

1 **PARKS, PROPERTIES & STREETS COMMITTEE MEETING MINUTES**
2 **WEDNESDAY, DECEMBER 7, 2016**
3 **SISTER BAY FIRE STATION - 2258 MILL ROAD**
4 **(APPROVAL PENDING)**
5

6 The December 7, 2016 meeting of the Parks, Properties & Streets Committee was called
7 to order by Committee Chair Dave Lienau at 5:30 P.M.

8
9 **Present:** Committee Chair Dave Lienau and members Denise Bhirdo, John Clove and
10 Sharon Doersching.

11
12 **Staff Members:** Village Administrator Zeke Jackson, Facilities Manager Steve Mann,
13 Maintenance Technician II Joe Felhofer, and Assistant Administrator Janal Suppanz.

14
15 **Others:** Kathy Enquist, Ron Kane, Shane Solomon, Ava Jackson and Suzie Sunstrom.

16
17 **Approval of Agenda:**

18 *A motion was made by Clove, seconded by Doersching that the Agenda for the December 7, 2016*
19 *meeting of the Parks, Properties & Streets Committee be approved as presented. Motion carried -*
20 *All ayes.*

21
22 **Approval of Minutes as published:**

23 **As to the minutes for the November 2, 2016 meeting of the Parks, Properties & Streets**
24 **Committee:**

25 *A motion was made by Clove, seconded by Bhirdo that the minutes for the November 2, 2016*
26 *meeting of the Parks, Properties & Streets Committee Meeting be approved as presented. Motion*
27 *carried - All ayes.*

28
29 **Comments, correspondence and concerns from the public:**

30 Lienau stated that no correspondence had been received, and then asked if anyone
31 wished to address a non-agenda item.

32
33 Kathy Enquist noted that the Door County Visitor Bureau is running a "Vote For Your
34 Favorite Community" contest and encouraged everyone to participate in that contest. At
35 the present time the Village of Sister Bay is in the lead.

36
37 Shane Solomon indicated that he and several other people believe it would be a good
38 idea to create a nine hole disc golf course out at the Sport Complex. He then distributed
39 a packet of information regarding that matter, and pointed out that nine "top of the line"
40 disc cages would cost approximately \$4,500.00. There are individuals and business
41 owners who have informed Solomon that they would be willing to work on a
42 fundraising campaign for the course, and he asked if the Village would be willing to
43 provide matching funds. Jackson noted that before any decisions are made regarding
44 Solomon's funding request a site plan should be approved by the Parks Committee. To
45 that end Solomon will meet with the employees at the Maintenance Department in the
46 near future to determine an applicable location for the course and see that a site plan is
47 prepared. Once the plan has been created it will be provided to Jackson, who will see

1 that the matter is included on the agenda for a future Parks Committee Meeting.

2
3 **Item No. 1. Consideration of a request from a representative of Suzie's Crafters &**
4 **Knitters to charge reduced continuous use fees for the meeting rooms at the Fire**
5 **Station; Consider a motion for action if appropriate:**

6 The members of "Suzie's Knitters and Crafters" have been using the Fire Station for
7 regular knitting/crafting sessions for several years now, and from time to time members
8 of the group do volunteer work for the Fire Department. Some of the members of the
9 group have mobility issues, and they really like how easy it is to gain access to the Fire
10 Station. They realize that there was a need to revise the Village's Facility Use Fee
11 Schedule and don't have a problem with paying a use fee of \$5 per four hour time slot,
12 but believe the \$500 security deposit which is delineated on the revised Facility Use Fee
13 Schedule is "a bit steep". There is a provision at the bottom of the revised schedule
14 which states, "Organizers of any on-going events may contract with the Village for
15 better rates.", and, therefore, Suzie Sunstrom asked if the Parks Committee would
16 consider reducing the amount of the required security deposit.

