

WATER, SEWER COLLECTION, AND STORMSEWER COMMITTEE MEETING AGENDA

Tuesday, September 1, 2015 7:30 A.M.
Sister Bay Fire Station — Large Meeting Room
2258 Mill Road

For additional information check: www.sisterbaywi.info

In order for everyone to hear the discussion please, turn off your cell phone. Thank you.

Call Meeting to Order

Roll Call

1	Chair – Pat Duffy		2	Scott Baker	
3	Shane Solomon			<i>Village Administrator – Zeke Jackson</i>	
	<i>Utility Manager – Steve Jacobson</i>			<i>Utility Supervisor – Mike Schell</i>	
	<i>Utility Clerk – Martha Baker</i>				

Consider a motion to recess until conclusion of Utilities Committee – WWTP meeting

Approval of the Agenda

Approval of minutes as attached

Comments and Correspondence

Discussion Items

1. ***Administrative Related***
 - a. 2016 Capital Expense Plan
 - b. 2016 Budget Draft review; Consider a motion for action if necessary.
2. ***Water System Related***
 - a. Water Tower Impact Fee Ordinance status
3. ***Collection System Related***
 - a. Sewer odors – Village View Hotel
4. ***Stormwater System Related***
 - a. Stormsewer upgrade planning
5. ***Extensions***
 - a. D.O.T. project status
 - b. Garot project status
6. ***Matters to be placed on a future agenda or referred to a Committee, Official or Employee***

Adjournment

Public Notice

Questions regarding the nature of the agenda items or more detail on the agenda items listed above scheduled to be considered by the governmental body listed above can be directed to Zeke Jackson, Village Administrator at 920-854-4118 or at zeke.jackson@sisterbaywi.gov. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible preferably a minimum of 48 hours. For additional information or to request this service, contact the Sister Bay Village Administrator at 854-4118, (FAX) 854-9637, or by writing to the Village Administrator at the Village Administration Building, 2383 Maple Drive, PO Box 769, Sister Bay, WI 54234. Copies of reports and other supporting documentation are available for review at the Village Administration Building during operating hours. (8 a.m. – 4 p.m. weekdays).

I hereby certify that I have posted a copy of this agenda at the following locations:

Administration Building Library Post Office

Name

Date

1
2 Jacobson said hydrogen sulfide gas issues were caused by a dip in a Village collection pipe
3 which caused degradation of manholes. Manholes have been monitored and elevated levels of
4 hydrogen sulfide gas were found. Jacobson has done a great deal of research and had data-
5 loggers placed. He will get an estimate from a representative of Biocide for odor control.
6

7 **b. Manhole rehabilitation**

8 Jacobson contracted Great Lakes TV & Seal to get an estimate for rebuilding manholes. He will
9 also get an estimate for replacing the manholes and compare the two.
10

11 **4. Stormsewer System Related**

12 **a. Stormwater planning**

13 Jacobson reported that he and Jackson met with Robert E. Lee & Associates regarding long
14 range planning for Stormsewer upgrading of Mill Road and Bluffside Road. Estimates should be
15 submitted soon.
16

17 **5. Extensions**

18 **a. Niagra Ridge status**

19 Jacobson reported that all the pipes are in the ground for the Niagra Ridge development. Water
20 line pressure testing has been completed and all is good. He is still waiting for the sewer lines
21 to be pressure tested.
22

23 **b. Garot project status**

24 Jacobson reported that the Garot project is still on hold pending paperwork. R.E. Lee put out
25 bids which are coming in higher than anticipated. The high bids are thought to be due to the
26 retention pond planned. Garot hopes to put roads in but R.E. Lee said stormwater issues need
27 to be dealt with first.
28

29 **6. Matters to be placed on a future agenda or referred to a Committee, Official, or Employee:**

30 Nothing new.
31

32 **Adjournment:**

33 *A motion was made by Duffy, seconded by Baker, to adjourn the August 4, 2015 meeting of*
34 *the Water, Sewer Collection, and Stormsewer Utilities Committee at 3:12 P.M. Motion carried –*
35 *all Ayes.*
36

