



Village of Sister Bay
 2383 MAPLE DRIVE • SISTER BAY, WI 54234
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| ▼ THIS AREA FOR OFFICE USE ONLY ▼ | |
|-----------------------------------|--------------------|
| Account No. | Permit Issued Date |
| | |
| Fee Amount Paid: | Receipt #: |
| | |

Standard Zoning Building Permit

NAMES & MAILING ADDRESSES

| | |
|--|--|
| Applicant (Agent or Builder) | Property Owner |
| Street Address | Street Address |
| City • State • Zip Code | City • State • Zip Code |
| Business Phone | Home Phone |
| Cell Phone _____ | Cell Phone _____ |
| Email _____ | Email _____ |
| Parcel Identification Number (PIN) | Is this property connected to public water? <input type="checkbox"/> No <input type="checkbox"/> Yes |
| Street Address of Property in Sister Bay | Is this property connected to public sewer? <input type="checkbox"/> No <input type="checkbox"/> Yes |

PROPOSED PROJECT

| Type of Construction | Project Details |
|--|---|
| <i>(Please check/complete ALL that apply below)</i> <input type="checkbox"/> Home <input type="checkbox"/> Pool <input type="checkbox"/> Commercial <input type="checkbox"/> Fence <input type="checkbox"/> Single family <input type="checkbox"/> Attached Garage <input type="checkbox"/> Deck <input type="checkbox"/> Multi-family <input type="checkbox"/> Detached Garage <input type="checkbox"/> Shed <input type="checkbox"/> Boathouse <input type="checkbox"/> Addition <i>(Describe below)</i> <input type="checkbox"/> Other _____ _____ | Lot Size(Ft.): _____ by _____ Total Lot Area (Sq. Ft.) _____ Building Length _____ Building Width _____ Building Footprint (Sq. Ft.) _____ Number of Stories _____ Height (Roof Peak) _____ (Primary Roof) Type of Construction _____ _____ Estimated Cost \$ _____ |

Please complete the building, site and grading plans on the attached sheets.

I agree to mark or stake out the location of the proposed project on the site.

CERTIFICATION

I, the undersigned, hereby apply for a Land Use Permit and certify that all the information both above and attached is true and correct to the best of my knowledge. I affirm that all work performed will be done in accordance with the Sister Bay Zoning Code and with all other applicable laws and regulations. I hereby authorize the Zoning Administrator to enter the above-described property for purposes of obtaining information pertinent to my application request and to conduct land use code inspections.

Signature _____ Date _____

◆ AREA BELOW THIS LINE FOR OFFICE USE ONLY ◆

| | | | | |
|---|-------------------------------|--|---|---|
| Zoning /Overlay District _____ | Zoning Administrator _____ | | | <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED |
| Road/Highway Designation <input type="checkbox"/> Village <input type="checkbox"/> US/State <input type="checkbox"/> County <input type="checkbox"/> Private | Existing Right-Of-Way | Required Road/Highway Setback From Right-of-Way _____ From Centerline _____ | Maximum Lot Coverage Allowed _____ Existing _____ Proposed _____ Aggregate _____ | |

SITE PLAN

IF YOU ALREADY HAVE THE PLAN

PREPARED ON ANOTHER SHEET ATTACH IT INSTEAD.

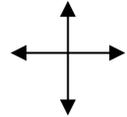
INSTRUCTIONS

- INDICATE north and ENTER the dimensions of the property.
- SKETCH the location of the well, septic system (tank/field) and all other buildings present on the property.
- SKETCH the location of the proposed project (include dimensions) and SHOW the shortest distance from the project to the:

- | | |
|---|--|
| <ul style="list-style-type: none">● Well● Adjacent Buildings● Edge Of Lake/Stream/Wetland● Easements | <ul style="list-style-type: none">● Septic Tank & Drain Field● Rear & Side Property Lines● Center(line) of Road/Highway● Right-of-Way of Road/Highway |
|---|--|

NOTE: When showing distances less than 300 feet, please measure and show distance to the "nearest foot" (do not estimate). Distances over 300 feet, may be estimated.

