

1 **VILLAGE OF SISTER BAY BOARD OF TRUSTEES MEETING MINUTES**

2 **TUESDAY, MAY 17, 2016**

3 **SISTER BAY-LIBERTY GROVE FIRE STATION – 2258 MILL ROAD**

4  
5 The May 17, 2016 meeting of the Village of Sister Bay Board of Trustees was called to order  
6 by Village President Dave Lienau at 6:04 P.M.

7  
8 **Present:** President Lienau and Trustees Denise Bhirdo, Pat Duffy, Scott Baker, Kathy  
9 Enquist, John Clove and Nate Bell.

10  
11 **Staff Members:** Village Administrator Zeke Jackson, Finance Director Tasha Rass, Marina  
12 Manager Nicole Krauel and Assistant Administrator Janal Suppanz.

13  
14 **Others:** Betty Curzon, Kim Erzinger, Sharon Doersching, Ron Kane, Vilius and Alma  
15 Vaicekauskas, Rob Zoschke, Jackson Parr, Judith Ross-Stevenson, and two other individuals.

16  
17 **Approval of the Agenda and Minutes as published:**

18 *A motion was made by Bhirdo, seconded by Duffy that the Agenda for the May 17, 2016 meeting of*  
19 *the Village of Sister Bay Board of Trustees be approved as presented. Motion carried – All ayes.*

20  
21 *A motion was made by Bhirdo, seconded by Duffy that the minutes for the April 19, 2016 meeting of*  
22 *the Village Board be approved as presented. Motion carried – All ayes.*

23  
24 **Comments and correspondence:**

25 Lienau noted that correspondence which had been received from Moody's Investors Service,  
26 a thank you letter from Steve Jacobson for the retirement gift and party, and a support  
27 request from Fred Johnson, the President of the Sister Bay Historical Society, had been  
28 included in the meeting packets. The correspondence which was received from Moody's  
29 indicates that the Village has an A1 rating.

30  
31 **Item No. 2. Discussion regarding Resolution No. 331, thanking and recognizing Betty**  
32 **Curzon for thirty years of service at the Sister Bay-Liberty Grove Library; Consider a**  
33 **motion for action if appropriate:**

34 Lienau requested that Betty Curzon step forward, and presented her with a plaque on behalf  
35 of the Village Board. He also read Resolution No. 331, which thanks Curzon for her thirty  
36 years of service at the Sister Bay-Liberty Grove Library aloud.

37  
38 *A motion was made by Lienau, seconded by Baker that the Village passes and adopts Resolution No.*  
39 *331, thanking and recognizing Betty Curzon for thirty years of service at the Sister Bay-Liberty Grove*  
40 *Library. Motion carried with Bhirdo abstaining.*

41  
42 **Item No. 1. Discussion regarding Resolution No. 330, thanking and recognizing Nora**  
43 **Zacek for her service on the Board of Trustees; Consider a motion for action if**  
44 **appropriate:**

45 Lienau noted that Nora Zacek was unable to attend this meeting, but did read Resolution  
46 No. 330, which thanks Zacek for her service on the Board of Trustees aloud. He also  
47 displayed an engraved clock, and noted that he would see that the clock was presented to  
48 Zacek ASAP.

1 *A motion was made by Lienau, seconded by Clove that the Village Board passes and adopts Resolution*  
2 *No. 330, thanking and recognizing Nora Zacek for her service on the Board of Trustees. Motion*  
3 *carried – All ayes.*

4  
5 **Item No. 3. Consider a motion to call the Board of Review to order and immediately**  
6 **adjourn until a noticed meeting which has been scheduled for September 27, 2016:**

7 Pursuant to Wis. Stats., §70.47(1) the Village's Board of Review must meet during the thirty  
8 day period beginning on the first Monday of May, but this year's Open Book has been  
9 scheduled for Thursday, September 8, 2016 from 9:00 A.M. to 6:00 P.M., Friday, September 9,  
10 2016 from 8:00 A.M. to 5:00 P.M., and Saturday, September 10, 2016 from 9:00 A.M. to 6:00  
11 P.M. Therefore, the Village Clerk is recommending that the Board of Review be called to  
12 order and immediately adjourned until 6:00 P.M. on September 27, 2016. (Troy Zacharias, the  
13 Village's Assessor, and Nancy Baux, the Court Reporter the Village retains, will both be  
14 available on that date.)