37 Respectfully submitted,

38 Martha Baker

39 Utility Clerk
40



VILLAGE OF SISTER BAY UTILITIES

P.O. Box 91, Sister Bay, WI 54234

Phones: Voice 920-854-2246 Fax 920-854-7602 Cellular 920-421-0254

SISTER BAY UTILITIES LONG TERM CAPITAL IMPROVEMENT PROJECTS

WATERSYSTEM

Roof #1 well	2018	\$6,550.00
Roof #2 well	2019	\$3,340.00
Roof #3 well	2020	\$3,640.00
Stand pipe repaint	2031	\$160,000.00
Water tower repaint	2029	\$100,000.00
#1 well rebuild	2016	\$4,915.00
#2 well rebuild	2016	\$5,222.00
#3 well rebuild	2020	\$5,000.00
New water tower or New well	2019	
GIS Mapping	2017	\$15,000.00
Valve Wrench	2017	\$5,500.00

COLLECTION SYSTEM

Roof Main Lift Station	2020	\$4,800.00
Flow line/manhole S.B.E.	2017	\$35,000.00
Flow line/ manhole Pheasant Ct.	2016	\$5,000.00
Telemetry system upgrade	2019	
Telemetry for 3 grinder stations	2016	\$6,332.00 + \$1,042.00 yearly
South Bay Shore Drive Manhole Rehab	2016	\$30,822.00
Maple to Canterbury Connection	2016	
Bio-feed system	2016	\$2,500.00+ \$18,000.00 yearly
Chain Saw	2016	\$200.00

VEHICLES

2001 Ford 350 4X4	2017	\$32,000.00
2003 Chev 2500 4X4	2018	\$30,000.00
2007 Ford 150 4X4	2020	\$29,000.00
New Purchase small truck	2016	\$25,000.00
Additional Person	2016/2017	

Village of Sister Bay 2016 Annual Budget 5

		2013	2014	2015	2015	2016
Fund 600/ Department 10		Actual	Actual	Budget	Estimate	Budget
Enterprise - Water Fund						
REVENUES						
Permits & Fees						
44611	Lateral Permit Inspection	1,974	585	1,200	654	500
44615	Well Permits	3,200	1,050	3,050	2,550	1,200
44631	Water Connection Fees	0	102	0	0	0
	Subtotal	\$5,174	\$1,736	\$4,250	\$3,204	\$1,700
Public Charges						
46110	Assessment Letters	2,055	2,775	2,250	2,250	2,160
	Subtotal	\$2,055	\$2,775	\$2,250	\$2,250	\$2,160
Customer Charges						
46450	Metered Sales - Multi Family	0	15,925	17,895	18,454	18,213
46451	Metered Sales - Residential	142,752	137,178	159,280	142,327	155,861
46452	Metered Sales - Commercial	82,536	79,768	86,036	91,595	92,985
46453	Public Fire Protection	43,877	44,405	55,569	50,677	47,598
46454	Private Fire Protection	7,280	7,280	9,114	7,288	7,288
46455	Hydrant Use	180	120	100	100	100
46456	Unmetered Water Sales	107	144	150	150	150
46457	Labor & Materials	1,773	3,146	2,000	1,000	2,000
46458	Late Payment Penalties	829	877	835	785	800
46459	Reconnect fees	5,085	4,697	5,100	4,455	5,060
	Subtotal	\$284,419	\$293,539	\$336,079	\$316,832	\$330,055
Intergovernmental Charges						
47391	Sale of Water - LGUD	9,244	10,396	10,281	14,474	15,243
47393	Public Fire Protection - LGUD	6,730	6,730	8,721	6,217	6,288
47394	Admin Charges - LGUD	6,536	5,195	7,779	9,192	8,075
47395	Hydrant Use - LGUD	0	0	0	0	0
47396	Unmetered Water Sales - LGUD	94	135	150	150	150
47397	Labor & Materials - LGUD	3,289	2,499	2,200	2,200	2,200
47398	Surcharges - LGUD	427	289	220	220	220
47399	Service to Other Water Systems	0	0	0	0	0
	Subtotal	\$26,320	\$25,245	\$29,351	\$32,452	\$32,176
Public Authority Charges						
47491	Metered Sales - Village	9,384	10,802	11,627	11,482	12,765
47493	Public Fire Protection - Village Accts	1,894	1,972	2,398	2,031	2,050
47494	Village Hydrant rental	42,000	42,000	42,000	49,781	52,375
47495	Hydrant Use - Village	0	30	0	0	0
47496	Unmetered Water Sales - Village	100	31	200	200	200
47497	Water System/Hydrant Maint - Village	0	0	0	0	0
47499	Other Services provided to Village	0	0	0	0	0
	Subtotal	\$53,378	\$54,835	\$56,225	\$63,494	\$67,390