- LABEL all abutting roads, highways, lakes, streams or wetlands.
- LABEL the "USE" of all buildings shown.
- SHOW the outside dimensions of all structures on the property.
- Mark driveway location and length and width on site plan.



Width _____

Rear property line OR Edge of water or wetland

(North Arrow)



▲ Right-of-Way Line of Road/Highway ▲

Width _____

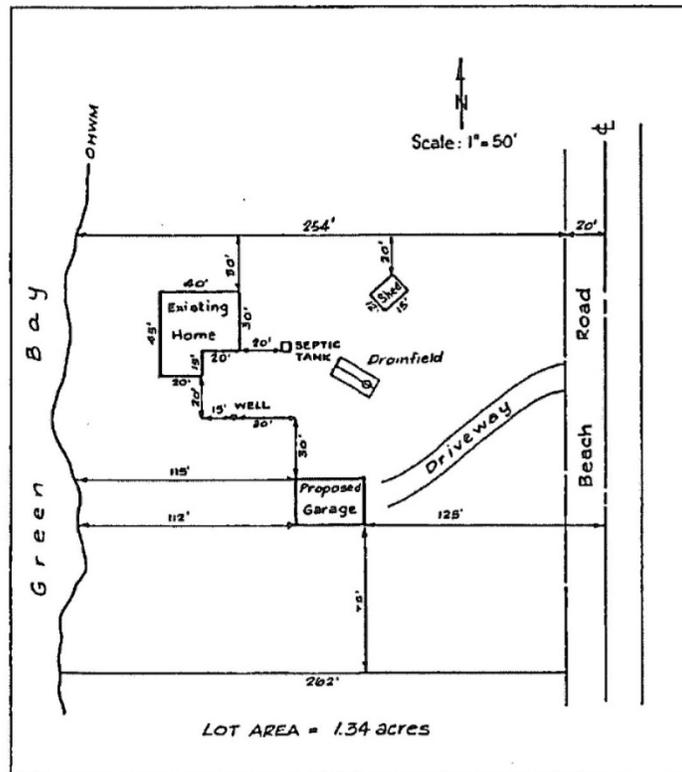
▼ Center(line) Of Road/Highway ▼

Name Of Road/Highway _____

SITE PLAN

SITE PLAN EXAMPLE

- Boundaries, dimensions, and area of the site.
 - Location of public roads and right-of-ways.
 - Location of private roads.
 - Location of easements.
 - Location of navigable waters.
 - Location and dimensions of all existing structures.
 - Location of existing or proposed well and waste water disposal system.
 - Location and dimension of all proposed structures and additions.
 - Location of rockholes.
-
- Location of proposed and existing road access points, parking and loading areas, and driveways.
 - Distances from proposed project to:
 - Abutting public roads and right-of-ways.
 - Private roads.
 - Property lines.
 - Well
 - Waste water disposal system.
 - Ordinary high water mark (OHWM) of navigable waters.
 - Indicate North arrow.



BUILDING PLANS

IF YOU ALREADY HAVE THE PLAN PREPARED ON ANOTHER SHEET ATTACH IT INSTEAD.

Owner: _____ Address: _____ Date: _____

Below or on a separate sheet attach scale drawings showing each of the following as applicable.

All floor plans and at least two elevation views.