15  
16 *At 6:08 P.M. a motion was made by Duffy, seconded by Bell that the Board of Review for the Village*  
17 *of Sister Bay be called to order and immediately adjourned until 6:00 P.M. on Tuesday, September 27,*  
18 *2016. Motion carried – All ayes.*

19  
20 **Item No. 4. Discussion on a recommendation from the Finance and Utilities Committees**  
21 **regarding award of a contract for engineering services with respect to installation of**  
22 **sanitary, water and storm sewer service on the Braun property; Consider a motion for**  
23 **action if appropriate:**

24 After a considerable amount of work by the members of the public, the Economic  
25 Development Committee, the Finance Committee, the Plan Commission and the Village  
26 Board, a Plat of Survey has been approved and awaits State approvals for "the Braun  
27 property". As it stands sanitary, water and storm sewer utilities are not readily accessible on  
28 "the Braun property", and, therefore engineering work will have to be done to address those  
29 issues. The Utilities Committee has recommended that proposals be solicited from at least  
30 two engineering firms for the required work, and has also recommended that the apparent  
31 low bidder be awarded a contract. During discussion the Board members indicated that they  
32 would prefer to see Agenda Item No. 4 tabled until the proposals are actually received.

33  
34 *A motion was made by Duffy, seconded by Baker that Agenda Item No. 4 shall be tabled until*  
35 *proposals for the engineering work which is required with respect to the Braun property are actually*  
36 *received from the firms who were asked to submit them. Motion carried – All ayes.*

37  
38 **Item No. 7. Discussion regarding an application which was submitted by the owners of**  
39 **the Sister Bay Inn, (f/k/a the Voyager Inn), for one month pro-rated Class "B" and Class**  
40 **C" alcoholic beverage licenses:**

41 The owners of the Sister Bay Inn, which was formerly known as the Voyager Inn, plan to  
42 serve pizza in the evenings for their customers and have submitted an application for one  
43 month pro-rated "Class B" and "Class C" alcoholic beverage licenses. The applicable  
44 documentation and fees have been submitted to the Village Clerk and she has recommended  
45 that the licenses be issued.

46  
47 *A motion was made by Clove, seconded by Duffy that the Village Board approves of the issuance of a*  
48 *one month pro-rated Class "B" (On Premise Beer and Wine) License and a Class "C" (Off-Premise*

1 *Beer and Wine) License to the owners of the Sister Bay Inn. Motion carried – All ayes.*  
2

3 **Item No. 9. Discussion regarding an application for Class “B” and Class “C” alcoholic**  
4 **beverage licenses for Roots Inn and Kitchen, which business is located at 2373 Maple**  
5 **Drive:**

6 The Inn on Maple has been sold, and the new owners are planning to continue to operate a  
7 bed and breakfast but would also like to open a bistro in that building. Therefore, they have  
8 requested that they be granted two month pro-rated Class “B” and Class “C” alcoholic  
9 beverage licenses. The applicable documentation and fees have been submitted to the Village  
10 Clerk, and she has recommended that the licenses be issued.

11  
12 *A motion was made by Bhirdo, seconded by Baker that the Village Board approves of the issuance of a*  
13 *two month pro-rated Class “B” (On Premise Beer and Wine) License and a Class “C” (Off-Premise*  
14 *Beer and Wine) License to the owners of Roots Inn and Kitchen at 2378 Maple Drive. Motion carried*  
15 *– All ayes.*

16  
17 **Item No. 8. Review and discussion regarding the 2015 audit of the Village of Sister Bay’s**  
18 **financial records; Consider appropriate motions for action:**

19 Rass presented the 2015 audit and explained that this entire document as well as the  
20 Management Letter were presented at the May 10, 2016 Finance Committee Meeting by the  
21 Village’s auditors, Amber Drieieske and Virginia Hinz of Schenck, SC. During the review  
22 process Driewieske noted that the Village’s cash balance has decreased by approximately  
23 \$1,500,00 from the prior year. (This reduction can be attributed to the fact that a substantial  
24 amount of work was done on the Bay Shore Drive Reconstruction Project, the Beach Project,  
25 and the Line Burial Project.) The auditors have recommended that Village officials review  
26 and standardize receipting procedures at the Marina to ensure that receipts are properly  
27 prepared and deposits are made in a timely fashion. They also are recommending that the  
28 Village restructure its Chart of Accounts in such fashion that it coincides with the State’s  
29 Uniform Chart of Accounts for Municipalities. Both of these issues have already been  
30 addressed and work is ongoing on them. There was one audit finding this year – The  
31 financial statements are prepared by the auditors rather than by Village staff members. This  
32 finding is typical of small municipalities which do not have Certified Public Accountants on  
33 staff. GASB rules do require that the Village must have someone on staff who is qualified to  
34 perform a thorough review of the draft statements, and that requirement has been satisfied.