17
18 *A motion was made by Bhirdo, seconded by Clove that the Parks Committee has determined that*
19 *the \$100.00 security deposit which was posted by Suzie's Crafters and Knitters for regular use of*
20 *a meeting room at the Sister Bay-Liberty Grove Fire Station several years ago is sufficient. In*
21 *accord with the Village's revised Facility Use Fee Schedule Suzie's Knitters and Crafters will be*
22 *charged a fee of \$5.00 per four hour time slot, and payments shall be submitted to the Village*
23 *Clerk-Treasurer on a monthly basis. Motion carried – All ayes.*

24
25 **Item No. 2. Discussion with representatives of the SBAA regarding light pole**
26 **banners/flags; Consider a motion for action if appropriate:**

27 SBAA representatives saw that a sample banner was erected at the corner of Mill Road
28 and N. Bay Shore Drive. Unfortunately it appears that banners which are sized for the
29 Village's banner arms are quite small and tend to get lost as they are on the inside of the
30 poles. The SBAA Board of Directors has suggested that instead of banners Village
31 officials consider erecting colorful seasonal flags on the light poles "uptown" as well as
32 "downtown". If the revised plan were implemented colorful embellishments could still
33 be installed on the banner arms.

34
35 *It was the consensus that the Committee members should think about this issue and be prepared*
36 *to address it at length at a future Parks Committee Meeting(s). In the meantime the Committee*
37 *members will go to the corner of N. Bay Shore Drive and Mill Road to look at the sample banner*
38 *which has been erected.*

39
40 **Item No. 3. Discussion regarding volleyball net placement; Consider a motion for**
41 **action if appropriate:**

42 *A motion was made by Doersching, seconded by Clove that a second volleyball net shall be*
43 *installed in the area north of the Village Hall in Waterfront Park. Motion carried – All ayes.*

44
45 *At 6:09 P.M. a brief recess was taken and the Committee members reconvened at 6:12 P.M.*

1 **Item No. 4. Discussion regarding landscaping in Waterfront Park for 2017; Consider a**
2 **motion for action if appropriate:**

3 Doersching indicated that she believes before any landscaping or flowerbed work is
4 done in Waterfront Park in 2017 a formal landscaping plan and species listing should be
5 prepared. She also noted that she believes more trees should be planted in Waterfront
6 Park. Clove expressed concerns that the view of the water could be compromised if too
7 many trees are planted.

8
9 *It was the consensus that Ivan Bridenhagen shall be asked to provide a flower bed proposal to*
10 *Jackson by February 1, 2017. The proposal shall include planting diagrams and species listings,*
11 *and Bhirdo and Doersching will see that a preferred species listing is prepared and provide it to*
12 *Jackson ASAP. Once Bridenhagen's proposal has been received it will be referred to the Parks*
13 *Committee. In late spring/early summer of 2017 the Committee members will take a walking tour*
14 *of Waterfront Park and make a determination as to whether any additional trees should be*
15 *planted. If the determination is made that more trees are needed specific planting locations and*
16 *species preferences will be designated.*

17
18 **Item No. 5. Discussion regarding Christmas decorations for 2017; Consider a motion**
19 **for action if appropriate:**

20 Ron Kane indicated that he believes this year's Village Christmas decorations are
21 "spectacular" and the Maintenance Department workers deserve a number of "at-a-
22 boys". The Committee members agreed and publicly thanked the Maintenance
23 Department employees for all their efforts.

24
25 Doersching suggested that in 2017 more artificial garland and wreaths be purchased for
26 all the new light poles. Bhirdo stated that she is "not a fan" of wreaths and suggested
27 that other pole decorations be considered.

28
29 Mann noted that he has heard several different suggestions from Committee members
30 and Trustees about the type of additional Christmas decorations they would like to see
31 erected in the Village. He then presented a few catalogs and requested that the Parks
32 Committee members review those catalogs and tell him what decorations they actually
33 want. He also noted that the LED lights on the large community Christmas tree are "on
34 their last legs" and must be replaced. If the Committee members would like to see
35 another community Christmas tree erected next year a large portion of the money
36 budgeted for Christmas decorations will be substantially depleted.

