

1                                   **VILLAGE OF SISTER BAY BOARD OF TRUSTEES MEETING MINUTES**  
2   **TUESDAY, JUNE 17, 2014**  
3   **SISTER BAY-LIBERTY GROVE FIRE STATION – 2258 MILL ROAD**

4  
5   The June 17, 2014 meeting of the Village of Sister Bay Board of Trustees was called to order by  
6   Village Administrator Zeke Jackson at 7:10 PM.

7  
8   **Present:** Village President Dave Lienau and Trustees Pam Abshire, Scott Baker, John Clove, Pat  
9   Duffy, Donna Scattergood and Nora Zacek.

10  
11   **Staff Members:** Village Administrator Zeke Jackson, Utilities Director Steve Jacobson, Finance  
12   Director Juliana Neuman, Clerk-Treasurer Christy Sully, and Janal Suppanz, Administrative  
13   Assistant.

14  
15   **Others:** Laddie Chapman, Lee and Ruth Telfer, Curt Wiltse, Rodney Hedeem, Michelle  
16   Mistardi and one other individual.

17  
18   **Approval of minutes as published:**

19   **As to the minutes for the May 13, 2014 meeting of the Village Board:**

20   Baker noted that he believes the sentence which begins on Line 18, Page 4 of the May 24,  
21   2014 meeting minutes should be amended to read, "He thought the conference was very  
22   worthwhile and is suggesting that Village officials see that documentation *regarding Agility's*  
23   *recovery assistance program* be completed."

24  
25   *A motion was made by Clove, seconded by Duffy to approve the minutes for the May 13, 2014*  
26   *meeting of the Village Board as corrected. Motion carried - All ayes.*

27  
28   **Comments and Correspondence:**

29   A copy of a letter from Carrie Counihan, the Executive Director of the Door County Humane  
30   Society, was included in the meeting packets and the Board members jointly reviewed that  
31   document. In her letter Counihan thanks the Village for its donation of \$1,000 to the Humane  
32   Society and invites Village officials to stop by that facility for a tour at any time.

33  
34   Lienau asked if anyone wished to address a non-agenda item.

35  
36   Lee Telfer indicated that his wife, Ruth Telfer, and her brother Curt Wiltse, own Betty Wiltse's  
37   former office building which is located at the corner of N. Bay Shore Drive and Mill Road. As a  
38   result of the work which will be done on the Bay Shore Drive Reconstruction project the State  
39   will be "taking" another 8' of right-of-way from Ruth and Curt as well as the 25' of property it  
40   already has an easement on. Because the lot is quite small the State will essentially be "taking"  
41   approximately 40% of it, and, therefore, it will become "non-conforming". If the lot is deemed  
42   to be "non-conforming" a number of logistical issues could come into play and its value will be  
43   reduced considerably. Telfer noted that a number of property owners in the downtown area  
44   will be facing similar circumstances, and asked that Village officials consider enacting  
45   regulation amendments which will provide relief for those individuals. It was the consensus that  
46   this issue shall be referred to the Plan Commission.

47  
48   Greg Casperson noted that the State is also attempting to acquire a wider right-of-way in front  
49   of his property on N. Bay Shore Drive by initiating a formal "taking". He would be willing to  
50   grant an easement to the State at no cost, but it is his understanding that that is not the preferred

1 course of action.

2  
3 Rodney Hedeem indicated that he owns property in the Town of Liberty Grove as well as the  
4 Village. This year when he was paying his taxes he realized that if his Village property was  
5 located in Liberty Grove he would pay about \$8,000 less in taxes.

6  
7 **New Village Board Business**

8 **Item No. 5. Consider a motion to discuss and act on requests for various types of liquor, soda**  
9 **and cigarette licenses:**

10 A large packet of documentation pertaining to the applications submitted for 2014 Liquor, Beer  
11 and Wine Licenses, Operator's Licenses, Soda and Cigarette Licenses and official agent  
12 designations had been included in the meeting packets. All the applicants have passed their fire  
13 inspections and submitted drawings of the premises to be covered, and, if applicable, outdoor  
14 seating areas, outdoor serving locations, picnic areas and beer gardens have been delineated.

