

1 **VILLAGE OF SISTER BAY BOARD OF TRUSTEES MEETING MINUTES**
2 **TUESDAY, JULY 19, 2016**
3 **SISTER BAY-LIBERTY GROVE FIRE STATION – 2258 MILL ROAD**
4

5 The July 19, 2016 meeting of the Village of Sister Bay Board of Trustees was called to order
6 by Village President Dave Lienau at 6:01 P.M.

7
8 **Present:** President Lienau and Trustees Denise Bhirdo, Scott Baker, Kathy Enquist and Nate
9 Bell.

10
11 **Excused:** John Clove and Pat Duffy

12
13 **Staff Members:** Village Administrator Zeke Jackson, Finance Director Tasha Rass, Attorney
14 Randy Nesbitt and Assistant Administrator Janal Suppanz.

15
16 **Others:** Todd Schneider, Laddie Chapman, David Schilling, Chris Milligan, Drew Bickford,
17 Rob Zoschke, Jackson Parr, Steve and Karen McRoberts, Steve Musinsky and Bob Kufrin.

18
19 **Approval of the Agenda and Minutes as published:**

20 *A motion was made by Bhirdo, seconded by Baker that the Agenda for the July 19, 2016 meeting of the*
21 *Village of Sister Bay Board of Trustees be approved as presented. Motion carried – All ayes.*

22
23 *Bhirdo noted that she believes the section of the June 21, 2016 meeting minutes which begins on Line*
24 *44 of Page 3 and ends on Line 46 of Page 3 should read:*

25
26 *“Jackson was asked to see that the Board of Trustee and Commission/Committee By-*
27 *Laws which were reviewed at this meeting be revised in accord with the Board*
28 *members’ directives. The revised documents will be reviewed at a future meeting of*
29 *the Village Board.”*

30
31 *The other Board members concurred, and, therefore, it was the consensus that the portion of the*
32 *minutes which begins on Line 48 of Page 3 and ends on Line 50 of Page 3 shall be deleted in its*
33 *entirety.*

34
35 *A motion was made by Baker, seconded by Bell that the minutes for the June 21, 2016 meeting of the*
36 *Village Board be approved as amended. Motion carried – All ayes.*

37
38 **Comments and correspondence:**

39 Lienau asked if any correspondence had been received, and also asked if anyone wished to
40 comment regarding a non-agenda item.

41
42 Jackson read a letter which had been received from Greg Gill, a Marina tenant, aloud. In that
43 letter Mr. Gill compliments Nicole Krauel, the Marina Manager, and the other Marina
44 employees on the work they do.

45
46 Jackson also read a letter he had received from Mary Schmidt, a member of the Woodcrest
47 Condo Owner’s Association, aloud. In that letter Ms. Schmidt thanks Jackson and Lienau for
48 attending their recent Condo Owner’s Association meeting.

1 Rob Zoschke noted that there was recently an article published in the Wall Street Journal
2 concerning Door County. As a citizen member of the Waterfront Oversight Committee he
3 was embarrassed and upset that the only mention of Sister Bay in that article was the fact
4 that Al Johnson's Swedish Restaurant is here. He believes the persons who were interviewed
5 from Al's as well as representatives of the SBAA and the Village Board should make a
6 concerted effort to get the word out to reporters about all the improvements which have
7 been made in the Village.

8
9 **Item No. 1. Public Hearing regarding a proposed amendment to Chapter 38 of the Sister**
10 **Bay Municipal Code - Pets In Parks; Discussion on a recommendation from the Parks**
11 **Committee concerning a draft amendment to Chapter 38 of the Municipal Code; Consider**
12 **relevant motions for action if appropriate:**