37
38 Bhirdo indicated that she believes the "white light theme" on the small Christmas trees
39 should be continued. Discussion took place regarding this issue, and Mann noted that
40 the small tree project is quite labor intensive. It took Parks Department personnel
41 approximately six days to put all of the trees up and install the lights on them. The cost
42 associated with that project was approximately \$1,800.00.

43
44 *Doersching suggested that next year the majority of the small trees be eliminated in the*
45 *downtown area but that trees still be installed "uptown". It was the consensus that this was a*
46 *good idea.*

47

1 *Lienau noted that some people have expressed interest in making donations for expanded holiday*
 2 *decorations. It was the consensus that Christmas decoration donation boxes shall be placed in*
 3 *prominent locations downtown. It was also the consensus that the fact that donations will be*
 4 *accepted for Christmas decorations should be publicized.*

5
 6 *Mann was asked to prepare a proposed Christmas decorating plan for next year. That document*
 7 *will be reviewed at a future meeting of the Parks Committee.*

8
 9 *A motion was made by Clove, seconded by Doersching that the Parks Committee is*
 10 *recommending that the amount designated for seasonal decorations in the 2017 budget be*
 11 *increased by \$15,000.00. Motion carried – All ayes.*

12
 13 **Item No. 6. Review of the results of the Waterfront Park Use Survey which was**
 14 **conducted by the SBAA; Discussion on an RFP for vendors in Waterfront Park;**
 15 **Consider relevant motions for action:**

16 *In accord with the request of the Waterfront Oversight Committee and the Parks*
 17 *Committee the SBAA conducted a Waterfront Park Use Survey, and a copy of an*
 18 *applicable report was included in the meeting packets. A proposed RFP for vendors was*
 19 *also included in the meeting packets, and the Committee members jointly reviewed that*
 20 *document. During the review process a few revisions were suggested and Jackson took*
 21 *note of all of them. The SBAA Board of Directors has respectfully declined the*
 22 *opportunity to be involved in the RFP selection process.*

23
 24 *A motion was made by Clove, seconded by Bhirido that the RFP for vendors in Waterfront Park*
 25 *which was reviewed at this meeting shall be released ASAP and the due date for proposals shall be*
 26 *January 31, 2017. Motion carried with Doersching opposed.*

27
 28 **Item No. 7. Discussion regarding the draft Waterfront Park Master Plan Map;**
 29 **Consider relevant motions for action:**

30 *A draft of the revised Waterfront Park Master Plan was included in the meeting packets, and the*
 31 *Committee members jointly reviewed that document. During the review process the Committee*
 32 *members indicated that they would like to see a potential location for future restrooms depicted by*
 33 *the Village Hall.*

34
 35 *At 7:31 P.M. a brief recess was taken and the Committee members reconvened at 7:40 P.M.*

36
 37 *The Committee members indicated that they believe it would be very helpful if an additional Post*
 38 *Office mailbox were to be installed downtown. Jackson indicated that he will discuss this issue*
 39 *with the Post Master and report his findings to the Committee ASAP.*

40
 41 *A motion was made by Bhirido, seconded by Doersching that the Parks Committee recommends*
 42 *that the Waterfront Park Master Plan which was reviewed at this meeting be approved as*
 43 *amended. Motion carried – All ayes.*

44
 45 **Item No. 8. Discussion regarding parklands and control over facilities; Consider an**
 46 **appropriate motion for action:**

47 *The question arose as to who has control over the Marina parking lot as a new commercial vendor*
 48 *with a large boat will be coming to the Marina. Discussion took place regarding this issue, and it*

1 *was eventually the consensus that the Marina Committee should be prepared to make an*
 2 *applicable proposal to the Parking Committee.*

3
 4 **Item No. 9. Discussion regarding dog park and Village facilities directional signage;**
 5 **Consider appropriate motions for action:**