15  
16 *At 7:15 P.M. Lienau and Zacek recused themselves due to potential conflicts of interest, and*  
17 *Lienau then appointed Duffy Temporary Village President.*

18  
19 *A motion was made by Clove, seconded by Baker that the Village Board approves of the*  
20 *issuance of Soda Licenses to all the establishments named on the 2014 Soda Applicant Listing*  
21 *which was included in the meeting packets. A copy of that document is hereby attached and*  
22 *incorporated by reference.*

23  
24 *At 7:16 P.M. Zacek returned to the table.*

25  
26 *A motion was made by Clove, seconded by Baker that the Village Board approves of the*  
27 *issuance of Cigarette Licenses to all the establishments named on the 2014 Cigarette Applicant*  
28 *Listing which was included in the meeting packets. A copy of that document is likewise hereby*  
29 *attached and incorporated by reference. Motion carried – All ayes.*

30  
31 *A motion was made by Clove, seconded by Duffy that Class A Beer Licenses shall be issued to*  
32 *Voight's Country Walk Amoco and Sister Bay Mobil. Motion carried – All ayes.*

33  
34 *A motion was made by Abshire, seconded by Baker that Operator's Licenses shall be issued to*  
35 *all the persons named on the 2014 Operator License Applicant/Agent Designation Listing which*  
36 *was included in the meeting packets, and all the Agents designated on that document are also*  
37 *approved. A copy of the Operator License Applicant/Agent Designation Listing is hereby*  
38 *attached and incorporated by reference. Motion carried – All ayes.*

39  
40 *At 7:21 P.M. Lienau returned to the table and resumed his duties as Village President.*

41  
42 *A motion was made by Clove, seconded by Duffy that the Village Board approves of the*  
43 *issuance of Class A Beer & Liquor Licenses to Bhirdo's By The Bay, Top Shelf Cafe & Gourmet,*  
44 *Shopko, and the Piggly Wiggly. Motion carried – All ayes.*

45  
46 *A motion was made by Clove, seconded by Baker that the Village Board approves of the*  
47 *issuance of Class B Beer & Liquor Licenses to Husby's and the Sister Bay Bowl, subject to the*  
48 *following conditions, which shall all be clearly delineated on each of the licenses:*

- 49  
50
  1. *Outdoor sales of alcoholic beverages must cease at 10:30 P.M. and all*  
51 *outdoor seating must be vacated by 11:00 P.M.*

- 1           2. *All outdoor music must cease by 10:30 P.M.*
- 2           3. *Whenever there is any type of indoor entertainment at the licensed premise*
- 3           *after 10:30 P.M. all windows and doors must be closed.*
- 4           4. *All outdoor patios must be kept free of weeds.*
- 5           5. *The Licensee or a designee(s) must pick up any and all trash generated*
- 6           *within a 100' perimeter of the licensed premise on a daily basis.*
- 7           6. *If alcoholic beverages are served at the licensed premise during Fall Fest the*
- 8           *Licensee must hire a bouncer or a police officer to patrol the property and*
- 9           *ensure that order is maintained throughout the festival.*
- 10          7. *Outdoor trash receptacles must be made available for patrons utilizing*
- 11          *outdoor seating on the licensed premise.*

12  
13 *The drawing of the premises to be covered, and, if applicable, outdoor seating areas, outdoor*  
14 *erving locations, picnic areas and beer gardens which were submitted by each of the licensees*  
15 *are approved as presented. Motion carried – All ayes.*

16  
17 *Michelle Mistardi indicated that she believes 10:30 P.M. is definitely late enough for outdoor*  
18 *music to be played, as at times the music coming from some downtown establishments can get*  
19 *quite loud. Jackson responded that current Village regulations state that 65 decibels in*  
20 *residential districts and 70 decibels in business districts is allowed. He believes Municipal Code*  
21 *amendments may be in order. It was the consensus that this issue shall be referred to the Plan*  
22 *Commission.*

23  
24 *A motion was made by Baker, seconded by Scattergood, that a Special B License shall be issued*  
25 *to the Little Sister Resort – d/b/a Fred & Fuzzy's, subject to all of the previously mentioned*  
26 *conditions, which shall be clearly delineated on the license. Motion carried – All ayes.*

27  
28 *A motion was made by Lienau, seconded by Duffy that "300 Seat B" Licenses shall be issued to*  
29 *the Mission Grill and Northern Grill, subject to all of the previously mentioned conditions,*  
30 *which shall be clearly delineated on each of the licenses. Motion carried – All ayes.*