35  
36 *A motion was made by Duffy, seconded by Bhirdo that the Village Board accepts the recommendation*  
37 *of the Finance Committee and accepts the 2015 audit for the Village of Sister Bay as presented. Motion*  
38 *carried – All ayes.*

39  
40 **Item No. 5. Presentation and discussion on goal setting, CIP priorities and policy**  
41 **objectives, and open discussion regarding those issues; Consider a motion for action if**  
42 **appropriate:**

43 Jackson noted that he tallied the data contained on the survey sheets which had been  
44 received from the Board members, and all that data was included in the meeting packets.  
45 The top three CIP projects were Street Resurfacing, Bay Shore Drive Storm Water Work, and  
46 Downtown Redevelopment. Eventually the data will be presented to the Finance Committee  
47 for consideration when work is done on the CIP. Discussion took place regarding “the next  
48 step” in the goal setting process, and it was the consensus that since this could be a complex

1 task a special Board Meeting(s) shall be conducted. The main topic of discussion at the first  
2 meeting will be property sales.

3  
4 Clove noted that the Marina Committee has recommended that the Village Board approve of  
5 the installation of a fuel dock at the Sister Bay Marina and place such an expenditure at the  
6 top of the Marina's CIP for 2017. He then made a presentation regarding this issue, and  
7 during the course of that presentation explained that the mission statement for the Sister Bay  
8 Marina is to become Northern Door's "premier waterfront destination". Clove believes the  
9 Marina is the only real revenue source the Village has. Boaters are "captive" and do spend  
10 money when they are here, and, therefore, they help pay for future development without  
11 taxing residents. The Village has 40 transient slips and can accommodate boats which are up  
12 to 80' in length. In order to become a "destination marina" marketing and advertising must  
13 be done. Updated showers and Marina facilities are also needed. Work is currently being  
14 done on marketing and advertising, and the Village's marina facilities and showers have  
15 already been updated, but fuel docks are still needed as transient boaters definitely desire  
16 that amenity. Data was presented regarding estimated fuel consumption by the average  
17 boater, and Clove indicated that he does not believe it makes any sense to turn potential  
18 customers away. The anticipated expenditure for a state-of-the-art pressurized fuel dock is  
19 approximately \$250,000.00, and a loan would initially be required. Total estimated fuel use at  
20 the Sister Bay Marina @ a \$1.00 per gallon profit margin could yield a return on investment  
21 in as little as 3 years. Clove also discussed a number of long term payback options. The Fish  
22 Creek and Egg Harbor Municipal Docks do sell fuel, but their fuel sales are limited because  
23 of draft and tank capacity issues. Therefore, very few transient boaters obtain fuel at those  
24 marinas. There is a perception that local gas stations will lose sales if the Village has a fuel  
25 dock, but people who trailer their boats will not be likely to purchase gas at a fuel dock  
26 anyhow as the per gallon prices are considerably higher at a fuel dock than at a gas station.  
27 There probably will be complaints that the fuel dock would be too close to the beach and  
28 there is potential for environmental issues to arise, but if such an amenity were to be installed  
29 very stringent controls and regulations would have to be complied with. "A" and "B" Dock  
30 are in need of repair, and floating piers are needed on both of those docks as well as on "D"  
31 Dock and "J" Dock. A bulkhead is also needed on "J" Dock, and additional upgrades could  
32 be made to the Marina Building. It is Clove's contention that fuel dock proceeds would fund  
33 all of those repairs/improvements.

34  
35 *Lienau noted that a special meeting(s) will be conducted regarding goal setting and CIP priorities, and*  
36 *informed Clove that his presentation regarding the fuel dock would have to be suspended until such*  
37 *time as it has been properly noticed on an Agenda.*

38  
39 **Item No. 6. Discussion regarding amendment of the Sister Bay Board of Trustees By-Laws,**  
40 **as well as the Sister Bay Committee and Commission By-Laws; Consider appropriate**  
41 **motions for action:**

42 The current versions of the Board of Trustee By-Laws and the Committee and Commission  
43 By-Laws were included in the meeting packets, and those documents were jointly reviewed  
44 by the Board members. It was eventually the consensus that:

- 45 • Provision Number 21 of the Board By-Laws should be revised in such fashion  
46 that it states that anyone who participates in a Village meeting by electronic  
47 means must be visible to meeting attendees. (An Attorney General's Opinion  
48 was recently issued which mandates such a requirement.)

