



PARKS, PROPERTY AND STREETS COMMITTEE

MEETING MEETING AGENDA

Wednesday, June 1, 2016 at 2:15 P.M.
Sister Bay-Fire Station, 2258 Mill Road

For additional information check: www.sisterbaywi.gov

In order for everyone to hear the discussion please, turn off your cell phone. Thank you.

Call Meeting to Order

Deviations from the agenda order shown may occur.

Roll Call

1	Chair – Dave Lienau	2	John Clove
3	Sharon Doersching	4	Denise Bhirdo
	<i>Village Administrator – Zeke Jackson</i>		<i>Parks Manager – Steve Mann</i>

Comments, correspondence and concerns from the public

Approval of minutes as published

Approval of Agenda

Business Items

- Discussion on recommendations from the Waterfront Oversight Committee:
 - Vendors in Park
 - Signage in Parks
 - Bathrooms
 - Fee Schedule
 - Ordinances on Dogs in the Park
 - Swim Raft in swim area
 - Slide on swim dock
- Report from Staff on Parks, Properties and Streets activities.
- Discussion regarding matters to be placed on a future agenda or referred to a committee, official or employee.

Adjournment

Public Notice

Questions regarding the nature of the agenda items or more detail on the agenda items listed above scheduled to be considered by the governmental body listed above can be directed to Zeke Jackson, Village Administrator at 920-854-4118 or at zeke.jackson@sisterbaywi.gov.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible preferably a minimum of 48 hours. For additional information or to request this service, contact the Sister Bay Village Administrator at 854-4118, (FAX) 854-9637, or by writing to the Village Administrator at the Village Administration Building, 2383 Maple Drive, PO Box 769, Sister Bay, WI 54234. Copies of reports and other supporting documentation are available for review at the Village Administration Building during operating hours. (8 a.m. – 4 p.m. weekdays).

I hereby certify that I have posted a copy of this agenda at the following locations:		
<input type="checkbox"/> Administration Building	<input type="checkbox"/> Library	<input type="checkbox"/> Post Office
_____ / _____		
Name	Date	

1 **MINUTES FOR THE JOINT MEETING OF THE PARKS, PROPERTIES & STREETS**
2 **COMMITTEE & THE WATERFRONT OVERSIGHT COMMITTEE**
3 **WEDNESDAY, MAY 11, 2016**
4 **SISTER BAY FIRE STATION – 2258 MILL ROAD**
5 **(APPROVAL PENDING)**

6
7 *The May 11, 2016 joint meeting of the Parks, Properties and Streets Committee and the*
8 *Waterfront Oversight Committee was called to order by Committee Chair Dave Lienau at*
9 *2:25 P.M.*

10
11 **Present:** Parks Committee Chair Dave Lienau and Parks Committee members John Clove,
12 Sharon Doersching and Scott Baker. Waterfront Oversight Committee Chair Denise Bhirdo,
13 and Waterfront Oversight Committee members Pat Duffy, Rob Zoschke, and Tonya
14 Crowell.

15
16 **Excused:** Waterfront Oversight Committee members Chad Kodanko and Nate Bell and
17 Facilities Manager Steve Mann

18
19 **Absent:** Waterfront Oversight Committee member Shane Solomon

20
21 **Staff Members:** Village Administrator Zeke Jackson, and Assistant Administrator Janal
22 Suppanz.

23
24 **Others:** Ron Kane, Chris Milligan, Jeff Bakke, Eloise Lindem, Judith Ross Stevenson, and
25 Jeremy Schwaab.

26
27 **Approval of Agenda:**

28 Bhirdo asked if she would be able to ask some questions regarding the speed limit signs
29 which are attached to the new light poles during the course of the Parks Committee
30 Meeting, and Lienau responded that conflicting information has been received regarding
31 this matter. Therefore, neither he nor Jackson will be able to answer any of Bhirdo's
32 questions at this time.