31  
32 *A motion was made by Clove, seconded by Abshire that Class B Beer and Class C Wine*  
33 *Licenses shall be issued to Al Johnson's Swedish Restaurant, the Church Hill Inn, Grasse's Grill,*  
34 *The Inn at Kristofers, CHOP, Wild Tomato, Drink Coffee, Cheesecake, Etc., Bay Ridge Golf*  
35 *Course and Door County Creamery, subject to all of the previously mentioned conditions,*  
36 *which shall be clearly delineated on all of the licenses. Motion carried – All ayes.*

37  
38 **Item No. 6. Consider a motion to commend Mike Schell for the work he did on the Bay Shore**  
39 **Drive Reconstruction Project:**

40 *Mike Schell supervised the Bay Shore Drive Utilities Project on behalf of the Village, and while*  
41 *performing those duties he put in a lot of extra hours and worked with Utility customers as well*  
42 *as the employees from Donohue & Associates and Dorner Construction on a wide range of*  
43 *problem solving and construction tasks. Toward the end of the project Schell actually took the*  
44 *place of the engineers from Donohue & Associates in an attempt to lessen the cost burden to*  
45 *the Village. Both Steve Jacobson, the Utilities Director, and Jackson believe Schell did an*  
46 *excellent job and deserves a "pat on the back". Clove asked if it would be possible to issue a*  
47 *bonus to employees in situations like this, and it was the consensus that his suggestion shall be*  
48 *referred to the Administration and Benefits Oversight Committee.*

49  
50 *A motion was made by Abshire, seconded by Duffy that the Village Board accepts the*  
51 *recommendation of Utilities Director Steve Jacobson and Village Administrator Zeke Jackson*

1 and commends Mike Schell for the work he did on the Bay Shore Drive Reconstruction Project.  
2 To that end, Schell shall be given a well deserved "At-A-Boy". The letter which was included in  
3 the meeting packets shall be signed by Lienau and Jacobson and presented to Schell ASAP.  
4 Motion carried – All ayes.

5  
6 **Item No. 7. Consider a motion to approve Resolution 287, approving the 2013 Compliance**  
7 **Maintenance Annual Report (CMAR) for Sister Bay Utilities:**

8 Each year the DNR requires the Utilities to submit a Compliance Maintenance Annual Report  
9 (CMAR) that identifies the various operating levels and maintenance activities at the  
10 Wastewater Treatment Plant.

11  
12 *A motion was made by Lienau, seconded by Baker that the Village Board passes and adopts*  
13 *Resolution No. 287, which approves the 2013 Annual Compliance Maintenance Report for the*  
14 *Sister Bay Wastewater Treatment Facility, as presented.*

15  
16 A copy of the 2013 CMAR was included in the meeting packets, and during discussion the  
17 Board members jointly reviewed that document. At that time they noted that the report  
18 generated very high marks – a grade point average of "4.00", which is commendable.

19  
20 *A vote was taken on the previously mentioned motion and it carried – All ayes.*

21  
22 **Item No. 1. Consider a motion to discuss and act on a recommendation from the Fire Board**  
23 **to adopt Ordinance No. 229, repealing Chapter 14, Article II of the Municipal Code –**  
24 **Automatic Sprinkler System:**

25 Act 270, which took effect on April 18, 2014, established a Uniform Commercial Building  
26 Code which prohibits municipalities from adopting or enforcing stricter Building Code  
27 regulations than those cited in the Act, but it does allow municipalities to seek grandfather  
28 status for more stringent fire detection, prevention, or suppression ordinances in place prior to  
29 May 1, 2013. Chapter 14, Article II of the Village's Municipal Code is more stringent than the  
30 State regulations, and the Fire Commission has determined that having a local regulation which  
31 is more stringent than the State standard would be a hindrance to development and will  
32 complicate the construction planning and inspection process. The new State regulations do  
33 provide for sprinkling in high risk facilities such as hotels, and, therefore, the Fire Commission  
34 has recommended that Chapter 14, Article II, be repealed in its entirety.