13 The Waterfront Oversight Committee met several times during the spring, and, among other
14 things, recommended that the area north of the Village Hall be designated as a "pet friendly"
15 location. This recommendation was forwarded on to the Parks Committee, and after hearing
16 comments from a number of individuals the members of the Parks Committee deliberated
17 this issue at length. They eventually determined that all of Waterfront Park should actually
18 be designated as a "pet free" area. From an administrative perspective both the current
19 regulations contained in Chapter 38 of the Municipal Code as well as the existing parks
20 signage are not consistent with the direction that the Parks Committee wanted to take, and,
21 therefore, the proposed regulations which were included in the meeting packets were
22 drafted. The Parks Committee requested that new signage which states that "no pets" are
23 allowed in Waterfront Park be erected, and staff was directed to take a "relaxed approach" to
24 enforcement north of the Village Hall so as to not create complications for boaters utilizing
25 the Marina who had pets. The proposed regulations contain the word "pet" rather than
26 "dog" as there have been reports of there also being goats and cats in Waterfront Park. There
27 is a "carve out" in the proposed regulations which states that pets will be allowed in the park
28 during festivals and special events, on the condition that the organization hosting the event
29 will be held responsible for immediate inspection of the grounds and removal of all pet
30 waste found on the property.

31
32 *At 6:14 P.M. Lienau called the public hearing regarding a proposed amendment to Chapter 38 of the*
33 *Sister Bay Municipal Code - Pets in Parks, to order. He then asked if anyone wished to comment*
34 *regarding the proposed regulation amendment.*

35
36 *Todd Schneider stated that he is an RN at SCAND, which is a dog friendly location. Ephraim and*
37 *Ellison Bay are also pet friendly. Schneider stated that he supports allowing dogs in the Village's*
38 *parks, and also supports imposition of forfeitures for people who allow their dogs to run at large or do*
39 *not pick up after them.*

40
41 *Drew Bickford of 2341 Maple Drive stated that he walks his dog on Village streets on a regular basis*
42 *because he does not have a large yard for the dog to run in, but always has him on a leash and picks up*
43 *after him. He understands that there are issues associated with allowing dogs in the park, but is*
44 *disappointed that he is not even allowed to walk his dog on the sidewalk which runs through*
45 *Waterfront Park. Bickford is very grateful that the Dog Park is available, but that location is not*
46 *always convenient or practical. He is the President of the SBAA Board of Directors, and in that*
47 *capacity is aware that a number of individuals consider their dogs to be a part of the family and bring*
48 *them on vacation. Therefore, he believes it is very short-sighted to not allow dogs in the park. His place*

1 of employment is a dog-friendly establishment, and Bickford believes the same courtesies should be
2 afforded to everyone who utilizes the parks. He firmly believes that dogs must be on a leash and must
3 be picked up after. He also believes any park regulation signage which is erected should be more
4 "friendly".

5
6 Steve McRoberts of 10626 Claflin Lane stated that when he and his wife first moved to Sister Bay
7 their dog was allowed in the park. They consider their dog to be a member of the family and take him
8 wherever they go. In many communities there is humorous and informative signage erected which
9 states that dogs must be on a leash and must be picked up after.

10
11 Karen McRoberts of 10626 Claflin Lane stated that she believes dogs should be allowed in Waterfront
12 Park on a leash. She understands that there are e-coli contamination concerns if dogs are allowed in
13 close proximity to beaches, but did some research and discovered that there are a number of
14 contributing factors to the contamination which has occurred in Sister Bay thus far. The American
15 Veterinarian Association did a study and determined that many people consider their pets to be
16 members of the family. The Wisconsin Department of Tourism is also conducting a marketing
17 campaign which states that Wisconsin is "dog friendly". Since the Village is a tourist destination
18 McRoberts believes pets should be allowed in Waterfront Park on a leash. It is her opinion that the
19 "No Dogs In The Park" regulations are simply unfair to the residents who own dogs in the Village
20 and are "wrong".

21
22 Chris Milligan of 10637 Westwood explained that he works as the SBAA Coordinator. One of the
23 complaints that he has heard at the SBAA Office is that there are dog owners who do not pick up after
24 their pets. He would like to suggest that a concerned group of citizens/dog owners take on the task of
25 cleaning up pet waste in Waterfront Park on a daily basis.

