

1 **MINUTES FOR THE JOINT MEETING OF THE PERSONNEL COMMITTEE**
2 **& THE WATER, SEWER COLLECTION & STORM SEWER COMMITTEE**
3 **THURSDAY, MARCH 10, 2016**
4 **SISTER BAY-LIBERTY GROVE FIRE STATION - 2258 MILL ROAD, SISTER BAY, WI**

5
6 *The March 10, 2016 joint meeting of the Personnel Committee and the Water, Collection*
7 *System & Storm Sewer Committee was called to order by Pat Duffy, the Chair of both*
8 *committees at 2:00 P.M.*
9

10 **Present:** Personnel Committee and Water, Sewer Collection and Storm Sewer Committee
11 Chair Pat Duffy, Personnel Committee member Nora Zacek, and Water, Sewer Collection
12 and Storm Sewer Committee member Scott Baker.

13
14 **Excused:** Kathy Enquist

15
16 **Staff Members:** Village Administrator Zeke Jackson and Utility Supervisor Mike Schell.

17
18 **Approval of Agenda:**

19 *A motion was made by Duffy, seconded by Zacek that the Agenda for the March 10, 2016*
20 *joint meeting of the Personnel Committee and the Water, Sewer Collection and Storm*
21 *Sewer Committee be approved as presented. Motion carried – All ayes.*
22

23 **Comments, correspondence and concerns from the public:**

24 Duffy noted that no new correspondence had been received, and then asked if anyone
25 wished to address a non-agenda item. No one responded.
26

27 **Business Items:**

28 **Item No. 1. Consider a motion to convene into executive session pursuant to Wis. Stats.,**
29 **§19.85(1)(c) to discuss personnel and employee benefits:**

30 *At 2:09 P.M. a motion was made by Duffy, seconded by Zacek that the Personnel*
31 *Committee and the Water, Sewer Collection and Storm Sewer Committee shall convene*
32 *into executive session pursuant to Wis. Stats., §19.85(1)(c) to discuss personnel and*
33 *employee benefits. A roll call vote was taken on that motion, and the Committee members*
34 *voted in the following fashion:*
35

36 *Duffy – Aye; Zacek – Aye; Baker – Aye.*

37
38 *Motion carried.*
39

40 **Item No. 2. Consider a motion to reconvene into open session:**

41 *At 2:45 P.M. a motion was made Baker, seconded by Zacek that the Personnel Committee*
42 *and the Water, Sewer Collection and Storm Sewer Committee reconvene into open session.*
43 *Another roll call vote was taken, and the Committee members voted in the following*
44 *fashion:*
45

46 *Duffy – Aye; Zacek – Aye; Baker – Aye.*

47
48 *Motion carried.*

1 **Item No. 3. Consider a motion to take action, if required:**

2 *A motion was made by Baker, seconded by Zacek that Village staff members shall extend*
3 *an employment offer to the candidate who was discussed in closed session. Motion carried*
4 *– All ayes.*

5
6 **Item No. 4. Matters to be placed on a future agenda or referred to a Committee or**
7 **Commission:**

8 There were no matters to be placed on a future agenda or referred to a Committee or
9 Commission.

10

11 **Adjournment:**

12 *A motion was made by Duffy, seconded by Zacek to adjourn the joint meeting of the*
13 *Personnel Committee and the Water, Sewer Collection and Storm Sewer Committee at*
14 *2:56 P.M. Motion carried – All ayes.*

15

16 Respectfully submitted,



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18 Janal Suppanz,

19 Assistant Administrator