6 *Doersching indicated that she would like to see signage which directs people to Village facilities*
 7 *erected in the Village. It was the consensus that this issue shall be addressed at a future meeting*
 8 *of the Parks Committee.*

9
 10 *A motion was made by Bhirdo, seconded by Doersching that the Dog Park signage which states*
 11 *that proof of vaccinations and licensing must be provided for dogs who utilize the Dog Park shall*
 12 *be removed. Motion carried – All ayes.*

13
 14 **Item No. 10. Report from staff on parks, properties and streets activities:**

15 Mann gave the following oral report:

16 • Marina

17 It his understanding that all boats should have been removed from the Marina by
 18 October 25, 2016. There were some boats remaining after that date, so the
 19 employees in the Village Office made repeated calls to the owners, and their boats
 20 were finally removed by November 2, 2016. Several of those individuals stated that
 21 the Marina Manager told them they could leave their boats in the water until
 22 November 1, 2016. The lateness in removing the boats made it difficult to remove
 23 slips and “put the Marina to rest” for the winter.

24
 25 • Installation of Snow Fences

26 Snow fences were put up during the week of November 28, 2016 through
 27 December 2, 2016.

28
 29 • Tree Cutting

30 Four trees were recently cut down by employees from Timberline Tree Service.
 31 One tree was by the Post Office propane tank, two were by the Wild Tomato, and
 32 one was by the power lines in the Mill Road parking lot. The wood from the
 33 downed trees will be split and used at the Ice Rink fire pit this winter.

34
 35 • Smoke Testing on Bay Shore Drive

36 The Utilities employees did smoke testing on Bay Shore Drive recently and
 37 discovered that all three toilets in the Women’s Restroom at the Marina as well as
 38 a urinal in the Village Hall basement leak. New wax rings should fix the problem
 39 at the Marina, and the Maintenance Department employees are capable of
 40 performing the required work. On the other hand, the urinal repair project could
 41 involve jack hammering the floor and replacing fixtures and fittings as well as the
 42 trap, and it probably will be necessary for Mann to consult with a plumber. A
 43 copy of the smoke testing report which was received from the Utilities
 44 Department was included in the meeting packets.

45

1 *It was the consensus that the Maintenance Department employees shall perform the*
 2 *required work in the Women's Restroom at the Marina, but that for now nothing shall be*
 3 *done about the urinal at the Village Hall.*
 4

5 • Marina Fest Tent Placement

6 Unfortunately the Marina Fest tent between Lienau Hill and the Boat Rental Kiosk
 7 extended past the designated tent area and a water line which was by the
 8 sidewalk was struck. Maintenance Department employees will be able to do the
 9 repair work, but in the future it would be advisable to not allow such extensions
 10 as water line repairs can become very costly and time consuming.
 11

12 • Flower Beds

13 All the Village's flower beds have been "put to sleep" for the winter.
 14

15 • Research Regarding Maintenance of Multiple Restrooms

16 As requested Felhofer and Mann went to Peninsula State Park and spoke with the
 17 Ranger on duty, who informed them that they don't have unisex bathrooms; but
 18 they do have unisex showers. Mann also attempted to contact Steve
 19 Higginbotham, the former Maintenance Director at Gibraltar School, but hasn't
 20 been able to reach him yet.
 21

22 • Christmas Tree Pick-Up

23 For several years the Village has provided a live Christmas tree pick-up service
 24 for Village residents and business owners. Two years ago very few Christmas
 25 trees were placed curbside, so last year Village property owners who wished to
 26 have Village employees pick-up and dispose of their trees were asked to call the
 27 Village Office. There were only nine people who called.
 28

29 *Lienau indicated that he believes the same policy as last year should be adhered to, and*
 30 *the other Committee members agreed. The fact that Village residents wishing to have*
 31 *their Christmas trees picked up should call the Village Office will be mentioned in Sven's*
 32 *column and an applicable poster will also be created.*
 33