26
27 At 6:31 P.M. Lienau asked if anyone else wished to comment regarding the proposed regulation
28 amendment, and when no one responded he declared that the public hearing was officially closed.

29
30 Enquist acknowledged that she is the owner of a business which caters to dogs, and would
31 be willing to organize a group of individuals who are willing to clean up pet waste in
32 Waterfront Park on a regular basis. She also indicated that all she really wants is to be
33 allowed to walk her dogs down the sidewalk in Waterfront Park. She is grateful that dogs
34 will be allowed in the parks for festivals and special events.

35
36 Bhirdo indicated that if a designated dog area is created in the Village she believes any and
37 all dogs, not just those who are owned by boaters, should be allowed in that area. She also
38 noted that she does see a number of people walking their dogs throughout the Village on
39 leashes, but believes that no matter how well behaved an animal is there is potential for
40 someone to become injured if that animal is in unfamiliar surroundings. She is also
41 concerned that if the amendments to Chapter 38 are approved as presented dogs would be
42 allowed in Waterfront Park during festivals and large events.

43
44 Baker acknowledged that his house is "pretty much run for the comfort and convenience of
45 his dogs", but he personally would never consider taking any of them down to the beach. He
46 is also concerned that someone could become injured by one of his dogs if they are in
47 unfamiliar surroundings.

1 Bell indicated that he would be comfortable with abiding by the Waterfront Oversight
2 Committee's recommendation to allow dogs in the area north of the Village Hall. Bhirdo
3 agreed.

4
5 Lienau acknowledged that he is a dog owner, and would love to take his dog, Sophia, to
6 Waterfront Park, but is aware that there are a number of issues which could arise. Basically
7 "this is a no-win situation" and Lienau fully understands all sides of the argument.

8
9 *It was the consensus that the area north of the Village Hall shall be designated as the area of*
10 *Waterfront Park where pets will be allowed, and Jackson was asked to make the appropriate*
11 *amendments to the draft which was included in the meeting packets. He was also asked to strike the*
12 *portion of the draft which states that pets will be allowed in the park during festivals and special*
13 *events.*

14
15 *A motion was made by Bhirdo, seconded by Baker that the Village Board approves of the amendments*
16 *to Chapter 38 of the Village of Sister Bay Municipal Code which were reviewed at this meeting as*
17 *amended, and, therefore, adopts Ordinance No. 243. Motion carried with Enquist opposed.*

18
19 Enquist was asked if she still would be willing to organize the previously mentioned group
20 of pet owners, and she responded affirmatively.

21
22 *It was the consensus that "Mutt Mitts" and pet signage shall be installed in the area which is north of*
23 *the Village Hall ASAP.*

24
25 **Item No. 2. Discussion regarding Resolution No. 335, which authorizes a Grant**
26 **Application for GRI funding to diversify tree plantings in the Village's parks in response**
27 **to the Emerald Ash Borer; Consider a motion for action if appropriate:**

28 As part of the Waterfront Park Master Plan the Village will be planting many new shade
29 trees, and the Village is interested in obtaining a cost-share grant from the Bay-Lake Regional
30 Planning Commission for the purpose of funding Emerald Ash Borer mitigation projects. As
31 a qualifier for applying for GRI funding, the Village Board must designate a staff person,
32 through Resolution, to act as the responsible party to apply for, communicate with, author,
33 and administer all aspects of the grant process. A draft of Resolution No. 335, which
34 designates the Village Administrator as the designated staff person, was included in the
35 meeting packets, and the Board members jointly reviewed that document.

36
37 Lienau noted that he believes there are a number of other shade trees such as Lindem, Locust
38 and Oak which should be considered as plantings in the Village, and it was the consensus
39 that this is a good idea.

