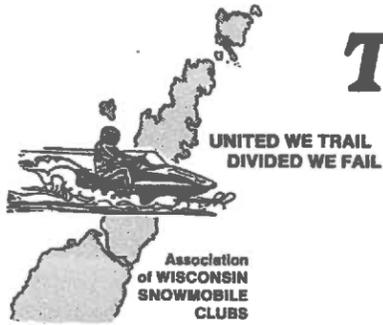
Please contact me when the above-mentioned item(s) has/have been placed.

Signed: _____

Dated: _____

\$ _____ was received on _____, Check No. _____

Thank you!!!!



Top O' The Thumb

SNOWMOBILE CLUB

*Working together for beneficial legislation,
safer trails and conservation of our land.*

P.O. BOX 784
SISTER BAY, WISCONSIN 54234

April 2016

Dear Landowners,

We will be hosting our annual landowners' dinner on May 21, 2016 at The Viking Grill Restaurant in Ellison Bay. We will be a happy hour/cash bar at 5:00 p.m. with dinner to follow at 6:00 p.m. in the "annex" next to the restaurant. We hope you can all attend! Please mark this date on your calendar. Please RSVP to Lisa Voight (Voice or Text) or email at lisakvoight@yahoo.com by May 8, 2016. It is important that we have an accurate count of how many are coming. Thanks!

Enclosed you will find your permission card. Due to a busy summer and fall season for all of us, it is very important for you to fill this out and send it back, so that we can have everything in place and ready to go for the upcoming season. Please mail your permission card back ASAP. If you come to the landowners' dinner bring it with you and turn it in. We need them mailed back no later than July 31, 2016. If you have any questions or concerns regarding the 2016-2017 season, please write them on your card and we will do whatever we can to resolve these issues.

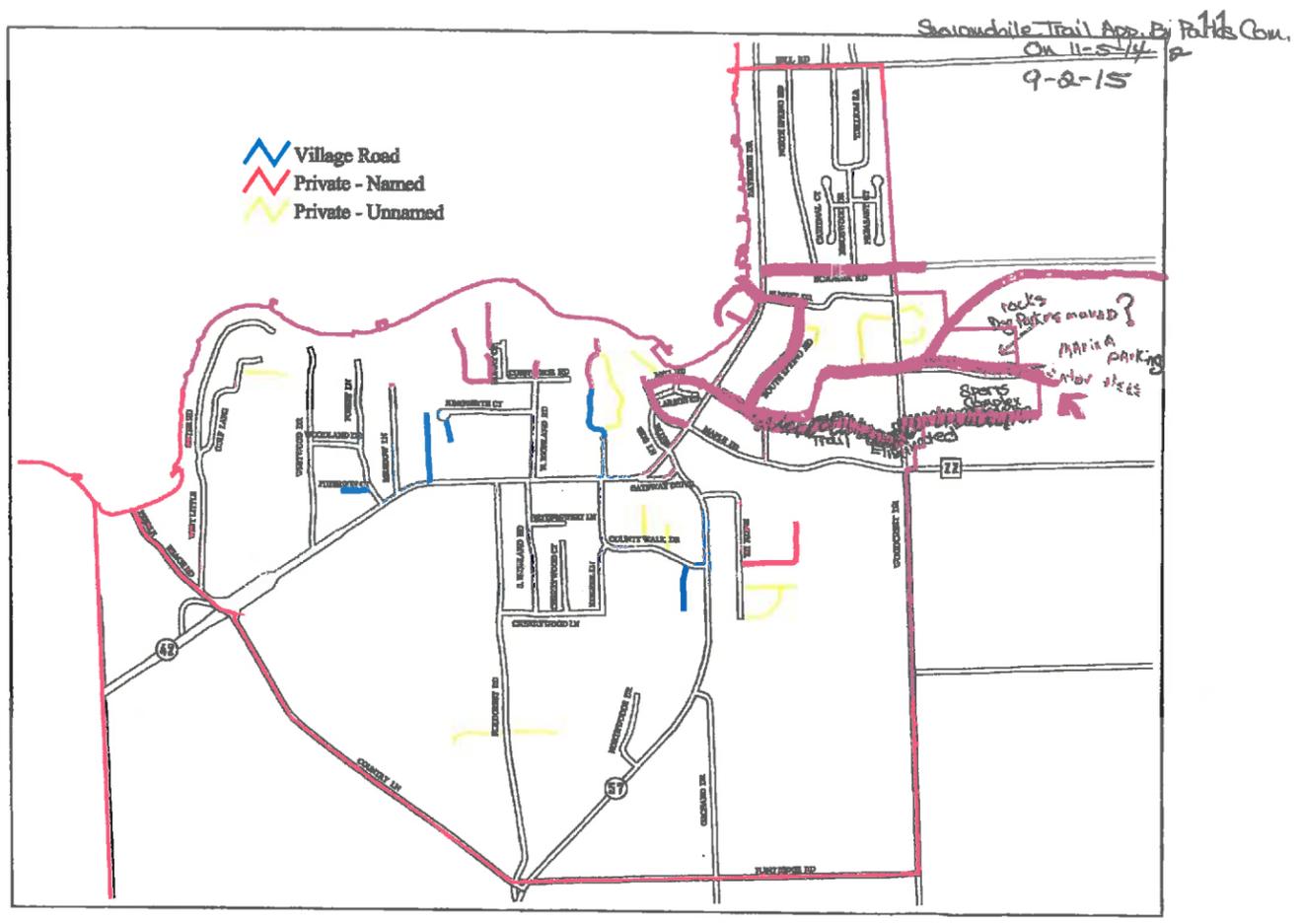
We cannot state enough how much we appreciate your support each and every year. It is because of you that our club continues to thrive each year, and we can all enjoy some of the best trails in the county.