34 **Item No. 11. Discussion regarding matters to be placed on a future agenda or referred**
 35 **to a committee, official or employee:**

36 *It was the consensus that:*

- 37 • *Discussion regarding creation of a disc golf course at the Sports Complex;*
 38 *Consider a motion for action if appropriate shall be added to the Agenda for a*
 39 *future meeting of the Parks Committee.*
- 40 • *Discussion with representatives of the SBAA regarding light pole banners/flags;*
 41 *Consider a motion for action if appropriate shall be added to the Agenda for a*
 42 *future meeting of the Parks Committee.*
- 43 • *In late spring/early summer of 2017 the Parks Committee members will take a*
 44 *walking tour of Waterfront Park and make a determination as to whether any*
 45 *additional trees should be planted. If the determination is made that more trees*
 46 *are needed specific planting locations and species preferences will be designated.*
 47

- 1 • *Bhirdo and Doersching will see that a preferred flowerbed species listing for 2017*
 2 *is prepared and provided to Jackson ASAP, and Ivan Bridenhagen of*
 3 *Bridenhagen Landscaping will be asked to provide a proposal which includes*
 4 *planting diagrams for all the stated plants to Jackson by February 1, 2017. Once*
 5 *Bridenhagen's proposal has been received it will be referred to the Parks*
 6 *Committee.*
- 7 • *Mann was asked to prepare a Christmas Decorating Master Plan which*
 8 *incorporates any new decorations he would like to erect next year. That*
 9 *document will likewise be reviewed by the Parks Committee at a future*
 10 *meeting(s).*
- 11 • *The members of the Marina Committee will be informed that they should be*
 12 *prepared to make a proposal to the Parking Committee at some point regarding*
 13 *the use of the Marina Parking Lot by the new commercial vendor whose proposal*
 14 *was recently accepted.*
- 15 • *Discussion regarding erection of signage which directs people to Village facilities;*
 16 *Consider a motion for action will be addressed at a future meeting of the Parks*
 17 *Committee.*

18
 19 **Adjournment:**

20 *A motion was made by Clove, seconded by Bhirdo to adjourn the December 7, 2016 meeting of*
 21 *the Parks Committee at 8:19 P.M. Motion carried – All ayes.*

22
 23 Respectfully submitted,

24 

25 Janal Suppanz,
 26 Assistant Administrator

The last 25 years of the 20th century saw the development of a new sport, disc golf. With the rising importance of fitness, and the realization that fitness is directly associated with health and longevity, disc golf has moved to the forefront of fitness activities. The sport has grown faster than any other sport, and in the last twenty years over 2100 new disc golf courses have been built in the U.S. alone and is gaining traction internationally with the introduction of the European tour.

The below totals are the high estimate for the cost of the implementing a disc golf course.

- Total basket costs: \$4,500
- Concrete Tee Pads (estimated): \$1,500.00
- Total Tee Sign costs: \$756.00
- Total Message Board and Trash Can costs: \$370.00
- Total Installation Labor Hours: \$2,300.00
- **TOTAL ESTIMATED COSTS: \$9,426.00**

Example of Basket: These can be powder coated most colors for an additional fee to match with Sister Bay (included in pricing)



Disc Golf Pads: (Tee Box) These can be as elaborate as pavers to as simple as flags in the ground. Common pad types are rubber pads that are laid over a flat surface or concrete pads.



Optional Signage: These signs could be put in areas of high traffic as to warn of discs in flight.



Trash Receptacles: These would be post mounted trash receptacles that would be mounted on the same posts that the tee signs would be mounted on.



Auxiliary Notes:

- A local shop/store could sell disc golf accessories
- A donation box could be put up at beginning of course to help offset the already minimal/nearly nonexistent cost of upkeep.
- Another reason for residence and visitors to come to and stay in Sister Bay.
- The sport of disc golf is nationally recognized and bound by a governing body known as the PDGA. The PDGA has taken the sport from a back-yard game with no care of representing the sport in a good light to a game that requires players to live up to a certain standard and code of ethics. Also, the PDGA has successfully pushed the game onto the public sphere by getting the major tour events on television.
- The game has virtually no environmental impact and is a silent sport.