40
41 *A motion was made by Bhirdo, seconded by Enquist that the Village Board passes and adopts*
42 *Resolution No. 335, which authorizes the Village Administrator to apply for 2016 Great Lakes*
43 *Restoration Initiative Funding for Emerald Ash Borer Tree Species Diversification Funding, as*
44 *presented. Motion carried - All ayes.*

1 **Item No. 4. Discussion on a recommendation from the Door County Hazard Mitigation**
2 **Work Group to pass Resolution No. 333 adopting the Door County Hazard Mitigation**
3 **Plan; Consider a motion for action if appropriate:**

4 The first step in dealing with a hazard is to identify it and to plan on how to deal with it. A
5 copy of the Door County Hazard Mitigation Plan, which identifies hazards which could
6 occur throughout the County and gives communities a tool by which to begin to address
7 acute and chronic hazards, was included in the meeting packets, and the Board members
8 jointly reviewed that document. The Village Administrator has recommended that the
9 Village Board pass and adopt Resolution No. 333, which adopts the County's Hazard
10 Mitigation Plan.

11
12 *A motion was made by Bhirdo, seconded by Baker that the Village Board passes and adopts Resolution*
13 *No. 333, which adopts the Door County Hazard Mitigation Plan, as presented. Motion carried – All*
14 *ayes.*

15
16 **Item No. 5. Discussion regarding amendment of the Sister Bay Board of Trustees By-Laws,**
17 **as well as the Sister Bay Committee and Commission By-Laws; Consider appropriate**
18 **motions for action if appropriate:**

19 The Board of Trustees By-Laws and the Committee and Commission By-Laws were revised
20 in accord with the Board's directives, and drafts of both of those documents were included in
21 the meeting packets. The Board members jointly reviewed the By-Laws, and during the
22 review process a few grammatical revisions were suggested. Jackson took note of all of them.

23
24 *A motion was made by Bhirdo, seconded by Baker that the Board of Trustee and Committee and*
25 *Commission By-Laws which were reviewed at this meeting are approved as amended. Motion carried –*
26 *All ayes.*

27
28 **Item No. 6. Discussion on a recommendation from the Village Administrator to amend the**
29 **Building and Zoning Fee Schedule, and to expand the contract for services with**
30 **Inspection Specialists; Consider a motion for action if appropriate:**

31 The Building and Zoning Fee Schedule were revised in accord with the Board's directives,
32 and a draft of the revised document was included in the meeting packets. The Building Fee
33 schedule includes the commercial building fees which were agreed upon at the last meeting.
34 It was the consensus that the proposed fee schedule is acceptable.

35
36 *A motion was made by Baker, seconded by Enquist that the Village Board adopts the Building and*
37 *Zoning Fee Schedule which was reviewed at this meeting as presented. Motion carried – All ayes.*

38
39 **Item No. 7. Consider a motion to discuss and confirm President Lienau's appointments:**

40 Lienau indicated that he didn't wish to recommend any appointments at this time.

41
42 **Item No. 8. Report on County activities from the County Supervisor, Dave Lienau:**

43 Lienau gave the following oral report:

- 44 • The County's CIP for 2017 has been approved by the Finance Committee and the
45 Administration Committee, and that document will now be forwarded on to the
46 County Board.
- 47 • Phase I of the Senior Center/ ADRC/EMS Construction Project is nearing completion.

1 **Item No. 9. Review of the financial statements and consideration of a motion to approve**
2 **the monthly bills:**

3 Payment Approval Reports for the period June 21, 2016 through July 8, 2016 were included
4 in the meeting packets, and the Board members jointly reviewed those documents.