- 1 • The makeup of the Marina Fest Committee will be revised in such fashion that
- 2 there shall be "1 Trustee, 1 citizen and 1 member of the Marina Committee"
- 3 on that Committee. There will no longer be Co-Chairs.
- 4 • The Bay Shore Drive Oversight Committee will be dissolved as all their
- 5 assigned tasks have now been completed.
- 6 • The ex-officio Plan Commission member with recognized experience and
- 7 qualifications related to planning and development will be allowed to vote.
- 8 • The Waterfront Oversight Committee will be dissolved as all their assigned
- 9 tasks have now been completed.

10  
11 *Bhirdo noted that the citizen members of the Waterfront Oversight Committee were not compensated*  
12 *for any of the meetings they attended, and Lienau requested that Rass see that those individuals are*  
13 *paid for their services ASAP.*

- 14
- 15 • The Village President is an ex-officio member of all Committees anyhow, and
- 16 if quorum issues arise he or she will be allowed to participate as a voting
- 17 member of any meetings he or she is asked to attend.
- 18

19 Bhirdo explained that after she was sworn in as a Board member she requested a paper copy  
20 of the Board packet, and was informed that the Village Board had determined that all Board,  
21 Committee and Commission members should utilize digital meeting packets. To her  
22 knowledge this policy was never formally approved or included in the By-Laws. For a  
23 variety of reasons digital meeting packets simply don't work for her. She would be willing  
24 to reimburse the Village for the cost of copies on a per-page "cost" basis, or would be  
25 willing to go to the Administration Office to print hard copies for herself. It was eventually  
26 the consensus that meeting packets will continue to be distributed via electronic means, but  
27 if a Board member(s) request(s) paper copies those documents shall be provided to them at  
28 cost.

- 29
- 30 • In accord with earlier Board consensus a provision will be added to the By-
- 31 Laws which states that digital meeting packets will be distributed to all
- 32 Board, Commission and Committee members in a timely fashion, and all of
- 33 the Board and Plan Commission members will be provided a Village-owned
- 34 tablet to view those packets on. If a Board member(s) request(s) paper copies
- 35 those documents will be provided to them at cost.
- 36

37 *Jackson was asked to see that the previously mentioned revisions are made to the Board and*  
38 *Committee/Commission By-Laws, and the revised documents will be reviewed at a future meeting of*  
39 *the Village Board.*

40  
41 *At 8:20 P.M. a brief recess was taken and the Board reconvened at 8:31 P.M.*

42  
43 **Item No. 10. Consider a motion to discuss and confirm President Lienau's**  
44 **Committee/Commission appointments:**

45 Lienau distributed a document on which his proposed annual Committee appointments  
46 were listed, and a copy of that document is hereby attached and incorporated by reference.  
47 Enquist and Baker were asked if either of them would be willing to serve on the Historical  
48 Society Board of Directors, and Baker volunteered. Bhirdo indicated that she would rather

1 not serve as Chair of the Administration and Compensation Oversight Committee, and  
2 Duffy was then appointed Chair of that Committee. Duffy was also appointed Chair of the  
3 Marina Fest Committee.

4  
5 *A motion was made by Bell, seconded by Clove that all of the Committee/Commission appointments*  
6 *which were recommended by President Lienau and reviewed at this meeting are approved as amended.*  
7 *Motion carried – All ayes.*

8  
9 **Item No. 11. Report on County activities from the County Supervisor Dave Lienau:**

10 Lienau noted that he didn't have anything new to report as the County Board won't be  
11 meeting until next week.

12  
13 **Item No. 12. Review of the financial statements and consideration of a motion to approve**  
14 **the monthly bills:**

15 Payment Approval Reports for the period April 19, 2016 through May 16, 2016 were  
16 included in the meeting packets, and the Board members jointly reviewed those documents.

17  
18 *A motion was made by Lienau, seconded by Baker that the monthly bills depicted on the reports which*  
19 *were included in the meeting packets totaling \$223,247.17 are all approved. Motion carried – All ayes.*  
20

21 **Item No. 13. Report by the Village Administrator on Village activities and projects:**

22 Jackson gave the following oral report:

- 23 • Work is substantially completed on the Bay Shore Drive Project.