35  
36 *A motion was made by Clove, seconded by Abshire that the Village Board accepts the*  
37 *recommendation of the Fire Board and adopts Ordinance No. 229, repealing Chapter 14,*  
38 *Article II of the Municipal Code, which pertains to automatic sprinkler systems. Motion carried*  
39 *– All ayes.*

40  
41 **Item No. 2. Consider a motion to discuss and act on a recommendation from the Marina**  
42 **Committee to amend the Marina Fest By-Laws:**

43 Marina Fest was started in an effort to "give back" to the community and aid Village non-profit  
44 organizations with fundraising. That event typically costs in excess of \$18,500, and quite often  
45 budgeted funds and donations do not cover all the expenses. As a result of the shortfall the  
46 Marina has been forced to withdraw funds from operating funds and cash reserves. The  
47 Marina's cash position is currently strong, but projections indicate that in a few years that may  
48 not be the case. In an attempt to control expenses and enhance revenue generation at the  
49 Marina, but also enhance Marina Fest and keep people in Sister Bay all day long, the Marina  
50 Committee is recommending that the draft of amended Marina Fest By-Laws which was  
51 included in the meeting packets be approved. Basically that document integrates Marina Fest

1 into Waterfront Park and increases potential revenues by inviting special entertainment and “for  
2 profit” vendors to participate.

3  
4 *A motion was made by Duffy, seconded by Abshire that the Village Board approves of the*  
5 *concept of allowing “for profit” vendors to participate in Marina Fest.*

6  
7 Discussion took place regarding the previously mentioned motion, and during that time the  
8 Board members jointly reviewed the proposed By-Laws. The suggestion was made that the fee  
9 for “for-profit” vendors be reconsidered, and the suggestion was also made that a formal Marina  
10 Fest Vision Statement be created.

11  
12 *A vote was taken on the previously mentioned motion and it carried – All ayes.*

13  
14 *A motion was made by Clove, seconded by Baker that the members of the Marina Committee*  
15 *shall be asked to reconsider their recommendation with respect to amendment of the Marina*  
16 *Fest By-Laws, and shall also be asked to see that a mission or vision statement is created for that*  
17 *event. Motion carried – All ayes.*

18  
19 **Item No. 3. Consider a motion to discuss and act on a recommendation from the Marina**  
20 **Committee to adopt Resolution No. 288, seeking Recreational Boating Facilities (RBF) Grant**  
21 **funding from the DNR:**

22 The Marina Committee and the Finance Committee have approved renovations to the Marina  
23 public restrooms. Those renovations may be eligible for RBF grant funding from the DNR, and  
24 the Marina Committee has recommended that the funding be pursued. If the Village’s  
25 application is approved it is possible that the Marina would be eligible for approximately  
26 \$12,500 to help cover the cost of the renovations. A draft of an applicable Resolution was  
27 included in the meeting packets.

28  
29 *A motion was made by Clove, seconded by Abshire that the Village Board accepts the*  
30 *recommendation of the Marina Committee and adopts Resolution No. 288, seeking RBF grant*  
31 *funding from the DNR. Motion carried – All ayes.*

32  
33 **Item No. 4. Consider a motion to discuss and approve Ordinance No. 228, amending §62.11**  
34 **of the Utility Code and extending the deadline for installation of grease traps to December 1,**  
35 **2015:**

36 On December 10, 2012 the Village Board adopted an Ordinance which added a section to  
37 Chapter 62 of the Municipal Code stating that grease interceptors must be installed at  
38 commercial food establishments in the Village no later than December 1, 2014. Some business  
39 owners have expressed a desire to have the deadline extended for one year, and Jackson and  
40 Jacobson are recommending that Ordinance No. 228, which does amend and recreate  
41 §62.11(f)(1)(a) of the Utility Code, be approved.

42  
43 *A motion was made by Scattergood, seconded by Zacek that the Village Board accepts the*  
44 *recommendation of the Village Administrator and the Utilities Director, and approves*  
45 *Ordinance No. 228, which recreates §62.11(f)(1)(a) of the Utility Code, as presented.*

46  
47 During discussion the Board members jointly reviewed the previously mentioned Ordinance.  
48 Jacobson noted that the Building Inspector has not had an opportunity to complete all his  
49 grease trap inspections yet, which could become problematic and quite costly for some  
50 business owners in the Village. Further, studies are being done regarding the waste loading  
51 capacity at the plant, and the Village’s engineers will be doing a CMOM study and reviewing

1 the existing Ordinances to see if they are compliant with DNR standards.

2  
3 Duffy indicated that as Chair of the Utilities Committee he cannot in good faith authorize an  
4 extension of the regulations regarding installation of grease traps as this is a definite problem  
5 which has been "wrong" for quite some time and "continues to be wrong". Clove then  
6 suggested that as a compromise the deadline be extended to June of 2015. It was eventually the  
7 consensus that the existing regulations shall remain in effect but if extenuating circumstances  
8 exist a request for a temporary waiver of up to one year may be granted by the Utilities  
9 Director.