5
6 *A motion was made by Lienau, seconded by Enquist that the monthly bills depicted on the reports*
7 *which were included in the meeting packets totaling \$239,088.30 are all approved. Motion carried –*
8 *All ayes.*

9
10 **Item No. 10. Report by the Village Administrator on Village activities and projects:**

11 Jackson reported on the following issues:

- 12 • Pat Hockers has about one day's worth of work to do on rough grading of the
13 sledding hill. Top soil will need to be applied before seeding and watering can
14 commence.
- 15 • Staff is working to develop some narrative signage for the beach so that visitors will
16 have the opportunity to learn about some of the less obvious features of the project,
17 such as the rain gardens, native plantings, and reason for the coarse sand placement.
- 18 • The State has approved the Sanitary Plans for the Harbor View Project. The developer
19 is still awaiting approval of the water main extension.
- 20 • Blasting is currently taking place at Stony Ridge and the expansion project is well
21 underway. Several members of the Stony Ridge Condo Association have contacted
22 Jackson regarding the fact that a small amount of landscaping has not been done, and
23 a zoning compliance notification letter was issued to Keith Garot. Concerns were also
24 raised about the fact that a private road was being used by the construction workers.
- 25 • State approved Wayfinding Signage Plans have been received.
- 26 • Staff is working with various State agencies and officials to obtain final State DOA
27 approvals for the Braun property development site.
- 28 • As per the Board members' directives he did some research and discovered that the
29 appropriate title for the type of license which allows the sale of cigarettes and tobacco
30 products is actually "Cigarette and Tobacco License".

31
32 Jackson noted that he has received a number of complaints that people are parking on the
33 hill by the Grube residence on S. Bay Shore Drive, which could be quite dangerous. It was
34 the consensus that the area in question shall be designated a "No Parking" zone.

35
36 **Item No. 11. Consider a motion to convene into executive session pursuant to Wis. Stats.,**
37 **§19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral**
38 **or written advice concerning strategy to be adopted by the body with respect to litigation**
39 **in which it is or is likely to become involved, and Wis. Stats., §19.85(1)(e) to deliberate or**
40 **negotiate the purchase of public properties, the investment of public funds, or conduct**
41 **other specified public business, whenever competitive or bargaining reasons require a**
42 **closed session:**

43 *At 7:24 P.M. a motion was made by Lienau, seconded by Bhirdo that the Village Board convene into*
44 *executive session pursuant to Wis. Stats., §19.85(1)(g) to confer with legal counsel for the*
45 *governmental body who is rendering oral or written advice concerning strategy to be adopted by the*
46 *body with respect to litigation in which it is or is likely to become involved, and Wis. Stats.,*
47 *§19.85(1)(e) to deliberate or negotiate the purchase of public properties, the investment of public*
48 *funds, or conduct other specified public business, whenever competitive or bargaining reasons require*

1 *a closed session.*

2
3 *A roll call vote was taken on that motion and the Board members voted in the following fashion:*

4
5 *Baker – Aye; Bell – Aye; Bhirdo – Aye; Enquist – Aye; Lienau – Aye*

6
7 *Motion carried.*

8
9 **Item No. 12. Consider a motion to reconvene into open session:**

10 *At 8:59 P.M. a motion was made by Lienau, seconded by Bhirdo that the Village Board reconvene into*
11 *open session.*

12
13 *Another roll call vote was taken on that motion, and the Board members again voted in the following*
14 *fashion:*

15
16 *Baker – Aye; Bell – Aye; Bhirdo – Aye; Enquist – Aye; Lienau – Aye*

17
18 *Motion carried.*

19
20 **Item No. 13. Consider a motion to take action, if required:**

21 *A motion was made by Lienau, seconded by Bell that the Village Board approves of the Joint Defense*
22 *Agreement concerning the Beach Project and authorizes staff to execute that document. Motion*
23 *carried – All ayes.*

24
25 *A motion was made by Baker, seconded by Bhirdo that the Village Board authorizes staff and Attorney*
26 *Nesbitt to carry out the actions which were discussed in closed session with regard to the Wastewater*
27 *Treatment Plant. Motion carried – All ayes.*

28
29 *A motion was made by Bell, seconded by Enquist that the Village Board passes and adopts Resolution*
30 *No. 336, authorizing the sale of Lots 2 and 3 of the Braun Development to J.J. Johnson as presented.*
31 *Motion carried – All ayes.*