EXCERPT FROM DECEMBER 13, 2016
UTILITIES (WSSS) COMMITTEE MEETING MINUTES

Item No. 1 Report from the Utilities Director on the status of the utilities

The Utilities Director's Report was included in the meeting packets, and the Committee members jointly reviewed that document. During the review process Schell noted that:

- The sewer rate study is in progress; Bell commented that Schencks requested more information yesterday and their request will be fulfilled ASAP. The study will reveal whether or not rates should change.
- *The Committee members jointly reviewed the smoke test result documents. Schell confirmed that the Utilities will not be responsible for any deficiencies in the tested area at this time. One customer, who has complained about odors several times in the past, will need to replace several toilet wax rings; one business, which required additional televising, has voluntarily started to replace the grease trap and pipes after hiring a private televising company; and one resident, who had smoke coming into their home, has identified a broken lateral. It is unclear who may have dug in the area in question and caused the damage. The Committee granted Schell the power to split the repair costs with the homeowner at this location.*
- *Schell commented that the deficiencies within the Village Hall may be a health and safety risk due to the potential for Hydrogen Sulfide, a sewer gas, to leak into the building. In light of this new information, The Utilities Committee recommends that the employees from the Parks Department repair the deficiencies identified by the smoke test within the Marina and the Village Hall; with the Village Hall being a priority due to the potential health and safety hazards.*
- *Duffy inquired as to why there is no hot water in the Village Hall; it was also the consensus that this issue shall be referred to the Parks Committee.*



VILLAGE OF SISTER BAY UTILITIES

P.O. Box 91, Sister Bay, WI 54234

Phones: Voice 920-854-2246 Fax 920-854-7602 Cellular 920-421-0257

November 11, 2016

Re: 10693 N. Bay Shore Drive & 10733 N. Bay Shore Drive

Dear Property Owner,

This letter is to inform you that a smoke test of the sewer system occurred on October 25, 2016. Great Lakes TV Seal, Inc performed this test on behalf of the Sister Bay Utilities. This test was conducted for the portion of the sewer system along N. Bay Shore Drive from the intersection of Highway 42/57 north until the intersection of Scandia Road. As a property owner connected to this area of the sewer system, I wanted to inform you of the results of this test.

Great Lakes TV Seal, Inc. identified deficiencies inside various homes and businesses. Due to the location of these deficiencies, it is the responsibility of the property owner to correct the items noted. Enclosed you will find a photo identifying the location where smoke was found on your property during this test.

Please notify the Sister Bay Utilities when these repairs have been completed. Also, please call me if you have any questions regarding the results of this test or the necessary repairs.

Sincerely,

Michael C Schell
Utilities Director

Enc: smoke test photos with description

10693 Hwy 42 (Village Hall Public Bathrooms)



**Urinal in men's restroom smoking.
Flushed to fill trap with water.
After 2 minutes urinal started smoking again.**

Marina



**Smoke appeared to be coming from beneath all 3
toilets in the women's restroom.**



Village of Sister Bay

FACILITIES MANAGER'S REPORT

Meeting Date: 1/4/2017

Activities:

Marina Repairs

The bubblers on "A" Dock, "D" Dock, and the Commercial Dock were not working properly, and, therefore, it was necessary for the Maintenance Department crew members to replace four of them and repair four others. Due to budgetary constraints we only have one spare bubbler on hand.

Marina Inventory

As per the request of Tasha Rass, the Finance Director, I and Christy Sully, the Village Clerk-Treasurer, took the year-end inventory at the Marina.

Equipment Repairs

- The Jacobson riding lawn mower was sent to Horst Distributing for its annual tune-up, and the tires were also replaced on that mower.
- All the trucks were winterized and the oil was changed in them. The plows were also inspected and the necessary maintenance completed on all of them.
- New front and rear tires were put on the Kubota tractor. That work was performed by Simonar's Service from Luxemburg.