Village of Sister Bay 2016 Annual Budget 6

		2013	2014	2015	2015	2016
Fund 600/ Department 10		Actual	Actual	Budget	Estimate	Budget
Enterprise - Water Fund						
Other Revenue						
48110	Interest & Dividends	4,333	4,058	3,500	3,088	2,800
48111	Special Assessment Interest	225	0	0	0	0
48200	Rent from Property	4,800	4,800	4,800	4,800	4,800
48400	Insurance Recovery	0	0	0	0	0
48500	Donations					
48910	Refunds/Rebates	0	0	0	0	0
48952	Impact Fees - Water Tower	43,202	45,728	46,025	46,025	46,025
48953	Impact Fees - Downtown Water Main	14,744	10,992	11,756	4,575	1,337
48990	Other Water System Revenue	2,022	2,300	2,000	52,098	2,000
48995	Misc. Non-Operating Revenue	63	2,096	0	230	0
	Subtotal	\$69,389	\$69,973	\$68,081	\$110,816	\$56,962
Other Financing Sources						
49800	Capital Contributions Water	4,500	194,305	0	0	0
	Subtotal	\$4,500	\$194,305	\$0	\$0	\$0
	Total Revenues	\$445,235	\$642,407	\$496,236	\$529,048	\$490,443
EXPENSES						
Direct Employee Costs		35%	35%	35%	36%	36%
61101	Wages, Full Time	68,312	58,267	73,141	55,468	82,186
61105	Salaries, Admin	7,000	7,174	6,264	3,625	5,945
61105-61	Wages, Clerk	11,333	11,269	11,892	14,941	11,997
61110	Wages, Overtime	3,130	3,572	2,129	5,633	2,717
61112-61	Paid Leave		8,083		10,349	
61113-61	Comp Time Used		4,308		-293	
61115	Retirement	6,296	6,977	6,353	6,431	6,664
61120	Social Security	6,824	6,680	7,147	7,177	7,497
61125	Insurance, Medical	20,466	18,477	27,064	23,459	37,860
61130	Insurance, Dental	1,351	1,680	1,723	1,662	1,805
61135	Insurance, Disability	695	732	783	730	803
61140	Insurance, Group Life	235	230	270	287	339
61145	Insurance, Workers Comp	4,201	2,611	5,794	3,205	6,546
61190	Benefit Fees and Penalties	11	53	88	176	200
61191	Village Clerk reimbursement	-258	0	-513	-513	-350
61193	TKH Clerk reimbursement	-151	0	-197	-197	-133
	Subtotal	\$129,444	\$130,112	\$142,649	\$132,850	\$164,559
Indirect Employee						
61201	Travel/Training	1,952	1,741	2,500	1,959	2,500
61205	Recruitment/Testing/Physicals	0	0	0	0	0
61210	Expense Allowance	16	4	100	25	100
61215	Uniforms and Clothing	613	677	800	801	803
	Subtotal	\$2,582	\$2,422	\$3,400	\$2,785	\$3,403

