



# BOARD OF TRUSTEES MEETING AGENDA

Tuesday January 27, 2015 at 6:30 P.M.  
Sister Bay Fire Station 2258 Mill Road

For additional information check: [www.sisterbaywi.gov](http://www.sisterbaywi.gov)

*In order for everyone to hear the discussion please, turn off your cell phone. Thank you.*

**Call Meeting to Order**

**Deviations from the agenda order shown may occur.**

**Roll Call**

**Approval of agenda and minutes as published  
Comments and Correspondence**

## **New Village Board Business Items**

1. Consider a Motion to Affirm the Village's ownership of the wastewater treatment plant, main lift station and outfall pipe in letter to be sent to the Town of Liberty Grove and Liberty Grove Utility District #1; and to Affirm that the Utility Committee attempted in good faith to resolve the issue of plant ownership under Section 12.3 of the Intergovernmental Agreement, but in the Village's opinion was not successful, in that letter; and to Affirm that in that letter the Town has not presented any written information that the Town has an ownership stake in the plant; and to Affirm that the Village Board does not believe negotiations between the Town Board and Village Board will resolve the issue when the Utility Committee has not; and to Notify the Town and Utility District by letter that the Village wants to proceed to mediation immediately, which is consistent with the letter from John Lowry, dated December 19, 2014; and that the Chairperson of the Village Utility Committee, Village President and Village Administrator are authorized to submit a person as the mediator to the Town as soon as practical.
2. Consider a motion to award a contract to North Road Construction, by Gino J. Gemignani 1304 North Road, Green Bay, WI 54313 in the amount of \$28,000 for renovation of Marina Public Restrooms.
3. Consider a motion to award a contract to Living Labs LLC in the amount of \$13,900 for production of a Wayfinding Signage Master Plan and type designs.
4. Consider a motion to amend an existing contract with Donohue and Associates in the amount of \$17,450 for various actions associated with utilities relocation as a part of the Bay Shore Dr. Project.
5. Consider a motion to set Open Book and Board of Review dates for 2015.
6. Consider a motion to confirm and appoint President Lienau's nomination of qualified citizens to fill vacancies on Committees, Commissions and Boards in the Village of Sister Bay.
7. Report on County activities from the County Supervisor, Dave Lienau.
8. Review of the financial statements and consideration of a motion to approve the monthly bills.
9. Report from the Village Administrator on Various Actions.
  - Street Lighting/Line Burial
  - Enforcement Actions
10. Discussion regarding matters to be placed on a future agenda or referred to a Committee, official or employee.

## **Committee Reports** (Committees may approve the minutes of their meetings that are presented in unapproved form.)

- |                      |                              |                          |
|----------------------|------------------------------|--------------------------|
| 1. Administrative    | 2. Bay Shore Oversight       | 3. Coastal Byways        |
| 4. DCEDC             | 5. Economic Development      | 6. Finance               |
| 7. Fire              | 8. Fire District Exploratory | 9. Historical Society    |
| 10. Library Building | 11. Marina and Marina Fest   | 12. Parks                |
| 13. Personnel        | 14. Plan                     | 15. Comm / Tech          |
| 16. SBAA             | 17. Teen Center              | 18. TZC                  |
| 19. Utility          | 20. Admin and Comp Oversight | 21. Waterfront Oversight |

## **Adjournment**

### **Public Notice**

Questions regarding the nature of the agenda items or more detail on the agenda items listed above scheduled to be considered by the governmental body listed above can be directed to Zeke Jackson, Village Administrator at 920-854-4118 or at [zeke.jackson@sisterbaywi.gov](mailto:zeke.jackson@sisterbaywi.gov).

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible preferably a minimum of 48 hours. For additional information or to request this service, contact the Sister Bay Village Administrator at 854-4118, (FAX) 854-9637, or by writing to the Village Administrator at the Village Administration Building, 2383 Maple Drive, PO Box 769, Sister Bay, WI 54234. Copies of reports and other supporting documentation are available for review at the Village Administrator's Office, Administration Building, 2383 Maple Drive during operating hours. (8 a.m. – 4 p.m. weekdays).