FLOOR PLAN

Scale _____

FRONT ELEVATION VIEW

Scale _____

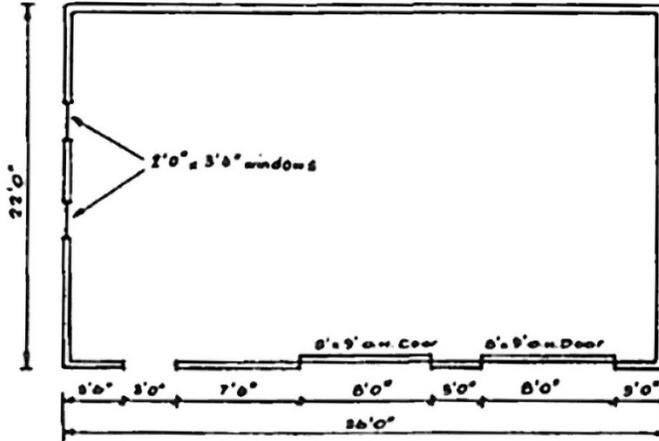
END ELEVATION VIEW

Scale _____

BUILDING PLANS EXAMPLE

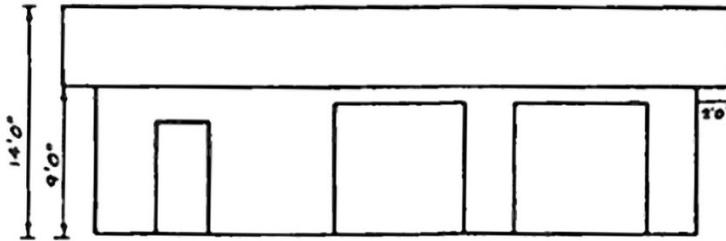
FLOOR PLAN

Scale: $\frac{1}{8}'' = 1'0''$



FRONT ELEVATION VIEW

Scale: $\frac{1}{8}'' = 1'0''$



END ELEVATION VIEW

Scale: $\frac{1}{8}'' = 1'0''$



GRADING ELEVATIONS INSTRUCTIONS

IF YOU ALREADY HAVE THE PLAN PREPARED ON ANOTHER SHEET ATTACH IT INSTEAD.

This information is required in addition to the site plan.

Owner: _____ Address: _____ Date: _____

Complete this form for all new structures or additions.

Benchmark.

Describe the benchmark and its location:

Elevation of the benchmark: _____

Preconstruction Grade

Identify the elevation of the highest natural grade around the footprint of the structure: _____

Plans

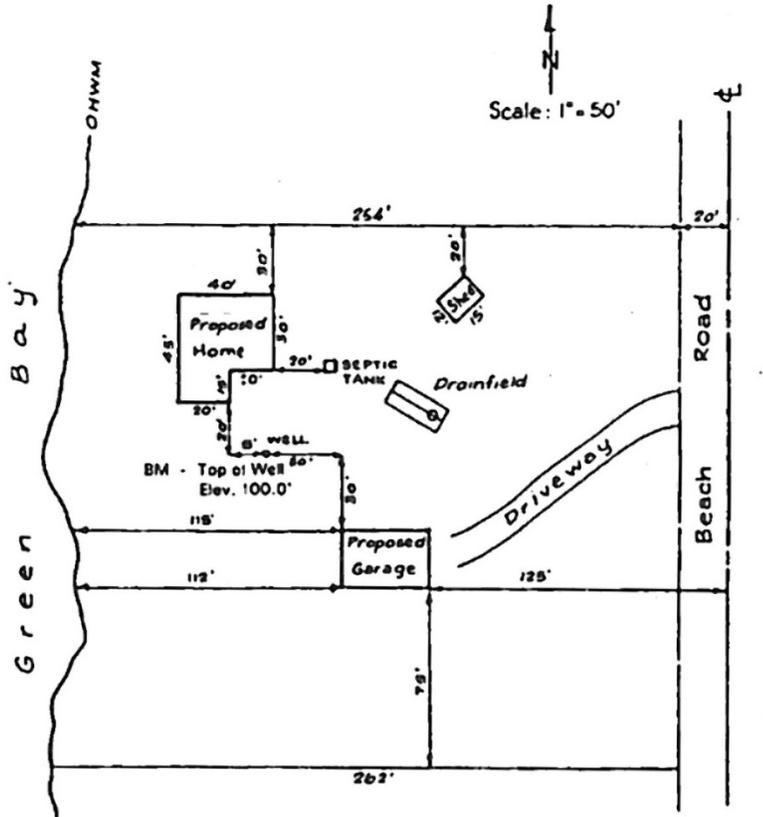
Show the benchmark location and elevation on the grading plan.

On the side elevation view of the building show the preconstruction grade, benchmark grade, lowest and highest finished grade elevations.

Name and contact information for the individual or company that prepared the grading plan information:

GRADING ELEVATIONS EXAMPLE

SAMPLE



- BM - Bench Mark Elevation
- HFG - Highest Finished Grade
- PCG - Preconstruction Grade
- LFG - Lowest Finished Grade