10  
11 *Scattergood and Zacek subsequently withdrew their motion.*

12  
13 **Item No. 8. Consider a motion to accept the resignation of Donna Scattergood from the**  
14 **Village of Sister Bay Board of Trustees:**

15 Donna Scattergood will be moving out of the Village in the near future, and, therefore, she will  
16 be resigning as a Trustee.

17  
18 *A motion was made by Clove, seconded by Abshire that the Village Board regretfully accepts*  
19 *Donna Scattergood's resignation from the Village of Sister Bay Board of Trustees. Motion carried*  
20 *– All ayes.*

21  
22 Scattergood indicated that she enjoyed her time on the Board and considered it to be a  
23 wonderful learning experience. The other Board members thanked her for her service and  
24 indicated that she will be missed.

25  
26 **Item No. 9. Consider a motion to confirm the appointment of the person President Lienau has**  
27 **nominated to fill Donna Scattergood's seat on the Board of Trustees for the Village of Sister**  
28 **Bay:**

29 President Lienau indicated that he would like to nominate Shane Solomon to fill Donna  
30 Scattergood's seat on the Board of Trustees for the Village of Sister Bay.

31  
32 *A motion was made by Baker, seconded by Clove that the Village Board confirms the*  
33 *appointment of Shane Solomon to fill Donna Scattergood's seat on the Board of Trustees for the*  
34 *Village of Sister Bay. Solomon's new term shall expire in April of 2015. Motion carried – All*  
35 *ayes.*

36  
37 **Item No. 10. Consider a motion to discuss and amend the Village of Sister Bay's Board of**  
38 **Trustee By-Laws:**

39 **Item No. 11. Consider a motion to discuss and amend the Village of Sister Bay's**  
40 **Committee/Commission By-Laws:**

41 Drafts of revised Board of Trustee ByLaws and Committee/Commission By-Laws were included  
42 in the meeting packets. If those documents are approved a Water, Wastewater and Storm Sewer  
43 Committee will be created.

44  
45 *A motion was made by Lienau, seconded by Duffy that the Village Board accepts the proposed*  
46 *changes to the Village of Sister Bay Board of Trustee and Committee and Commission By-Laws.*

47  
48 For quite some time the Village has conducted its local water and wastewater collection  
49 utilities business with the assistance of a joint committee made up of representatives of the  
50 Village of Sister Bay and the Town of Liberty Grove. The Village Attorney has indicated that the  
51 Intergovernmental Operations Agreement the Village has with the Town of Liberty Grove would

1 allow it to conduct separate meetings in order to localize policy formulation and oversight of  
 2 the water and wastewater collection system. The Parks, Properties and Streets Committee also  
 3 has authority over storm sewer construction, maintenance and assessments. Creation of a  
 4 Water, Wastewater and Storm Sewer Committee would afford Village officials an opportunity to  
 5 discuss local issues separate from discussions regarding the operation of the plant, and would  
 6 allow for capitalization on the knowledge and expertise of Utilities Department staff members  
 7 in the management of storm water issues. The Water, Wastewater and Storm Sewer Committee,  
 8 which would be a standing committee, would be charged with overseeing and planning all  
 9 aspects of Sister Bay's water, wastewater collection and storm sewer systems. The Committee  
 10 would make recommendations to the Village Board, and would consist of three Trustees and  
 11 two citizen members. The Village Administrator, the Utilities Director and the Facilities  
 12 Manager would serve as ex-officio members. During discussion the Board members indicated  
 13 that they believe creation of the previously mentioned committee would be a good thing for the  
 14 Village.

15  
 16 Clove indicated that he believes the makeup of the Marina Fest Committee should be changed  
 17 so that it is not necessary for one person from each non-profit organization participating in  
 18 Marina Fest to actually be a member of the Marina Fest Committee. Jackson also indicated that  
 19 he believes the Marina Manager should be an ex-officio member of the Marina Fest Committee.  
 20 Some other grammatical revisions were suggested, and Jackson took note of all of them.