33
34 *A motion was made by Clove, seconded by Baker that the Agenda for the May 11, 2016*
35 *joint meeting of the Parks Committee and the Waterfront Oversight Committee be*
36 *approved as presented. Motion carried – All ayes.*

37
38 **Approval of Minutes as published:**

39 **As to the minutes for the April 6, 2016 meeting of the Parks, Properties and Streets**
40 **Committee:**

41 *A motion was made by Clove, seconded by Baker that the minutes for the April 6, 2016*
42 *meeting of the Parks, Properties and Streets Committee be approved as presented.*

43
44 *A motion was made by Duffy, seconded by Crowell that the minutes for the April 28,*
45 *2016 meeting of the Waterfront Oversight Committee be approved as presented. Motion*
46 *carried – All ayes.*

47
48

1 Comments, correspondence and concerns from the public:

2 *Jackson noted that a letter which is dated April 20, 2016, and had been received from*
 3 *Deborah Hellen, the Sister Bay Postmaster, had been included in the meeting packets, and*
 4 *the Committee members jointly reviewed that document. It was the consensus that the*
 5 *issues associated with the Post Office building and grounds which Hellen mentions in her*
 6 *letter shall be addressed at a future meeting of the Parks Committee.*

7 Business Items:**8 Item No. 1. Presentation by the Waterfront Oversight Committee on proposals for**
9 utilization of Waterfront Park; Discussion on presented items; Consider relevant motions
10 for action if appropriate:

11 Lienau thanked the members of the Waterfront Oversight Committee for all their efforts. He
 12 also noted that the majority of the recommendations which were formulated by the
 13 Waterfront Oversight Committee are listed on a document which had been included in the
 14 meeting packets. (A copy of that document is hereby attached and incorporated by
 15 reference.) The recommendations were jointly reviewed by the Committee members, and
 16 during the review process each of the following issues were addressed.
 17

18 Signage in the Park:

- 19 • The Waterfront Oversight Committee has recommended that a space(s) be
 20 designated for people to put up posters which advertise upcoming events. It was
 21 the consensus that the gazebo in Waterfront Park should be the designated
 22 location.
 23
- 24 • Discussion took place regarding the recommendation that "quiet hours" be
 25 enforced in the park from 10:00 P.M. to 7:00 A.M., and some of the Committee
 26 members pointed out the fact that a number of issues could arise if such a
 27 regulation were to be enforced. It was eventually the consensus that if violations do
 28 occur strict enforcement action could be taken. Also, if necessary the Parks
 29 Committee could be asked to re-evaluate the park closure/"quiet hour" regulations.
 30

31 Vendors in the Park:

- 32 • Bayshore Outfitters has entered into a long term vendor contract with the Village
 33 and will be utilizing the space they previously utilized in Waterfront Park. If the
 34 Waterfront Oversight Committee's recommendation is accepted RFP's would be
 35 solicited from additional vendors wishing to do business in the park, and up to
 36 three more vendor contracts could be entered into. It is possible that there could be
 37 a variety of new product offerings in the Village.

38 Dogs in the Park:

- 39 • Bhirdo pointed out that she believes the recommended regulation regarding
 40 allowing dogs in a portion of Waterfront Park is a very fair compromise.
- 41 • Doersching stressed that if the new regulations are enforced she believes all dogs
 42 must be leashed. She would also like to see clear and concise signage erected in
 43 the areas of the park where dogs will be allowed.

44 Additional Playground Equipment and Other Outdoor Games:

- 45 • The suggestion was made that a slide also be installed near the swim pier, and it
 46 was the consensus that this would be a great idea. The Parks Committee members
 47 did note that they do not like the idea of installing a zip line.

48 New Bathroom Placement, Future Bathroom Placement and the Lower Level of the Boathouse:

- 1 • Clove indicated that he believes it would make the most sense to remodel the
2 Hendrickson Park restrooms. The Waterfront Oversight Committee members
3 responded that they did consider this option, but the area around the Village Hall
4 seemed to be the most centrally located. It was the consensus that as a temporary
5 “test” measure nicer “port-a-potties” could be placed near the Village Hall. The
6 Parks Committee members indicated that they agree with the recommendations
7 concerning future bathroom placement and utilization of the lower level of the
8 Boathouse.

9 **Village Facility Rental Structure and Fees:**

- 10 • The Waterfront Oversight Committee members stressed that they believe a
11 simplified facility use fee schedule should be created. It was the consensus that the
12 proposed fee schedule for tented events should be addressed at length at a future
13 meeting of the Parks Committee.

14 **Parking:**

- 15 • The Parks Committee members indicated that they believe the proposed parking
16 changes are a good idea.

17 **Swim Dock:**

- 18 • The Waterfront Oversight Committee members stressed that they realize the swim
19 dock is structurally solid but believe some aesthetic improvements are warranted.

20 **Marina:**

- 21 • The Waterfront Oversight Committee members did not believe there were any
22 significant issues which needed to be addressed at the Marina.