32
33 **Item No. 14. Consider a recommendation from the Marina Committee regarding allowing**
34 **a motorized scooter vendor to do business at the Sister Bay Marina; Consider relevant**
35 **motions for action if appropriate:**

36 *The Marina Committee has recommended that a contract be entered into with Sister Bay*
37 *Scoters, LLC for the operation of a motorized scooter business at the Sister Bay Marina, and*
38 *a draft of a proposed Operating Agreement was included in the meeting packets. The Board*
39 *members jointly reviewed the draft, and Jackson took note of a few suggested revisions.*

40
41 *A motion was made by Enquist, seconded by Baker that the Village Board authorizes staff to execute*
42 *the draft Operating Agreement with Sister Bay Scooters, LLC which was reviewed at this meeting as*
43 *amended. Motion carried – All ayes.*

44
45 *At 9:03 P.M. a brief recess was taken, and the Board reconvened at 9:09 P.M.*

1 **Item No. 3. Discussion on items of interest for the upcoming Board Work Session on CIP**
2 **planning and goal setting; Consider a motion to direct staff to work on this item for a**
3 **future meeting:**

4 Jackson explained that he was in the process of preparing for the upcoming CIP Planning
5 and Goal Setting Work Session and would like to establish which items the Board members
6 would actually like to see on the agenda for that meeting. It was eventually the consensus
7 that the following items shall be added to the agenda for the work session:

- 8 • Discussion regarding the hiring of a Beach Attendant and potential liability concerns;
- 9 • Discussion regarding creation of workforce housing;
- 10 • Discussion regarding the potential for having traffic and pedestrian counts done on
- 11 Country Walk Drive and creation of a sidewalk on that roadway;
- 12 • Discussion regarding the potential for having a Village-wide traffic study conducted;
- 13 • Discussion regarding creation of an ad hoc committee to address issues associated with
- 14 the Quarry Mitigation Plan;
- 15 • Discussion regarding the potential purchase of a snow making machine for the
- 16 sledding hill; and,
- 17 • Discussion regarding the possibility of constructing a covered structure for the ice rink.

18
19 **Committee Reports:**

20 **(1) Administrative Committee:**

21 The Administrative Committee has not met recently.
22

23 **(2) Bay Shore Drive Reconstruction Oversight Ad Hoc Committee:**

24 The Bay Shore Drive Reconstruction Oversight Ad Hoc Committee has not met
25 recently.
26

27 **(3) Communication and Technology Committee:**

28 The Communication and Technology Committee has not met recently.
29

30 **(4) Door County Coastal Byways Commission:**

31 The Coastal Byways Commission on May 18, 2016. Work is ongoing on a request for a
32 National Scenic Byways designation. The Coastal Byways Commission will be
33 meeting tomorrow at 8:30 A.M. The Village's Coastal Byways kiosk has been placed
34 on the Braun property as a temporary measure.
35

36 **(5) DCEDC:**

37 No action based on the minutes which were included in the meeting packets. The
38 DCEDC met in June, and at that meeting the decision was made to discontinue the
39 Door/Kewaunee Home Construction Project. At the July DCEDC meeting discussion
40 took place regarding labor shortages during "the season" and unemployment
41 regulations.
42