24  
25 **Committee Reports:**

26 **(1) Administrative Committee:**

27 The Administrative Committee met and formulated the previously mentioned  
28 Committee/Commission assignments.

29  
30 **(2) Bay Shore Drive Reconstruction Oversight Ad Hoc Committee:**

31 The Bay Shore Drive Reconstruction Oversight Ad Hoc Committee has not met  
32 recently and will be dissolved.

33  
34 **(3) Communication and Technology Committee:**

35 The Communication and Technology Committee has not met recently.

36  
37 **(4) Door County Coastal Byways Commission:**

38 The Door County Coastal Byways Commission will be meeting tomorrow.

39  
40 **(5) DCEDC:**

41 Baker was unable to attend the last DCEDC Meeting.

42  
43 **(6) Economic Development Committee:**

44 The Economic Development Committee has not met recently.

45  
46 **(7) Finance Committee:**

47 No action based on the minutes which were included in the meeting packets.  
48

- 1 (8) **Fire Board and Fire District Exploratory Committee:**  
2 The Fire Board and the Fire District Exploratory Committees have not met recently.  
3
- 4 (9) **Historical Society:**  
5 Since Zacek was not present no Historical Society report was given. Work is ongoing  
6 on gearing up for the upcoming season at The Corner of the Past.  
7
- 8 (10) **Library Commission:**  
9 No action based on the Library Commission Meeting Minutes which were included in  
10 the meeting packets. Use of the Library and Library services has increased.  
11
- 12 (11) **Marina Committee and Marina Fest Committee:**  
13 No action based on the Marina and Marina Fest Committee Meeting Minutes which  
14 were included in the meeting packets.  
15
- 16 (12) **Parks:**  
17 No action based on the minutes which were included in the meeting packets.  
18
- 19 (13) **Personnel Committee:**  
20 The Personnel Committee has not met recently.  
21
- 22 (14) **Plan Commission:**  
23 The Plan Commission will be meeting next week.  
24
- 25 (16) **SBAA:**  
26 No action based on the minutes which were included in the meeting packets.  
27
- 28 (17) **Teen Center:**  
29 The Teen Center, which is now known as the Youth Center, is once again open on  
30 Saturday nights and things are going quite well. There is a definite need for  
31 chaperones. If anyone is interested in helping out they should contact Enquist or  
32 Shannon Jungwirth.  
33
- 34 (18) **Tourism Zone Commission:**  
35 Since Zacek was not present no report was given.  
36
- 37 (19) **Utilities - Water, Sewer, and Storm Sewer Committees:**  
38 The Utilities - Water, Sewer and Storm Sewer Committees met this morning.  
39
- 40 (20) **Administration/Compensation Oversight:**  
41 The Administration/Compensation Oversight Committee has not met recently.  
42
- 43 (21) **Waterfront Oversight**  
44 No action based on the minutes which were included in the meeting packets.  
45

46 *At 9:14 P.M. another brief recess was taken and the Board members reconvened at 9:24 P.M.*  
47  
48

1 **Item No. 14. Consider a motion to convene into executive session pursuant to Wis. Stats.,**  
2 **§19.85(1)(e) to deliberate or negotiate the purchase of public properties, the investment of**  
3 **public funds, or conduct other specified public business, whenever competitive or**  
4 **bargaining reasons require a closed session, and §19.85(1)(g) to confer with legal counsel**  
5 **for the governmental body who is rendering oral or written advice concerning strategy to be**  
6 **adopted by the body with respect to litigation in which it is or is likely to become**  
7 **involved:**

8 *At 9:16 P.M. a motion was made by Lienau, seconded by Baker that the Village Board convene into*  
9 *executive session pursuant to Wis. Stats., §19.85(1)(e) to deliberate or negotiate the purchase of public*  
10 *properties, the investment of public funds, or conduct other specified public business, whenever*  
11 *competitive or bargaining reasons require a closed session, and §19.85(1)(g) to confer with legal*  
12 *counsel for the governmental body who is rendering oral or written advice concerning strategy to be*  
13 *adopted by the body with respect to litigation in which it is or is likely to become involved. A roll call*  
14 *vote was taken on that motion and the Board members voted in the following fashion:*

15  
16 *Baker – Aye; Bell – Aye; Bhirdo – Aye; Clove – Aye; Duffy – Aye; Enquist – Aye; Lienau – Aye*