23 **How have our decisions affected Sister Bay’s brand?**

- 24 • The Waterfront Oversight Committee members noted that all their recommendation
25 were based in the foundation that Sister Bay must be “open” and “friendly”.

26
27 Lienau asked if any of the Waterfront Oversight Committee members wished to provide
28 input on any other issues, and Zoschke indicated that he agrees with Doersching. If dogs
29 are only going to be allowed in a portion of Waterfront Park, signage which is clear and
30 concise must be erected. Duffy noted that the metal doors on the Village Hall need to be
31 refurbished as they are getting quite rusty. This issue will be referred to Mann.

32
33 *At 3:41 P.M. a motion was made by Duffy, seconded by Zoschke that the portion of the*
34 *meeting at which the presence of the Waterfront Oversight Committee is required be*
35 *adjourned. Motion carried – All ayes.*

36
37 *A brief recess was then taken and the Parks Committee reconvened at 3:52 P.M.*

38
39 **Item No. 2. Discussion regarding a request from the Shepherd of the Bay Youth and**
40 **Family Ministry to conduct campfire nights in Waterfront Park from mid-June through**
41 **mid-August; Consider a motion for action if appropriate:**

42 Jeremy Schwaab and Eloise Lindem referred to a letter from Jane Burress which had been
43 included in the meeting packets, and noted that Burress had asked them to attend this
44 meeting in her stead as she was out of town. In her letter Burress indicates that she assumes
45 the Village’s fire pit will be put back on the beach and requests that the Shepherd of the
46 Bay Youth and Family Ministry be allowed to conduct campfire nights around that pit on
47 Tuesday nights throughout the summer. The campfires would probably not last past 8:00
48 P.M.

1 Suppanz noted that a letter had been received from Shannon Jungwirth prior to this
2 meeting and read that document aloud. In her letter Jungwirth indicates that she believes it
3 would be a good idea to conduct a community/family campfire night on a regular basis in
4 the Village. She also states that she loves the idea of promoting Sister Bay's commitment to
5 being "family friendly".

6
7 The Committee members indicated that they like Burress' suggestion very much but there
8 are still a number of logistical issues which will have to be addressed before a new
9 location is designated for a fire pit. If necessary a temporary location could be designated
10 for such an appurtenance.

11
12 *A motion was made by Clove, seconded by Doersching that the Shepherd of the Bay*
13 *Youth and Family Ministry is given permission to conduct campfire nights around a fire pit*
14 *in Waterfront Park from mid-June through mid-August. Motion carried – All ayes.*

15
16 **Item No. 3. Discussion regarding a proposal from the Dog Park Group to do fund raising**
17 **for expansion of the shelter at the Dog Park and erect Dog Park "Petiquette" signage:**

18 *Jeff Bakke noted that a sample of Dog Park "Petiquette" signage had been included in the*
19 *meeting packets, and it was the consensus that the verbiage will be allowed but it must be*
20 *placed on a stationary sign to be erected at the Dog Park. The Parks Department*
21 *employees will be asked to see that such a sign is created and erected at the Dog Park*
22 *ASAP.*

23
24 Bakke also indicated that the Dog Park patrons would like to expand the shelter at the Dog
25 Park and will be doing fund raising for such an appurtenance. They might be able to do
26 some of the work themselves.

27
28 *A motion was made by Baker, seconded by Doersching that the Dog Park Group is given*
29 *permission to expand the shelter at the Dog Park on the condition that they raise sufficient*
30 *funds for such an appurtenance and obtain approval of plans before any construction*
31 *commences. Motion carried – All ayes.*

32
33 **Item No. 6. Review of Memorial Bench Reservation Forms, fees and the bench**
34 **replacement policy:**

35 *Discussion took place regarding replacement of memorial benches which were removed*
36 *prior to the time that work commenced on the Bay Shore Drive Reconstruction Project,*
37 *and it was the consensus that if at all possible the benches which had been along the*
38 *waterfront should be returned to their prior locations as soon as reasonably possible. The*
39 *other benches will be replaced as time and circumstances allow. JJR has been retained to*
40 *create a Landscaping Master Plan for the downtown area, and the Committee members*
41 *will address placement of any additional benches once that plan has been finalized.*

42
43 **Item No. 5. Discussion regarding proposals for flower bed work in Waterfront Park;**
44 **Consider relevant motions for action if appropriate:**

45 Two proposals were received for flower bed work. Bridenhagen Landscaping submitted the
46 most reasonably priced proposal. The price they quoted was \$17,438.00.