Village of Sister Bay 2016 Annual Budget 7

		2013	2014	2015	2015	2016
Fund 600/ Department 10		Actual	Actual	Budget	Estimate	Budget
Enterprise - Water Fund						
Utility Costs						
61310	Electricity	20,943	23,550	24,500	23,827	26,067
61315	Fuel	1,288	812	1,300	1,086	1,300
61360	Telephone	1,032	1,055	1,100	1,018	1,100
61365	Cellphones	548	525	600	557	600
61370	Internet	504	504	550	504	550
61375	Telemetry	764	762	800	754	800
	Subtotal	\$25,079	\$27,208	\$28,850	\$27,745	\$30,417
Supplies						
61401	Office Supplies	485	508	800	391	800
61405	Computer Hardware/Software	414	198	200	131	200
61410	Printing & Copying	1,075	1,138	1,500	1,018	1,500
61415	Postage & Shipping	1,490	1,450	2,000	2,000	2,000
61420	Dues and Publications	930	747	1,000	865	1,000
61425	Maps	6	8	10	11	10
61430	Custodial Supplies	5	48	100	84	100
61440	Medical and Safety Supplies	1,019	90	500	296	500
61451	Meter Parts & Supplies	-538	1,036	1,000	1,309	1,000
61452	Distribution Parts & Supplies	1,948	3,247	1,500	3,508	3,500
61455	Hydrant Parts & Supplies	-559	-94	350	961	350
61460	Tools/Minor Equipment	328	865	2,000	2,543	4,500
61465	Chemicals	2,781	839	2,000	8,813	2,000
61490	Misc. Operating Supplies	407	94	500	100	500
61495	Misc. Other Supplies	210	328	500	330	500
	Subtotal	\$10,000	\$10,501	\$13,960	\$22,361	\$18,460
Other Services						
61501	Audit	2,961	3,989	4,000	3,717	4,000
61502	Accounting/Software Support	1,731	5,540	2,000	3,116	4,000
61504	Information Technology	0	423	500	223	500
61505	Engineering	16,289	0	0	2,448	0
61507	Testing	515	1,470	3,500	1,088	3,500
61509	Locating	694	603	800	582	800
61510	Consulting	3,735	925	1,000	389	500
61515	Legal Services	910	604	2,000	1,500	2,000
61525	Property/Liability Insurance	3,962	2,979	3,770	2,443	3,500
61530	Legal Notices & Ads	0	743	1,150	767	500
61554	Lawn Maintenance	1,503	556	1,000	627	1,500
61595	Misc. Other Services	35	124	150	38	150
	Subtotal	\$32,335	\$17,954	\$19,870	\$16,938	\$20,950

Village of Sister Bay 2016 Annual Budget 8

		2013	2014	2015	2015	2016
Fund 600/ Department 10		Actual	Actual	Budget	Estimate	Budget
Enterprise - Water Fund						
Maintenance						
61601	Office Equip. maintenance	90	81	100	89	100
61605	Computer Maintenance	0	0	175	25	175
61610	Water Plant Maintenance	89,064	8,169	15,000	9,579	15,000
61615	Distribution System Maintenance	4,337	16,431	10,000	2,494	10,000
61650	Hydrant Maintenance	240	317	1,000	68	100
61675	Equipment Rental	45	80	50	0	0
	Subtotal	\$93,776	\$25,078	\$26,325	\$12,256	\$25,375
Vehicles & Portable Equipment						
61701	Vehicle Maintenance	1,245	958	1,250	1,000	1,250
61705	Minor Equipment Maintenance	259	170	300	100	300
61710	Gas/Oil/Fluids	2,327	2,016	2,500	1,697	2,500
61715	Equipment Gas/Oil/Fluids	432	545	800	226	800
	Subtotal	\$4,264	\$3,690	\$4,850	\$3,023	\$4,850
Non-Operating Expenses						
61905	Taxes	352	371	450	400	400
61910	Bad Debt	0	0	0	45	0
61930	Bank Fees & Finance Charges	140	165	200	162	200
61950	Miscellaneous Other Exp	0	2,600	0	501	0
61971	Depreciation	100,947	102,769	105,000	105,000	102,769
61975	Other Non-Operating Exp	0	0	100	0	0
	Subtotal	\$101,438	\$105,905	\$105,750	\$106,107	\$103,369
Debt						
61986	Interest on Long-Term Debt	12,712	11,349	10,104	10,104	8,619
	Subtotal	\$12,712	\$11,349	\$10,104	\$10,104	\$8,619
Transfers						
61991	PILOT payment	0		35,457	35,457	35,457
	Subtotal	\$0	\$0	\$35,457	\$35,457	\$35,457
	Total Expenses	\$411,630	\$334,220	\$391,215	\$369,625	\$415,459
Net Income/(Loss)		\$33,605	\$308,187	\$105,021	\$159,422	\$74,984
<i>Proof to Audit (ML, p.6 plus capital contrib's)</i>		<i>33,604</i>				
Adjust for Other Sources and Uses of Cash						
	Add Assessment Principal	5,353	-	-	-	-
	Add back Depreciation	100,947	102,769	105,000	105,000	102,769
	Add back Replacement Funds Used	103,880	-	-	5,539	-
	Subtract Replacement Fund Addition	(42,067)		(44,591)	(44,591)	(47,266)
	Subtract Impact Fees	(57,946)	-56,720	(57,781)	(50,600)	(47,362)
	Subtract Debt Principal	(34,100)		(35,800)	(35,800)	(41,200)
	Subtract Capital Expenses	(17,309)		(36,209)	(42,469)	(9,000)
	Subtract Bay Shore Drive Project	(194,956)			(6,401)	(125,662)
	Subtotal	(\$136,199)	\$46,049	(\$69,381)	(\$69,322)	(167,721)
Net Change in Available Net Assets Balance		(\$102,593)	\$354,237	\$35,640	\$90,100	(\$92,737)