17  
18 *Motion carried.*

19  
20 **Item No. 15. Consider a motion to reconvene into open session:**

21 *At 9:54 P.M. a motion was made by Lienau, seconded by that the Village Board reconvene into open*  
22 *session. Another roll call vote was taken, and the Board members again voted in the following fashion:*

23  
24 *Baker – Aye; Bell – Aye; Bhirdo – Aye; Clove – Aye; Duffy – Aye; Enquist – Aye; Lienau – Aye*

25  
26 *Motion carried.*

27  
28 **Item No. 16. Consider a motion to take action, if required:**

29 *A motion was made by Bhirdo, seconded by Baker that staff is directed to take the action which was*  
30 *suggested by legal counsel. Motion carried – All ayes.*

31  
32 **17. Discussion regarding matters to be placed on a future agenda or referred to a**  
33 **committee, official or employee:**

34 *It was the consensus that:*

- 35
  - *The Historical Society's funding request shall be referred to the Finance Committee.*

36  
37 *It was also the consensus that the following issues shall be addressed at a future meeting(s) of the*  
38 *Village Board:*

- 39
  - *Discussion on a recommendation from the Finance and Utilities Committees regarding award of a contract for engineering services related to sanitary, water and storm sewer service on the Braun property; Consider a motion for action if appropriate.*
  - *Discussion regarding amendment of the Sister Bay Board of Trustees By-Laws and the Sister Bay Committee and Commission By-Laws; Consider appropriate motions for action.*
  - *The Board of Review for the Village of Sister Bay will be adjourned until 6:00 P.M. on Tuesday, September 27, 2016.*
  - *Discussion on goal setting, CIP priorities and policy objectives, and open discussion regarding those issues; Consider a motion for action if appropriate, will be addressed at a Special Board Meeting(s). (At one of those meetings the Marina Committee's recommendation that the Village Board approve of the installation of a fuel dock at the Sister Bay Marina and*

1           *place such an expenditure at the top of the Marina's CIP for 2017 will be formally addressed.)*

2

3   **Adjournment:**

4   *A motion was made by Bhirdo, seconded by Baker to adjourn the meeting of the Board of Trustees at*  
5   *10:02 P.M. Motion carried – All ayes.*

6

7   Respectfully submitted,



8

9   Janal Suppanz,

10   Assistant Administrator

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**VILLAGE OF SISTER BAY TRUSTEE COMMITTEE APPOINTMENTS  
(To Become Effective May 17, 2016)**

<b>NAME OF COMMITTEE No. of Village Board Members Appointed</b>	<b>LIENAU</b>	<b>BAKER</b>	<b>BELL</b>	<b>BHIRDO</b>	<b>CLOVE</b>	<b>DUFFY</b>	<b>ENQUIST</b>
Administrative Com. (1)	C						
Com. & Technology Com. (3)		C	X		X		
DCEDC (1)			X				
DC Tourism Zone Com. (1)			X				
Finance Committee (3)	X			C		X	
Fire Board (2)		X		X			
Historical Society (1)		?					?
Library Commission (1)							X
Marina Committee (3)		X			C	X	
Marina Fest Committee (2)					CC	CC	
Parks Committee (3)	C			X	X		
Personnel Committee (3)				X		C	X
Plan Commission (3)	C	X	X				
<b>Plan Com. Citizen Members:</b>	<b>MARY KAY SHUMWAY – Term Exp. In 2018</b> <b>SHANE SOLOMON – Term Exp. In 2018</b> <b>DON HOWARD – Term Exp. In 2017</b> <b>MARGE GRUTZMACHER – Term Exp. In 2017</b>						
SBA Board of Directors (1)				X			
Scenic By-Ways (1)							X
Teen Center Board (1)							X
Utilities (WWTP) Com. (3)		X		X		C	
Utilities (WWSS) Com. (3)		X		X		C	
Village Board (7)	P	X	X	X	X	X	X
Admin. & Ben. OS Com. (3)				C		X	X
Economic Dev. Com. (1)					X		
<b><u>NO. OF REG. MONTHLY MTGS.</u></b>	<b>3</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>3</b>
<b><u>TOTAL NUMBER OF APPTS.</u></b>	<b>5</b>	<b>7</b>	<b>5</b>	<b>9</b>	<b>6</b>	<b>8</b>	<b>6</b>

C = Chairperson      L = Liaison      P = Village President