47
48 *A motion was made by Clove, seconded by Doersching that Bridenhagen Landscaping*
49 *shall be retained to do the flower bed work which is described in their proposal for*

1 \$17,438. Motion carried – All ayes.
 2
 3

4 Doersching indicated that the “Flower Pot Ladies” would like to know what species of
 5 flowers will be planted in the Village’s flower beds so that they can coordinate the color
 6 schemes for the flower pot plantings. Lienau stressed that that shouldn’t be a problem, but
 7 the Flower Pot Ladies will not be allowed to dictate what plantings will be made in any of
 8 the flower beds.
 9

10 **Item No. 4. Review of a request regarding replacement of street signage; Consider**
 11 **appropriate motions for action if necessary:**

12 Guy Theune has requested that the Mariner’s Point Drive street marker at the intersection
 13 of Mariners Pointe Drive and Sunnyside Road be replaced as it has become weathered and
 14 faded.
 15

16 *Jackson explained that the State has adopted the National Uniform 911 Street Sign*
 17 *Legislation, and, therefore the Village is no longer allowed to replace individual street signs.*
 18 *(The existing signage has been grandfathered for a time but has been deemed to be non-*
 19 *compliant.) The Parks Committee will be addressing this issue in the future, and it was the*
 20 *consensus that Theune’s request shall be considered at that time.*
 21

22 **Item No. 7. Report from staff on parks, properties and streets activities:**

23 Mann had another engagement and was not able to attend this meeting. Therefore, his
 24 report was not addressed.
 25

26 Jackson gave the following oral report:

- 27 • *The Top O’ The Thumb Snowmobile Club has requested permission to utilize the*
 28 *same snowmobile route as last year. It was the consensus that this will be*
 29 *acceptable.*
- 30 • *The SBAA has requested permission to place one set of their menu mailboxes in a*
 31 *visible location downtown. It was the consensus that the menu mailboxes may be*
 32 *placed on the Braun property, but before placement occurs the display must be*
 33 *“spruced up”.*
- 34 • *The Community Garden patrons are currently drawing water from a hydrant which*
 35 *is not compliant. It would be possible to install a compliant hydrant but that would*
 36 *cost approximately \$3,500. It was the consensus that for now the current hydrant*
 37 *shall be available to the gardeners but they shall be informed of the circumstances*
 38 *and advised that that option will only be available to them until the end of this*
 39 *year’s planting season. If they wish to have a complaint hydrant installed by the*
 40 *Community Garden they could do fund raising.*
- 41 • The Parks Department employees have been working very hard to prepare the
 42 parklands and grassy areas around the Village for sodding.
- 43 • The employees from Hockers Construction will be coming to work on the sledding
 44 hill in the near future.

45 Lienau indicated that he believes there should be a “flat spot” or “saucer/sled
 46 loading zone” at the top of the hill. There should also be a “drop” and a “plane
 47 out” area.

48 Doersching indicated that she believes the sledding hill is in the wrong place and
 49 should simply be moved. Jackson responded that this will not be possible.

- 1 • There is a gap on the swim dock which should be repaired. Mike Kahr has looked
2 at the dock and estimates that the repairs will cost approximately \$7,200. Lienau
3 noted that such an expenditure would require a 2/3 vote of the Village Board.

4 *A motion was made by Doersching, seconded by Baker that the recommendation is made*
5 *to the Village Board that since there are safety issues associated with the Swim Dock,*
6 *budget amendments which will cover the costs of the required repairs shall be made ASAP.*

7 *Motion carried – All ayes.*

8
9 **Item No. 8. Discussion regarding matters to be placed on a future agenda or referred to a**
10 **committee, official or employee:**

11 *The next meeting of the Parks Committee was scheduled for Wednesday, June 1, 2016 at*
12 *2:15 P.M. The following issues will be addressed at a future meeting of the Committee.*

13
14 *The Issues Associated With The Post Office Building and Grounds Which Were*
15 *Mentioned By The Postmaster in her Letter Which Is Dated April 20, 2016.*

16 *Vendors in the Park,*
17 *Imposition of "Quiet Hours",*
18 *Dogs in the Park,*
19 *Park Signage,*
20 *Bathroom Placement,*
21 *Facility Rental Fees,*
22 *Tented Event Fees, and,*
23 *Replacement of Existing Street Signage.*

24
25 **Adjournment:**

26 *At 4:47 P.M. a motion was made by Baker, seconded by Doersching that the portion of the*
27 *meeting at which the presence of the Parks Committee is required also be adjourned.*

28
29 *Motion carried – All ayes.*

30
31 Respectfully submitted,

32 

33 Janal Suppanz,
34 Assistant Administrator



Recommendations from Waterfront Oversight Committee

Pavilion usage

There is a mass exodus at the beach around 4 pm. Other businesses in the village schedule most music later in the evening. We suggest that weekly concerts begin at 5 pm and some special events begin at 7 pm.