43 **(6) Economic Development Committee:**

44 The Economic Development Committee has not met recently.
45

46 **(7) Finance Committee:**

47 The Finance Committee has not met recently.
48

- 1 **(8) Fire Board and Fire District Exploratory Committee:**
2 No action based on the Fire Board Meeting Minutes which were included in the
3 meeting packets.
4
5 The Fire District Exploratory Committee has not met recently.
6
- 7 **(9) Historical Society:**
8 The Historical Society met on June 2, 2016 and an update was given on the status of the
9 Barn Building Project. The Historical Society Ice Cream Social will be conducted from
10 6:00 P.M. to 8:00 P.M. on August 3, 2016. The Farmer's Market has been going well, and
11 a doll show and tea party was recently conducted out at the Corner of the Past.
12
- 13 **(10) Library Commission:**
14 No action based on the minutes which were included in the meeting packets. The new
15 Librarian is Dixie Jorns. Basically things are going well at the Library and attendance is
16 up.
17
- 18 **(11) Marina Committee and Marina Fest Committee:**
19 No action based on the Marina Committee Meeting Minutes which were included in
20 the meeting packets.
21
22 The Marina Fest Committee has not met recently. A Marina Fest Committee Meeting
23 was scheduled for 5:30 P.M. on Tuesday, August 9, 2016, but the Village Board Work
24 Session has been scheduled for that same evening. It was the consensus that the
25 Marina Fest Committee Meeting shall be rescheduled. Suppanz will contact Duffy,
26 who is the Chair of that committee, in an attempt to arrive at an alternate meeting date
27 and time.
28
- 29 **(12) Parks:**
30 No action based on the minutes which were included in the meeting packets. The
31 Parks Committee also met on July 6, 2016, but those minutes have not been completed
32 yet.
33
- 34 **(13) Personnel Committee:**
35 No action based on the minutes which were included in the meeting packets. Jackson
36 noted that there was only one applicant for the part-time Utility Clerk position. The
37 successful candidate was Stacy Bell.
38
- 39 **(14) Plan Commission:**
40 No action based on the minutes which were included in the meeting packets.
41
- 42 **(15) SBAA:**
43 No action based on the minutes which were included in the meeting packets. A copy
44 of the SBAA's Profit and Loss Statement for the second quarter was provided to the
45 Board members, and they jointly reviewed that document. Jackson noted that the
46 suggestion has been made that the SBAA take over Marina Fest at some point. He
47 intends to discuss this issue with Chris Milligan in the near future.
48

1 *A motion was made by Bhirdo, seconded by Bell that the quarterly support for the SBAA shall be*
2 *released ASAP. Motion carried – All ayes.*

3
4 **(16) Youth Center:**

5 No action based on the minutes which were included in the meeting packets.
6 Attendance is quite good at the Youth Center, but more parents are definitely needed
7 to help chaperone.

8
9 **(17) Tourism Zone Commission:**

10 No action based on the minutes which were included in the meeting packets. Jackson
11 noted that the Tourism Zone Administrator's workload has increased considerably,
12 and, therefore, the purchase of a Tourism Zone Commission office is seriously being
13 considered.

14
15 **(18) Utilities - Water, Sewer, and Storm Sewer Committees:**

16 No action based on the minutes which were included in the meeting packets.

17
18 **(19) Administration/Compensation Oversight:**

19 The Administration/Compensation Oversight Committee has not met recently.

20
21 **(20) Waterfront Oversight**

22 The Waterfront Oversight Committee has been dissolved.

23
24 **15. Discussion regarding matters to be placed on a future agenda or referred to a**
25 **committee, official or employee:**

26 *It was the consensus that:*

- 27 • *A press release shall be distributed ASAP regarding the sale of the Braun property lots to J.J.*
28 *Johnson.*
- 29 • *Jackson shall discuss noise issues associated with the Performance Pavilion with Chris*
30 *Milligan of the SBAA.*
- 31 • *Jackson shall see that a "No Parking" zone is created by the Grube residence on S. Bay Shore*
32 *Drive.*
- 33 • *Suppanz shall discuss rescheduling of the Marina Fest Committee Meeting with Duffy.*
- 34 • *Jackson will add different tree species to the tree planting list contained on the Great Lakes*
35 *Restoration Initiative Grant Application.*
- 36 • *"Mutt Mitts" and pet signage shall be installed in the area which is north of the Village Hall.*

37
38 **Adjournment:**

39 *A motion was made by Bhirdo, seconded by Enquist to adjourn the meeting of the Board of Trustees at*
40 *9:58 P.M. Motion carried – All ayes.*

41
42 Respectfully submitted,

43 

44 Janal Suppanz,
45 Assistant Administrator