21  
 22 *Lienau and Duffy then amended their motion to state that the Village Board accepts the*  
 23 *proposed changes to the Village of Sister Bay Board of Trustee and Committee and Commission*  
 24 *By-Laws as presented but amended at this meeting. Motion carried – All ayes.*

25  
 26 **Item No. 12. Consider a motion to act on a recommendation of the Parks Committee to**  
 27 **approve a contract amendment with JJR for re-bidding the Beach Project Contract:**

28 A copy of an amended contract with JJR for rebidding the Beach Project was included in the  
 29 meeting packets.

30  
 31 *A motion was made by Clove, seconded by Baker that the Village Board accepts the*  
 32 *recommendation of the Parks Committee and authorizes the Village Administrator to execute*  
 33 *the Beach Project contract amendment with JJR which was included in the meeting packets.*  
 34 *Motion carried – All ayes.*

35  
 36 **Item No. 13. Consider a motion to discuss and confirm President Lienau's Committee**  
 37 **appointments:**

38 A document on which President Lienau had listed all his recommendations for Board,  
 39 Committee and Commission appointments was included in the meeting packets, but he noted  
 40 that he would like to make a few amendments to the list and read them aloud. (Those  
 41 amendments are all shown in red.)

42		
43	<b>MARINA FEST</b>	<b>(4) 1+1+1+1</b>
44	VACANT (Parks Rep.)	Co-Chair
45	Shane Solomon (Marina Rep.)	Co-Chair
46	John Clove	
47	Wendy Tatzel	Ex-Officio
48		
49	<b>SBAA (1)</b>	
50	VACANT	Liaison
51	(This position will be filled as soon as a decision	

1 has been made regarding whether or not Nora  
2 Zacek is still eligible to be an at-large member of  
3 the SBAA Board of Directors.)  
4

5 **ADMINISTRATION AND BENEFITS OVERSIGHT**  
6 **COMMITTEE (4)**

7 Dave Lienau  
8 Pam Abshire  
9 Pat Duffy  
10 **Citizen Member – Joanne Clove**

11  
12 **WATERFRONT OVERSIGHT COMMITTEE (6)**

13 Dave Lienau  
14 John Clove  
15 VACANT  
16 Shane Solomon  
17 **SBAA Rep. – Jessica Grasse**  
18 **Citizen Member (VACANT)**  
19

20 *A motion was made by Baker, seconded by Duffy that all of the Board, Committee and*  
21 *Commission appointments delineated on the document which was included in the meeting*  
22 *packets are confirmed as presented but amended at this meeting. Motion carried – All ayes.*  
23

24 **Item No. 14. Report on County activities from the County Supervisor, Dave Lienau:**

25 Lienau indicated that he didn't have anything further to report.  
26

27 **Item No. 15. Review of the financial statements and consideration of a motion to approve the**  
28 **monthly bills:**

29 Payment Approval Reports for the period May 15, 2014 through June 17, 2014 were included  
30 in the meeting packets, and Neuman presented documentation confirming the payroll costs and  
31 expenditures for which totals were unavailable at the May Board Meeting as well as Request  
32 and Certification for Payment No. 4 from Donohue & Associates for work performed by Dorner  
33 Construction.  
34

35 *A motion was made by Zacek, seconded by Abshire that the Village Board approves of the*  
36 *payment of \$37,176.87 in payroll costs and \$19,680.10 in additional expenditures. (These*  
37 *totals were not available at the May Board Meeting.) Motion carried – All ayes.*  
38

39 *A motion was made by Lienau, seconded by Abshire that the monthly bills depicted on the*  
40 *reports which are included in the meeting packets totaling \$864,927.89 are all approved.*  
41 *Motion carried – All ayes.*  
42

43 *A motion was made by Baker, seconded by Clove that the Dorner Construction bill in the*  
44 *amount of \$454,234.06 shall be paid ASAP. Motion carried – All ayes.*  
45

46 **Item No. 16. Discussion regarding matters to be placed on a future agenda or referred to a**  
47 **committee, official or employee:**

48 It was the consensus that the following issues shall be placed on a future agenda or referred to  
49 committee, official or employee:  
50  
51