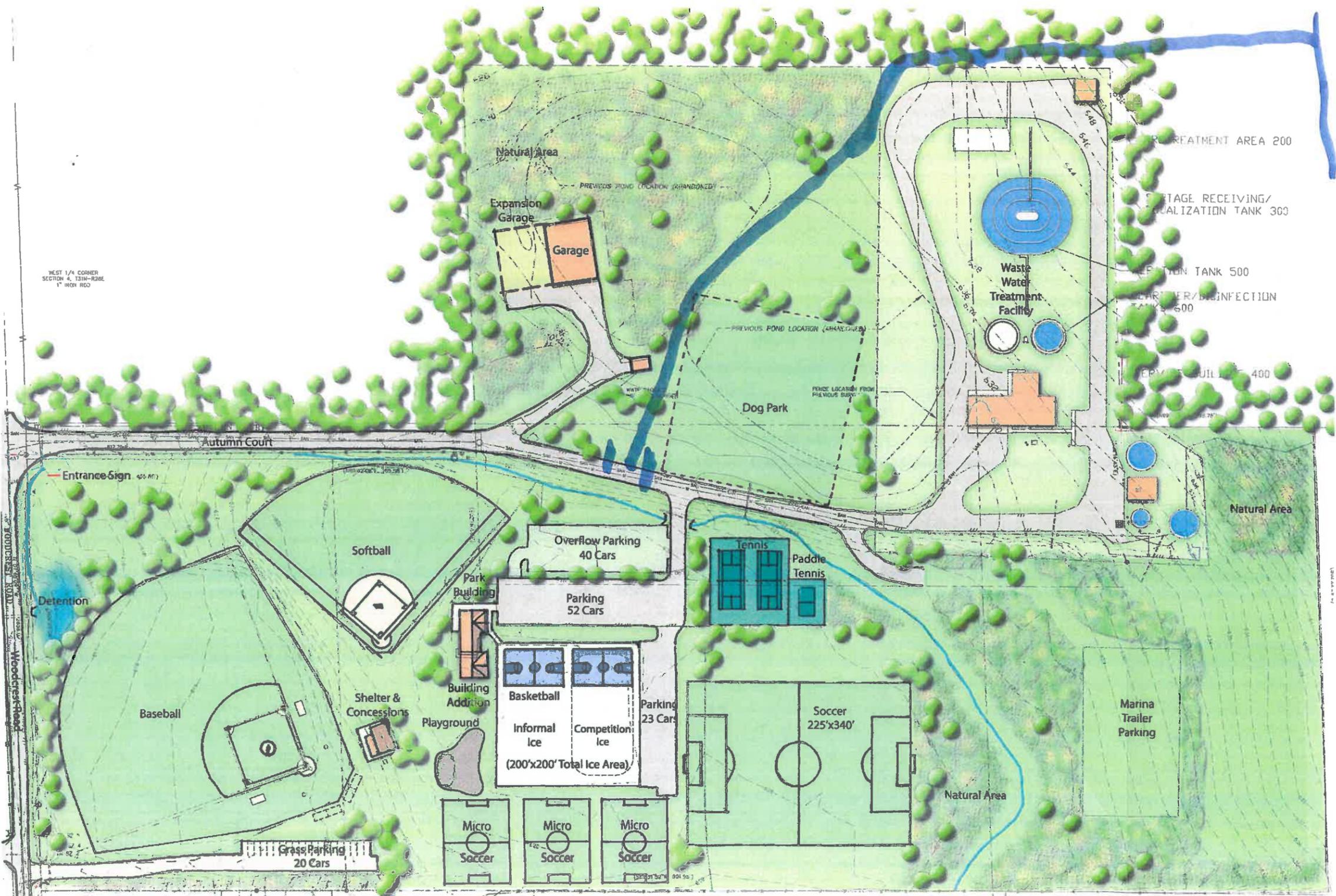
Sincerely,

Top O' The Thumb Snowmobile Club

Dennis Voight /Charles Klima - Trail Coordinators
920-839-5122/ 920-421-1261
Lisa Voight 920-839-5121

Thank you so very much!





Sister Bay Sports Complex
Sister Bay Wisconsin

Revised Consensus Concept