Signage in park

- One panel of the new large wayfinding signage displays park rules along with a few small signs at appropriate places throughout the park (for Parks & Plan Commission to determine)
- 3 park rules
 - Quiet Hours 10 pm to 7 am
 - No pets
 - Swim at own risk
 - Sister Bays website at bottom
- At the large wayfinding sign, have a space for posters of events happening throughout the village, whether they are village, SBAA or private business events. Also the possibility of having poles scattered in the park for posters.

Vendors in Park

- Bayshore Outfitters utilize their current space (from cement pad west to groin) contract for 10 years.
- Bring in local restaurant & business owners to meeting to discuss vendors in the park, before and after RFP's are sent out.
- Advertise for RFP's
- Limit vendors to 4 including Bayshore Outfitters, (3 new)

Dogs in Park

- Dogs not allowed south of village hall where beach is. Dogs allowed north of village hall and Marina Park. Signage to be placed on boardwalk on north edge of village hall, (No dogs allowed past this point).

Additional playground equipment and other outdoor games

- Older kids just like to jump off the dock, so a slide off the dock is recommended along with a raft anchored to the bottom of the bay to also jump off of. The one bounce animal needs to be reinstalled if it is in good shape, if not replace it with a bounce goat. If there would be an appropriate place to paint a permanent hopscotch on the concrete or blacktop we recommend this be done. Replacement of all other current playground equipment should be reviewed next year. Thinking outside the box a zip line off the pier was also suggested along with inflatable cities. We were informed that the wood around the playground area is in desperate need of replacement and should be addressed asap.

New bathroom placement

- At this time our recommendation is to add on to the north, south, or backside of the village hall. There is the possibility that adding on to the north side, the bathrooms would be less visible from the road due to the fact that the boat house would block the view, but they would also be slightly less visible for its users.

Future bathroom placement

- If needed in the future bathrooms could be constructed near the area where Bay Shore Outdoor will be doing business. If this were to occur restrooms would be available to people utilizing the Sister Bay Stage, those attending tented events, along with the south end of Waterfront Park.
- See parking item # 1.

Lower level of boat house

- There is approximately 500 sq ft of useable space. The sewer pipe is at ground level and if anything were to be put in the lower level, it could only be seasonal. There is 8' of space from the floor to the bottom of the floor beams, therefore not giving ample head room for any kind of utilization. The amount of money required for remodeling and with the lack of space, our recommendation is to leave the space as is.

Village facility rental structure and fees

- There are two ways to analyze the fee schedule. The first, that the village does not need to make money or even break even on use of its facilities, that it is a community service that we offer. The more the buildings are used the better. The second, we should at least break even on the utilities, and those using the facilities should pay for that service. We should also take into consideration the amount of staff time, to review the facility usage applications, phone calls, handing out of keys and follow up on the condition a facility is left in, etc.
- The fire station is always utilized by the fire department and the village. There is less of a desire to try to cover expenses at this facility through its rental.
- The village hall is seldom used by the village, except for the teen center and YMCA programs. In 2015 the annual rental revenue was \$2952., and expenses not including maintenance were \$8600. This included fuel oil, electricity and sewer and water.
- Our recommendation for the fee schedule is attached. This should be reviewed annually based on usage and utility expenses.

Parking:

- Due to the congestion that may continue to increase, we request that the parking area behind the Post Office be examined on an annual basis, to determine if the best utilization for that space is 28 parking spaces. If at some time in the future there would be a reduction of parking spaces and green space added, the back of the Post Office could be utilized for additional bathrooms if needed.
- Three spaces behind the Post Office be reduced to 2 large spaces for a 5-minute unloading and loading area, with appropriate signage.

- A minimum of 1 space be created in front of the boat rental kiosk for a 5-minute unloading and loading area with appropriate signage.

Swim dock

- In terrible shape we were told, but no recommendations will be forwarded until the DNR lawsuit is settled.

Marina

- There are no significant issues we felt we needed to address.

How have our decisions affected Sister Bays brand?

- All of our decisions were based in the foundation that Sister Bay is open and friendly.