Clean-Up of Spill on Mill Road

On Wednesday, December 21, 2016, Christy Sully called and informed me that a citizen had come into the Village Office to report a spill on Mill Road. Maintenance Department workers went to the scene and saw that there was a rainbow colored residue on the roadway. That substance spread from the intersection of S. Spring Road to the Fire Station. I immediately contacted the Utilities Director, Mike Schell, to see if he or any of the contractors working in the area knew anything about the spill, and he reported that he did not. Later he reported that he contacted the contractors and they denied having any knowledge of a spill either. The origin of the spill still is not known, nor do we know what the substance on the roadway actually was. To be on the safe side, two bags of "Oil Dry" were applied, and that took care of the problem. To date no further spills have been reported in that area.

Furnace Malfunctions at Village Owned Facilities

- Daily inspections are done at the Boathouse, and on December 14, 2016 Jim Hirschmiller discovered that the furnace in that building had "frozen up". The Maintenance Department employees worked on the furnace, but eventually it was necessary for someone from Knudson Heating to be summoned to make the necessary repairs. The furnace "froze up" one time after that, but the Maintenance Department employees were able to get it running again. In order to prevent further freeze-ups it will be necessary to install more insulation in the furnace room at the Boathouse and the evaporation line needs to be reconfigured.
- The old fuel oil furnace at the Maintenance Shop also stopped working, and inspection revealed that it needed a new pressure switch. That switch was replaced by Maintenance Department employees and they also bled the fuel oil lines.

Snow Plowing/Clearing

Snow plowing/clearing is being done whenever necessary and all walkways on Village owned properties, sidewalks, parking lots, etc. are cleared in as timely a fashion as possible. To date there have not been any issues with any of the snow plowing equipment.

Christmas Decorations

Because of the high winds we recently experienced some of the Village's Christmas decorations were damaged and they had to be taken down and repaired. Some of the lights also malfunctioned and/or literally "died", and as many repairs as possible have been made.

At this time work is being done on fabrication of five festive illuminated palm trees. Those trees will be erected in Waterfront Park during next year's holiday season. The Maintenance Department employees have ideas for more new decorations such as illuminated flowers and illuminated traditional holiday sayings, and will be working on those decorations over the course of the winter. The new MIG welder will come in very handy for those projects.

Pontoon/Raft/Tarzan Boat

The pontoon boat which was donated to the Village has been brought into the Maintenance Shop and all the old decking was removed and disposed of. An estimate was sought for the cost of installing an aluminum deck on the boat and it came in at approximately \$9,500. At this time the Committee is being asked to determine whether they want to go ahead with installation of aluminum decking or would like to have the Maintenance Department employees investigate less costly options. Another decision which should be made is whether or not a trailer should be purchased for the pontoon/raft/Tarzan boat.

Creation of Recycling Barrels

Estimates were obtained from Hockers Excavating for fabrication of metal rings for co-mingled recycling barrels, and they came in much higher than anticipated. In accord with budgetary constraints \$1,000 worth of rings will be fabricated in 2016 and as many as possible will be fabricated in 2017. Because the rings are so costly it may not be possible to create as many co-mingled recycling barrels as had originally been anticipated.

New Years Eve Fireworks Display

Several of the Maintenance Department employees have been assisting Zeke Jackson with preparations for the New Year's Eve fireworks display. Dave Lienau, Nate Bell and Jake Bastian will be assisting with ignition.

Ice Rink

Joe Baldarotta, the Ice Rink Manager, and the Ice Rink crew members have been working hard on making ice but "Mother Nature" simply is not cooperating. Joe promises that ice will be made as soon as possible.

Sledding Hill

At the time of this writing the sledding hill is "bald". We have heard that several local kids are praying for snow.

Respectfully submitted,
Joe Felhofer
Maintenance Technician II