Village of Sister Bay 2016 Annual Budget 9

	2013	2014	2015	2015	2016
	Actual	Actual	Budget	Estimate	Budget
Fund 600/ Department 10					
Enterprise - Water Fund					
Beginning Available Net Asset Balance					
Ending Available Net Asset Balance					

Village of Sister Bay 2016 Annual Budget 10

Fund 600/ Department 30		2013	2014	2015	2015	2016
		Actual	Actual	Budget	Estimate	Budget
Enterprise - Wastewater Collection Fund						
REVENUES						
Permits & Fees						
44611	Lateral Permit Inspection	1,973	599	1,232	654	182
44631	Sewer Connection Fees/REU	3,947	1,460	2,464	1,308	364
	Subtotal	\$5,920	\$2,059	\$3,696	\$1,963	\$546
Public Charges						
46110	Assessment Letters	2,055	2,775	2,250	2,250	2,160
	Subtotal	\$2,055	\$2,775	\$2,250	\$2,250	\$2,160
Customer Charges						
46410	Sewer Service - Multi Family	0	15,857	13,988	16,742	13,240
46411	Sewer Service - Residential	125,683	119,882	120,884	120,898	125,746
46412	Sewer Service - Commercial	99,690	66,076	62,105	65,549	65,981
46418	Late Payment Penalties	503	593	646	589	468
46449	Collection System Maintenance	560	35	200	650	200
	Subtotal	\$226,437	\$202,443	\$197,823	\$204,430	\$205,635
Intergovernmental Charges						
47397	System Maintenance - LGUD	1,815	1,450	1,200	682	1,200
47398	Surcharges - LGUD	187	171	91	68	120
47399	Service to Other Systems	92	0	0	0	0
	Subtotal	\$2,093	\$1,621	\$1,291	\$750	\$1,320
Public Authority Charges						
47491	Sewer Service - Village Accts	4,023	4,663	4,359	4,665	4,583
47497	Collection System Maint - Village	0	0	0	0	0
47499	Other Services Provided to Village	1,798	7,084	7,500	11,041	7,000
	Subtotal	\$5,822	\$11,747	\$11,859	\$15,706	\$11,583
Other Revenue						
48110	Interest & Dividends	7,337	1,157	2,000	476	450
48111	Special Assessment Interest	384	0	0	0	0
48400	Insurance Recovery	0	0	0	0	0
48910	Refunds/Rebates	0	0	0	0	0
48953	Impact Fees - Downtown Sewer Main	22,116	16,488	17,633	6,862	2,006
48990	Other Operating Revenue	0	0	0	0	0
48995	Misc. Non-Operating Revenue	4	0	0	100	0
	Subtotal	\$29,841	\$17,646	\$19,633	\$7,439	\$2,456
Other Financing Sources						
49800	Capital Contributions - Sewer	0	25,618	0	0	0
	Subtotal	\$0	\$25,618	\$0	\$0	\$0
	Total Revenues	\$272,168	\$263,908	\$236,552	\$232,537	\$223,700