VILLAGE OF SISTER BAY FACILITY USAGE FEE SCHEDULE

	A	B	C	D	E
	FACILITY	SECURITY DEPOSIT	VILLAGE SERVICE/CHARITABLE ORGANIZATIONS & NFP	NON-VILLAGE ORGANIZATIONS & INDIVIDUALS	PROPERTY OWNERS & RESIDENTS
1					
2	VILLAGE HALL per day	200.00	0.00	150.00	50.00
3	TKH BUILDING & SPORTS COMPLEX SHELTER	100.00	0.00	100.00	25.00
4	LARGE MEETING ROOM FIRE STATION up to 4 hours	100.00	0.00	25.00	15.00
5	SMALL MEETING ROOM FIRE STATION up to 4 hours	100.00	0.00	10.00	5.00
6	SPORTS COMPLEX		0.00	50.00	50.00
7	ORGANIZED TEAM EVENTS AT ANY VILLAGE FACILITY				
8		Any on going event may contract with the village for better rates.			

Recommendations from Waterfront Oversight Committee for Exclusive Weddings & Tented Events

Marina Park:

- \$1250.00 flat fee for Friday 1:00 pm through Monday at 10:00 am
- Security deposit \$1000.00

Village Hall North (Lienau Hill)

- \$1875.00 flat fee for Friday 1:00 pm through Monday at 10:00 am
- Security deposit \$1500.00
-

Beachfront

- \$3500.00 flat fee for Friday 1:00 pm through Monday at 10:00 am
- Security deposit \$3000.00
- These events will only be held in the months of May, June, September and October
- During the months of July and August a total of 2 events may be held. A flat fee of \$7,000.00 will be charged for Friday 1:00 pm through Monday at 10:00 am.
- X amount of feet will be partitioned off for beachfront wedding ceremonies by 8:00 am the morning of the ceremony, (to be determined by Facilities Manager).

General recommendations:

- Having up to three preferred tent providers. To be determined by Facilities Manager Steve Mann. Only those providers will be allowed to erect tents on Village property.
- The current fee schedule for non-profits, resident, non-resident, etc. is repealed.
- Unless exclusive use is required, all patrons, and groups shall be able to use the park for free without a permit.
- The Village does not get involved in purchasing tents, chairs, tables, etc. for rental. Leave this to the professionals.

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There is a mass exodus at the beach around 4 pm. Other businesses in the village schedule most music later in the evening. We suggest that weekly concerts begin at 5 pm and some special events begin at 7 pm.

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New bathroom placement

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- Our recommendation for the fee schedule is attached. This should be reviewed annually based on usage and utility expenses.

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- All of our decisions were based in the foundation that Sister Bay is open and friendly.

	A	B	C	D	E
1	FACILITY	SECURITY DEPOSIT	VILLAGE SERVICE/CHARITABLE ORGANIZATIONS & NFP	NON-VILLAGE ORGANIZATIONS & INDIVIDUALS	PROPERTY OWNERS & RESIDENTS
2	VILLAGE HALL per day	200.00	0.00	150.00	50.00
3	TKH BUILDING & SPORTS COMPLEX SHELTER	100.00	0.00	100.00	25.00
4	LARGE MEETING ROOM FIRE STATION up to 4 hours	100.00	0.00	25.00	15.00
5	SMALL MEETING ROOM FIRE STATION up to 4 hours	100.00	0.00	10.00	5.00
6	SPORTS COMPLEX		0.00	50.00	50.00
7	ORGANIZED TEAM EVENTS AT ANY VILLAGE FACILITY				
8	Any on going event may contract with the village for better rates.				

Recommendations from Waterfront Oversight Committee for Exclusive Weddings & Tented Events

Marina Park:

- \$1250.00 flat fee for Friday 1:00 pm through Monday at 10:00 am
- Security deposit \$1000.00

Village Hall North (Lienau Hill)

- \$1875.00 flat fee for Friday 1:00 pm through Monday at 10:00 am
- Security deposit \$1500.00

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Beachfront

- \$3500.00 flat fee for Friday 1:00 pm through Monday at 10:00 am
- Security deposit \$3000.00
- These events will only be held in the months of May, June, September and October
- During the months of July and August a total of 2 events may be held. A flat fee of \$7,000.00 will be charged for Friday 1:00 pm through Monday at 10:00 am.
- X amount of feet will be partitioned off for beachfront wedding ceremonies by 8:00 am the morning of the ceremony, (to be determined by Facilities Manager).

