



WATERFRONT OVERSIGHT COMMITTEE MEETING AGENDA

Thursday, February 18th, 25th,
Thursday March 3rd, 10th, and 17th, 2016 at 4:00 p.m.
Sister Bay Fire Station 2258 Mill Road

For additional information check: www.sisterbaywi.gov

Call Meeting to Order

Deviations from the agenda order shown may occur.

Roll Call

1	Chair – Denise Bhirdo		2	Chad Kodanko-Citizen	
3	Pat Duffy-Trustee		4	Shane Solomon-Citizen	
5	Nate Bell-Trustee		6	Rob Zoschke-Citizen	
7	Tanya Crowell-SBAA Rep			<i>Marina Manager – Nicole Krauel</i>	
	<i>Administrator – Zeke Jackson</i>			<i>Parks Director – Steve Mann</i>	

Approval of minutes as published
Comments and Correspondence
Business Items

Sub-Committee of the Village Parks, Properties and Streets Committee

These agenda items are intended to represent running items for this Committee to consider.

1. Discussion on items pertaining to Waterfront Park from Parks Planning Worksheet; consider appropriate motions if relevant.
2. Consider a motion to discuss matters to be placed on a future agenda or referred to a committee, official or employee.

Adjournment

Public Notice

Questions regarding the nature of the agenda items or more detail on the agenda items listed above scheduled to be considered by the governmental body listed above can be directed to Zeke Jackson, Village Administrator at 920-854-4118 or at zeke.jackson@sisterbaywi.gov.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible preferably a minimum of 48 hours. For additional information or to request this service, contact the Sister Bay Village Administrator at 854-4118, (FAX) 854-9637, or by writing to the Village Administrator at the Village Administration Building, 2383 Maple Drive, PO Box 769, Sister Bay, WI 54234. Copies of reports and other supporting documentation are available for review at the Village Administrator’s Office, Administration Building, 2383 Maple Drive during operating hours. (8 a.m. – 4 p.m. weekdays).

I hereby certify that I have posted a copy of this agenda at the following locations:		
<input type="checkbox"/> Administration Building	<input type="checkbox"/> Library	<input type="checkbox"/> Post Office
_____/_____		
Name		

1 **WATERFRONT OVERSIGHT COMMITTEE MEETING MINUTES**
2 **THURSDAY, MARCH 3, 2016**
3 **Sister Bay-Liberty Grove Fire Station – 2258 Mill Road**
4 **(APPROVAL PENDING)**
5

6 The March 3, 2016 meeting of the Waterfront Oversight Committee was called to order by
7 Chairperson Denise Bhirdo at 4:07 P.M.

8
9 **Present:** Chairperson Bhirdo, and members Pat Duffy, Nate Bell, Chad Kodanko, Rob Zoschke,
10 and Shane Solomon

11
12 **Excused:** Tonya Crowell

13
14 **Others:** Rick Wylie, Mark Schuster and Marge Grutzmacher

15
16 **Staff Members:** Facilities Manager Steve Mann, Village Administrator Zeke Jackson and
17 Assistant Administrator Janal Suppanz.

18
19 **Approval of the agenda:**

20 *A motion was made by Duffy, seconded by Zoschke that the Agenda for the March 3, 2016*
21 *meeting of the Waterfront Oversight Committee be approved as presented. Motion carried – All*
22 *eyes.*

23
24 **Approval of minutes as published:**

25 **As to the February 25, 2016 meeting minutes:**

26 *A motion was made by Bhirdo, seconded by Solomon that the minutes for the February 25,*
27 *2016 meeting of the Waterfront Oversight Committee be approved as presented. Motion*
28 *carried – All eyes.*

29
30 **Comments, correspondence and concerns from the public:**

31 Bhirdo asked if anyone wished to comment regarding a non-agenda item. No one responded.
32

33 **Business Items:**

34 **Item No. 1. Discussion regarding items pertaining to Waterfront Park which are listed on the**
35 **Parks Planning Worksheet; Consider appropriate motions if relevant:**

36 For several years Rick Wylie of Bay Shore Outdoor has been operating a seasonal business
37 where silent sports equipment, (kayaks, stand-up paddle boards, canoes, paddle boats and the
38 like), are rented out of Waterfront Park. In the past Wylie and his associates operated his
39 waterfront business out of an 8' X 8' platform which is covered with an umbrella and they do
40 need room for storage of their equipment. With the beach being extended there is a possibility
41 that Wylie's business operations may be expanded and/or moved to another area of the park.
42 The Waterfront Oversight Committee has been asked to make a recommendation regarding the
43 preferred location for Wylie's business. Wylie was present and stated that he would prefer to
44 operate his business out of the far west end of Waterfront Park, or the area where he was
45 before. The Parks Committee has already approved of that location. He did note that quiet craft
46 launching issues could arise if Village officials ever decide to create additional walkways in that
47 area. If his business operations are allowed to be expanded he might be interested in selling
48 drinking water and sundries related to beachfront activities. He also might consider renting out
49 beach chairs and umbrellas. At some point Wylie would like to have access to a kiosk which is
50 similar in design to the building which is now utilized by the commercial operators doing

1 business out of the Marina.

2
3 *A motion was made by Bhirdo, seconded by Zoschke that the Waterfront Oversight Committee*
4 *recommends that the Parks Committee not allow any additional walkways to be created from*
5 *the cement pad in Waterfront Park to the waterfront parking lot. Motion carried – All ayes.*

6
7 *A motion was made by Solomon, seconded by Duffy that the Waterfront Oversight Committee*
8 *recommends that Rick Wylie of Bay Shore Outdoor be allowed to utilize the area west of the*
9 *cement pad in Waterfront Park up to the breakwall for his silent sports business operations.*
10 *Motion carried – All ayes.*

11
12 Several of the Committee members noted that they have been to waterfront towns, villages or
13 cities where beach chairs and umbrellas are rented or sundries are sold from temporary kiosks
14 or booths on or near the beach, and hot dogs, sandwiches, and “to go” food are sold from food
15 trucks or carts, and suggested that this is something the Village may want to consider now that
16 the work is done on the beach. It was eventually the consensus that RFP’s should be requested
17 from all types of vendors to see what type of interest there actually is in such a concept, and it
18 was the consensus that the logistical issues associated with that type of activity shall be
19 discussed at length at the next meeting. Bhirdo will see that an applicable discussion sheet is
20 prepared and included in the packets for that meeting.

21
22 **Item No. 2. Consider a motion to discuss matters to be placed on a future agenda or referred**
23 **to a committee, official or employee:**

24 It was the consensus that the following issues shall be addressed at the next meeting of
25 the Waterfront Oversight Committee:

- 26 • Discussion regarding the allotted space and quantity of waterfront vendors which
27 could be allowed in Waterfront Park.
- 28 • Discussion regarding park hours and noise issues.

29
30 **Adjournment:**

31 *A motion was made by Bhirdo, seconded by Solomon that the meeting of the Waterfront*
32 *Oversight Committee be adjourned at 5:36 P.M.*

33
34 Respectfully submitted,



35
36 Janal Suppanz,
37 Assistant Administrator