Village of Sister Bay 2016 Annual Budget 11

		2013	2014	2015	2015	2016
Fund 600/ Department 30		Actual	Actual	Budget	Estimate	Budget
Enterprise - Wastewater Collection Fund						
EXPENSES						
Direct Employee Costs		13%	13%	13%	11%	11%
63101	Wages, Full Time	28,013	27,034	27,167	23,371	25,112
63105	Salaries, Admin	5,510	3,297	2,327	1,108	1,816
63105-63	Wages, Clerk	4,210	4,186	4,417	3,362	3,666
63110	Wages, Overtime	1,628	1,219	791	1,875	830
63112-63	Paid Leave		3,001		3,148	
63113-63	Comp Time Used		-4			
63115	Retirement	2,520	2,648	2,360	2,184	2,036
63120	Social Security	3,112	3,144	2,655	2,443	2,291
63125	Insurance, Medical	10,548	12,740	10,053	10,094	11,568
63130	Insurance, Dental	658	718	640	589	552
63135	Insurance, Disability	318	333	291	249	245
63140	Insurance, Group Life	88	127	100	78	104
63145	Insurance, Workers Comp	1,642	1,445	2,152	1,881	2,000
63190	Benefit Fees and Penalties	4	34	33	57	60
63191	Village Clerk reimbursement	-96	0	-191	-191	-107
63193	TKH Clerk reimbursement	-56	0	-73	-73	-41
63195	TIF BSD Reimbursement	-2,301	-2,765	0	0	0
	Subtotal	\$55,799	\$57,155	\$52,720	\$58,980	\$50,133
Indirect Employee						
63201	Travel/Training	237	134	250	153	250
63210	Expense Allowance	8	0	50	0	
63215	Uniforms and Clothing	228	251	220	220	220
	Subtotal	\$473	\$385	\$520	\$373	\$470
Utility Costs						
63330	Electricity	3,856	4,496	4,500	5,122	5,600
63335	Fuel	85	0	200	200	200
63365	Cellphones	203	195	200	200	200
63370	Internet	187	187	225	187	225
63375	Telemetry	382	381	400	381	400
	Subtotal	\$4,714	\$5,259	\$5,525	\$6,090	\$6,625
Supplies						
63401	Office Supplies	165	178	200	201	203
63405	Computer Hardware/Software	155	73	50	6	50
63410	Printing & Copying	394	428	400	264	400
63415	Postage & Shipping	400	347	450	437	450
63420	Dues and Publications	36	30	50	50	50
63425	Maps	6	8	0	0	0
63430	Custodial Supplies	2	37	25	25	25
63440	Medical and Safety	177	179	150	149	150
63450	Parts and Supplies	629	46	600	354	600
63460	Tools/Minor Equipment	57	117	500	1,703	500
63465	Chemicals	3,559	4,789	5,500	5,799	6,000
63490	Misc. Operating Supplies	2,222	2,300	2,250	0	2,250
63495	Misc. Other Supplies	82	105	500	1	500
	Subtotal	\$7,884	\$8,638	\$10,675	\$8,989	\$11,178
Other Services						
63501	Audit	1,100	1,082	1,400	939	1,200
63502	Accounting/Software Support	664	353	800	1,238	800

Village of Sister Bay 2016 Annual Budget 12

Fund 600/ Department 30		2013	2014	2015	2015	2016
		Actual	Actual	Budget	Estimate	Budget
Enterprise - Wastewater Collection Fund						
63504	Information Technology	0	157	300	68	300
63505	Engineering	0	3,965	9,800	3,213	0
63506	Pumping	412	0	0	0	0
63507	Testing	0	0	0	0	0
63509	Locating	60	118	0	0	0
63510	Consulting	3,326	175	500	119	250
63515	Legal Services	704	368	500	19	500
63525	Property/Liability Insurance	3,347	2,944	3,450	4,060	4,000
63530	Legal Notices & Ads	0	0	0	0	0
63554	Lawn Maintenance	1,091	343	400	797	400
63595	Misc. Other Services	156	465	100	101	100
	Subtotal	\$10,860	\$9,970	\$17,250	\$10,553	\$7,550
Maintenance						
63601	Office Equip. Maintenance	26	22	50	37	50
63605	Computer Maintenance	0	0	50	8	50
63630	Collection System Maintenance	16,264	11,622	57,000	333	57,364
63635	Lift Station/Force Main Maint	8,793	14,296	13,000	971	13,000
63675	Equipment Rental	0	0	0	0	0
	Subtotal	\$25,083	\$25,940	\$70,100	\$1,348	\$70,464
Vehicles & Portable Equipment						
63701	Vehicle Maintenance	462	356	375	116	375
63705	Minor Equipment Maintenance	407	378	500	5	500
63710	Gas/Oil/Fluids	864	749	1,000	615	1,000
63715	Equipment Gas/Oil/Fluids	192	160	500	240	500
	Subtotal	\$1,926	\$1,642	\$2,375	\$976	\$2,375
Non-Operating Expenses						
63910	Bad Debt	0	0	0	0	0
63930	Bank Fees & Finance Charges	65	77	100	73	100
63950	Miscellaneous Other Exp	0	6	0	0	0
63971	Depreciation	66,745	67,290	65,457	65,457	65,457
63975	Other Non-Operating Exp	0	0	0	0	0
	Subtotal	\$66,810	\$67,372	\$65,557	\$65,530	\$65,557