General recommendations:

- Having up to three preferred tent providers. To be determined by Facilities Manager Steve Mann. Only those providers will be allowed to erect tents on Village property.
- The current fee schedule for non-profits, resident, non-resident, etc. is repealed.
- Unless exclusive use is required, all patrons, and groups shall be able to use the park for free without a permit.
- The Village does not get involved in purchasing tents, chairs, tables, etc. for rental. Leave this to the professionals.

1 PARKS AND RECREATION

2 Sec. 38.1 Park rules in general.

- 3 (a) Purpose. It is the purpose of this Chapter to enact provisions regulating activities in the Village parks in order to provide for the proper use and enjoyment of the park by its users and for their safety and protection;
- 8 (b) Village Park shall mean all parkland or other property owned by the Village designated for open space or recreation purposes including the Village Marina.

12 Sec. 38.2 Regulation of parks and beaches.

- 13 No person shall:
- 14 (a) Throw or deposit any debris in or on the shores of any lake or body of water on parkland.
- 16 (b) Operate or park any motor vehicle or trailer in any park, other than on the access street or in the established parking area or stalls, without the permission of the Village.
- 20 (c) Dress or undress on any public land, except in a structure as may be provided for that purpose.
- 22 (d) It shall be unlawful for any person to spend the night or sleep in any Village Park.
- 24 (e) Bring or operate any vessel, boat, or other watercraft, whether motor powered or not, within 25 feet of waters designated for bathing or swimming and so marked or identified.
- 28 (f) Launch any boat, raft, or other watercraft, whether motor-powered or not, into any waters except at places designated for launching boats.
- 31 (g) Operate a vessel in a negligent or reckless manner that causes danger to the life, limb, or property of any person.
- 34 (h) Hunting and trapping is prohibited in all Village parks at all times.
- 36 (i) Throw stones or sharp objects in the bathing or swimming area or carry glass containers into the water adjacent to the beach swim area or onto the sandy portion of the beach.
- 40 (j) Conduct an activity, which creates a nuisance.
- 41 (k) Fails to clean up after their pets.
- 42 (l) Goes faster than slow no wake within 100 feet of designated swim area.
- 44 (m) Curfew. The parks shall be closed to all persons between 11:00 p.m. and 6:00 a.m. except as approved by the Parks Committee.

47 Sec. 38.3 Regulation of group events.

- 48 The following regulations shall apply to group activities or events in the Parks.
- 50 (a) No person or group shall conduct any business of any kind unless the operation is approved by the Parks Committee of the Village of Sister Bay.

- 54 (b) Any group, which organizes any activity, which is expected to be attended by more than twenty-five persons, shall obtain a permit application from the Village.
- 58 (c) The application for permit shall be made to the Village in advance of the event.
- 60 (d) The Village may require that a group provide for law enforcement.
- 62 (e) The Village may require that a group provide for the removal of solid waste, and the Village may charge the group if the waste is beyond what is provided for by the group.
- 66 (f) Any group using a park shall be responsible for cleanup of any litter, for restoring the park to its original condition, and for repair of damage caused by persons attending the activity.
- 70 (g) The Village may charge a group for the cost of cleaning and restoring the park and for the repair of damage if the group fails to clean, restore, and/or repair, and the group shall not be given a permit to use a park for 12 months subsequent to the imposition of the costs.
- 76 (h) The Parks Committee may establish other rules and regulations for group events or festival events.

79 Sec. 38.4 Dogs in Village Parks.

- 80 (a) Dogs. No dog shall be allowed in any Village park except as noted below:
 - 82 (1) The area designated by the Marina Manager at Marina Park. The designated area shall be for the dogs of boaters utilizing the marina.
 - 86 (2) The area designated by the Parks Committee as the Dog Park.
 - 88 (3) Service dogs when accompanied by their owners.
- 90 (b) Dog means any canine regardless of age or sex.

92 Sec. 38.5 Alcohol in the parks.

- 93 (a) Alcohol beverages.
 - 94 (1) Alcoholic beverages may be consumed for personal use by any person in any Village Park except as modified by (2).
 - 96 (2) Subject to the approval of a facilities usage permit, the Parks Committee is authorized to approve the consumption of alcoholic beverages at events in Village parks and Village buildings, if the permit holder has obtained the appropriate liquor license and shall provide evidence that the dispensing of alcohol is done by a bartender or other licensed individual(s).
- 107 (b) Alcohol beverages mean fermented malt beverages and intoxicating liquor as defined in

Village of Sister Bay Code of Ordinances

Sec. 38.5 Alcohol in the parks.

