

WATER, SEWER COLLECTION, AND STORMSEWER COMMITTEE MEETING AGENDA

Tuesday, August 4, 2015 2:00 p.m.
Sister Bay Fire Station — Large Meeting Room
2258 Mill Road

For additional information check: www.sisterbaywi.info

In order for everyone to hear the discussion please, turn off your cell phone. Thank you.

Call Meeting to Order

Roll Call

1	Chair – Pat Duffy		2	Scott Baker	
3	Shane Solomon			<i>Village Administrator – Zeke Jackson</i>	
	<i>Utility Manager – Steve Jacobson</i>			<i>Utility Supervisor – Mike Schell</i>	
	<i>Utility Clerk – Martha Baker</i>				

Consider a motion to recess until conclusion of Utilities Committee – WWTP meeting

Approval of the Agenda

Approval of minutes as attached

Comments and Correspondence

Discussion Items

1. ***Administrative Related***
 - a. Rate increase per 2015 Sewer Rate Study
2. ***Water System Related***
 - a. Highway 57 reconstruction status
3. ***Collection System Related***
 - a. Sewer odors
 - b. Manhole rehabilitation
4. ***Stormwater System Related***
 - a. Stormsewer planning
5. ***Extensions***
 - a. Niagra Ridge status
 - b. Garot project status
6. ***Matters to be placed on a future agenda or referred to a Committee, Official or Employee***

Adjournment

Public Notice

Questions regarding the nature of the agenda items or more detail on the agenda items listed above scheduled to be considered by the governmental body listed above can be directed to Zeke Jackson, Village Administrator at 920-854-4118 or at zeke.jackson@sisterbaywi.gov. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible preferably a minimum of 48 hours. For additional information or to request this service, contact the Sister Bay Village Administrator at 854-4118, (FAX) 854-9637, or by writing to the Village Administrator at the Village Administration Building, 2383 Maple Drive, PO Box 769, Sister Bay, WI 54234. Copies of reports and other supporting documentation are available for review at the Village Administration Building during operating hours. (8 a.m. – 4 p.m. weekdays).

I hereby certify that I have posted a copy of this agenda at the following locations:

Administration Building Library Post Office

Name

Date

1 **b. Hydrant maintenance**

2 Jacobson reported that all hydrants in the Village and the District have been flushed and the
3 annual work has been completed.

4
5 **3. Collection System Related**

6 **a. Electrical service line installation issues**

7 Jacobson reported that there were issues of lines hit when digging for the utility line burial. All
8 issues have been resolved.

9
10 **b. Grease trap status**

11 Jacobson reported that the grease trap inspections have not yet been completed but that
12 Inspector Brett Guillette has hired extra help in order to get caught up. Jacobson wishes to get
13 his staff more involved with residential inspections and would like to see more cross-training.

14
15 **4. Stormsewer System Related**

16 **a. Stormwater Vortex clean-out**

17 Jacobson noticed a swimming advisory at the Village beach and said it is due to the heavy rain
18 event. Great Lakes TV & Seal had cleaned the vortex unit and will be back again after this
19 recent rain event.

20
21 **5. Extensions**

22 **a. Premier Properties (North Highland) project status**

23 Jacobson reported the pressure testing at the Premier Properties project was completed
24 successfully on July 13, 2015.

25
26 **b. Garot project status**

27 Jackson reported there are more documents needed from Mr. Garot before the project can
28 move ahead.

29
30 **6. Matters to be placed on a future agenda or referred to a Committee, Official, or Employee:**

31 **a. Consider returning to monthly meetings**

32 After a short discussion the committee decided to return to regular monthly committee meetings
33 for the Water, Sewer Collection, and Stormsewer Committee.

34
35 **Adjournment:**

36 *A motion was made by Solomon, seconded by Baker, to adjourn the July 14, 2015 meeting of*
37 *the Water, Sewer Collection, and Stormsewer Utilities Committee at 9:280 AM. Motion carried*
38 *– all Ayes.*

39
40 Respectfully submitted,

41 Martha Baker

42 Utility Clerk

Summary of User Charges

	Proposed Village of Sister Bay WWTP	Existing Rates	Increase/-Decrease
SB Sewered Volume Charge	\$3.07	3.16	-2.79%
LGUD#1 Sewered Volume Charge	\$2.36	2.64	-10.45%
Fixed Charges Sister Bay			
WWTP O & M	\$50.70	47.70	6.29%
SB Coll.	\$15.00	13.60	10.29%
Debt	\$18.50	18.80	-1.60%
Total Sister Bay	\$84.20	80.10	5.12%
Fixed Charges LGUD	\$50.70	47.70	6.29%
Unsewered Volume Charge			
Holding Tank	\$9.65	7.28	32.56%
Septage	\$63.77	57.53	10.84%
Unsewered Capital Debt Sur-Charge			
Holding Tank	\$4.24	4.24	0.00%
Septage	\$17.29	18.32	-5.61%
Total Outside Unsewered User			
Holding Tank	\$13.89	11.52	20.57%
Septage	\$81.06	75.85	6.87%
Typical Sister Bay Residential Quarterly Chg (Based on 10,000/quarter usage)	\$114.92	111.70	2.88%
High Strength Waste Surcharge			
Flow	\$2.37	2.68	-11.73%
B.O.D over 300 mg/l	\$1.02	0.91	* 11.87%
S.S over 250 mg/l	\$0.68	0.61	* 12.15%
P over 12 mg/l	\$8.88	8.07	* 9.98%

* .x .00833 x concentration x flow /1000 gal.