Village of Sister Bay 2016 Annual Budget 13

		2013	2014	2015	2015	2016
Fund 600/ Department 30		Actual	Actual	Budget	Estimate	Budget
Enterprise - Wastewater Collection Fund						
Debt						
63986	Interest on Long-Term Debt	13,436	11,935	10,664	10,664	9,096
63989	Financing Fees	0	0	0	0	0
	Subtotal	\$13,436	\$11,935	\$10,664	\$10,664	\$9,096
	Total Expenses	\$186,985	\$188,297	\$235,386	\$163,504	\$223,448
	Net Income/(Loss)	\$85,183	\$75,611	\$1,166	\$69,032	\$252
	<i>Proof to Audit (ML, p. 8)</i>	<i>85,185</i>				
Adjust for Other Sources and Uses of Cash						
	Add Assessment Principal	9,914	-	-	-	
	Add back Depreciation	66,745	67290.00	65,457	65457	65457
	Add back Replacement Funds Used	2,400	-	-	0	0
	Subtract Replacement Fund Addition	(6,064)		(6064)	(6064)	(6922)
	Subtract Impact Fees	(22,116)	(16,488)	(17,633)	(6862)	(2006)
	Subtract Debt Principal	(37,800)		(37,800)	(37800)	(44100)
	Subtract Capital Expenses	-		(19,586)	0	(9082)
	Subtract Bay Shore Drive Project	(259,472)		-	0	(96344)
	Subtotal	(246,393)	\$50,802	(\$15,626)	14,731	(\$92,997)
	Net Change in Available Net Assets Balance	(\$161,210)	\$126,413	(\$14,460)	\$83,763	(\$92,745)
	Beginning Available Net Asset Balance					
	Ending Available Net Asset Balance					

ORDINANCE NO. 239-091515

AN ORDINANCE AMENDING ORDINANCE NO. 109-050405 and ORDINANCE 113-102505, ESTABLISHING AN IMPACT FEE FOR A WATER SYSTEM AND RELATED IMPROVEMENTS

SECTION 1 INTRODUCTION

WHEREAS, the Board of Trustees of the Village of Sister Bay, upon recommendation of the Utilities committee conducted a public hearing on October 20, 2005 on the need for a water tower and system improvements impact fees; and,

WHEREAS, The Board of Trustees of the Village of Sister Bay, upon recommendation of the Utilities Committee, conducted a public hearing on this amendment on September 15, 2015; and,

NOW, THEREFORE, the Board of Trustees of the Village of Sister Bay, Door County, Wisconsin, do ordain as follows:

SECTION 2.00 INTENT

This Ordinance is enacted to establish the mechanism for the imposition of impact fees upon development to finance the capital costs of acquiring, establishing, upgrading, expanding, and constructing public facilities which are necessary to accommodate such development. This Ordinance is intended to assure that development bears an appropriate share of the cost of capital expenditures necessary to provide such public facilities within the Village of Sister Bay and its service areas as are required to serve the needs arising out of development, as well as to comply with Sec. 66.0617 Wis. Stats. As provided in Sec. 66.0617(2)(b), Wis. Stats., the Village of Sister Bay, by adopting this Ordinance, is not intending to limit its authority to finance public facilities by any other means authorized by law.