Sec. 38.20 Fires on Village property

1 **Sec. 38.5 Alcohol in the parks.**
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 4 for personal use by any person in any
 5 Village Park except as modified by (2).
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 12 quor license and shall provide evidence
 13 that the dispensing of alcohol is done by
 14 a bartender or other licensed individu-
 15 al(s).
 16 (b) Alcohol beverages mean fermented malt bever-
 17 ages and intoxicating liquor as defined in Wis.
 18 Stats. CH. 125, which definitions are adopted
 19 herein by reference.

20 **Sec. 38.6 – 38.9 Reserved**

21 **Sec. 38.10 Boating regulations.**
 22 (a) Applicability and Intent. The provisions of this
 23 section shall apply to the waters of Green Bay.
 24 The intent of this section is to provide safe and
 25 healthful conditions for the enjoyment of aquat-
 26 ic recreation consistent with public rights and
 27 interests and the capability of the water re-
 28 sources.
 29 (b) State boating and safety laws adopted. State
 30 boating laws as found in Wis. Stats. §§ 30.50--
 31 30.71 are adopted by reference.
 32 (c) Restrictions. The Village Marina Committee
 33 shall promulgate slow-no-wake and other such
 34 restrictions as required to protect the boaters
 35 and swimmers at the Village Beach.
 36 (d) Definitions. The following term, when used in
 37 this section, shall have the meaning ascribed to
 38 it in this subsection, except where the context
 39 clearly indicates a different meaning:

40 Slow-no-wake means that speed at which a boat
41 moves as slowly as possible while still main-
42 taining steerage control.

43 Controlled area. No person shall operate a boat
44 faster than slow-no-wake in the waters of
45 Green Bay within the boundaries of the village
46 marina and to a point 100 feet west of the en-
47 trance of the marina at any time.

48 Posting requirements. The Village shall place
49 and maintain a copy of this section at all public
50 access points within the jurisdiction of the Vil-
51 lage.
52
53
54
55

56 Penalties. State boating penalties as found in
57 Wis. Stats. § 30.80 are adopted by reference.

58 **Sec. 38.11 Boat Launch Fee Payment.**

59 (a) Purpose. The purpose of this section is to es-
 60 tablish launch fees at the Village of Sister Bay
 61 Marina, and to prescribe penalties for failure
 62 to pay the applicable launch fee.
 63 (b) Authority. This section is established in com-
 64 pliance with Wis. Stats., §61.34 to regulate the
 65 use and access to Village facilities.
 66 (c) Launching fees established. No person shall
 67 use the Village of Sister Bay Marina boat ramp
 68 facility without first paying a daily launch fee
 69 in an amount as adopted by the Village to the
 70 Dockmaster or by depositing it in the collec-
 71 tion box provided. As an alternative to the dai-
 72 ly launch fee, the Village of Sister Bay Marina
 73 boat ramp facility may be used by any person
 74 who has previously paid for and obtained a
 75 seasonal permit upon payment of the approved
 76 fee.
 77 (d) Applicability. This section shall apply to all
 78 trailered watercraft, which use the boat ramp
 79 facility. A separate fee shall be chargeable and
 80 due for each craft launched. There shall be no
 81 commercial ventures or watercraft rental at the
 82 Village of Sister Bay Marina without prior ap-
 83 proval of the Village.
 84 (e) Owner Liable for Violation. The owner of a
 85 vehicle involved in a violation of this section
 86 shall be liable for the violation. It shall be no
 87 defense to a violation of this section that the
 88 owner was not operating the vehicle at the
 89 time of the violation.

90 **Sec. 38.12 – 38.19 Reserved**

91 **Sec. 38.20 Fires on Village property**

92 (a) Open fires on public property prohibited. No
 93 person shall ignite or maintain an open fire on
 94 any property owned or controlled by the Vil-
 95 lage of Sister Bay within the Village except as
 96 specifically permitted herein. Open fire may
 97 be used upon Village property only as follows:
 98 (1) For outdoor cooking when the fire is
 99 contained in a device designed and
 100 manufactured for outdoor cooking pur-
 101 poses.
 102 (2) For Fire Department demonstrations or
 103 training exercises authorized by the
 104 Fire Chief.
 105 (3) Other fires only as specifically permit-
 106 ted by the Village Parks Committee.
 107 (4) No fire shall be left unattended on Vil-
 108 lage property.
 109 (5) For the purposes of this section, public
 110 property shall be defined as all proper-