- 1 • *Lee Telfer's request for relief from the actions of the D.O.T. with respect to "takings" of*
- 2 *property for the Bay Shore Drive Reconstruction Project and creation of non-conforming*
- 3 *lots in the downtown area shall be referred to the Plan Commission.*
- 4 • *The Plan Commission shall be asked to review §66.0808 of the Zoning Code and*
- 5 *determine whether the decibel levels delineated in that section are appropriate.*
- 6 • *The suggestion that bonuses be considered for employees who "go above and beyond"*
- 7 *shall be referred to the Administration and Benefits Oversight Committee.*
- 8 • *The Marina/Marina Fest Committees shall be charged with formulating a*
- 9 *recommendation with respect to amendment of the Marina Fest By-Laws and creation of*
- 10 *a mission or vision statement for that event.*
- 11 • *Jackson will see that "reminder" letters are sent to the business owners who have not*
- 12 *complied with the grease trap regulations and will work with the Building Inspector to*
- 13 *see that inspections are completed in a timely fashion.*
- 14 • *The following item shall be added to the agenda for the July Village Board Meeting:*
- 15 *Consider a motion to adopt a Resolution expressing thanks and appreciation to Donna*
- 16 *Scattergood for her service as a Trustee for the Village of Sister Bay.*

17  
18 **Committee Reports:**

19 **(1) Administrative Committee/Public Relations Committee**

20 The Administrative Committee has not met recently.

21  
22 **(2) Bay Shore Drive Reconstruction Oversight Ad Hoc Committee**

23 The Bay Shore Drive Reconstruction Oversight Ad Hoc Committee has not met recently.

24  
25 **(3) Communication and Technology Committee**

26 The Communication and Technology Committee met last week but those minutes have not  
27 been completed yet.

28  
29 **(4) Door County Coastal Byways Commission**

30 The Door County Coastal Byways Commission has not met recently. Baker noted that a check  
31 in the amount of \$5,000 should be received soon from the Coastal Byways Commission.

32  
33 **(5) DCEDC**

34 No action based on the minutes which were included in the meeting packets.

35  
36 **(6) Economic Development Committee**

37 The Economic Development Committee has not met recently.

38  
39 **(7) Finance Committee**

40 No action based on the minutes which were included in the meeting packets.

41  
42 **(8) Fire Board and Fire District Exploratory Committee:**

43 No action based on the minutes which were included in the meeting packets. The Fire District  
44 Exploratory Committee has not met recently.

45  
46 **(9) Historical Society**

47 No action based on the minutes which were included in the meeting packets.

48  
49 **(10) Library Commission**

50 No action based on the minutes which were included in the meeting packets. The Garden

1 Dedication Ceremony will be conducted at 11:00 A.M. on July 12, 2014 and all the Board  
2 members are invited.

3  
4 **(11) Marina Committee and Marina Fest Committee:**

5 No action based on the minutes which were included in the meeting packets.

6  
7 The Marina Fest Committee will be meeting soon.

8  
9 **(12) Parks**

10 No action based on the minutes which were included in the meeting packets.

11  
12 **(13) Personnel Committee**

13 The Personnel Committee has not met recently.

14  
15 **(14) Plan Commission**

16 No action based on the minutes which were included in the meeting packets. Due to  
17 scheduling conflicts this month's Plan Commission Meeting will be conducted on June 25,  
18 2014.

19  
20 **(15) SBAA**

21 No action based on the minutes which were included in the meeting packets.

22  
23 **(16) Teen Center**

24 The Teen Center Board has not met recently.

25  
26 **(17) Tourism Zone Commission**

27 No action based on the minutes which included in the meeting packets.

28  
29 **(18) Utilities**

30 The Utilities Committee has not met recently.

31  
32 **(19) Administration/Compensation Oversight**

33 The Administration/Compensation Oversight Committee has not met recently

34  
35 **(20) Waterfront Oversight**

36 No action based on the minutes which were included in the meeting packets.

37  
38 **(21) Zoning Board of Appeals**

39 The Zoning Board of Appeals has not met recently.

40  
41 Jackson noted that in accord with the directives of the Board he has accepted the highest bid  
42 for the South Highland property in the amount of \$20,000.

43  
44 **Adjournment:**

45 *A motion was made by Clove, seconded by Baker to adjourn the meeting of the Board of*  
46 *Trustees at 9:47 P.M. Motion carried – All ayes,*