SECTION 3.00 AUTHORITY

This Ordinance is enacted under the authority granted by Section 66.0617(2)(a), of the Wisconsin Statutes.

SECTION 4.00 JURISDICTION

The jurisdictional area of this Ordinance shall include all lands within the corporate limits of the Village of Sister Bay.

SECTION 5.00 CREATION OF MUNICIPAL CODE PROVISIONS

The following provisions are hereby created and incorporated into the Municipal Code of the Village of Sister Bay:

SECTION 62.22 DOCUMENTATION is amended to read.

The following Village documents contain the needs assessments for the impact fees identified under Section 3 above, demonstrate Village compliance with the requirements of Sec. 66.0617(4), Wis. Stats., and shall be kept on file and available for public inspection in the Office of the Village Clerk:

Public Facilities Needs Assessment for Wastewater Impact dated March 2005
Public Facilities Needs Assessment for Water Tower and Related System Improvement Impact dated September 2005

SECTION 62.24 TIME LIMIT FOR EXPENDITURES is amended to read.

(a) The Village determines the following lengths of time appropriate for the planning, financing, acquisition and construction of the public facilities listed below:

1. Wastewater Treatment Plant Expansion
From January 2003 through December 31, 2005.
2. Water System Improvements
From January 1, 2006 through December 31, 2021

(b) Maximum Time to Use Impact Fees Collected From the Time of Fee Collection:

1. Type of Facility: Wastewater Treatment Plant expansion May 2025
2. Type of Facility: Water System improvements December 2026

(c) Fees held by the Village under Section 62.23 above, and not used within the time period specified herein, shall be refunded to the persons who are the owners of record, at the expiration of such time period, of the property with respect to which the impact fees were imposed.

SECTION 62.28 IMPACT FEE is amended to read

- (a) The Wastewater Treatment Plant expansion impact fee for every residential meter equivalent is \$653.00.
- (b) The Water System improvements impact fee for every residential meter equivalent is \$1,478.00.

SECTION 6.00 SEVERABILITY

If any section or part of this Ordinance is adjudged unconstitutional or invalid by any court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby. All other ordinances or parts of ordinances of the Village inconsistent with this Ordinance to the extent of the inconsistency only are hereby repealed.

SECTION 7.00 EFFECTIVE DATE

This Ordinance shall be effective after adoption by the Board of Trustees and publication or posting as provided by law.

Note that this ordinance was published in the Door County Advocate as a Class II notice.

Dated this 15th day of September 2015

Village of Sister Bay

By: _____
Dave Lienau, President

Attest:

Christine M. Sully, Clerk/Treasurer

Public Hearing Notice Water System Impact Fee Hearing

The Sister Bay Board of Trustees will hold a public hearing at the Sister Bay Fire Station, 2258 Mill Road, Sister Bay, Door County, Wisconsin on **Tuesday, September 15, 2015, at 6:00 P.M.** or shortly thereafter, for the purpose of amending 62.28 of the Village of Sister Bay Ordinances, Impact Fees:

The text of 62.28 will change to remove the phrase “Water Tower” from the ordinance.

The purpose of this public hearing is to allow customers to explain how their interests are affected, how the public is affected, and to bring out any facts pertinent to the proposed rate increase. All interested parties are urged to attend and give testimony.

A copy of the complete proposed Ordinance and the 2014 Audit are on file at the Village Administrator’s office and may be viewed at 2383 Maple Drive weekdays between 8:00 a.m. and 4:00 p.m.

Written testimony including email will also be accepted at the Sister Bay Administration Building, 2383 Maple Drive, Sister Bay, WI 54234, (FAX 920-854-9637) until 3:00 p.m. on the day of the hearing. Letters will be available for public inspection during normal business hours until the close of business on the day of the hearing. Letters will be entered into the record; a summary of all letters will be presented at the hearing, but individual letters will not be read. Anonymous correspondence will not be accepted.

A special meeting of the Board of Trustees will be conducted following the hearings.

By order of the Utility Committee of the Village of Sister Bay.
Zeke Jackson
Village Administrator
zeke.jackson@sisterbaywi.gov