1 Respectfully submitted,



2

3 Janal Suppanz,

4 Administrative Assistant

2014

CLASS A BEER & LIQUOR LICENSES

AGENT/OWNER

✓ Bhirdo's by the Bay  
✓ Top Shelf Cafe & Gourmet  
Shopko  
Piggly Wiggly

Denise L Bhirdo  
Anne Alberts  
Lori Brockman  
Jay Kita

CLASS B BEER & LIQUOR LICENSES

✓ Husby's  
✓ Sister Bay Bowl

John Sawyer  
Sharon Daubner

SPECIAL B

✓ Little Sister Resort

Greg Sunstrom

300 SEAT B

✓ Mission Grill  
Northern Grill

J Gary Guterman  
Ron MacDonald

CLASS A BEER LICENSES

✓ Voight's Country Walk Amoco  
Sister Bay Mobil

Dennis & Lisa Voight  
Dave Lienau

CLASS B BEER & CLASS C WINE LICENSES

✓ Al Johnson's Swedish Restaurant  
Church Hill Inn  
Grasse's Grill  
Inn at Kristophers  
Chop  
Wild Tomato  
Drink Coffee  
Cheesecake Etc  
Bayridge Golf Course  
Door County Creamery

Lars Johnson  
Mike Goldstone  
Jim Grasse  
Mark Antczak  
Patsy Wuollett  
John Britton Unkefer  
Rachel Lohman  
Scott Dell  
Erik Anderson  
Jesse Johnson

2014 OPERATOR'S LICENSES

AGENT/OWNERS PRESENT

Christopher Janisse  
James Larson  
Alex Higginbotham  
Mike Termini  
Chad Kodanko  
Kerri Rentmeester  
Art Turnquist  
Carlin Hatch  
Kayla Geeve  
Janet Jenisse  
Nicloe Schutte  
Meighan Callahan

Husby's  
Husby's

John Sawyer

Andrea Erickson  
Michele Bhirdo-Pluff  
Lisa Glabe  
Janal Suppanz

Bhirdo's  
Bhirdo's  
Bhirdo's  
Bhirdo's

Denise L Bhirdo

Dolly Zahn  
Heike Tavenner  
Refik Ozbek  
Sandra Zak  
Jay Kita

Piggly Wiggly  
Piggly Wiggly  
Piggly Wiggly  
Piggly Wiggly  
Piggly Wiggly

Jay Kita

Gary Willems  
Penny L Anschutz  
Brett C Anschutz  
Joseph Baldwin  
Paula Anschutz  
Robbie LeClair  
Lukas Willems  
Eric Rockwell  
Mike Daubner  
Beth Lent  
Robert Schult  
Katherine Hastings  
Mike Herbst  
Oliva Lowery

Sister Bay Bowl  
Sister Bay Bowl

Sharon Daubner

David Brancato  
John Voight  
Gary Miller  
Richard Larson  
Kendall Koehler  
Carl Heine  
Sherry Lettie

Country Walk Amoco  
Country Walk Amoco

Dennis & Lisa Voght

Mike Goldstone

Church Hill Inn

Mike Goldstone

Lars Johnson  
Bryn Busslemcier  
Annika Johnson

Al Johnson's  
Al Johnson's  
Al Johnson's

Lars Johnson

Tonda Gagliardo  
Jennifer Elkins

Mission Grill  
Mission Grill

J Gary Guterman

Elly Marie Polomis  
Alexandra Oneata

Sister Bay Mobil  
Sister Bay Mobil

Dave Lienau

James Grasse  
Jessica Grasse

Grasse's Grill  
Grasse's Grill

James Grasse

Carla Krist  
Lorraine Brokman  
Patrick Herwig  
Shirley Jacobs  
Kandie Skippon

Shopko  
Shopko  
Shopko  
Shopko  
Shopko

Lorraine Brokman

Greg Sunstrom  
Bob Hermen  
Gene Lhost

Little Sister Resort  
Little Sister Resort  
Little Sister Resort

Greg Sunstrom

2014

SODA LICENSES

Bayridge Golf  
Bhirdo's By the Bay

Carroll House  
Cheesecake Etc.  
Chop  
Church Hill Inn  
Coachlight Inn  
Country Walk Amoco  
Door County Creamery  
Drink Coffee  
Grasse's Grill  
Husby's  
Inn at Kristofers  
Al Johnson's  
Little Sister Resort  
Mission Grill & Games  
Northern Grill  
Open Hearth Lodge  
Patio Drive-Inn & Motel  
Piggly Wiggly  
Pirate's Cove  
Shopko  
Sister Bay Bowl  
Sister Bay Cafe Inc  
Sister Bay Mobil  
Sister Bay/Liberty Grove Fire Dept (2)  
Top Shelf Cafe & Gourmet  
Wild Tomato

CIGARETTE LICENSES

Bhirdo's  
Top Shelf Cafe & Gourmet  
Sister Bay Mobile  
Country Walk Amoco  
Piggly Wiggly